



# Trustees' Annual Report for the period

Period start date		Period end date					
<b>From</b>	01	January	2020	<b>To</b>	31	December	2020

## Section A Reference and administration details

**Charity name** Amersham Band

**Other names charity is known by**

**Registered charity number (if any)** 1162520

**Charity's principal address** 24, Kings Lane

South Heath

Great Missenden, Bucks.

**Postcode**

HP16 0QY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fred Harrison	Chairman		
2	Philip Sweetman			
3	Caroline Perkins			
4	Simon Partridge			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 3 July 2015
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed annually by election at the Annual General Meeting held in March.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Amersham Band is a member of Brass Bands England and Southern Counties Amateur Bands Association. These organisations provide support and promotion functions for brass bands.

Amersham Band is a member of the Buckinghamshire Music Education Hub which coordinates music education activities within the county.

Amersham Band operates a safeguarding policy based on the code of practice recommended by Brass Bands England.

All Trustees give their time voluntarily and receive no remuneration or other benefit.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of Amersham Band is to improve, develop and advance the public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and practice and performance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning the activities of Amersham Band, the Trustees have taken into account the guidance issued by the Charity Commission on public benefit.

An important activity is for the band to perform at a wide range of events to entertain the public. These events include formal concerts, civic and public occasions, parades, fetes and other events. This has a benefit to the local community by using music as a way to bring people together enhancing social cohesion.

In accordance with the charitable object, Amersham Band encourages local people to take up brass music by running regular rehearsals, teaching sessions, open workshops, and demonstrations at schools and public events. The band has three bands which cater for experienced, intermediate and developing levels of ability. In addition, the band runs a Brass Roots teaching group for beginners and elementary level players. The focus of the activities is to extend the benefits of learning to play a musical instrument in a group environment, with opportunities available to people of all ages and abilities.

There are strong benefits in advancing music education locally for young people. In particular, participating in music groups develops several skills including discipline, teamwork, cooperation, self-confidence, responsibility and social skills. For teenagers, music can make a contribution to self-identity and is a source of support when young people are feeling troubled or lonely.

The band prepares for and participates in music contests, improving quality of performances and advancing the art of brass music for the benefit of its members and the general public.

Amersham Band runs a bursary scheme to support those from a financially disadvantaged background.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The band is run entirely by unpaid volunteers, with the exception of the Musical Directors who receive payment for expenses. Band members and non-playing volunteers give their time free of charge and meet their own expenses in attending rehearsals, events and concerts. The Trustees recognise the contribution of all these volunteers, without whom the charity would not function.

**Summary of the main achievements of the charity during the year**

The activities of Amersham Band have been significantly impacted by the Government restrictions which were put in place to control the spread of coronavirus. Since the middle of March until the end of the year, the band has been unable to meet together, hold rehearsals or perform in public.

In order to continue to deliver the objects of the charity, the trustees, management committee and musical directors implemented several new initiatives. These have been successful in engaging with the band members, and others.

The band established an on-line virtual bandroom and the three musical directors were paid a retainer fee to organise regular on-line sessions for band members. These included a weekly interview with top-level professional musicians, attracting up to 50 members at each session. The sessions were made available to others under the title Learning under Lockdown and provide a valuable ongoing resource for teaching and coaching purposes.

A weekly session with exercises and practice plans was held for developing players and on-line one-one lessons were also made available. Band members also participated in creating and sharing music videos and met online for social events.

The bursary fund was increased by a charitable donation and used to pay for on-line lessons for one member suffering from financial disadvantage.

During the period when restrictions were less severe, a number of small groups were established with up to 6 players. These were able to rehearse for a few weeks in the Summer and gave informal performances in compliance with Government guidance. In the few weeks before Christmas, a number of carol events were held for local care homes and private events.

The Trustees have continued to supervise the work on the project to construct a new bandroom. Fundraising has continued to the point where the project is fully funded. The bandroom construction has been completed and the facility is now ready for use. The project has been closed and a final report has been created.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees have set a policy to ensure an unrestricted reserve of £3,000 as a minimum is kept in the current account. This is to ensure short term commitments such as Musical Director expenses can be sustained for at least 6 months.

