



# Trustees' Annual Report for the period

Period start date		Period end date					
<b>From</b>	01	January	2021	<b>To</b>	31	December	2021

## Section A Reference and administration details

**Charity name** Amersham Band

**Other names charity is known by**

**Registered charity number (if any)** 1162520

**Charity's principal address** Amersham Band

Rectory Hill

Amersham, Bucks.

**Postcode**

HP7 0BU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fred Harrison	Chairman		
2	Philip Sweetman			
3	Caroline Perkins			
4	Simon Partridge		01/01/2021 to 22/03/2021	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 3 July 2015
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed annually by election at the Annual General Meeting held in March.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Amersham Band is a member of Brass Bands England and Southern Counties Amateur Bands Association. These organisations provide support and promotion functions for brass bands.

Amersham Band operates a safeguarding policy based on the code of practice recommended by Brass Bands England.

**Summary of the objects of the charity set out in its governing document**

The object of Amersham Band is to improve, develop and advance the public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and practice and performance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning the activities of Amersham Band, the Trustees have taken into account the guidance issued by the Charity Commission on public benefit.

An important activity is for the band to perform at a wide range of events to entertain the public. These events include formal concerts, civic and public occasions, parades, fetes and other events. This has a benefit to the local community by using music as a way to bring people together enhancing social cohesion.

In accordance with the charitable object, Amersham Band encourages local people to take up brass music by running regular rehearsals, teaching sessions, open workshops, and demonstrations at schools and public events. The band has a range of bands which cater for experienced, intermediate and developing levels of ability. The focus of the activities is to extend the benefits of learning to play a musical instrument in a group environment, with opportunities available to people of all ages and abilities.

The band runs a Brass Roots teaching group and a Youth Band which are specifically aimed at young people. There are strong benefits in advancing music education locally for young people. In particular, participating in music groups develops several skills including discipline, teamwork, cooperation, self-confidence, responsibility and social skills. For teenagers, music can make a contribution to self-identity and is a source of support when young people are feeling troubled or lonely.

The band prepares for and participates in music contests, improving quality of performances and advancing the art of brass music for the benefit of its members and the general public.

Amersham Band runs a bursary scheme to support those from a financially disadvantaged background.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The band is run entirely by unpaid volunteers, with the exception of the Musical Directors who receive payment for expenses. Band members and non-playing volunteers give their time free of charge and meet their own expenses in attending rehearsals, events and concerts. The Trustees recognise the contribution of all these volunteers, without whom the charity would not function.

**Summary of the main achievements of the charity during the year**

The activities of Amersham Band have been significantly impacted by the Government restrictions which were put in place to control the spread of coronavirus. At the start of the year the band was unable to meet together, hold rehearsals or perform in public.

During this period, in order to continue to deliver the objects of the charity, the band continued to provide online activities including weekly sessions with exercises and practice plans. The band entered the Cory Online Championship with a video recording and won the most entertaining band prize. The band also produced four entries to the Online Whit Friday Contest, so that all members had a chance to participate by recording their parts at home for collation into the final videos.

In Spring, as the restrictions were relaxed, the band was able to start the Brass Roots teaching sessions for young people, initially limited to 15 members per session. With further relaxations during the Summer, our other bands were also able to start rehearsals, using social distancing and other precautions.

In September, the band launched a new Youth Band, rehearsing monthly, and a new Big Band, rehearsing weekly. Both of these have attracted many new players and are well supported. By the end of the year the overall membership had grown to 160 members and the band comprised the following:

- Amersham Band (Championship Section)
- Amersham Concert Brass
- Amersham Big Band
- Amersham Community Band
- Brass Roots (two groups)
- Amersham Youth Band.

From Summer onwards, the band was also able to restart public performances. Four of the bands were able to perform in an open-air concert in the Memorial Gardens and several other concerts were also held including joint concerts with Tredegar Band and Amersham A Cappella. The 12-piece band and a newly formed Street Band performed at various public and private events. Although the number of events has been curtailed by the Coronavirus restrictions, from Autumn onwards, the band has been able to resume a busy programme of events.

