

STAFFORDSHIRE COUNTY SCOUT COUNCIL**TRUSTEES' ANNUAL REPORT**

for the period from 01/04/2020 to 31/03/2021

**Reference and administration details**

Charity name
The Scout Association registered number
Registered charity number
Charity's principal address

Staffordshire County Scout Council
0152
1021182
County Office, Town Meadow Way
Unit 3 Uttoxeter Business Centre
Town Meadow Way
Uttoxeter ST14 8AZ

Names of the charity trustees who manage the charity

Trustee name	Appointment	Dates	Appointment
Mrs P M Russell ^{4, 5}	County Chair		Staffordshire County Scout Council
Mrs J Brocklehurst ^{2, 4, 5}	County Commissioner		The Scout Association
Mrs J C Gilbert ^{4, 5}	County Treasurer		Staffordshire County Scout Council
Mrs H J Wilcox ^{2, 4, 5}	County Secretary		The County Executive Committee
Miss I Boote ²	County Youth Commissioner	From 15/07/2020	Staffordshire County Scout Council
Mrs E M Bromley			Staffordshire County Scout Council
Mrs E Birch ^{1, 2, 5}			Staffordshire County Scout Council
Mr A Bush ¹			Staffordshire County Scout Council
Mr P A Creaser ^{4, 5}			Staffordshire County Scout Council
Mr O Dyde ¹			Staffordshire County Scout Council
Mr N Evans ²		From 17/09/2020	Staffordshire County Scout Council
Mr B Field ¹			Staffordshire County Scout Council
Mr C Leader ²			Staffordshire County Scout Council
Mr P M Mantom ⁴			Staffordshire County Scout Council
Mr S Norman		From 17/09/2020	Staffordshire County Scout Council
Mr A Preston ¹			Staffordshire County Scout Council
Mr R Williams		From 17/09/2020	Staffordshire County Scout Council
¹ = Nominated by County Commissioner			
² = Member of the Appointments Advisory Committee			
⁴ = Member of the Finance Sub Committee			
⁵ = Member of the Emergency Committee			

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
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Names and addresses of advisors		
Type of advisor	Name	Address
Bank	Unity Trust Bank	Nine Brindley Place, Birmingham, B1 2HB
Accountants	VAST Services 1920	The Dudson Centre, Hope Street, Hanley Stoke on Trent ST ST1 5DD

Structure, governance and management

Type of Governing document	Our governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association ("POR").
How the charity is constituted	The County is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The County Commissioner is appointed by The Scout Association. The County Secretary is a part-time paid employee of the charity and is appointed by the County Executive Committee. All the other trustees are either (a) nominated by the County Commissioner and approved or (b) directly elected at the Annual General Meeting of the charity or (c) are co-opted by the County Executive Committee.

Additional governance issues

	<p>The County is managed by the County Executive Committee, the members of which are the 'Charity Trustees' of the County which is an educational charity. As Charity Trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>Members of the Executive Committee are required to complete 'Essential Information for Executive Committee's training within the first 5 months of joining the committee unless they have already completed the requisite training in another role. They are also required to complete mandatory GDPR, Safety and Safeguarding training.</p> <p>Disclosure and Barring Service checks are carried out prior to commencement of Trusteeship. These checks are repeated every five years in line with POR</p>
	Except for the County Secretary who is our employee, we all give our time voluntarily and receive no remuneration. Travelling and any other reasonable expenses are paid when claimed
	<p>We have a duty to report on the charity's public benefit in our Annual Report. We have assessed our aims, activities and charitable objectives, which are to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We believe that we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.</p> <p>The Scout Association complies with the two key principles set by the Commission with regard to public benefit:</p>

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	<p>Identifiable benefit: The way in which Scouting is carried out helps young people develop towards their full potential; this benefit is directly linked to the Purpose of Scouting.</p> <p>Public benefit: Scouting is a national Association open to young people aged from 6-25. Full membership is restricted to young people and adults who are willing to make the Scout Promise. The Association enables those in poverty to benefit from Scouting; while the Association charges a subscription to members under the age of 18, the benefits of Scouting are not constrained by the member's inability to pay. Locally, there are arrangements to waive subscriptions and other costs for those who cannot afford to pay. Nationally, there are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental. The benefits of Scouting are further demonstrated throughout this report.</p>
	<p>We have completed our review of the major risks to the charity and have annual renewal procedures in place to manage these risks. We have in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. We are not dependent on any particular donors.</p>

