

**Trustees' Annual Report and
Financial Statements
of the Parochial Church Council of**

St Matthew's Worthing

Registered Charity no. 1134774

For the year ended 31 December 2021

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St Matthew's Church, 103 Tarring Road, Worthing, BN11 4HB

Website: www.stmatthewsworthing.org

Incumbent: Canon Paul Taylor, 53 Bath Road, Worthing, BN11 3PQ

Independent Examiner: Mr C J Wells, Andrews Cottage, Red Lane, Shipley,
Horsham, W Sussex RH13 8PH

Bankers: Lloyds TSB Bank Plc, South Street, Worthing



Objectives and Activities

The primary objective of St Matthew's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical.

Achievements and Performance

Pursuing our Vision

In 2021 we have continued to develop St Matthew's Church in accordance with our agreed vision as follows

Our Why? (Purpose)

Believing in Worthing

We believe in our town and local community, and we want to invest in it in every way we can, playing our part in making it a great place to be. Believing in God inspires our believing in Worthing.

Our What? (Vision)

Over the five years April 2019 - April 2024 we want to increasingly be...

An inspiring church - the church is the people not a building. We are called to serve God 24 hours a day, 7 days a week wherever we are. To be effective we must have white hot faith - on fire in our experience of God that we may be 'change makers' and 'hope bringers'. We gather in groups and on a Sunday for inspiring worship and effective equipping that renews our vision to serve and proclaim Jesus. We go out to love and serve creatively, Monday to Saturday, in our communities across Worthing and in our parish and surrounding area.

A catalyst in the community - we want to further develop our work as a community hub developing our groups where local people find community, support and encouragement in the ups and downs of life. We want to support this work by opening up our church building as a café and connection space that signposts local support services. We want to believe in every individual, especially those vulnerable and isolated, to release their potential and establish a joyful, inclusive community of hope for all. We want to reimagine the use of our rooms and halls to provide a vibrant 7 day a week centre for our work with young and old.

A hub for the young – connecting with youth, and those in their 20s and 30s, is a particular target for us as over a third of the population of our area are in this age bracket (with 85% being under 60 years old). We have a full-time Youth Leader and a growing work, and we partner with a number of local schools. We plan to repurpose space in our halls to become a large permanent youth lounge and open up our facilities as a hub for local young people.

Our How? (Values)

Depend on our Father - Everything we do needs to be guided by prayer that we may learn to live wisely, seek justice and treat our planet with respect.

Share Jesus' love - We read God's inspired word that Jesus may be the centre of our life together. Jesus is the hope for our town, nation and world.

Know the Spirit's presence - As we worship together, we are transformed by the Holy Spirit and propelled out to humbly serve our needy world.

Words that are important to us...

Family - we are a mixed bunch: singles and married, young and old, babies, children and youth too. Some of us are local people whilst others have come from across the world. We are a real church family where everyone and anyone can belong.

Forgiveness - one of the things that we have in common is that we all get things wrong. Whether or not you think your life is sorted out, we know that we all need God's help and each other's acceptance and love.

Fruitfulness - we are all 'work in progress', but we are committed to grow and serve, discover our gifts and offer our lives as we grasp ever more deeply what it means to be chosen by God.

Progress this year...

Inspiring Church

Despite Covid restrictions we have worked hard to forward our vision in 2021. We have continued to worship on Sundays in mixed mode offering 'in person' worship with no restrictions in the nave and south aisle, but with the north aisle designated for wearing face coverings. We live stream both Sunday services every week for those at home.

We ran a very successful Zoom lent course with around 60 participants thinking about talents and gifts so that we would be ready for re-opening. In September we relaunched our church and many of our groups and activities. We have seen a gradual but steady return to in person activities and numbers attending worship are similar to pre-pandemic attendances. Lockdown resulted in some older church members realising it was time to move to local churches to worship closer to their homes. We also added new members to the life of St Matthew's.

