

# **All Saints Pre School Runcorn**

Charity number 1164792

## **Annual Report and Financial Statements for the**

**year ending 31 March 2022**

The logo for Greater Merseyside Community Accountancy Service (gmcas) features the lowercase letters 'gmcas' in a white, sans-serif font, centered within a solid black rectangular background.

Greater Merseyside Community  
Accountancy Service

# All Saints Pre School Runcorn

## Annual Report and Financial Statements for the year ending 31 March 2022

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### **Prepared by the Greater Merseyside Community Accountancy Service Trustees' report**

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The Trustees during the year were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Charlotte Wilson	Chairman	
Emma Quinn (was Woodside)		
Karen Blundell	Manager & treasurer	
Kim Smith		
Cynthia Aurelia Orphee Dotte		
John Ilupeju		
Matthew Wagg		
Rhiannon Mulchrone		Till 13th July 2021
Kirsten Brownlow		Till 13th July 2021

The Nursery Manager of the charity during the year was Karen Blundell

#### **Method of appointment**

Election annually by AGM, or interim appointment by trustees until next AGM.

#### **Principal address**

18 Clarence Street  
Runcorn  
Cheshire  
WA7 1HG

#### **Bankers**

Lloyds Bank plc  
13/15 Hardshaw Street  
St Helens  
Merseyside  
WA10

#### **Governing document**

CiO Registered 10th December 2015

## **All Saints Pre School Runcorn**

### **Objects of the organisation**

The Charity works for the public benefit having as its objects the development and education of children and young people in particular by:

Promoting their care and safety

Promoting their education and promoting parental involvement

Promoting their health and wellbeing

Providing services to support them and their families and carers

Providing services to individuals holding membership of the CIO; and

Furthering the aims of the pre-school learning alliance

### **Independent**

**examiner** on behalf

of:

### **Greater Merseyside Community Accountancy Service**

St Marie's

Lugsdale Road

Widnes

# All Saints Pre School Runcorn

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## WA8 6DB Trustees' report continued

### Treasurer's Statement

I can report the Treasury accounts are reconciled and balance to that of the Annual Report and Financial statement, bank statements and Monthly recs.

Under the board of trustees, we have managed to maintain our finances, which are stable. This years accounts do have a deficit. We feel the impact of covid and lower numbers in our intake have contributed to this. But we do hope to continue and maintain our current financial situation.

We are passionate with continually supporting the children with new equipment's, stationary, resources and trips to improve the experiences for the children and families in our local area and setting.

We have also been able to set aside funds into a separate account so the Pre-school always has a financial reserve.

Karen Blundell  
Treasurer

# All Saints Pre School Runcorn

## Trustees' report continued

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### Review of progress and achievements

#### Key Person AGM report

As a key person we take responsibility for a group of children. We are here to help the children feel safe and secure. This has been especially important during COVID 19. We have supported children, parent's and each others wellbeing. And moving forward with 'living with Covid' we still maintain a high standard of hygiene and cleaning routines within the setting. We feel we adapted well to support our children and families during this challenging time.

We made well-being calls to our families weekly and have supported them with EYPP funding. We continue to do this as good practice.

We respond to the children's needs and help them settle into the setting. We plan for all children's individual developmental and emotional needs and input into our planning, based on their interests. Supporting progressing them further.

We collect evidence of children's progress though observing them, taking photos, written observations and children's work. We can also use evidence sent in from families though our electronic online journal, Tapestry. This has been welcoming, as working with our parents/cares is important for the children's outcomes, supporting parent partnership. This was a very useful tool during Covid

We create a happy, safe place to enable the children to be who they want to be and create opportunities for real life experiences.

The EYFS is used as a guide to make a best fit judgment about whether a child is showing typical development for their age. Summative assessments support this information. We collect three times a year (February June and November) from doing this we can then share our information with colleagues, specialist support, and other settings if need be. Also with parents at regular parents' days to discuss their child, working with our parents is paramount to good relations and supporting them and their children.

Emma Quinn  
Deputy Manager

# All Saints Pre School Runcorn

## Trustees' report continued

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### Review of progress and achievements

#### Managers' Statement

#### What have we been doing?

We introduced the 30 hours in January 2022. This was to help and support our working families and improve our business. This is currently working well.

Themes have been around 'growth and life cycles'. Physical Development with a greater focus on Gross & Fine Motor skills. Generally improving outcomes for all children and offering them experiences.

The children particularly enjoyed our theme of 'life cycle of a butterfly'. Watching the egg turn into a caterpillar, then the caterpillar cocooning itself and then emerging into a beautiful butterfly. This led on to the 'Hungry caterpillar' story and what the caterpillar ate. The children tried different foods from the 'Hungry caterpillar story'. The children enjoyed tasting these foods and gaining an understanding of what is healthy food and not healthy food.

We continue to support our children and their families.