Objectives and activities	
<p>Summary of the objects of the charity set out in its governing documents</p>	<p>Our Mission - Scouting in Staffordshire exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>Our Values - As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> • enjoy what they are doing and have fun • take part in activities indoors and outdoors • learn by doing • share in spiritual reflection • take responsibility and make choices • undertake new and challenging activities • make and live by their Promise

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
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<p>Summary of the main activities undertaken for the public benefit in relation to these objects</p>	<p>Our activities for the year continued to be in line with the Scout Association national strategy “Skills For Life: Our plan to deliver better futures” though at the very end of the year, face to face scouting was suspended in line with the government regulations in respect of the Coronavirus pandemic.</p> <p>The focus of our activities was to deliver a quality programme of youth-oriented activities, Young Leader training, Queen’s Scout Awards and the Duke of Edinburgh Awards scheme and to provide support to adult volunteers through training and development.</p> <p>The programme benefits our young people by developing their self-confidence and social skills alongside practical and life skills.</p> <p>We welcome all young people regardless of background, faith, gender or personal circumstances.</p> <p>We kept in mind the Charity Commission’s guidance on public benefit at our County Executive meetings.</p>
<p>Contribution made by volunteers</p>	<p>A great contribution is made by our adult volunteers, and we are grateful for the many hours they have spent listening to and encouraging our young people and working with them. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.</p>

<p>Achievements and performance</p>	
<p>Summary of the Main achievements of the charity during the Year.</p>	<p>During much of the last year, we have been unable to deliver face-to-face scouting because of the Coronavirus pandemic.</p> <p>However, our volunteers have shown incredible ingenuity and resilience and across the county have developed digital ‘meetings’ for many young people enabling them to continue to work towards their badges and awards and to stay connected with their friends.</p> <p>307 Beavers gained their Chief Scout Bronze Award; 267 Cubs their Silver Award; 117 Scouts their Gold Award; 16 Explorers their Platinum Award and 14 Explorers their Diamond Award. In addition, 27 young people earned the Bronze Duke of Edinburgh Award, 10 the Silver and 8 the Gold. 11 young people achieved the Young Leader Belt and 2 the Queen’s Scout Award, the highest award for a young person.</p> <p>We also recognised adults who received national awards including 27 Chief Scout Commendations, 31 Awards for Merit and 2 Bars to the Award for Merit. We also recognised people who have given specially distinguished service while holding adult roles for a period of not less than twenty years with 2 Silver Acorns, one the Bar to the Silver Acorn and one Silver Wolf awarded.</p> <p>It was with regret that we had to cancel our plans for a large-scale weekend of activities at Beaudesert Camp Site and we had to cancel two international trips – one to Ghana and one to the Eurojam in Poland.</p>

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	<p>But we were creative and held our St Georges Day celebrations on-line with young people and adults across the County coming together 'virtually' to renew their promise.</p> <p>Scouting in Staffordshire continues to reach significant numbers of young people but not surprisingly, we have seen a reduction in membership of about 25% over the past year. At the annual census in January 2021, we recorded 8,746 members – 6,196 youth members and 2,550 adult volunteers. But in March 2021 as we were able to start meeting again in small groups outside, leaders are reporting that new members are starting to join.</p> <p>In Staffordshire, we want to give as many young people as possible the opportunity to experience Scouting and the chance to gain valuable skills for life. We cannot do this without the tireless work of all our volunteers. On behalf of the Trustees, we thank them all.</p> <p>Pat Russell County Chair</p>
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Financial review	
Basis of Preparation	<p>These financial statements have been prepared in accordance with the Statement of recommended Practice Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2019) and the Charities Act 2011. Staffordshire County Scout Council meets the definition of a public benefit entity under FRS102.</p>
Brief statement of the charity's policy on reserves	<p>We have examined the charity's requirements for reserves considering its main risks. We have established a policy whereby the unrestricted funds not designated or invested in tangible fixed assets held should represent 6 months expenditure ensuring the provision of a suitable contingency to protect the continuity of its activities for the foreseeable future, circa £31,000</p> <p>At the year end the County held £74,312 of unrestricted cash reserves.</p>
Sources and use of Funds including investments	<p>Our main sources of funds this year have been the County Levy, a subscription paid by all youth members (i.e., those aged 6 – 17) and a Retail, Hospitality and Leisure Grant from East Staffordshire Borough Council as part of government coronavirus support</p> <p>The majority of our income this year has been applied to covering fixed costs.</p> <p>POR sets out the way our funds may be invested. We have therefore adopted a low-risk strategy to the investment of our funds. This does involve using an account that requires a period of notice before funds may be withdrawn. All funds are held in cash using only mainstream banks or building societies. The Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.</p> <p>We do not make grants to outside organisations.</p>

