



TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

11TH IPSWICH SCOUT GROUP

CHESTERFIELD DRIVE IPSWICH IP1 6DW

UNAUDITED

TRUSTEES' & EXAMINER'S REPORTS & FINANCIAL ACCOUNTS

11th Ipswich Scout Group: Group Treasurer: David Degiorgio No. 1 The Grove Henley Road Ipswich Suffolk IP1 4NW
Home 01473 211447. Mob. 07908 598300.email: treasurer11thipswich@gmail.com
Charity Number 305658

Patron HM The Queen **President** HRH The Duke Of Kent **Founder** Robert Baden-Powell OM **Chief Scout** Bear Grylls
Incorporated by the Royal Charter Charity Number 306101

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11TH IPSWICH SCOUT GROUP
CHESTERFIELD DRIVE IPSWICH IP1 6DW

GROUP SCOUT LEADER

MIKE HOLLINGSWORTH

TRUSTEES:

CHAIR

ROBERT WELSH

TREASURER

DAVID DEGIORGIO

SECRETARY (MINUTES)

LIZ GARWOD

OLIVER ARTHUR, DAVE BALDRY, CHRIS BALDRY, MARY BALDRY, ANGELA GARROD, PAUL GOFFIN, PATRICK JAMESON, JOANNA JONES, KAREN MACFAYDEN, HAYLEY MASON, RICHARD MASON, SHANE O'HALLORAN, JOHN PICKERING, SHARON PICKERING, CARL REEDER, ANDY SPARKS, ADAM SUCHOWIJ & KATHLEEN SUCHOWIJ.

BANKERS:

CO-OPERATIVE BANK:

9 – 11 QUEEN STREET, IPSWICH IP1 1SW

INDEPENDENT EXAMINER:

ROBERT I MILLEA FCA CA ANZ

Group registration number with the Scout Association: 5225

Charity reg no: 305658

The trustees of the 11th Ipswich Scout Group are the officials of the Group executive committee. The trustees are detailed at the front of this report.

Structure, governance and management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association & The Charity Commission.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parents' representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointments and is responsible for:

- The maintenance of group property;
- The raising of funds and the administration of group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Arranging accommodation and assisting to find camping grounds;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing group administrators and advisors other than those who are elected.

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group may be necessary.
- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities are commenced.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an on-going basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group may be necessary.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Scout Group consists of the following Sections:

- Beaver colony
- Cub Pack (Monday)
- Cub Pack (Wednesday)
- Scout Troop
- Scout Active Support

The executive committee, sub committees, leaders and helpers work together to provide a high standard of maintenance and care of all young people, property, vehicles and equipment in their charge.

Public benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial review

The trustees have not formally set a target for reserves. The current level of reserves held is £197,641. (2020: £176,700)

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Group Scout Leader's Report for 2021

Well, what a year it has been. I remember that back on the night of 6 March last year we had a group of Scouts out about around Sizewell based at The Wardens, undertaking a night activity. That night we slept inside. Like everyone, that was my one, and only, time of camping in the last twelve months.

Zoom and Teams are two words that have become common to us in the past year, and now form part of our, (almost daily it seems), vocabulary. When I was writing last year, these were new ways of meeting and I wondered if they might become the norm and, possibly, the way forward. They have become the norm, whether we like it, or not. However, there are some benefits in that there has often been more people 'in attendance' than would be the case if holding face to face meetings, particularly during the dark, wet winter months when no-one is inclined to leave the warmth and comfort of their homes. It's also caused people to become incredibly inventive when coming up with a different programme week after week. I am extremely grateful to all the Leaders who have put so much thought into continuing to provide exciting and entertaining activities, and I know how much these have been appreciated by the young people in our Group.

Talking of young people and our Leaders and Section Assistants I am pleased to report that this year's Census shows us to still be healthy in terms of numbers, but of course we could always do with more of both in order to stay ahead of the game in the future. Sadly, John Barber, who have been Akela to the Wednesday Cub Pack, and a part of the Group for so many years, decided he needed to step back from Scouting, and so has retired from The Movement. Fortunately for us Mary Baldry, again a long serving member of the Group, has agreed to take on the role as Akela.

As I write this piece things are moving towards a point where we can again meet face to face, and I know that, like me, young people and Leaders alike can't wait for that to happen. Sadly, however, camping appears to be some way off, to the point where the Leaders of our Scout Troop have taken the decision to cancel all the camps planned for this year. While one of our Cub Packs does, in theory, have a camp identified for October, it remains to be seen whether that takes place.

Also, and because large gatherings would still not be permissible, the Wolsey District Executive has decided the usual St George's Day parade must again be cancelled, being replaced this year by a virtual parade to be held on 25 April. It is usual that all in Scouting are expected to renew their Scout Promise at this event; it wasn't possible last year but at least those who 'attend' this year will be able to do so.

