

## **Leyland Senior Citizens Social and Welfare Club Report of the Trustees**

The Trustees present their report and financial statements for the year ended 31 December 2022.

### **Reference and Administration Details**

Details of the current trustees, advisors and principal addresses of the charity are set out on the previous page. The Trustees addresses have been withheld because it is felt that there is an inherent vulnerability in disclosing this information, due to the fact they are all of post retirement age and do not consider it to be appropriate that this be publicly available.

### **Structure, Governance and Management**

Leyland Senior Citizens Social and Welfare Club is governed by a trust deed and is registered with the Charity Commission (registered charity number 500492). The trust deed requires four trustees to be appointed. Trustees are appointed by the existing trustees and are briefed on their responsibilities as trustees prior to their acceptance of the role.

The charity is ultimately managed by the trustees, however the day-to-day running of the charity is delegated to the social committee members, which number nine named on the previous page. Each member has their specific responsibility in the club and formal meetings are held each month.

### **Activities and Objectives**

The objective of the charity is to provide facilities for recreation or other leisure-time occupations in the interest of social welfare for elderly persons, with the object of improving their conditions and quality of life through a range of activities. This is done by providing such activities as dances, card and table top games, parties, as well as providing a regular place to meet in a relaxed social environment. This is to be available for 52 weeks of the year.

This is mainly held at the premises in Leyland, to which members travel. Any members with difficulty in mobility are offered assistance from committee members to enable them to attend wherever possible.

Membership fees are kept as low as reasonably possible, so to be available to everyone of limited means.

### **Achievements and Setbacks**

The club has provided a social atmosphere and environment for almost 100 members. From the relaxation of Covid restrictions and reopening of social venues such as this, the club activities have in the main part, returned to normal pre-covid levels. This includes reopening to groups wishing to resume their private functions. The numbers of members attending have risen steadily throughout the year as confidence in going out has recovered in this age group. We expect to be at normal capacity for each event next year.

Social Committee and Trustees encouraged the return of all members by initially maintaining a basic level of covid protection in order to make members feel safe. This has resulted in a new Whist Drive being set up which became more popular throughout the year and now has a regular attendance of around half the membership.

The social committee restarted the ever popular members dances internal clubs which has brought members back into the club. This led to confidence in running several parties during the year including Easter, Queens Jubilee and Christmas, average attendance being around the 2/3<sup>rd</sup> membership level.

During the past year the toilets in the main hall have been refurbished, which was on the list of upgrade projects. Other refurbishments and upgrade work will be recommenced in 2023.

## **Financial Review**

The club holds cash in reserves as a cover for a dramatic drop in the main income of Hire of hall or other income generation, and also an amount to cover unexpected large items of repair or refurbishment as they may arise. The funds needed for this are considered to be equal to the previous year expenditure recorded in the accounts (excluding notable one off expenditures), plus £10,000. The full year expenditure requirement allows the club to operate as normal for a full 12 months while a reorganization is carried out to replace incomes or reduce expenditure.

Currently, this equates to a fund requirement of £36,031 using the figures in the accounts. The reserves at the year-end are £20,623 held in Fixed Assets investments and £5,517 held in Short Term Investments, which amount to £26,140, which is just £10,109 over the agreed target. There is an intention to continue with external renewal work around the main building including replacement of a storage area estimated at £3,300, in addition to completing the redecoration of the main ball room, as yet unquoted.

Over the pandemic period, the club called on previous reserves to fund standard costs to maintain a basic operation, totaling around £5,000. There is no immediate need to recover this as the trustees consider that there are sufficient funds still to cover another shut down if necessary as it stands.

The total incoming resources for the year amounted to £26,627 (2021 - £13,799). Expenditure in the year amounted to £26,031 (2021 - £15,269). This brought a surplus for the year of £596 (2021 deficit £1,470). This is a smaller surplus than would be expected from a fully operating club, however there was a slow start to member generated income early in 2022 and refurbishment costs were incurred in the year.

The day to day funding is held in a current account, currently with a credit of £12,808 (includes cash in hand). This is considered sufficient to meet the immediate daily running costs without further use of Reserve funds.

During 2022, the club resumed a charge for membership fee after 2021 zero charge as compensation for lack of activities for most of the year. The fee rose by just £1, the first rise in over 5 years.