In July 2021 we employed a full time Worship Pastor and Assistant Church leader, Joe Shurmer, to help us to develop music and prayer in our new Sunday services at 9.30 and 11.15 each week. The 11.15 is effectively a new church plant aimed at younger people and families and is in a more informal and participative style.

Catalyst in the Community

In March Mothering Sunday flowers were given away from the church site to encourage our community. Facebook, the website and signs at the church were used to offer pastoral care and help with shopping, prescriptions etc. Free Holiday Lunches were cooked and given away to local families during school holidays and St Matt's Meals continued to provide three days' worth of free food for any local families or individual who requested it.

Our Thursday parent toddler group, Sparklers, has been busy all year, initially with socially distanced story time, then meeting outside as the weather improved, and then returning to normal as restrictions eased.

In September 2021 we launched 'Coffee on the Corner', a coffee and cake café every Tuesday and Wednesday morning in church aimed at local people, connecting and reaching those of all ages who are isolated or had become so during Covid. This is a non-profit venture aiming to cover costs and some of the heating costs incurred. An average of 20-30 people have attended each time. It is run with a volunteer team (rota) of about 30 people with 4 volunteers involved in each session.

In November we launched a monthly seniors group called CAMEO (Come And Meet Each Other) This has had good attendance with about 30 members.

We continued to partner with Heene Church of England Primary School to serve the local community with church members taking the lead as school governors. The Vicar, and Clive Latter our full time Youth Worker, have led collective worship each week via Zoom, or recorded Collective Worship, or in person. Collective Worship was also provided for St Andrew's Secondary School.

We support local groups providing a service to the community by making our hall available at a reduced community rate. We support two groups working with those facing addiction at a still further concessionary rate.

Hub for the Young

Having received a £10,100 grant from Allchurches Trust, two large donations from church members and funding from the PCC we spent £22,500 refurbishing and remodelling a small hall to become a youth lounge and snug. We engaged a designer to work with the young people on their chosen design in the first half of the year and then a volunteer team of skilled men did the work in July and August. We engaged approved professional engineers for the electrical and gas work. The Youth Lounge was opened by Worthing's Deputy Mayor and Youth Mayor. In the Autumn we relaunched youth work with a Tuesday drop in and groups on Friday evenings and Sunday mornings. Numbers have been low after Covid but are slowly recovering with new initiatives planned for 2022.

Joe Shurmer started a small group for singles and couples in their twenties as some younger people joined the 11.15 service.

Further afield

We support in prayer and finance many Christian outreach activities in Worthing and further afield. We have personal contact with individuals and couples serving in a variety of nations and people groups. We also support local and national Charities mostly with a Christian foundation such as Acorn Pregnancy Counselling, Worthing4Refugees, Open Doors.

Parochial Church Council (PCC)

The full PCC met seven times during the year with the PCC standing committee meeting in most of the months between. Other committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Safeguarding - Church

A PCC sub committee for Safeguarding consisting of the Vicar, Parish Safeguarding Officer (PSO), Safeguarding Church Warden, Lead Recruiter and Youth Leader, met a number of times, reviewing our practice and ensuring our policies are up to date. The PSO or Vicar reports to every PCC meeting.

Risk Assessment

The PCC members actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will ensure sufficient resources in the event of adverse conditions. The PCC members have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

Public Benefit

The charity acknowledges the requirement to demonstrate clearly that it fulfils charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the booklet of reports to the Annual Parochial Church Meeting of its many ministries. The PCC members confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Financial Review

Results

In 2021 we saw a combined deficit across all funds of £26K. This deficit was almost entirely on the General Fund, but was largely compensated by the transfer of the previously designated Joy Hammond Project Fund balance of £21k to the General Fund. This compares with a combined deficit in 2020 of £35K which was mostly £33K on the General Fund.