At the end of the previous year, the project to construct a new bandroom had been completed. The new facility is now in regular use for teaching and rehearsals and has also been made available for hire by 3<sup>rd</sup> party community users.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees have set a policy to ensure an unrestricted reserve of £5,000 as a minimum is kept in the current account. This is to ensure short term commitments such as Musical Director expenses can be sustained for at least 6 months.

The trustees have established a separate account for revenues and running costs of the new bandroom. A reserve of £3,000 has been set for this account to cover essential costs such as insurance and utility costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

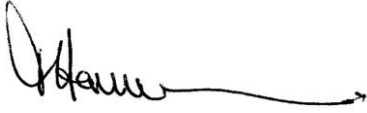
## Other optional information

Future Plans. In 2022 it is planned to continue to build up the programme of rehearsals, teaching and performances, following the relaxation of the COVID-19 restrictions. There will be a continued focus on expanding the activities of the band in line with the medium-term development plan and it is planned to establish a new day-time band to extend the opportunities for local people to become involved.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Fred Harrison	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	27 February 2022	



Amersham Band No (if any)  
1162520

CC16a

## Receipts and payments accounts

For the period from Period start date 01/01/2021 To Period end 31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	922	3,573	-	4,495	53,578
Grants	3,250	1,000	-	4,250	66,544
Fundraising (including bond sales)	3,603	913	-	4,516	46,372
Subscriptions	13,878	-	-	13,878	9,007
Engagements	4,450	-	-	4,450	150
Proceeds from events	7,094	-	-	7,094	1,941
Interest	7	-	-	7	50
Bandroom income/Rent	4,511	7,978	-		
RHI income		112	-		
Winnings	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,714</b>	<b>13,575</b>	<b>-</b>	<b>38,689</b>	<b>177,642</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,714</b>	<b>13,575</b>	<b>-</b>	<b>38,689</b>	<b>177,642</b>
<b>A3 Payments</b>					
MD expenses	8,845	-	-	8,845	4,740
Rent	3,667	1,750	-	5,417	707
Insurance	2,560	873	-	3,433	-
Band expenses	10,042	-	-	10,042	2,026
Bandroom costs	5,505	20,194	-	25,699	303,749
Bursary payments	90	-	-	90	1,140
Bandhall running costs		1,868	-	1,868	
Bank charges	25	-	-	25	-
	-	-	-	-	-
<b>Sub total</b>	<b>30,733</b>	<b>24,685</b>	<b>-</b>	<b>55,418</b>	<b>312,361</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,733</b>	<b>24,685</b>	<b>-</b>	<b>55,418</b>	<b>312,361</b>
<b>Net of receipts/(payments)</b>	<b>6,981</b>	<b>- 11,109</b>		<b>- 4,129</b>	<b>- 134,719</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,291	14,941	-	25,232	159,951
<b>Cash funds this year end</b>	<b>17,272</b>	<b>3,832</b>	<b>-</b>	<b>22,103</b>	<b>25,232</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restrict ed funds to nearest £	Endowme nt funds to nearest £

**B1 Cash funds**

Cash box
RBS Bank account
CAF Bank account
Natwest Bank accounts

39
7,183
10,050
-
<b>17,272</b>

-
1
3,831
<b>3,831</b>

<b>-</b>

**Total cash funds**

(agree balances with receipts and payments account(s))

OK  
Unrestricted funds to nearest £

Agreement Error  
Restricted funds to nearest £

OK  
Endowment funds to nearest £

**B2 Other monetary assets**

Details


-
-
-
-
-

-
-
-
-
-

-
-
-
-
-

**B3 Investment assets**

Details


Fund to which asset belongs


Cost (optional)

-
-
-
-

Current value (optional)

-
-
-
-

**B4 Assets retained for the charity's own use**

Details

Instruments
Uniforms
Music
Bandhall

Fund to which asset belongs

Unrestricted
Unrestricted
Unrestricted
Restricted

Cost (optional)

