

Bristol City of Sanctuary

Assisi Centre, Lawford's Gate, Bristol BS5 0RE

Trustees' Annual Report for the period from 1 April 2021 to 31 March 2022

Charity name: Bristol City of Sanctuary
Charity registration number: 1177122

Objectives and Activities

For the public benefit:

- (1) The promotion of social inclusion for the public benefit among people who are refugees and asylum seekers, socially excluded on the grounds of their social and economic position, by promoting and/or co-ordinating services and facilities to assist them to adapt within a new community.
- (2) The relief of financial hardship among asylum seekers and refugees living or working in Bristol and surrounding areas by acting as an umbrella and resource for local refugee support services.
- (3) The advancement of the education of the public in general about the issues relating to refugees and those seeking asylum and human rights.
- (4) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding and good relations between the general public and people seeking sanctuary.

Public Benefit

In fulfilling the above objectives the Trustees at all times have regard to the Charity Commission's guidance on Public Benefit.

Chairs' report

From April to November 2021, Anna Wardell stepped up to the post of interim manager. She ably held the organisation until we were able to recruit Sarah Cooper on a one year fixed term contract from November 21 to November 22. Sarah came with extensive experience in business and seconded for the hours needed in the post from her university position as a Careers Consultant, with a particular focus on international students. We are especially grateful to her for assisting the Board in putting in a full up to date suite of policies for BCoS, and for laying the ground for further fund-raising.

The role and profile of Bristol City of Sanctuary remains strong in the city through the work of our staff and trustees, together with Bristol University interns Freya, Lauren and Daisy. We thank them all for their commitment and input. Some notable activities during the year are given below

Caroline Beatty, Susana Askew, co-chairs

BCoS:: Trustees' Annual Report 2021-2022

Activity Highlights:

1. 10th Anniversary Celebrations

In June the City could proudly claim ten years as a City of Sanctuary. BCoS ensured this was celebrated with [night lighting of City Hall](#), a series of online ‘teach-outs’ and a fund-raising auction



2. Advocacy and Representation



Show Your Heart was a striking visual event, using the symbol of orange Hearts on boats as they sailed through the harbour. The public then gathered at the Tree of Sanctuary on College Green to hear speakers with lived experience of seeking sanctuary tell of life saving significance of being welcomed in the city.



A series of public events during the year drew attention to the Nationality and Borders Bill, which runs counter to the Refugee Convention. Throughout the year we have expressed profound concern about new restrictive plans in asylum policy - via the website, in coordinating petitions and letter writing and in getting 1000 local signatures on an Open Statement to the Home Secretary.

3. Transport Fund

The Transport Fund continues to thrive. Through the continuing partnership with First Bus, the Transport Fund work brings awareness raising amongst the public about the reality of seeking asylum, together with access to urgently needed bus travel. The scheme’s scope has been extended and we are grateful for the continuing relationship with First Bus. A highly successful [Sanctuary Walk](#) raised a total of over £3300 for the fund.

4. Schools and Colleges of Sanctuary



A number of new Schools and colleges have come forward to receive this award, including Blaise High School, St Mary Redcliffe Primary, Oasis Academy, City of Bristol College, Easton Academy. We rely heavily on the volunteer team which supports this Stream of Sanctuary

Blaise High School receive their certificate

5. Bristol Refugee and Asylum Seeker Partnership

BCoS has continued to attend and play its part in BRASP, especially in the role of strategic development.

6. Website and Social Media

Anna continued to provide an excellent series of newsletters and made improvements to the website

7. Interns

We have had excellent input this year, in particular to social media and donor fundraising, from Bristol University interns Freya Mutimer, Lauren Brown and Daisy Robins. Following her internship Freya also joined the Trustee Board of BCoS.

8. Business Stream

Sarah laid foundations for starting a business stream of sanctuary in Bristol

Structure, Governance and Management

BCoS is a Charitable Incorporated Organisation with voting members other than trustees. The governing document of BCoS is its constitution last updated on 7th July 2019.

The charity has funds to employ staff equivalent to 4 days during the period in question. It is an independent member of the national City of Sanctuary network. There are no structural legal or financial connections with the national organisation, but they provide our Internet sub-domain, email and website.