Direct General Fund expenditure of £179K compares to £151K in 2020. However we only get a complete picture of expenditure when we also include those transfers between funds that reallocate expenditure to the General Fund. On this basis the total 2021 expenditure of £197K compares to £180K in 2020. The reason for this increase is that since July 2021 the parish has employed a Worship Pastor. Other costs have been held level despite the increased level of activity in 2021 compared to 2020.

The dedicated youth centre was made possible by donations to the Youth Work restricted fund of £18k. The works cost £22k with the £4k shortfall being met from the General Fund.

Reserves

These results leave us with a General Fund balance of £43K, of which £5K is invested in equipment, so we have £38K in free reserves. This includes £21K previously held in a designated fund (Joy Hammond Project) for property development. This will cover two months of budgeted expenditure in 2022, outside our policy range to maintain free reserves between three and six months' of expenditure. We aim and expect to move steadily back to our minimum reserve target of three months' expenditure over the next year or so by increased regular donations.

Responses

Regular giving through the Parish Giving Scheme and bank standing orders, supported by Gift Aid, have continued to increase by a modest 6% in 2021. Hall rentals have recovered to levels in excess of even 2019 (up £6K). Grants of £15K, mainly for the Youth Centre, supplemented our income and enabled us to cover some of the fixed costs during the pandemic.

We are thankful for:

- God's provision in the past, in our reserves which have been sufficient to cover the substantial deficits of recent years
- God's new provision through our steadily increasing regular donations, which enable us to move forward with new staffing to enable new vision for church growth
- God's generosity enabling us to tithe increased amounts to mission beyond our parish activities, up from £13.5K in 2020 to £14.5K in 2021

Future

God is faithful and will enable us to do His will. We trust Him to provide and to guide us with His wisdom as we face new opportunities (and uncertainties) in 2022 and beyond. The General Fund deficit of 2021 was largely covered by the PCC agreeing to release £21k from a designated fund (Joy Hammond Project). This transfer is a one time transaction and so expenditure in 2022 will need to be funded by increased income. The 2022 budget target is to increase regular donations by 23%, mainly through the excellent Parish Giving Scheme and Standing Orders to St Matthew's. The early months of 2022 show that we are well on our way to achieving this target, for which we thank God. We do not take for granted that every single one of us will be able to increase our donations, but we take great encouragement that together we are seeing substantial growth in our combined responses of faithful donations.

Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus of the charity for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

Registered Charity no. 1134774

Trustees' Annual Report for 2021

Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Structure, governance and management

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	The Revd Canon Paul Taylor (Chair)
Churchwardens	Mrs Judith Slaney Mr Peter Parish

Elected Members

Miss Lucy Ashton (until May 2021)
Miss Nicole Beard (from May 2021)
Mr Matthew Bramley (from May 2021)
Mrs Liz Frank (until May 2021)
Mrs Julie Mason (Secretary)
Mr Paul Mason (from May 2021)
Mrs Pam Normansell
Mr Clive Purser (Vice-Chair)
Mrs Maureen Rackham
Mr Paul Slide (until May 2021)
Mrs Angela Standen (Finance Officer)
Mr Philip Taylor (Treasurer)

Deanery Synod

Mr Alastair Pitcher
Mr Phil Rugg

Co-opted Members

None

The Governing document of the charity is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

Signed on behalf of the Trustees by Revd Canon Paul Taylor (Chairman)

Date 12 April 2022



INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

I report on the accounts of the Church for the year ended 31 December 2021, which are set out on pages 8 to 19. This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements: to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr CJ Wells FCA
CJ Wells & Co
Andrews Cottage
Red Lane
Shipley, Horsham
West Sussex, RH13 8PH