-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-

**B5 Liabilities**

Details

Bond sales

Fund to which liability relates

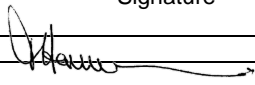
Restricted

Amount due (optional)

-
-
-
-

When due (optional)


Signed by one or two trustees on behalf of all the trustees

Signature  


Print Name  
Fred Harrison

Date of approval  
21 March 2022

**Amersham Band**  
**A Charitable Incorporated Organisation No. 1162520**  
Accounts for Year ended 31/12/21

Printed

10/03/2022

Brought forward from 2020	£	270.94		£	27.14	£	666.87		£	599.25	£	8,726.97	£	10,291.17
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Receipts	AB	Big Band	Concert Brass	ACB	Youth Band	Brass Roots	General	2021 Total
Donations							£ 871.86	£ 871.86
Bursary fund (was Paradigm)							£ 50.00	£ 50.00
Fund Raising							£ 183.69	£ 183.69
CD Sales							£ 61.39	£ 61.39
Gift Aid							£ 1,179.29	£ 1,179.29
Bucket collections							£ 2,153.64	£ 2,153.64
AB Cory donations	£ 25.00							£ 25.00
Membership subscriptions	£ 3,155.00	£ -	£ 2,303.36	£ 2,325.00	£ 1,050.00	£ 3,152.12		£ 11,985.48
Receipts for engagements	£ 1,400.00	£ -	£ 250.00	200.00	0.00		£ 2,600.00	£ 4,450.00
Grants		£ 3,000.00			250.00			£ 3,250.00
Instrument rental							£ 370.00	£ 370.00
Concerts	£ 4,981.19		225.35	225.35			£ 1,662.25	£ 7,094.13
Bank interest							£ 6.52	£ 6.52
Bandroom income							£ 4,510.81	£ 4,510.81
<b>Total receipts</b>	<b>£ 9,561.19</b>	<b>£ 3,000.00</b>	<b>£ 2,778.71</b>	<b>£ 2,750.35</b>	<b>£ 1,300.00</b>	<b>£ 3,152.12</b>	<b>£ 13,649.45</b>	<b>£ 36,191.81</b>

Payments	AB	Big Band	Concert Brass	ACB	Youth Band	Brass Roots	General	2021 Total
Band expenses								
MD fees	£ 2,905.00	£ 660.00	£ 2,430.00	£ 1,605.00	£ 570.00	£ 675.00		£ 8,845.00
Rent	£ 828.20	£ 345.00	£ 735.00	£ 592.50	£ 180.00	£ 532.50	£ 453.75	£ 3,666.95
Bursary Fund/Covid fund							£ 90.00	£ 90.00
Contest and registration fees	£ 541.70			£ -			£ 215.00	£ 756.70
Concert expenses	£ 2,997.46		£ 32.99	£ 32.99			£ 34.36	£ 3,097.80
Insurance							£ 2,560.00	£ 2,560.00
Instruments and repairs							£ 3,546.00	£ 3,546.00
Music & Equipment	£ 132.66	£ 69.34	£ 61.99	£ 184.94		41.65	£ 1,572.43	£ 2,063.01
CD expenses							£ 12.00	£ 12.00
Localgiving registration							£ 72.00	£ 72.00
PRS licence	£ 81.66		£ 43.73	£ 43.73				£ 169.12
Bank charges							£ 24.50	£ 24.50
Fantasy football prizes (all including not yet awarded)							£ 325.00	£ 325.00
Bandroom expenses							£ 70.15	£ 70.15
Bond repayments							£ 1,000.00	£ 1,000.00
Transfer to bandroom							£ 4,434.66	£ 4,434.66
<b>Total Payments</b>	<b>£ 7,486.68</b>	<b>£ 1,074.34</b>	<b>£ 3,303.71</b>	<b>£ 2,459.16</b>	<b>£ 750.00</b>	<b>£ 1,249.15</b>	<b>£ 14,409.85</b>	<b>£ 30,732.89</b>
Accounts surplus								£5,458.92
<b>Rolling Band balances</b>	<b>£2,345.45</b>	<b>£1,925.66</b>	<b>-£497.86</b>	<b>£958.06</b>	<b>£550.00</b>	<b>£2,502.22</b>	<b>£7,966.57</b>	