During the year, the Hire of Hall charges for all rooms was raised again, by just over 20% to cover the anticipated additional energy costs and rises in general running costs. This is intended to shield the membership from any additional costs to themselves for ongoing club activities.

## **Statement of Trustees' Responsibilities**

The Trustees are responsible for keeping accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain the financial position of the of the charity and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 15<sup>th</sup> February 2023.

Mr G Lee  
Trustee

Leyland Senior Citizens Social and Welfare Club

Statement of Financial Activities for the Year 1st January 2021 to 31st December 2022

Note	Unrestricted Funds £	Restricted Funds £	Total This Year £	Total Last Year £
<b>Incoming resources</b>				
<b>Incoming Resources from Generated Funds</b>				
3	396		396	-
3	23,094		23,094	9,490
3	-	2,133	-	2,059
3				
<b>Incoming Resources from Charitable Activities</b>				
	5,270		5,270	2,250
	-		-	-
<b>TOTAL INCOMING RESOURCES</b>				
	26,627	-	26,627	13,799
<b>Resources Expended</b>				
<b>Costs of Generating Funds</b>				
4	934		934	393
4	5,000		5,000	2,704
4				
<b>Charitable Activities</b>				
4	19,907		19,907	11,971
4				
<b>Governance Costs</b>				
	190		190	200
<b>TOTAL RESOURCES EXPENDED</b>				
	26,031	-	26,031	15,269
<b>Net incoming/(outgoing) resources before transfers</b>				
	596	-	596	(1,470)
<b>Gross Transfers Between Funds</b>				
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>				
	596	-	596	(1,470)
<b>Gains and losses on revaluation of fixed assets</b>				
<b>NET MOVEMENT IN FUNDS</b>				
	596	-	596	(1,470)
<b>Total funds brought forward</b>				
<b>Total funds carried forward</b>				
	596	-	596	(1,470)

Charity no. 500492

Leyland Senior Citizens Social and Welfare Club

Balance Sheet for the Year 1st January 2021 to 31st December 2022

Note	Unrestricted Funds £	Restricted Funds £	Total This Year £	Total Last Year £
<b>FIXED ASSETS</b>				
5	565,898		565,898	567,488
6	20,623		20,623	22,780
<b>TOTAL FIXED ASSETS</b>				
	586,521	-	586,521	590,268
<b>CURRENT ASSETS</b>				
7	2,098		2,098	2,323
	5,517		5,517	5,493
	12,808		12,808	7,000
<b>TOTAL CURRENT ASSETS</b>				
	20,423	-	20,423	14,816
8	(4,254)		-	4,254
				(2,965)
<b>Net current assets/(liabilities)</b>				
	16,169	-	16,169	11,851
<b>Total assets less current liabilities</b>				
	602,690	-	602,690	602,119
<b>Creditors: amounts falling due after one year</b>				
	-		-	-
<b>Provisions for liabilities and charges</b>				
	-		-	-
<b>NET ASSETS</b>				
	602,690	-	602,690	602,119
<b>FUNDS OF THE CHARITY</b>				
	602,690		602,690	602,119
<b>TOTAL FUNDS</b>				
	602,690	-	602,690	602,119

**Leyland Senior Citizens Social and Welfare Club (charity no. 500492)**  
**Independent Examiner Report**

I report on the accounts of Leyland Senior Citizens Social and Welfare Club for the year ended 31 December 2022, which are set out on the following pages

**Respective Responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year as stated within Section 144 of the Charities Act 2011, (the Charities Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the financial statements as to whether they present a 'true and fair view'. My report is limited only to the statements below.

**Independent Examiner's Statement**

I have completed my examination, and confirm no material matters have come to my attention giving me cause to believe that in any material respect:-

- (1) accounting records are not kept in accordance with section 130 of the Charities Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with applicable requirements concerning the form and content of accounts set out in Charities (Accounts & Reports) regulations 2008 other than a requirement that the accounts provide a 'true and fair view' which is not a matter considered as part of an examination.

I have no concerns and have come across no matters to which attention should be drawn, in order to enable a proper understanding of the accounts to be reached. Further I have no concern regarding the future solvency of the club during the current Covid pandemic, as there is a likelihood of income being generated within 2021 and there are sufficient reserves built up to carry the club until such time.

**Mr D E Ashman**  
3 Greythwaite Court  
Lancaster  
LA1 5UD

01 February 2023