



## Trustees' Annual Report for the period

From 01 April 2019 Period start date To 31 March 2020 Period end date

Charity name: Quarry Bank Community Association

Charity registration number: 222758

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To maintain &amp; manage a Community Centre with the object of promoting the benefit of the inhabitants of Quarry Bank &amp; neighbourhood, without distinction, by associating with other organisations, to provide facilities for education, recreation &amp; leisure-time occupation to improve conditions of life.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b><u>Current Activities at Quarry Bank Community Centre</u></b></p> <p><b>Doggy Day Care Dog Training</b>  <b>Quarry Bees Craft &amp; Sewing Club</b>  <b>Quarry Bank Music Club</b>  <b>Quarry Bank Dolls House Club</b>  <b>Pilates</b>  <b>Reike</b>  <b>Slimming World</b>  <b>West Midlands Amateur Computer Club</b>  <b>West Midlands Coloured Canary Bird Association</b>  <b>Black Country Psychic Group</b>  <b>Bounce Back activities</b>  <b>Quarry Bank Darby &amp; Joan Club</b>  <b>Weightwatchers</b>  <b>Quarry Bank Cross Stitch &amp; Needlework Club</b>  <b>Dudley Falls Service</b>  <b>GKR Karate</b>  <b>Quarry Bank Mature Movers</b>  <b>Let's Dance</b>  <b>Quarry Bank Library Link</b>  <b>Quarry Bank in Bloom Gardening Club</b>  <b>Weekly Coffee Morning</b>  <b>Monthly indoor boot sales/fairs</b>  <b>1<sup>st</sup> Quarry Bank Rainbows, Brownies &amp; Guides</b>  <b>Quarry Bank Choir &amp; Drama Club</b></p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have shown due regard to the Public Benefit Guides PB1, PB2 &amp; PB3 as issued by the Charity Commission when making decisions they are relevant to.</b>
--	-----------	---

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Kitchen refurbishment details were agreed and completion was estimated for October 2020, this will now include a new gas fired hot water on demand system to replace the old storage tanks with immersion heaters.</b></p> <p><b>The Stair lift has been installed in the library side corridor.</b></p> <p><b>The community notice board was erected on the lawn near the main road footpath.</b></p> <p><b>The Centre gardens have continued to be maintained by volunteers from the group, Quarry Bank in Bloom, Further work was done on the stage and members of the Music Club staged a 50's show in November 2019, this was a great success but further planned shows for 2020 were postponed due to the Covid-19 pandemic.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>During this financial period the Association has achieved income over expenditure of £8,906 &amp; has current assets amounting to £162,565.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>There is currently no Reserves Policy in place.</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<b>There are no funds in deficit.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are no uncertainties about the Association continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution dated 1 March 1961 amended 7 December 2001 amended 15 October 2013</b>
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected from membership</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Quarry Bank Community Association
Other name the charity uses	
Registered charity number	222758
Charity's principal address	Quarry Bank Community Centre Sheffield Street Quarry Bank Brierley Hill DY5 1EA

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	John Lines	Chairman		
2	Pamela Priest	Vice-Chair		
3	Jennifer Lines	Treasurer Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>The Official Custodian for Charities</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
-----

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	John Lines	Jennifer Lines
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Treasurer
<b>Date</b>	31 March 2020	



**Quarry Bank Community Association**

**Income and Expenditure Account**

**For the Year Ended 31st March 2020**

		<u>2020</u>
	£	£
<b><u>Income</u></b>		
Regular Rents	23,131.75	
Casual Hire	2,300.25	
Gifts and Donations	280.00	
Interest Received	1,118.50	
	<hr/>	
		<b>26,830.50</b>
 <b><u>Expenditure</u></b>		
Wages	2,571.50	
Caretaking	413.40	
Out Of Pocket Expenses	465.00	
Grounds	372.72	
Gas	1,388.72	
Electricity	1,629.80	
Water and Sewerage	491.90	
Telephone/Broadband	755.69	
Alarm	181.88	
PPL/PRS Licence	507.68	
Insurance	868.63	
Repairs and Maintenance	3,027.83	
Small Equipment	2,345.00	
Office Expenses	325.25	
Refuse Collection	474.39	
Window Cleaning	108.00	
Sundries	221.96	
	<hr/>	
		16,149.35
 <b><u>Capital Items</u></b>		
CCTV		<hr/>
		1,775.00
		<b>17,924.35</b>