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Plans for Future Periods

At the end of the Financial Year, the Trustees had to take account of the restrictions placed on activities as a result of the coronavirus pandemic and the potential for income generating activity in the year ahead.

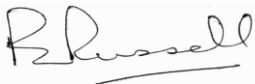
The reduction in membership will have an impact going forward. The income from the annual levy will cover anticipated fixed costs for the year ahead but not cover additional costs of delivering activities.

The Trustees have therefore agreed a strategy whereby most activities will aim to be self-funding; that small amounts from our reserves can be applied to support some activities that enable development of local scouting and grants/donations will be sought to cover costs arising from specific needs such as equipment replacement

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full names	Patricia Mary Russell
Position	County Chair
Date	4 August 2021

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2020/2021 (continued)**

**County Treasurer's Report
For the Year Ended 31st March 2021**

The financial statements are detailed on pages 10 to 20

Covid -19 has not hugely impacted the charity in financial terms for the financial year ending March 2021.

Income was largely unaffected as our main source of income (the County Levy) was received at the start of the year in the early days of the pandemic. The County was also fortunate to receive a Grant of £10,000 from the District Council.

Covid-19 did however severely restrict the activities of the charity during the year.

Activities that had been planned were largely cancelled and refunds issued to participants.

Foreign trips to Ghana and Eurojam in Poland had to be cancelled. This has led to insurance claims to recoup monies lost and the repayment of monies to participants.

The majority of the expenditure in the year related to overheads, including the running of the county office, insurances, licences etc and the continuing funding of Online Scouting Manager across the County.

With the reduced level of activity, the County Secretary was placed on part time furlough for a proportion of the year and the County took advantage of the Government furlough scheme.

With income levels largely unaffected and reduced levels of activity the Unrestricted (General) Fund produced a surplus of £40,390 (2020: deficit of £43,400). Income from the County Levy was £62,216 (2020: £49,010) and £200 was generated from investments. £91,000 of the income related to refunds on the cancelled foreign trips.

Expenditure on overheads was £43,675 (2020: £50,696), and £80,000 of expenditure related to refunds back to participants on foreign trips. In line with charity commission guidelines any fundraised monies which could not be identified to individuals have been retained within the Charity and remain within designated funds to be used for future events.

Whilst the current year has seen an increase in funds the Trustees are cautious about the finances of the Charity in the next few years. Numbers in scouting have dropped by 25% during the pandemic which will mean that income for the current financial year from the County Levey will be reduced by £16,000 and it is likely that it will take several years to rebuild scouting to previous levels. Consequently, income is likely to be reduced for a few years.

Whilst the County Levy will cover overheads there will not be monies to support large events and the County will be looking for activities to be largely self-funding. The Charity's focus will be to spend resources on rebuilding Scouting and initially looking at more local initiatives rather than organising large scale events in the wake of the pandemic.

The Charity has been prudent and does carry reserves which will hopefully see us through these leaner times.

Total Capital Reserves stand at £137,836; unrestricted £130,844 which includes designated funds (see note 14) of £36,158, and restricted funds of £6,992 (see note 15).