Finally, I want to pay tribute to the Group's Executive Committee, many of whom you don't see, or get to hear of. Without this group of people who keep a watching eye on, among other things, the Group's finances and the fabric of the building, we would not be the success that we are. As always, even in these difficult times, they have been so supportive in the last twelve months; thanks Folks.

Yours in Scouting
Mike Hollingsworth, Group Scout Leader.

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

11th Ipswich Scout Group

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

305658

Set out on pages

7 & 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

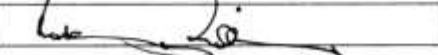
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:



Date:

18 April 2021

Name:

Robert I Millea

**Relevant professional
qualification(s) or body**

FCA CA ANZ

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NO MATTERS

RECEIPTS PAYMENTS FOR THE YEAR ENDING 31 MARCH 2021

	2021	2020	2019
<u>OPENING BALANCE</u>	£176,700	£175,826	£158,439
<u>RECEIPTS</u>			
FIREWORKS	£0	£66,096	£86,393
RENTS	£9,027	£8,229	£16,666
GIFT AID	-£326	£6,473	£3,945
INTEREST	£2,497	£1,922	£2,192
QUIZ NIGHTS	£0	£477	£596
200 CLUB	£440	£380	£360
MISCELLANEOUS	£74	£192	£133
SECTION SUBS	£878	£4,568	£3,691
MEMBERSHIP FEES	£30	£4,445	£1,042
DONATIONS	£1,466	£992	£15
GROUP CLOTHING	£0	£1,372	£0
GOVERNMENT GRANTS	£19,907	£0	£0
<u>TOTAL RECEIPTS</u>	<u>£33,993</u>	<u>£95,146</u>	<u>£115,033</u>
<u>PAYMENTS</u>			
FIREWORKS	£100	£54,742	£55,023
GENERAL RATES	£143	£1,907	£1,641
WATER	£193	£822	£877
CLEANING	£1,505	£4,495	£6,494
INSURANCE	£1,387	£1,275	£944
MEMBERSHIP FEES	£2,956	£3,960	£0
BUILDING REPAIRS/RENEWALS	£272	£7,100	£9,252
ELECTRIC	£522	£1,031	£1,486
GAS	£880	£852	£1,271
TRANSPORT	£613	£5,524	£8,956
BROADBAND	£417	£397	£383
POSTAGE & STATIONERY	£252	£399	£474
BANK CHARGES	£0	£0	£58
MISCELLANEOUS	£2,047	£1,798	£1,517
GROUP CLOTHING	£0	£1,336	£0
SMALL EQUIPMENT	£176	£2,192	£1,682
EQUIPMENT	£1,554	£3,977	£7,363
EQUIPMENT CONSUMABLES	£35	£539	£790
MONDAY CUBS	£0	£420	£0
THURSDAY SCOUT TROOP	£0	£1,506	-£814
<u>TOTAL PAYMENTS</u>	<u>£13,052</u>	<u>£94,272</u>	<u>£97,397</u>

RECEIPTS PAYMENTS FOR THE YEAR ENDING 31 MARCH 2021

<u>SURPLUS</u>	<u>£20,941</u>	<u>£874</u>	<u>£17,636</u>
<u>CLOSING BALANCE - BANKED</u>	<u>£197,641</u>	<u>£176,700</u>	<u>£175,826</u>
<u>CASH HELD BY SECTIONS</u>			
THURSDAY BEAVERS	£152	£0	£187
MONDAY CUBS	£377	£0	£551
WEDNESDAY CUBS	£785	£735	£169
THURSDAY SCOUT TROOP **	£0	£0	£117
Report not submitted 2021			
<u>TOTAL</u>	<u>£937</u>	<u>£735</u>	<u>£1,024</u>
MONETARY ASSETTS*			
CO-OPERATIVE BANK	£6,335	£3,531	£2,415
CAMBRIDGE & COUNTIES BANK	£148,000	£132,449	£133,411
UNITED TRUST BANK	£43,306	£40,720	£40,000
<u>TOTAL (UNRESTRICTED FUNDS)</u>	<u>£197,641</u>	<u>£176,700</u>	<u>£175,826</u>
<u>NON MONETARY ASSETTS*</u>			
BUILDINGS*	£490,732	£471,584	£462,337
EQUIPMENT*	£83,000	£85,284	£82,832
VEHICLES*	£9,000	£9,000	£15,000
<u>TOTAL</u>	<u>£582,732</u>	<u>£565,868</u>	<u>£560,169</u>

* SHOWN AS INSURED VALUES

These accounts were approved at The Group's AGM held on 11 May 2021 & signed on their behalf by

Treasurer - David Degiorgio



Group scout Leader - Mike Hollingsworth