**Quarry Bank Community Association**

**Income and Expenditure Account**

**For the Year Ended 31st March 2020**

	<u>2020</u> £
<b>Total Expenditure</b>	Brought forward -17,924.35
Surplus for Year	8,906.15
Add: Balance brought forward from previous year	153,120.97
	<hr/>
<b>Balance at 31st March 2019 carried forward</b>	<b>162,027.12</b>
	<hr/>
<b>Represented By:</b>	
Cambridge & Counties Bank	77,277.57
HSBC Current Account	83,936.10
Petty Cash	200.88
Sundry Debtors	1,150.75
	<hr/>
<b>Total Current Assets</b>	<b>162,565.30</b>
<b>less: Current Liabilities</b>	
Holding Bonds	-170.00
Sundry Creditors	-368.18
	<hr/>
	<b>-538.18</b>
<b><u>TOTAL NET ASSETS AT 31ST MARCH 2020</u></b>	<b>162,027.12</b>
	<hr/> <hr/>

In accordance with instructions given to us, we have reviewed the accounting records of Quarry Bank Community Association for the year ended 31st March 2019. We certify that the accounts above are in accordance therewith and represent a true and fair view of the Receipts and Expenditure of the Association.

Howell, Dunn & Co Ltd  
Accountants  
13 Stourdale Road  
Cradley Heath  
West Midlands  
B64 7BG

*Howell Dunn & Co*

30th October 2020

**Quarry Bank Community Association**

**Income and Expenditure Account**

**For the Year Ended 31st March 2020**

		<u>2020</u>
	£	£
<b><u>Income</u></b>		
Regular Rents	23,131.75	
Casual Hire	2,300.25	
Gifts and Donations	280.00	
Interest Received	1,118.50	
	<hr/>	
		<b>26,830.50</b>
 <b><u>Expenditure</u></b>		
Wages	2,571.50	
Caretaking	413.40	
Out Of Pocket Expenses	465.00	
Grounds	372.72	
Gas	1,388.72	
Electricity	1,629.80	
Water and Sewerage	491.90	
Telephone/Broadband	755.69	
Alarm	181.88	
PPL/PRS Licence	507.68	
Insurance	868.63	
Repairs and Maintenance	3,027.83	
Small Equipment	2,345.00	
Office Expenses	325.25	
Refuse Collection	474.39	
Window Cleaning	108.00	
Sundries	221.96	
	<hr/>	
		16,149.35
 <b><u>Capital Items</u></b>		
CCTV		<hr/>
		1,775.00
		<b>17,924.35</b>

**Quarry Bank Community Association**

**Income and Expenditure Account**

**For the Year Ended 31st March 2020**

	<u>2020</u> £
<b>Total Expenditure</b>	Brought forward -17,924.35
Surplus for Year	8,906.15
Add: Balance brought forward from previous year	153,120.97
	<hr/>
<b>Balance at 31st March 2019 carried forward</b>	<b>162,027.12</b>
	<hr/>
<b>Represented By:</b>	
Cambridge & Counties Bank	77,277.57
HSBC Current Account	83,936.10
Petty Cash	200.88
Sundry Debtors	1,150.75
	<hr/>
<b>Total Current Assets</b>	<b>162,565.30</b>
<b>less: Current Liabilities</b>	
Holding Bonds	-170.00
Sundry Creditors	-368.18
	<hr/>
	<b>-538.18</b>
<b><u>TOTAL NET ASSETS AT 31ST MARCH 2020</u></b>	<b>162,027.12</b>
	<hr/> <hr/>

In accordance with instructions given to us, we have reviewed the accounting records of Quarry Bank Community Association for the year ended 31st March 2019. We certify that the accounts above are in accordance therewith and represent a true and fair view of the Receipts and Expenditure of the Association.

Howell, Dunn & Co Ltd  
Accountants  
13 Stourdale Road  
Cradley Heath  
West Midlands  
B64 7BG

*Howell Dunn & Co*

30th October 2020