#### What have we achieved?

- This year we continue to work and train closely with Speech and Language Therapist and ALL staff have now been trained with Well COMM. This is designed to help early years settings identify children who might be experiencing delays with speech and language. It can then help us/staff to put immediate interventions into place, while waiting for a more formal assessment.
- Our team can also offer a variety of health information and support to improve the health for our local children and their families. We received our HHEYS (Halton & Healthy Early Years Status) certificate again this year
- We have maintained our GOOD Food Hygiene RATING.
- We have achieved a GOOD rating on the ITERS (Infant, Toddler Environment Rating Scale) Which is an assessment tool carried out by our Local Authority. This is designed to measure the quality of the group's programmes for children 2 years of age. This has also been reflected upon only last month and adjustments continue to be made to our environment, supporting the changing of children's interest. This was done on 29<sup>th</sup> June 2022
- We have achieved a GOOD rating on the ECERS (Early Childhood Environment Rating Scale) Which is an assessment tool carried out by our Local Authority. This is designed to measure the quality of group programmes for children from 3-5 years of age
- MANAGER/SENCo and ALL staff attend ALL relevant trainings to support Continued Professional Development. Keeping up to date with latest requirements and teachings. For best practice. Which can only benefit our children more. Enhancing their learning experiences. Manager's has also achieved her level 5 in Management and Leadership.

# All Saints Pre School Runcorn

## Trustees' report continued

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### Review of progress and achievements

- MANAGER attends regular SENCo cluster meetings & Educational Psychologist meeting to support action plans and ways forward. Even during COVID, we have maintained these meetings. There have been many challenges with children's development, supporting families. We feel we have worked well with outside agencies to support with all the challenges that Covid presented and the impact on our children/families.
- Manager attends regular EYFS (Early Years Foundation Stage) meetings and Managers meeting. Keeping up with best practise and Regulations.
- Also we in Halton have a Buddy up system. Where managers support each other and offer advice or can point in the right direction. ALL Staff are paediatric First Aid Trained and have had enhanced or basic SAFEGUARDING Training. Which is a requirement.
- ALL Children make good progress from their starting points.
- Support for individual children with SEN has been identified by the Local Authority as a strong point
- Support for parents is also a strong point

This support has included free resources, signposting materials and training for staff. Again, for more information, please contact us. A list of local contacts is also available to download: All this has helped us as a setting to sign post parents, and give supporting advice.

### Demographics Objectives and Activities

We aim in the coming year to maintain current standards and achieve a good grade from OFSTED. The aim of the group is to enhance the development, care and education and experiences of children primarily under statutory school age and of young people of school age (under 5) in a friendly, safe and caring environment. One which is play based learning, carefully differentiating to the age, needs and developmental stage of each child. We also provide opportunities for parents/careers to share in this.

We use the Developmental Matters Document to include 7 areas of the EYFS in our planning.

### Currently we have 27 registered children

EAL - 8 = 30%  
SEN - 8 = 30%  
EYPP - 6 = 22%  
BOYS - 16 = 59%  
Girls - 11 = 41%  
Summer Births - 9 = 33%  
Funded 2 yr olds - 10 = 37%  
Funded 3 & 4 yr olds - 14 = 52%  
None funded 2 yr olds-3=12%

# **All Saints Pre School Runcorn**

## **Trustees' report continued**

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### **Review of progress and achievements**

Presently Halton have been given some government funding and we are involved with a, TALK HALTON. Working with Chatterbugs Speech and Language. Where staff throughout Halton use a screening tool 'WELLCOMM' to support where children should be at for expressive and receptive language. Its hoped that if ALL of Haltons pre-schools, child minders and childcare use this scheme that information we have to send off to be analysed to see if our children may reach expected Good Levels of Development, will be consistent and identify any early interventions that may be needed to put into place to support closing any gaps.

All staffs would like to thank you for your continued support with the setting. Without you and your children, we would not be here.

All staff also thank our trustees for their commitment and support.

Karen Blundell  
Manager

### **Financial Review-Treasurers Report**

We can report the Treasury accounts are reconciled and balance to that of the Annual Report and Financial statement, bank statements and Monthly recs.

Under the board of trustees we have managed to maintain the finances, which are stable.

We have enabled to continuously support the children and our families with, wellbeing experiences, trips, resources, equipment and improve outcomes.

We have also been able to set aside funds into a separate account so the Pre-school always has a financial reserve

#### **Policy on Reserves**

Sufficient reserves are retained to cover the costs of an orderly closedown should the funding not continue, principally staff redundancy costs, with a margin to cover short-term fluctuations in cashflow and unforeseen expenditure.



# **All Saints Pre School Runcorn**

## **Independent examiner's report on the accounts of**

### **All Saints Pre School Runcorn for the year ending**

#### **31 March 2022**

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I report on the accounts of the charity set out on pages 8 to 11

#### **Respective responsibilities of the Management Committee and the examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act;  to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5) (b) of the Charities Act: and  to state whether particular matters have come to my attention.