Date: 12 April 2022

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
Income and endowments from:						
Donations and legacies	4a	143,662	0	32,345	176,007	152,016
Charitable Activities	4b	1,619	985	0	2,604	12,733
Other trading income	4c	10,956	0	0	10,956	5,058
Investments	4d	211	0	0	211	537
Other	4e	3,076	0	0	3,076	1,347
Total		159,524	985	32,345	192,854	171,691
Expenditure on:						
Raising funds	5a	0	0	0	0	0
Charitable Activities	5b	179,297	16,089	24,031	219,417	207,710
Other	5c	0	0	0	0	0
Total		179,297	16,089	24,031	219,417	207,710
Net gain/(loss) on investments	9	914			914	411
Net income/(expenditure)		(18,859)	(15,104)	8,314	(25,649)	(35,608)
Transfers between funds	15	13,295	(7,547)	(5,748)	-	-
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets					-	-
Other gains/(losses)					-	-
Net movement in funds		(5,564)	(22,651)	2,567	(25,649)	(35,608)
Reconciliation of funds:						
Total funds brought forward		48,321	1,332,722	3,247	1,384,290	1,419,898
Total funds carried forward		42,757	1,310,071	5,814	1,358,641	1,384,290

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

Prior year comparatives are stated in note 3

The notes on pages 10 to 19 form part of these financial statements.

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
BALANCE SHEET
AS AT 31 DECEMBER 2021

		Unrestricted Funds	Designated Funds	Restricted Funds	31-Dec-21 Total	31-Dec-20 Total
	Notes	£	£	£	£	£
Fixed Assets						
Tangible assets	8	5,406	1,302,358	0	1,307,764	1,311,708
Current Assets						
Cash at bank and in hand	9	30,866	8,139	11,034	50,039	66,452
Investment	10	7,306	0	0	7,306	6,392
Debtors	11	2,467	0	3,014	5,481	9,019
Total Current Assets		40,639	8,139	14,048	62,826	81,863
Creditors: amounts falling due within one year	12	3,288	426	8,235	11,949	9,281
NET CURRENT ASSETS		37,351	7,713	5,813	50,877	72,582
TOTAL ASSETS less current liabilities		42,757	1,310,071	5,813	1,358,641	1,384,290
NET ASSETS		42,757	1,310,071	5,813	1,358,641	1,384,290
Funds of the Charity						
General Fund		42,757	0	0	42,757	48,321
Designated Funds	13	0	1,310,071	0	1,310,071	1,332,722
Restricted Funds	14	0	0	5,813	5,813	3,247
Total Funds		42,757	1,310,071	5,813	1,358,641	1,384,290

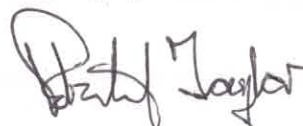
The notes on pages 10 to 19 form part of these financial statements.

Approved by the Trustees on 12 April 2022 and signed on their behalf by:

Revd Canon Paul Taylor, Chair



Philip Taylor, Treasurer



PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. CHARITY INFORMATION

The charity (registered number 1134774) is an unincorporated body. The address is St Matthew's Church, 103 Tarring Road, Worthing, BN11 4HB.

2. ACCOUNTING POLICIES

Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Critical accounting judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, Trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects the current and future periods.

In the view of the Trustees, no assumptions concerning the future or estimation uncertainty affecting assets and liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

FUNDS

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowments were established.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

The selected pension scheme is a defined contribution scheme and is therefore represented in the accounts as the value of the contributions.

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

Financial Instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactional value and subsequently measured at amortised cost using the effective interest method. Financial assets held at amortised cost comprise cash at bank and in hand, together with trade and other debtors. Financial liabilities held at amortised cost comprise trade and other creditors.

Investments, including bonds held as part of an investment portfolio, are held at fair value at the Balance Sheet date, with gains and losses being recognised within income and expenditure.

Functional / Presentation currency

The functional currency of the parish is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates.