The trustees have established a restricted fund designated for the construction costs and running costs of a new bandroom. A dedicated bank account is used for this restricted fund.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

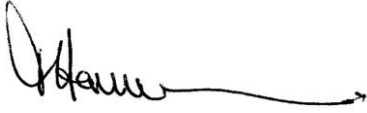
## Other optional information

Future Plans. In 2021 it is planned to re-start the programme of rehearsals, teaching and performances, subject to relaxation of the COVID-19 restrictions. There will be continued focus on expanding the activities of the band and in following the medium-term development plan.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Fred Harrison	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	28 February 2021	



Amersham Band			No (if any) 1162520
<b>Receipts and payments accounts</b>			
For the period from	Period start date 01/01/2020	To	Period end 31/12/2020

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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	-	53,578	-	53,578	54,373
Grants		66,544		66,544	74,268
Fundraising (including bond sales)	1,542	44,830	-	46,372	48,252
Subscriptions	9,007	-	-	9,007	9,522
Engagements	150	-	-	150	6,276
Proceeds from events	270	2,211	-	1,941	4,654
Interest	10	40	-	50	196
Winnings	-	-	-	-	200
<b>Sub total (Gross income for AR)</b>	<b>10,439</b>	<b>167,203</b>	<b>-</b>	<b>177,642</b>	<b>197,741</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,439</b>	<b>167,203</b>	<b>-</b>	<b>177,642</b>	<b>197,741</b>
<b>A3 Payments</b>					
MD expenses	4,740	-	-	4,740	8,530
Rent	707	-	-	707	2,287
Insurance	-	-	-	-	1,308
Band expenses	2,026	-	-	2,026	3,152
Bandroom costs		303,749	-	303,749	147,205
Bursary payments		1,140	-	1,140	356
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,472</b>	<b>304,889</b>	<b>-</b>	<b>312,361</b>	<b>162,838</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,472</b>	<b>304,889</b>	<b>-</b>	<b>312,361</b>	<b>162,838</b>
<b>Net of receipts/(payments)</b>	<b>2,967</b>	<b>- 137,686</b>	<b>-</b>	<b>- 134,719</b>	<b>34,903</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,990	152,961	-	159,951	125,047
<b>Cash funds this year end</b>	<b>9,957</b>	<b>15,275</b>	<b>-</b>	<b>25,232</b>	<b>159,950</b>

### Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restrict ed funds to nearest £	Endowme nt funds to nearest £
Categories	Details			
<b>B1 Cash funds</b>	Cash box	13	-	
	RBS Bank account	9,944	334	
	Natwest Bank accounts	-	14,940	

<b>Total cash funds</b> <small>account(s))</small>	<b>9,957</b>	<b>15,275</b>	<b>-</b>
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<b>Unrestricted funds</b> to nearest £	<b>Restrict ed funds</b> to nearest £	<b>Endowme nt funds</b> to nearest £
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**B2 Other monetary assets**

Details


-
-
-
-
-
-

-
-
-
-
-
-

-
-
-
-
-
-

**B3 Investment assets**

Details


Fund to which asset belongs


Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

**B4 Assets retained for the charity's own use**

Details

Instruments
Uniforms
Music
Bandhall

Fund to which asset belongs

Unrestricted
Unrestricted
Unrestricted
Restricted

Cost (optional)

-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-

**B5 Liabilities**

Details

Bond sales

Fund to which liability relates

Restricted


Amount due (optional)

-
-
-
-
-

When due (optional)


Signed by one or two trustees on behalf of all the trustees

Signature


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Print Name

FRED HARRISON
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Date of approval