#### **Basis of Independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 130 of the Act;  
and  to prepare accounts which accord with the accounting records  
and to comply with the accounting requirements of the Charities Act  
have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Jane Williams*

Jane Williams  
MAAT

**Greater Merseyside Community Accountancy Service**  
St Marie's

# All Saints Pre School Runcorn

Lugsdale Road  
Widnes  
WA8 6DB  
25th May 2022

## Statement of Financial Activities for the year ending 31 March 2022

	Notes			
	<u>2022</u>	<u>2022</u>	<u>2022</u>	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
<b>Receipts</b>				
Nursery Fees	(2) 2,556	-	2,556	42
Halton Borough Council: EYPP	62,884	-	62,884	88,56
Other Income	251	-	251	2,34
Bank interest	<u>2</u>	-	<u>2</u>	<u>8</u>
<b>Total receipts</b>	65,693	-	65,693	91,34
				1
<b>Payments</b>				
Salaries and NICs	(3) 68,954	-	68,954	82,60
Payroll Costs	343	-	343	48
Staff Travel & Training	838	-	838	11
Premises Costs	6,687	-	6,687	4,04
Repairs & Renewals	5,281	-	5,281	-
Fees & Licences	75	-	75	7
DBS Checks	26	-	26	6
Insurance	602	-	602	59
Uniforms	120	-	120	3
Nursery Resources	7,043	-	7,043	5,10
Trips & Events	450	-	450	-
Accountancy	225	-	225	22
Printing, postage & stationery	<u>949</u>	-	<u>949</u>	<u>2,31</u>
<b>Total payments</b>	91,594	-	91,594	95,65
				8
<b>Net receipts / (payments)</b>	(25,900)	-	(25,900)	(4,317)
<b>Cash fund balances brought forward</b>	9 <sup>9</sup> 95,703	-	95,703	
<b>Cash fund balances carried forward</b>	69,803	-	69,803	<u>100,020</u> 95,703

**All Saints Pre School Runcorn**  
**Balance sheet as at 31**  
**March 2022**

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
<b>Fixed Assets</b>	£	£	£	£
Tangible Assets (5)	-	-	-	-
<b>Total fixed assets</b>	-	-	-	-
<b>Current Assets</b>				
Debtors and prepayments (6)	-	-	-	
Cash at bank and in hand (7)	<u>69,803</u>	-	<u>69,803</u>	<u>95,703</u>
<b>Total current assets</b>	69,803	-	69,803	95,703
<b>Current liabilities:</b> <b>amounts falling due within one year</b>				
Creditors and accruals (8)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total current liabilities</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>69,803</u>	<u>-</u>	<u>69,803</u>	<u>95,703</u>
	<u>69,803</u>	<u>-</u>	<u>69,803</u>	<u>95,703</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>69,803</u>	<u>-</u>	<u>69,803</u>	<u>95,703</u>
	-	-	-	-
	-	-	-	-
<b>Net current assets / (liabilities)</b>				
<b>Total assets less current liabilities</b>				
<b>Creditors: amounts falling due after one year</b>				
<b>Net assets</b>				
<b>Funds</b>				
Restricted Funds		-	-	-
Unrestricted funds	69,803		<u>69,803</u>	95,703
<b>Total Funds</b>	<u>69,803</u>	<u>-</u>	<u>69,803</u>	<u>95,703</u>

The financial statements were approved at a meeting of the trustees held on 25th May 2022 and signed on its behalf by:

# All Saints Pre School Runcorn

*Charlotte Wilson*

Charlotte Wilson  
Chair

## Notes to the accounts for the year ending 31 March 2022

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### 1 Accounting Policies

#### a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

#### b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

#### c Fund accounting

Funds held by the charity are either:

##### **Unrestricted general funds**

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

##### **Restricted funds**

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### **Designated funds**

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**All Saints Pre School Runcorn  
Notes to the accounts continued for  
the year ending 31 March 2022**

<b>Grants and Donations</b>	2022 Unrestricted funds	2022 Restricted funds	2022 Total funds	2021 Total funds
	£	£	£	£
Donations	-	-	-	-
	-	-	-	-

<b>Staff costs and numbers</b>	2022 £	2021 £
Gross salaries	67,195	82,093
Support Staff	593	-
Employer's Pension	1,167	1,802
Employer's NI	-	1,417
		<u>892</u>
	68,954	82,600

The average number of employees during the year was 3 (2019: 3)

<b>Cash at Bank and in hand</b>	£	£
Current account	46,546	77,912
Business Reserve	23,202	17,756
Petty cash	<u>54</u>	<u>36</u>
	69,803	<u>95,703</u>
	<u>                    </u>	<u>                    </u>

**5 Trustee remuneration and expenses**

During the period no trustees received any remuneration or expenses

**6 Related party transactions**

There were no related party transactions to report during the accounting period.