Provisions

Provisions are recognised when the charity has a present legal or constructive obligation arising as a result of a past event and it is probable that an outflow of economic benefit will be required to settle the obligation and a reliable estimate can be made. Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.96(2)(A) of the Charities Act 2011

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Land and buildings are valued at cost, amended by the church hall being revalued in 2011 when the extension was completed. In 2014 the PCC sold 80 King Edward Avenue, Worthing for £249,950 and purchased 28 Cobden Road, Worthing at a cost of £225,000. Including the costs of purchasing the property, it has been valued in the accounts at £227,358.

Depreciation: where the residual value of a property is greater than the carrying value of the property, no depreciation of the building is required. Land is not depreciated, so the value of properties has not been split between land and buildings.

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Equipment is depreciated at 25% per annum on the straight line method.

Investments are valued at market value at 31st December.

Grants payable without performance conditions

These are recognised when it is more likely than not that the economic benefits associated with the grant will flow to the charity.

Going Concern

There are no material uncertainties that call into doubt the ability of the parish to continue as a going concern.

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

3. PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2020
		£	£	£	£
Income and endowments from:					
Donations and legacies	4a	138,487	62	13,467	152,016
Charitable Activities	4b	20	1,463	11,250	12,733
Other trading income	4c	5,058	0	0	5,058
Investments	4d	535	0	2	537
Other	4e	1,347	0	0	1,347
Total		145,447	1,525	24,719	171,691
Expenditure on:					
Raising funds	5a	0	0	0	0
Charitable Activities	5b	151,513	13,993	42,204	207,710
Other		0	0	0	0
Total		151,513	13,993	42,204	207,710
Net gains/(losses) on investments		411			411
Net income/(expenditure)		(5,655)	(12,468)	(17,485)	(35,608)
Transfers between funds		-28,011	13,543	14,468	-
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets					
Other gains/(losses)					-
Net movement in funds		(33,666)	1,075	(3,017)	(35,608)
Reconciliation of funds:					
Total funds brought forward		81,987	1,331,647	6,264	1,419,898
Total funds carried forward		48,321	1,332,722	3,247	1,384,290

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

4. INCOME	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
a) Donations and legacies					
Planned giving	117,942		16,196	134,138	117,797
Collections at all services	88			88	2,607
Sundry donations and appeals	639		2,413	3,052	5,109
Income tax recoverable	20,374		2,878	23,252	21,708
Fund-raising events	604			604	1,190
Grants	4,015		10,858	14,873	3,605
Legacies	0			0	0
	143,662	0	32,345	176,007	152,016
b) Charitable Activities					
PreSchool fees and vouchers	0			0	10,929
Church hall lettings to church groups				0	20
Youth and other events	1,619	985		2,604	1,784
Smalls receipts		0		0	0
	1,619	985	0	2,604	12,733
c) Other trading income					
Lettings to outside parties	9,939			9,939	4,037
Parish magazine sales	20			20	109
Photocopying income	4			4	2
Fees from weddings etc	993			993	910
	10,956	0	0	10,956	5,058
d) Investments					
Dividends and interest	211	0		211	537
	211	0	0	211	537
e) Other					
Other Income	3,076			3,076	1,347
	3,076	0	0	3,076	1,347

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

5. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
a) Costs of Generating Voluntary Income					
Stewardship costs	0	0	0	0	0
	0	0	0	0	0
b) Charitable Activities					
Church Activities					
Mission giving and donations	600	14,650	1,536	16,786	14,725
Diocesan parish share contribution	74,300	0	0	74,300	74,035
Salaries - Church	54,744	0	0	54,744	39,346
Salaries - Preschool	0	0	0	0	16,981
Redundancy payments - Preschool	0	0	0	0	0
Clergy and staff expenses	2,990	0	0	2,990	2,512
Clergy and staff housing	495	0	0	495	6,754
Training	834	0	0	834	0
Church expenses					
Mission and evangelism costs	0	0	0	0	1,269
Church services, hall & grounds, insurance	12,720	1,439	0	14,159	18,109
Office, communications, finance, legal	16,590	0	7	16,597	11,659
Depreciation	3,944	0	0	3,944	6,068
Sunday School & Youth Group	800	0	26	826	1,096
Wildfires and Youth Events	0	0	0	0	0
Preschool activities	0	0	0	0	1,048
Church and hall utility bills	8,286	0	0	8,286	9,274
Major capital expenditure					
Major repairs to the church building	0	0	0	0	0
Major repairs to church hall/other property	2,994	0	22,462	25,456	4,834
New building work to church, hall, housing	0	0	0	0	0
	179,297	16,089	24,031	219,417	207,710
c) Other Resources Expended					
	0	0	0	0	0
	0	0	0	0	0