26/2/21
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Amersham Band

A Charitable Incorporated Organisation No. 1162520

Accounts for Year ended 31/12/2020

Produced 25/02/2021

Receipts		2020		2019		2018		2017	
Donations	General	£	-	£	-	£	316.91	£	250.00
Charity collections		£	-	£	-	£	316.91	£	250.00
Bandroom fund	Grants	£	65,544.00	£	74,268.00				0
	Donations/Pledges/Localgiving	£	53,577.76	£	54,372.74	£	50,527.16		22079.88
	Gift Aid	£	13,530.02	£	6,811.36	£	7,528.80		6112.44
	Matched funding					£	520.00		685
	Christmas jobs	£	-	£	2,476.48	£	60.00		1660
	Bucket collections	£	1,650.93	£	5,496.26	£	4,966.35		4148.37
	Deposit interest	£	39.97	£	184.32	£	63.56		5.94
	January Quiz	£	2,914.86	£	3,247.93	£	2,248.41		2014.5
	Quiz expenses	-£	684.94	-£	797.29	-£	638.46		900.27
	North Pole Talk	£	-						
	Talk expenses	-£	19.00						
	Boodlum Band	£	-	£	1,923.89				
	Boodlum Band expenses	£	-	-£	814.41				
	January event advance sales					£	-		112.5
	Rotary concert	£	-	£	1,626.93	£	1,098.59		
	less expenses	£	-	-£	92.85	-£	78.03		
	Walking group	£	767.95	£	909.77	£	1,932.85		
	CHP			£	1,634.26				
	Cycle for bandroom	£	-	£	3,803.82				
	Running for bandroom			£	353.61				
	Fantasy football	£	930.00						
	less prizes	-£	75.00						
	Swim for bandroom	£	-	£	621.42				
	Come dine	£	-	£	122.50				
	Card sales	£	26.00	£	150.84				
	Bond purchase	£	28,000.00	£	22,000.00				
	100 Club								56
	100 club expenses	£	-	£	-	£	-		£
Bursary fund (was Paradigm)		£	166,202.55	£	178,299.58	£	68,229.23		£
		£	1,000.00	£	-	£	140.00		£
Fund Raising	Easy fundraising/Amazon	£	146.97	£	153.73	£	144.58		£
	CD Sales	£	105.00	£	2,976.63	£	214.73		£
	Gift Aid (subs)	£	1,290.00	£	881.12	£	-		£
	Buckets - Nationals	£	-	£	402.67				£
	Matched Funding (subs) (National)	£	-	£	1,080.00	£	359.31		£
	Summer Quiz (National finals)	£	-	£	1,245.27				£
	expenses	£	-	-£	390.84	£	6,348.58		
Subs	Main band	£	2,769.82	£	3,735.35	£	3,190.00		£
	AB Cory donations	£	405.00						£
	ABCB	£	2,400.00						£
	ACB	£	1,912.50	£	2,135.00	£	2,226.25		£
	Brass Roots	£	980.00	£	3,042.00	£	2,700.00		£
	Instrument rental	£	540.00	£	610.00	£	610.00		£
	Woodside Group					£	340.00		£
			£	£	£	£	£		£
			9,007.32		9,522.35		9,066.25		7,436.25
									£
Receipts for engagements		£	150.00	£	3,800.00	£	3,620.61		£
Concerts	Christmas concert	£	-	£	-	£	-		£
	expenses	-£	270.00	-£	440.00	-£	499.84		-£
	Rotary concert								£
	expenses								£
	Fodens/B&R concert					£	3,639.15		£
	expenses	-£	270.00	-£	440.00	-£	2,863.75	£	275.56
Twinning assoc contribution for hosting AKG									£
Insurance		£	-	£	-	£	780.00		£
Main account interest		£	10.07	£	11.30	£	8.02		£
Contest winnings		£	-	£	200.00	£	200.00		£
Expected income		£	-						£
<b>Total receipts</b>		£	<b>177,641.91</b>	£	<b>197,741.81</b>	£	<b>83,045.89</b>		£
									<b>50,390.75</b>

