



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 January 2023	To	31 December 2023

## Section A Reference and administration details

Charity name Amersham Band

Other names charity is known by

Registered charity number (if any) 1162520

Charity's principal address Amersham Band

Rectory Hill

Amersham, Bucks.

Postcode

HP7 0BU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fred Harrison	Chair (until 1/10/23) 2023)		
2	Philip Sweetman	Co-Chair (from 2/10/23)		
3	Caroline Perkins			
4	Marion Mayhew	Co-Chair (from 2/10/23)	From 16/08/23	
5	Alex Smith		from 20/03/23	
6	Kim Speller		from 20/03/23	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution adopted on 3 July 2015
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees are appointed or re-appointed annually by election at the Annual General Meeting held in March.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Amersham Band is a member of Brass Bands England. This organisation provides support and promotional activities for brass bands.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of Amersham Band is to improve, develop and advance the public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and practice and performance.

In planning the activities of Amersham Band, the Trustees have taken into account the guidance issued by the Charity Commission on public benefit.

An important activity is for the band to perform at a wide range of events to entertain the public. These events include formal concerts, civic and public occasions, parades, fetes and other events. This has a benefit to the local community by using music as a way to bring people together enhancing social cohesion.

In accordance with the charitable object, Amersham Band encourages local people to take up brass music by running regular rehearsals, teaching sessions, open workshops, and demonstrations at schools and public events. The band has a range of bands which cater for experienced, intermediate, elementary and beginner levels of ability. The aim of the band's activities is to extend the benefits of learning to play a musical instrument in a group environment, with opportunities available to people of all ages and abilities.

The band runs three teaching groups and a Youth Band which are specifically aimed at young people. There are strong benefits in advancing music education locally for young people. In particular, participating in music groups develops several skills including discipline, teamwork, cooperation, self-confidence, responsibility and social skills. For teenagers, music can make a contribution to self-identity and is a source of support when young people are feeling troubled or lonely.

The band prepares for and participates in music contests, improving quality of performances and advancing the art of brass music for the benefit of its members and the general public.

Amersham Band runs a bursary scheme to support those from a financially disadvantaged background.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The band is run entirely by unpaid volunteers, with the exception of the Musical Directors who receive payment for expenses. Band members and non-playing volunteers give their time free of charge and meet their own expenses in attending rehearsals, events and concerts. The Trustees recognise the contribution of all these volunteers, without whom the charity would not function.

**Summary of the main achievements of the charity during the year**

The band has continued to thrive. By the end of the year the overall membership had grown to 190 members, more than half of whom are children. The band comprised nine separate bands as follows:

- Amersham Band (Championship Section)
- Amersham Concert Brass (Third Section)
- Amersham Big Band
- Amersham Community Band
- Brass Roots (two groups)
- Amersham Youth Band
- AmJam
- Brass Blast

The various bands performed at a wide range of events during the year. Highlights included a performance by Brass Roots at the Royal Albert Hall as part of the Buckinghamshire Schools event, an event providing a musical guide to a Brass Band, a brass workshop and concert at Berkhamsted School. A concert at Regents Hall in London and a Remembrance Concert with Hendon SA Band. The ever-popular Christmas Concert and performances of a live screening of The Snowman helped to round off the year.

Amersham Big Band started a regular concert series at the Lifestyle Centre, featuring top soloists. These attracted a new audience and have become popular, sell-out events.

Amersham Band and Amersham Concert Brass competed in the Regional Brass Band Championships, with both achieving good results. Amersham Band also competed in the Spring Festival at Blackpool and Community Band competed at the Addlestone Challenging Brass Concert. The Youth Band competed in the National Youth Championships in Stockport. Preparation and performances at these contests have helped to improve the standard of playing.

The band hosted a visit from the Fehlheim band (Germany), continuing the long tradition of exchange visits with Amersham's twin town, with joint concerts in the Memorial Gardens and Lifestyle Centre. The band also hosted a joint concert with the Youth Band and Hasle Skolekorps Band (Norway), extending cross-cultural relationships with other countries.

The newly built bandroom continued to provide a basis for further expansion of the band's activities and also provides a useful facility for other community activities, including several Yoga and Pilates groups, U3A orchestra, Chiltern Probus and other local groups. Private individual music lessons have been provided at the bandroom and several Trinity music exams have been hosted.

A nature and sustainability project continues to assess and protect the natural environment and wildlife on the bandroom site. A number of nature development and educational activities have been carried out, building further relationships with the wider local community.

In October 2023, Fred Harrison stepped down as chairman of the band after 20 years leading the organisation. Philip Sweetman and Marion Mayhew were appointed as Co-Chairs.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees have set a policy to ensure an unrestricted reserve of £5,000 as a minimum is kept in the current account. This is to ensure short term commitments such as Musical Director expenses can be sustained for at least 6 months.