The year-end cash balance of £278,753 includes membership subscriptions paid in advance of £196,270 of which £46,392 is retained within the County as the County Levy, the remainder being paid to HQ Scouting.

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
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A handwritten signature in black ink, appearing to read 'Joanne Gilbert', written in a cursive style.

Joanne Gilbert
County Treasurer
4 August 2021

STAFFORDSHIRE COUNTY SCOUT COUNCIL

Independent Examiner's Report to the trustee Staffordshire County Scout Council

I report to the charity trustee on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 10-20.

Respective responsibilities of trustee and examiner

As the charity's trustee of Staffordshire County Scout Council (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Staffordshire County Scout Council are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since Staffordshire County Scout Council's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Staffordshire County Scout Council as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST

The Dudson Centre

Hope Street

Hanley

Stoke-on-Trent ST1

5DD

Date:.....07/09/2021.....

STAFFORDSHIRE COUNTY SCOUT COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2021

Income	Note	2021			2020		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
HQ Membership Subscriptions		221,645	-	221,645	210,595	-	210,595
Less paid to Scouts		(221,645)	-	(221,645)	(210,595)	-	(210,595)
		0	0	0	0	0	0
Income							
Voluntary income	3	10,673		10,673	225		225
Income from specific activities for generating funds	4	95,829		95,829	218,982		218,981
Income from Investments	5	200		200	616		616
Other income sources	6	62,216		62,216	49,010		49,010
Total Income		168,918	0	168,918	268,833	0	268,833
Expenditure							
Expenditure on Specific Activities	7	84,853	0	84,853	261,538	6,809	268,347
Expenditure on Charitable Activities	8	43,675	0	43,675	50,696	0	50,696
Total Expenditure		128,528	0	128,528	312,234	6,809	319,043
Net Income/(Expenditure)		40,390	0	40,390	(43,401)	(6,809)	(50,210)
Transfer between funds					78,349	(78,349)	
Net movement of funds					34,948	(85,158)	(50,210)
Reconciliation of Funds							
Total Funds brought forward		90,454	6,992	97,446	55,506	92,150	147,656
Total Funds carried forward		130,844	6,992	137,836	90,454	6,992	97,446

Unrestricted funds include
Designated Funds

The annexed notes on pages 12 to 20 form part of these financial statements.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

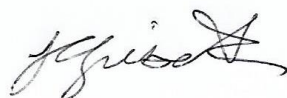
BALANCE SHEET As at 31st March 2021

		2021		2020	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets	10		3,929		6,867
Investments	11		52,603		52,405
			56,532		59,272
Current Assets					
Debtors	12	1,776		3,030	
Cash at bank and in hand		278,753		247,899	
		280,529		250,929	
Liabilities					
Creditors falling due within one year	13	(199,225)		(212,755)	
Net Current Assets			81,304		38,174
Net Assets			137,836		97,446
Represented by: -					
Unrestricted Funds					
General funds	14		94,686		20,228
Designated funds	14		36,158		70,226
Restricted Funds	15		6,992		6,992
Total Charity Funds	16		137,836		97,446

The financial statements were approved by the Charity's Trustees on 4 August 2021 and signed on their behalf by



PM Russell
County Chair



J Gilbert
County Treasurer

The annexed notes on pages 12 to 20 form part of these financial statements.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2021

1. Accounting policies

Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2019) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no uncertainties about the charity's ability to continue as a going concern over the next twelve months.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed.

Where a change of accounting policy or treatment has occurred, the prior year figures have been adjusted to reflect the new treatment.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Fund accounting

Funds held by the Charity are:

Unrestricted general funds – general funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - these are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.2. Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern and there are not any significant areas of uncertainty that affect the carrying value of assets held by the charity.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

1.3. Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

1.4. Grants payable and receivable

All grants are accounted for gross when receivable. Grants payable are recognised as expenditure when the commitment is entered into.

1.5. Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable.

Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised.

Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

1.6. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

1.7. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost residual value of each asset over its expected useful life, as follows:

Boats and Trailers	10% straight line
Fixtures, fittings and equipment	20% straight line
Computer equipment and software, activity equipment	33% straight line

1.8. Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

1.9. Stock

Stock is valued at the lower of cost and net realisable value.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

1.10. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

1.11. Liabilities

Liabilities are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2. Cashflow statement

The Charity is exempt from the requirement to prepare a cashflow statement because it is a small Charity.