Amersham Band accounts - Year ended 31/12/2021

Balance in hand Jan	RBS balance 01/01	£	10,278.14
	Cash box 01/01	£	13.03
	Surplus	£	5,458.92
<b>Total for 2021</b>		<b>£</b>	<b>15,750.09</b>

Represented by	RBS Bank balance 31/12/2021	£	7,183.09
	CAF Bank	£	9,755.78
	Cash in hand 31/12/2021	£	39.22
	Less non-presented cheques	£	155.50
	Plus non-reconciled income	£	450.00
	2022 membership paid early	-£	1,522.50
	<b>Total</b>	<b>£</b>	<b>15,750.09</b>

<b>Funds breakdown</b>			
	Unrestricted fund	£	5,174.29
	Amersham Band	£	2,345.45
	Amersham Big Band	£	1,925.66
	Amersham Concert Brass	-£	497.86
	ACB	£	958.06
	YB	£	550.00
	Instrument fund	£	5,000.00
	Bursary Fund	£	294.50
	<b>Total Funds</b>	<b>£</b>	<b>15,750.09</b>

Accounts prepared by Bridget Harrison

**Inspector's Report**

I have examined the accounts for Amersham Band for the year ended 31/12/2021 as set out on pages 1-2, together with the paperwork presented to me and I am satisfied that the accounts represent a true and accurate record of the transactions that have occurred

Signed *Neil Kenna*

Date *11/3/22*



**Amersham Band Band Hall Account**  
**A Charitable Incorporated Organisation No. 1162520**  
 Accounts for Year ended 31/12/21

Printed  
10/01/2022

Receipts		Bandroom		2021 Total
Bandroom fund	Grants	£	1,000.00	£ 1,000.00
	Donations and pledges	£	3,573.05	£ 3,573.05
	Gift Aid	£	912.61	£ 912.61
	Bucket collections	£	-	£ -
	Bond sales	£	-	£ -
Rent	Third Party rent	£	4,182.00	£ 4,182.00
	Amersham Band rent	£	3,795.75	£ 3,795.75
RHI Refunds		£	111.84	£ 111.84
Bank interest		£	-	£ -
Total receipts		£	13,575.25	£ 13,575.25

Payments		Bandroom		2021 Total
Bond repayments		£	8,000.00	£ 8,000.00
Build expenses		£	12,194.46	£ 12,194.46
Bandroom running	Electricity	£	1,413.25	£ 1,413.25
	Water	£	80.00	£ 80.00
	Land rent	£	1,750.00	£ 1,750.00
	Purchases	£	299.00	£ 299.00
	Repairs	£	-	£ -
	Consumables	£	45.49	£ 45.49
	Maintenance contracts	£	30.00	£ 30.00
	Insurance	£	873.00	£ 873.00
Total Payments		£	24,685.20	£ 24,685.20
Surplus/deficit			-£11,109.95	-£11,109.95

Rententions all paid.

Opening balances

Natwest 1/1	£	14,899.75
Natwest deposit	£	40.71
Surplus/Deficit	-£	11,109.95
<b>Total</b>	£	<b>3,830.51</b>

£3000 minimum

Closing balances

NatWest Bank 31/12/2021	£	4,673.01
Natwest Deposit 31/12/2021	£	-
Less non-presented cheques	£	1,000.00
Plus non-reconciled income	£	157.50
	£	<b>3,830.51</b>

Account closed

Bonds still to be repaid	£	40,000.00
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Accounts prepared by Bridget Harrison

Inspector's Report

I have examined the accounts for Amersham Band for the year ended 31/12/2021 as set out on page 1, together with the paperwork presented to me and I am satisfied that the accounts represent a true and accurate record of the transactions that have occurred

Signed *N. Harrison* Date 11/13/22