Amersham Band accounts - Year ended 31/12/20

Payments

MD fees	Main band	£ 1,826.47	£ 5,150.00	£ 4,000.00	£ 4,225.00
	Guest MD	£ 300.00	£ 620.00	£ 830.00	£ 510.00
	Concert Brass	£ 1,304.12			
	Brass Roots	£ 299.98	£ 600.00	£ 750.00	£ 675.00
	ACB	£ 1,009.41	£ 2,160.00	£ 1,942.86	£ 1,350.00
Rent	All bands	£ 706.50	£ 2,287.48	£ 2,284.27	£ 1,598.00
	less contributions	£ 706.50	£ 2,287.48	£ 2,284.27	£ 1,598.00
Bursary Fund		£ 1,140.00	£ 356.00	£ 309.50	
Insurance		£ -	£ 1,308.00	£ 1,230.14	£ 1,230.14
Band expenses	Contest and registration fees	£ 336.97	£ 740.00	£ 1,304.73	£ 55.00
	Player depts	£ -	£ 230.00	£ 400.00	£ 30.00
	Website	£ 28.78	£ 23.98	£ -	£ -
	Instruments and repairs	£ 60.00	£ 179.19	£ 1,336.18	£ 1,758.80
	Music & Equipment	£ 1,207.60	£ 1,135.87	£ 1,214.46	£ 666.11
	CD expenses	£ -	£ 519.95	£ -	£ -
	Adverts, trophy engraving, gifts	£ 10.00	£ 52.97	£ 59.96	£ 117.89
	Whit Friday marches	£ -	£ -	£ 1,924.00	£ 175.00
	less contributions	£ -	£ -	£ 1,960.00	£ 175.00
	Bensheim trip	£ -	£ 135.50	£ 3,567.62	£ -
	less contributions	£ -	£ -	£ 3,642.47	£ -
	Localgiving registration	£ 96.00	£ -	£ 96.00	£ 96.00
	PRS licence	£ 286.57	£ 134.34	£ 69.84	£ 67.80
Misc (Video/AKG reception/Flyers)		£ -	£ 3,151.80	£ 65.63	£ 449.00
Charity collections		£ 2,025.92	£ -	£ 4,435.95	£ 4,140.60
Clothing/Nationals photos				£ 50.00	
Bandroom expenses		£ 302,989.93	£ 147,204.81	£ 17,174.66	£ 216.00
Bandroom running costs		£ 759.06			£ 10,547.05
Committed expenditure		£ -			
<b>Total Payments</b>		<b>£ 312,361.39</b>	<b>£ 162,838.09</b>	<b>£ 33,007.38</b>	<b>£ 24,491.79</b>
<b>Surplus/deficit</b>		<b>-£ 134,719.48</b>	<b>£ 34,903.72</b>	<b>£ 50,038.51</b>	<b>£ 25,998.96</b>

Balance in hand January 1st

Bank balance 01/01	£ 13,222.12	£ 19,254.19	£ 13,956.61	£ 14,641.53
Natwest balance 1/1	£ 54,455.30	£ 13,509.92	£ 19,038.59	£ 4,456.76
Natwest desposit 01/01	£ 92,260.74	£ 92,076.42	£ 42,012.86	£ 30,006.92
Cash box 01/01	£ 12.95	£ 206.86	£ 0.82	£ 4.71
Surplus	-£ 134,719.48	£ 34,903.72	£ 50,038.51	£ 25,998.96
<b>Total</b>	<b>£ 25,231.63</b>	<b>£ 159,951.11</b>	<b>£ 125,047.39</b>	<b>£ 75,008.88</b>
<b>Represented by</b>				
RBS Bank balance 31/12/2020	£ 16,337.61	£ 13,206.09	£ 19,910.19	£ 10,027.48
NatWest Bank Balance 31/12/2020	£ 15,068.69	£ 54,455.30	£ 13,509.92	£ 19,038.59
Natwest Deposit 31/12/2020	£ 40.71	£ 92,260.74	£ 92,076.42	£ 42,012.86
Cash in hand 31/12/2020	£ 13.03	£ 12.95	£ 206.86	£ 0.82
Less non-presented cheques	£ 6,228.41	£ 148.97	£ 656.00	£ 121.46
Plus non-reconciled income	£ -	£ 165.00	£ -	£ 4,050.59
<b>Total</b>	<b>£ 25,231.63</b>	<b>£ 159,951.11</b>	<b>£ 125,047.39</b>	<b>£ 75,008.88</b>
<b>Funds breakdown</b>				
Unrestricted fund	£ 9,956.67	£ 6,989.71	£ 2,768.48	£ 3,533.04
Building fund	£ 14,940.46	£ 152,486.90	£ 121,448.41	£ 70,475.84
Bursary Fund	£ 334.50	£ 474.50	£ 830.50	£ 1,000.00
<b>Total Funds</b>	<b>£ 25,231.63</b>	<b>£ 159,951.11</b>	<b>£ 125,047.39</b>	<b>£ 75,008.88</b>

Bonds still to be repaid

£50,000

Note: Bonds are accounted for as receipts in the bandroom fund on a cash received basis. When repaid, they will be shown as an outgoing in the bandroom fund. There is a £50,000 liability outstanding at the year end