3. Voluntary income

	Unrestricted Funds £	2021 Restricted Funds £	Total £	Unrestricted Funds £	2020 Restricted Funds £	Total £
Donations	25		25	225		225
Government Grants	10,648		10,648			
	<u>10,673</u>	-	<u>10,673</u>	<u>225</u>	-	<u>225</u>

Government Grants

During the year the charity received £10,000 from East Staffs Borough Council towards the impact of Covid-19.

The charity also received £648 from HMRC in respect of the Job Retention Scheme.

The amount of grants recognised in the financial statements was £10,648

There were no unfulfilled conditions at the year end.

The charity received no other form of government assistance.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

4. Specific activities for generating funds

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
2019 Kandersteg	-	-	-	24,279	-	24,279
County Events	646	-	646	16,635	-	16,635
Duke of Edinburgh	3,498	-	3,498	6,271	-	6,271
Eurojam	9,353	-	9,353	36,419	-	36,419
Ghana 2020	82,036	-	82,036	55,744	-	55,744
Mountain and Caving Activities	-	10	-	2,840	-	2,840
Other Income	-	-	-	102	-	102
Target Shooting	-	-	-	320	-	320
Training	30	-	30	735	-	735
Water Activities	-	-	-	2,833	-	2,833
World Scout Jamboree	30	-	30	71,019	-	71,019
Young Leaders & Youth Team	245	-	245	1,785	-	1,785
	<u>95,829</u>	<u>-</u>	<u>95,829</u>	<u>218,982</u>	<u>-</u>	<u>218,982</u>

5. Investment Income

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
Bank Interest Receivable	2	-	2	8	-	8
Building Society Interest	198	-	198	608	-	608
	<u>200</u>	<u>-</u>	<u>200</u>	<u>616</u>	<u>-</u>	<u>616</u>

6. Other incoming sources

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
County Levy	62,216	-	62,216	49,010	-	49,010
	<u>62,216</u>	<u>-</u>	<u>62,216</u>	<u>49,010</u>	<u>-</u>	<u>49,010</u>

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

7. Specific Activities Costs

	2021			2020		Total
	Unrestricted	Restricted	Total	Unrestricted	Restricted	
	Funds	Funds		Funds	Funds	
	£	£	£	£	£	£
2019 Kandersteg	-	-	-	53,163	-	53,163
Activities Equipment	-	-	-	4,100	-	4,100
Activity permits	-	-	-	138	-	138
County Events	141	-	141	34,275	-	34,275
Duke of Edinburgh	2,665	-	2,665	5,094	-	5,094
Eurojam	19,988	-	19,988	17,081	-	17,081
Ghana 2020	60,266	-	60,266	80,637	-	80,637
International	-	-	-	651	-	651
Kenya Legacy Project	-	-	-	-	6,809	6,809
Mountain and Caving Activities	481	-	481	4,049	-	4,049
New Section Development	-	-	-	300	-	300
Other Training Expenses	856	-	856	3,553	-	3,553
Programme Expenses	175	-	175	2,130	-	2,130
Programme team expenses	41	-	41	1,806	-	1,806
Water Activities	240	-	240	5,784	-	5,784
Target Shooting Activities	-	-	-	342	-	342
Training leader Expenses	-	-	-	1,050	-	1,050
World Scout Jamboree	-	-	-	44,703	-	44,703
Young leader expenses	-	-	-	1,800	-	1,800
Youth Involvement Expenses	-	-	-	882	-	882
	84,853	-	84,853	261,538	6,809	268,347