The trustees have established a separate account for revenues and running costs of the new bandroom. A reserve of £3,000 has been set for this account to cover essential costs such as insurance and utility costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

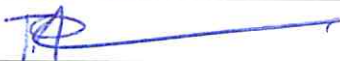
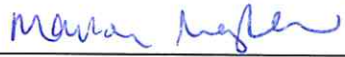
## Other optional information

Future Plans. In 2024 it is planned to continue to develop the activities of the band, providing opportunities for all ages and abilities to participate in group music-making.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Alan Sweetman	Marion Elisabeth Mayhew
Position (eg Secretary, Chair, etc)	Co-Chair	Co-Chair
Date	28 <sup>th</sup> April 2024	

Amersham Band  
A Charitable Incorporated Organisation No. 1162520  
Accounts for Year ended 31/12/23

Printed 11/03/2024

	£	3,965.52	£	1,501.16	£	1,054.45	£	2,058.64	£	-	£	1,563.80	£	20,406.76	£	30,550.33	
Brought forward from 2022																	
2023 subs paid early																	
<b>Receipts</b>																	
Donations (General)														£	1,314.60	£	1,314.60
Bursary fund (was Paradigm)														£	-	£	-
Fund Raising														£	88.81	£	88.81
Easy Fundraising/Amazon														£	218.00	£	218.00
Mug and CD Sales														£	178.00	£	178.00
Gift Aid														£	1,266.01	£	1,266.01
Tubatastic Christmas fundraising														£	3,187.39	£	3,187.39
Tesco carolling														£	816.22	£	816.22
Event income (Quiz etc)														£	1,576.00	£	1,576.00
Membership subscriptions		£	3,690.00	£	3,425.00	£	4,100.00	£	4,010.00	£	3,495.00	£	2,706.66	£	3,880.00	£	26,882.66
Receipts for engagements (see breakdown below)		£	2,400.00	£	1,245.00	£	2,572.54	£	825.00	£	0.00	£	0.00	£	-	£	7,042.54
Contest winnings		£	400.00													£	400.00
Grants																	
Instrument rental																	
Concerts																	
Hasle, Snowman, Jazz club etc		£	6,907.48		2839.21		803.76		375.38					£	450.00	£	450.00
expenses		-£	3,395.14		-£1,720.16		-£273.49		118.04					-£	1,368.84	-£	6,875.67
Christmas concert														£	374.71	£	374.71
Bank interest														£	65.43	£	65.43
Expected income (subs, gig fees etc)		£	0.00		0.00		0.00		0.00		0.00		0.00	£	-	£	-
Non-presented cheques from 2022		£	25.65													£	25.65
Bandroom income														£	4,131.39	£	4,131.39
<b>Total receipts</b>		£	10,027.99	£	5,789.05	£	7,202.81	£	5,092.34	£	3,495.00	£	2,706.66	£	11,772.89	£	51,542.74

Payments	AB	Big Band	Concert Brass	ACB	AmJam	Youth Band	Brass Roots	Brass Blast	General	2023 total
MD fees	£ 5,780.00	£ 2,525.00	£ 3,260.00	£ 2,325.00	£ 2,520.00	£ 1,870.00	£ 2,935.00	£ 1,120.00		£ 22,135.00
Rent	£ 1,984.25	£ 1,200.00	£ 1,383.75	£ 922.50	£ 675.00	£ 480.00	£ 713.00	£ 356.25	£ 320.00	£ 8,034.75
Bursary Fund									£ 75.00	£ 75.00
Contest and registration fees	£ 103.00		£ 105.00	£ 35.00		£ 955.00				£ 1,198.00
Blackpool/Whit Friday expenses - income	£ 1,511.50		£ 236.00							£ 1,747.50
Player depts	£ -	£ 800.00								£ 800.00
Band uniform	£ 1,758.13									£ 1,758.13
less contributions	£ 1,789.76									£ 1,789.76
Insurance										
Instruments and repairs										
Music & Equipment . General uniform	£ 522.40	£ 242.61	£ 114.87	£ 583.10	£ -	£ 68.24	142.7		£ 967.52	£ 967.52
Coffee/Consumables									£ 2,207.74	£ 2,207.74
Mug expenses									£ 40.22	£ 40.22
Adverts. trophy engraving, gifts									£ 299.40	£ 299.40
Localgiving registration									£ 120.88	£ 120.88
Bandsafe trainings										
PRS licence	£ 159.88	£ 159.88	£ 85.62	£ 85.61					£ 455.00	£ 455.00
Bank charges										£ 490.99
Website/Localgiving									£ 60.00	£ 60.00
Committed exp									£ 889.53	£ 889.53
Fehlheim band visit	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -		
Bandroom expenses									£ 2,207.82	£ 2,207.82
Transfer to bandroom									£ 4131.39	£ 4,131.39
Total Payments	£ 10,029.40	£ 4,927.49	£ 5,185.24	£ 3,951.21	£ 3,195.00	£ 3,173.24	£ 3,790.70	£ 1,476.25	£ 15,098.41	£ 60,826.94
Surplus/Deficit										£ 715.80
Band rolling balances	£3,964.11	£2,362.72	£3,072.02	£3,199.77	£300.00	£1,097.22	£89.30	£99.75	£17,081.24	