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

6. STAFF COSTS AND NUMBERS

	2021	2020
	£	£
Gross Wages and Salaries	48,181	50,864
Employer's National Insurance Costs	2,875	2,874
Pension Contributions	3,688	2,589
	54,744	56,327

Average number of employees who were engaged in each of the following activities:

	2021	2020
	TOTAL	TOTAL
Activities in furtherance of organisation's objects	3	3
Management and administration	1	1

There was one Youth Missioner, one caretaker and one church Administrator employed throughout the year. In addition, a Worship Pastor was employed from July 2021.

No employees received emoluments in excess of £60,000 (2020: None). Staff are paid through the PAYE system.

7. COMMITMENTS

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2021: None

31st December 2020: None

8. FIXED ASSETS

Tangible Fixed Assets		Church Hall £	Freehold Land & Buildings £	Equipment £	Total £
Cost/valuation	01-Jan-21	1,075,000	227,358	24,269	1,326,627
Addition		0	0	0	0
Disposal		0	0	0	0
Cost at	31-Dec-21	<u>1,075,000</u>	<u>227,358</u>	<u>24,269</u>	<u>1,326,627</u>
Depreciation	01-Jan-21	0	0	14,919	14,919
Charge		0	0	3,944	3,944
Depreciation at	31-Dec-21	<u>0</u>	<u>0</u>	<u>18,863</u>	<u>18,863</u>
Net Book Value	31-Dec-21	<u>1,075,000</u>	<u>227,358</u>	<u>5,406</u>	<u>1,307,764</u>
Net Book Value	31-Dec-20	1,075,000	227,358	9,350	1,311,708

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

9. CASH AT BANK AND IN HAND	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total 31-Dec-21 £	Total 31-Dec-20 £
Current and Deposit accounts	30,832	8,139	11,034	50,005	66,393
Petty cash	34			34	59
	30,866	8,139	11,034	50,039	66,452

10. INVESTMENTS

	£
Market value 1 January 2021	6,392
Net gains/(losses) on revaluation	914
Market value at 31 December 2021	7,306

Investments comprise 312 units in the Central Board of Finance Investment Fund (Income). The value of this investment increased by £914 from £6,392 to £7,306. Interest received on the deposit account is received into the general (unrestricted) fund.

11. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total 31-Dec-21 £	Total 31-Dec-20 £
Trade Debtors					
Gift Aid Recoverable	2,467			2,467	4,281
Prepayments			3,014	3,014	2,945
Other Debtors	-			0	1,793
	2,467	0	3,014	5,481	9,019

12. CREDITORS ACCRUALS AND DEFERRED INCOME: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 31-Dec-21 £	Total 31-Dec-20 £
Trade Creditors				0	0
Accruals	3,288	426	8,235	11,949	9,281
Deferred Income			0	0	0
Other Creditors				0	0
	3,288	426	8,235	11,949	9,281

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

13. DESIGNATED FUNDS

	Balance 01-Jan-21	Income	Expenditure	Transfers	Balance 31-Dec-21
	£	£	£	£	£
Catering Fund	1,375		432		943
Hall Buildings	1,075,000				1,075,000
Tithe Fund	493		14,650	13,871	-286
Vicar's Discretionary	1,827				1,827
28 Cobden Road	227,358				227,358
Joy Hammond Project	21,418			(21,418)	0
Matt's Comedy Club	4,057	885	810		4,132
Men's Group	1,194	100	197		1,097
	<u>1,332,722</u>	<u>985</u>	<u>16,089</u>	<u>(7,547)</u>	<u>1,310,071</u>