Bandroom fund	2020	2019	2018	2017	2016	2015	Total
Income							
Band start-up				£ 2,000.00		£ 5,000.00	£ 7,000.00
Grants	£ 65,544.00	£ 98,268.00	£ 17,750.00		5000	£ 10,250.00	£ 196,812.00
Donations	£ 53,577.76	£ 30,372.74	£ 33,027.16	£ 22,079.88	£ 13,056.34	£ 3,253.46	£ 155,367.34
Interest	£ 39.97	£ 184.32	£ 63.56	£ 5.94			
Matched funding	£ -	£ -	£ 520.00	£ 685.00	£ 1,030.00	inc above	£ 2,235.00
Christmas Jobs	£ -	£ 2,476.48	£ 60.00	£ 1,660.00	£ 985.00		£ 5,181.48
Bucket collections	£ 1,650.93	£ 5,496.26	£ 4,966.35	£ 4,148.37	£ 3,434.44	£ 2,248.49	£ 21,944.84
Fundraising	£ 3,859.87	£ 12,690.42	£ 4,563.36	£ 1,282.73	£ 2,079.97	£ 4,285.09	£ 28,761.44
Gift Aid	£ 13,530.02	£ 6,811.36	£ 7,528.80	£ 6,112.44	£ 3,068.14		£ 37,050.76
Bond purchase	£ 28,000.00	£ 22,000.00					£ 50,000.00
<b>Total income</b>	<b>£ 166,202.55</b>	<b>£ 178,299.58</b>	<b>£ 68,479.23</b>	<b>£ 37,974.36</b>	<b>£ 28,653.89</b>	<b>£ 25,037.04</b>	<b>£ 504,646.65</b>
<b>Spending on build</b>	<b>£ 302,989.93</b>	<b>£ 147,204.81</b>	<b>£ 17,174.66</b>	<b>£ 10,547.05</b>	<b>£ 10,172.40</b>	<b>£ 470.00</b>	<b>£ 488,558.85</b>
<b>Spending on running costs</b>	<b>£ 759.06</b>	<b>£ 138.28</b>					<b>£ 897.34</b>
in year balance	-£ 137,546.44	£ 30,956.49	£ 51,054.57	£ 27,427.31	£ 18,481.49	£ 24,567.04	£ 14,940.46
Pledges still to pay	£ -	£ 47,044.00	£ 122,950.00	£ 10,000.00	£ 20,500.00	£ 20,500.00	£ -
In kind pledges							£ 36,034.00
<b>Total raised</b>							<b>£ 540,680.65</b>

Bandroom costs 2020	
Brocklehurst 4650	£ 1,080.00
Peak acoustics	£ 540.00
Claridge and Hall 199	£ 12,600.70
Claridge and Hall 218	£ 10,072.06
Brocklehurst 4670	£ 1,440.00
Claridge and Hall	£ 20,545.59
Brocklehurst 4698	£ 1,440.00
Claridge and Hall 254	£ 33,391.52
Brocklehurst 4720	£ 1,440.00
Claridge and Hall 004	£ 27,602.90
Brocklehurst 4746	£ 1,800.00
Claridge and Hall 20	£ 16,790.03
Nu Heat	£ 6,164.67
Claridge and Hall	£ 29,775.44
Brocklehurst 4768	£ 1,440.00
Paving slabs	£ 200.00
Light fittings	£ 2,058.27
Claridge and Hall 057	£ 18,551.55
Brocklehurst 4791	£ 1,440.00
Brocklehurst 4822	£ 720.00
Claridge and Hall 100	£ 23,076.90
Planning application	£ 234.00
Paving slabs	£ 60.00
Fridge	£ 80.00
Vinyl flooring Kitchen	£ 111.85
Kitchen	£ 1,384.54
Brocklehurst 4901	£ 1,080.00
C80	£ 358.80
Fred - paint tiles post box kick plates	£ 147.77
Brocklehurst 4876	£ 720.00
Kitchen hatch doors	£ 545.00
Peak acoustics refund	-£ 270.00
Haydon Hill deposit	£ 9,120.00
Fred paving supplies	£ 371.00
Toilet fitting expensespaving	£ 165.78
Digger Hire	£ 157.50
Claridge and Hall 183	£ 18,269.44
CCTV/Sand/cables	£ 627.59
Curtains	£ 962.12
Bin/mop/bucket	£ 45.97
Haydon Hill Final	£ 56,480.00
Sound boards etc	£ 168.94
<b>TOTAL</b>	<b>£ 302,989.93</b>

Accounts prepared by Bridget Harrison

**Inspector's Report**

I have examined the accounts for Amersham Band for the year ended 31/12/20 as set out on pages 1-3, together with the paperwork presented to me and I am satisfied that the accounts represent a true and accurate record of the transactions that have occurred

Signed *NEH* Date *25/12/21*