8. Charitable activities costs

	2021			2020		Total
	Unrestricted	Restricted	Total	Unrestricted	Restricted	
	Funds	Funds		Funds	Funds	
	£	£	£	£	£	£
Administration Salaries	19,242	-	19,242	19,107	-	19,107
AGM	-	-	-	604	-	604
Commissioner Expenses	39	-	39	1,324	-	1,324
County Conference	-	-	-	3,956	-	3,956
Depreciation	2,937	-	2,937	5,049	-	5,049
General Administration	10,536	-	10,536	8,276	-	8,276
Hire of Venues	-	-	-	306	-	306
Independent Examination Fees	900	-	900	684	-	684
Insurance	824	-	824	798	-	798
IT Charges	668	-	668	391	-	391
Pension Costs	980	-	980	953	-	953
Presentation and Awards	-	-	-	845	-	845
Printing, Postage and Telephone	1,064	-	1,064	1,271	-	1,271
Rent	6,467	-	6,467	6,192	-	6,192
Trustee Expenses	18	-	18	941	-	941
	43,675	-	43,675	50,696	-	50,696

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

9. Trustees' remuneration and expenses

The key management personnel of the charity is the County Secretary. The benefits of the key management personnel of the Trust were salary £19,242 (2020: £19,107) and pension contribution £980 (2020: £953). 1 Trustee was reimbursed a total of £18 (2020: 6 trustees £941) for out-of-pocket expenses.

10. Tangible fixed assets

	Fixtures, Fitting & Equipment	Total
	£	£
Cost		
At 1 st April 2020	30,044	30,044
Additions	0	0
Disposals	0	0
At 31 st March 2021	30,044	30,044
Depreciation		
At 1 st April 2020	23,177	23,177
Charge for the year	2,938	2,938
Disposals	0	0
At 31 st March 2021	26,115	26,115
Net book values		
At 31 st March 2021	3,929	3,929
At 31 st March 2020	6,867	6,867

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

11. Fixed asset investments

Cash held as part of the investment portfolio

	2021 £	2020 £
Building Society Account	52,603	52,405
	52,603	52,405
	52,603	52,405

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

12. Debtors

	2021 £	2020 £
Prepayment	1,776	3,030
	1,776	3,030
	1,776	3,030

13. Creditors: amounts falling due within one-year

	2021 £	2020 £
Membership Subscriptions in Advance	196,270	207,174
Fees and Deposits in Advance	391	2,456
Accruals and Deferred Income	2,564	3,125
	199,225	212,755
	199,225	212,755

14. Unrestricted funds of the Charity

	General Fund £	Designated Fund £	Total £
At the beginning of the year (Restated)	20,228	70,266	90,454
Movement in fund in the year	74,458	(34,068)	40,390
	94,686	36,158	130,844
	94,686	36,158	130,844

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

15. Restricted funds

	Opening Balance £	Net Incoming Resources £	Transfer £	Closing Balance £
Inclusivity Fund	6,992	-	-	6,992
	6,992	0	0	6,992
	6,992	0	0	6,992

Restricted funds

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

The Inclusivity Fund represents the income earned on the Endowment Fund (which was incorporated into the Inclusivity Fund in 2011), together with other donations earmarked to be spent on the furtherance of Special Needs Scouting after deducting any eligible expenditure.

16. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2021 Total £	Unrestricted Funds £	Restricted Funds £	2020 Total £
Fund balances at 31st March						
Are represented by:						
Tangible fixed assets	3,929		3,929	6,867		6,867
Fixed asset Investments	52,603		52,603	52,405		52,405
Current assets	273,537	6,992	280,529	243,937	6,992	250,929
Less Current liabilities	(199,225)		(199,225)	(212,755)		(212,755)
Net Assets	130,844	6,992	137,836	90,454	6,992	97,446

17. Capital commitments

There were no capital commitments authorised or contracted for at the year end.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2021

18. Taxation

The Charity is exempt from taxation on any income or capital gains.

19. Related party transactions

The charity is affiliated to the Scout Association, on whose behalf It collects membership subscriptions. HQ Membership subscriptions of £221,645 in the year are shown on the Statement of Financial Activities.

20. Non-adjusting event after the financial period

The trustees recognise that there is a significant risk to the charity arising from the Covid-19 pandemic.

The decline in membership will see income reduce, and the uncertainty around the ability to fundraise to support activities continues.

The impact of this is likely to be felt for at least the next two financial years.

The trustees are regularly reviewing the impact of Covid-19 and actively pursuing risk management policies to guide the Charity through this uncertain time.