Comparative amounts for 2020:

	Balance 01-Jan-20	Income	Expenditure	Transfers	Balance 31-Dec-20
	£	£	£	£	£
Catering Fund	1,415	0	40	0	1,375
Hall Buildings	1,075,000	0	0	0	1,075,000
Tithe Fund	200	0	13,250	13,543	493
Vicar's Discretionary	2,077	50	300	-	1,827
28 Cobden Road	227,358	0	0	0	227,358
Joy Hammond Project	21,418	0	0	0	21,418
Matt's Comedy Club	3,804	587	334	0	4,057
Men's Group	375	888	69	0	1,194
	<u>1,331,647</u>	<u>1,525</u>	<u>13,993</u>	<u>13,543</u>	<u>1,332,722</u>

The catering fund is raised from meals which, from time to time, are served in the halls for members of the church and is used to reimburse expenses and to pay for kitchen equipment as it wears out. The PCC opt to keep it in a designated fund rather than taking it into unrestricted income.

The Hall Buildings and 28 Cobden Road funds hold the value of these respective properties. The 28 Cobden Road fund balance represents all the costs of purchasing the property, including solicitors fees, agents' fees, etc.

The Tithe fund receives ten percent of the donations to the General Fund. This tithe is distributed amongst missionary causes as determined by the PCC. The small deficit on the fund at 31 December 2021 will immediately be covered in January 2022 by the continuing regular tithe income transfer from the General Fund.

The Vicar's Discretionary fund is held for one-off needs within the parish which come to the attention of the staff during the course of their pastoral care. The fund is not actively promoted for gifts but any gifts given are held in a designated fund instead of being taken into the unrestricted funds of the parish.

The Joy Hammond Project Fund represents the proceeds of the sale of the late Joy Hammond's home, 37 King Edward Avenue, Worthing. The PCC designated these proceeds in 2010 as a fund for the upkeep of St Matthew's church building, in accordance with Joy Hammond's wishes, but under no legal requirement to do so. The PCC has now decided to release this designation and transfer funds back to the General Fund, which requires strengthening in order to comply with the PCC's reserves policy.

Matt's Comedy Club is a club run by the church in local entertainment venues seeking to reach out to the community through family-friendly comedy.

Men's Group. This fund covers the costs of regular men's breakfasts and bookings for men's conferences.

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

14. RESTRICTED FUNDS	Balance				Balance
	01-Jan-21	Income	Expenditure	Transfers	31-Dec-21
	£	£	£	£	£
Church Youth Work (Centre)	-	18,350	22,496	4,146	-
Staff Support (previously Youth Worker)	-	9,893		(9,893)	-
Flower Fund	-				-
Spiritual Trail and asbestos removal work	1,277	3,276			4,553
Pastoral (Wildfires)	100				100
Missionary Fund	1,578	826	1,536		868
Youth Charity	292				292
Youth Worker					-
PreSchool	-				-
	<u>3,247</u>	<u>32,345</u>	<u>24,031</u>	<u>(5,748)</u>	<u>5,813</u>

Comparative amounts for 2020:	Balance				Balance
	01-Jan-20	Income	Expenditure	Transfers	31-Dec-20
	£	£	£	£	£
Church Youth Work	1,215	321	1,168	(368)	-
Flower Fund	-	-	25	25	-
Spiritual Trail	1,338	-	61	-	1,277
Pastoral	-	-	-	-	100
Missionary Fund	468	1,110	-	-	1,578
Youth Charity	292	-	-	-	292
Youth Worker	-	11,129	22,981	11,852	-
PreSchool	2,951	12,059	17,969	2,959	-
	<u>6,264</u>	<u>24,619</u>	<u>42,204</u>	<u>14,468</u>	<u>3,247</u>

The Church Youth Work fund is for all children's and youth work in the church. In 2021 funds were raised to design, build and equip a dedicated Youth Centre, within the Hall buildings.