There are no persons or bodies entitled to appoint any trustees. There were no corporate trustees. There were no trustees holding title to property belonging to the charity. There were no funds held as custodian trustees on behalf of others

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Susana Askew	Co-Chair	
2	Katie Bales		
3	Caroline Beatty	Co-Chair	
5	Paul Hazelden	Treasurer	
6	Nathalie Jaifar		
7	Helen Kidan		
8	Ruth Pickersgill		
9	Souvik Saha		
10	Freya Mutimer		

Financial Review

Review of the charity's financial position at the end of the period	The charity had income of £35,272. The majority of the income came from unrestricted gifts (£23,107) and donations to the Transport Fund (£6,044). Total expenditure was £28,413. The largest expense was staffing (£19,589), followed by the Transport Fund (£3,989) and general administrative costs (£2,993).
Statement explaining the policy for holding reserves stating why they are held	The Trustees have decided that the Reserves should cover 6 months of core spending (salaries, Transport Fund, and general running costs) plus another £2,000 to enable a response to unexpected opportunities. The detailed calculation is described in our Reserves Policy.
Amount of reserves held	£16,650
Explanation of any uncertainties about the charity continuing as a going concern	There are no uncertainties about the charity continuing as a going concern, as long as funds become available

Additional information (optional)

The charity's principal sources of funds (including any fundraising)	When established as a charity, two large grants of £30,000 were received from R H Southern Trust. There have also been smaller grants from Bristol City Council and Quartet. We fundraise separately on an ongoing basis for the Transport Fund
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline Beatty	Susana Askew
Position (eg Secretary, Chair, etc)	Co-Chair	Co-chair
Date		

Bristol City of Sanctuary 2021 - 2022 R&P Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bristol City of Sanctuary

1177122

Receipts and payments accounts

CC16a

For the period
fromPeriod start date
1 Apr 21

To

Period end date
31 Mar 22

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Earned	120			120	480
Membership Fees	382			382	238
Grants					30,000
Unrestricted Gifts	23,107			23,107	2,472
Transport Fund		6,044		6,044	751
Other Restricted		3,420		3,420	1,356
Sub total (Gross income for AR)	23,609	9,463		33,072	35,297
A2 Asset and investment sales, (see table).					
Loan Repayment	2,200			2,200	6,450
Sub total	2,200			2,200	6,450
Total receipts	25,809	9,463		35,272	41,747
A3 Payments					
Transport Fund		3,989		3,989	1,200
Other events		1,841		1,841	1,356
Workers	17,339	2,250		19,589	17,639
Governance					410
Administration	2,993			2,993	1,929
Sub total	20,332	8,081		28,413	22,534
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	20,332	8,081		28,413	22,534
Net of receipts/(payments)	5,477	1,382		6,859	19,213
A5 Transfers between funds	- 792	792			
A6 Cash funds last year end	14,931	5,980		20,911	1,698
Cash funds this year end	19,616	8,154		27,771	20,911

Bristol City of Sanctuary 2021 - 2022 R&P Accounts

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	19,616	8,154	
	Total cash funds	19,616	8,154	
	(agree balances with receipts and payments account(s))	OK	OK	OK

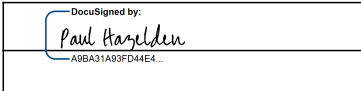
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Loans	11,750		

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Independent Examination	527		

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Paul Hazelden	31/1/2023

There was no remuneration or expenses paid to any trustee or related party



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bristol City of Sanctuary

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

1177122

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**


I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

DocuSigned by:

11201951E1060942

Date:

31/1/2023

Name:

Geoff Archer

**Relevant professional
qualification(s) or body
(if any):**

AAT, ATT

Address:

Bristol Community Accountants CIC

Daventry Road

Bristol, BS4 1DQ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Bristol City of Sanctuary
2021 - 2022
R&P Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bristol City of Sanctuary

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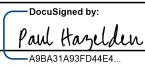
Period end date
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		Paul Hazelden	31/1/2023	

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FOR ENGLAND AND WALES**

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Signed:

DocuSigned by:

11202301010606042

Date:

31/1/2023

Name:

Geoff Archer

**Relevant professional
qualification(s) or body
(if any):**

AAT, ATT

Address:

Bristol Community Accountants CIC

Daventry Road

Bristol, BS4 1DQ

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