The Staff Support Fund was created in 2021 to receive restricted donations for the support of any of our church staff, and is used to fund their costs of employment. This fund is a successor to the Youth Worker Fund which used to fund the one position of Youth Worker. The difference between the funds is that all staff salary costs are now budgeted and accounted for solely in the General Fund, so the Staff Support Fund transfers its balance to the General Fund at year end, whereas the Youth Worker Fund used to account for the whole of the Youth Worker's costs of employment and receive a transfer from the General Fund to balance by year end.

The Flower fund is for flowers in church.

The Spiritual Trail Fund receives donations to spend on installing benches and art in the garden on the south side of the church. In late 2021 it also received a restricted donation to cover the cost of asbestos removal work undertaken in January 2022.

The Missionary fund is for donations received for specific missions supported by the Parish.

The Youth Charity Fund is for major youth events (e.g. foreign trips).

The Youth Worker fund (Youth Missioner fund) received donations for the costs of employing the full time youth and children's worker. The full costs of employing the youth worker are charged to this fund and the balance of funding required has been transferred from the General Fund.

The PreSchool fund covered the running of a PreSchool serving the local area, managed by Governors appointed by the PCC. Most of the income came from the government Free Entitlement for 2, 3 & 4 year olds and we kept our charges very low for those not yet in receipt of funding or wanting more than 15 hours per week. The decision was taken by the PCC in November 2019 to close the Preschool at 14 February 2020. Upon closure of the Preschool fund the final deficit of £2,959 was covered by transfer from the General Fund.

PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

15. TRANSFERS BETWEEN FUNDS

	Unrestricted £	Designated £	Restricted £
Operational transfers between funds:			
Tithe from General Fund to Tithe Fund	(13,871)	13,871	
Release the designation of the Joy Hammond Project Fund	21,418	(21,418)	
Transfer from Staff Support to General Fund to part-fund salaries	9,893		(9,893)
General Fund transfer to Church Youthwork fund, to cover balance of cost of Youth Centre	(4,146)		4,146
	<u>13,295</u>	<u>(7,547)</u>	<u>(5,748)</u>

Comparative amounts for 2020:	Unrestricted £	Designated £	Restricted £
Tithe from General Fund	(13,543)	13,543	
Transfer from General to YouthWorker Fund to cover salary	(11,852)		11,852
Transfer from General Fund to clear PreSchool deficit on closing	(2,959)		2,959
Transfer balance of Church Youthwork fund, now covered by General	368		(368)
Flower Fund deficit transferred to General Fund	(25)		25
	<u>(28,011)</u>	<u>13,543</u>	<u>14,468</u>

16. PAYMENTS TO PCC MEMBERS AND CONNECTED PARTIES

	2021	2020
Number of elected members who were paid a wage	0	0
Total amount paid	<u>£ 0</u>	<u>0</u>

The PCC has begun to support the work of Phil Rugg with AWM-Pioneers financially during 2021, with an allocation of £2,000 from our Tithe Fund in 2021. This is part of a longstanding commitment of the PCC to support the work of AWM-Pioneers, predating Phil joining the PCC in October 2020. Phil took no part in the PCC decision to maintain this commitment in 2021.

Peter Parish's wife Mary Parish resigned as trustee of Acorn Pregnancy Counselling Centre during 2021. The Parish supports Acorn from our tithe of General donations. The amounts granted were: £550 in 2021 (paid in January 2022) and £500 in 2020.

Apart from the normal reimbursement of ministry expenses to staff members and PCC members, no other amounts were paid to PCC members, or related parties, in 2021 (nil in 2020).