	AB	Big Band	Concert Brass	ACB	AmJam	Youth Band	Brass Roots	General	Bandroom
Fees for jobs									
Coleshill birthday gig	250		175	175.00					
St George's day		250	250						
Memorial Gardens 21st May									
Memorial gardens 18th June	750		250						
We are the Ocean recording			250						
Funeral performance									
Penn House Garden Party	1000		300						
Gerrards X Church Hog roast			250						
Lee Flower Show									
Penn House wedding (NB £800 paid out to soloists)		995							
Regents Hall sponsorship	150								
Addlestone									
Winchmore Hill Fete				£ 200.00					
RBL Rickmansworth				£ 200.00					
Amersham Revitalisation Christmas				£ 250.00					
AAG Dec 2nd			150						
Carols on your driveway			300						
Potten end Carols	250		350						
WI 14/12/23			200						
COYD buckets			347.54						
Checks/sum	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -

Amersham Band accounts - Year ended 31/12/2023

Balance in hand Jan 01/01	£ 449.95
CAF balance 01/01	£ 30,019.06
Cash box 01/01	£ 81.32
Surplus	£ 715.80
<b>Total</b>	<b>£ 31,266.13</b>

Altered. 2022 cheque £24.90+75p fee never presented

Represented by	
RBS Bank balance 31/12/2023	£ -
CAF Bank 31/12/2023	£ 29,147.00
Cash in hand 31/12/2023	£ 17.65
2022 cheque reabsorbed	£ 25.65
Less non-presented cheques	£ 100.65
Plus non-reconciled income	£ 970.48
Plus early payment	£ 1,471.00
Less 2024 subs paid early	-£ 265.00
<b>Total</b>	<b>£ 31,266.13</b>

Funds breakdown	
Amersham Band	£ 3,954.11
Big Band	£ 2,362.72
Concert Brass	£ 3,072.02
ACB	£ 3,199.77
Amjam	£ 300.00
Youth Band	£ 1,097.22
Unrestricted fund	£ 7,005.88
Tony Weedon Legacy	£ 7,500.00
Amersham Bensheim money/Grant	£ 8.40
Instrument fund	£ 2,611.51
Bursary Fund	£ 144.50
<b>Total Funds - Bands</b>	<b>£ 31,266.13</b>

Bandhall fund	£ 7,783.91
<b>Total funds, Band and Bandhall</b>	<b>£ 39,050.04</b>

<b>Bonds still to be repaid</b>	<b>£ 20,000.00</b>
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Accounts prepared by Bridget Harrison

**Inspector's Report**

I have examined the accounts for Amersham Band for the year ended 31/12/2023 together with the paperwork presented to me and I am satisfied that the accounts represent a true and accurate record of the transactions that have occurred

Signed *Neil Newson* Date *13th March 24*

2024 WF coach deposit, Blackpool hotel, Areas and Blackpool fees AB, Concert Brass Areas fee

£5000 minimum

To be used towards 2023 KKMV visit. Also £500 Town council last year and communities grant  
Needs updating manually Will £1620 (2 student tubas and euph  
Includes tubastatic gift aid

Extension reel

Stand lights

Bass chairs (sam sourced FOC)

New stands

Tubular bell hammer

**Amersham Band Band Hall Account**  
**A Charitable Incorporated Organisation No. 1162520**  
Accounts for Year ended 31/12/23

Printed  
11/03/2024

Receipts	Bandroom	2023 totals
Bandroom fund	£ -	£ -
Grants	£ 4,000.00	£ 4,000.00
Donations and pledges	£ -	£ -
Gift Aid	£ -	£ -
Bond sales	£ -	£ -
Rent	£ 6,469.50	£ 6,469.50
Amersham Band rent	£ 8,659.75	£ 8,659.75
RHI Refunds	£ 444.95	£ 444.95
Nature@Amersham	£ 2,048.62	£ 2,048.62
less expenditure	-£ 1,530.77	-£ 1,530.77
Bank interest	£ 2.01	£ 2.01
Total receipts	£ 20,094.06	£ 20,094.06

Transferred from band

tree popper, signage?

	2022
£	-
£	-
£	-
£	-
£	6,512.00
£	8,226.03
£	402.43
£	-
£	15,140.46

Payments	Bandroom	2023 totals
Bond repayments	£ 8,000.00	£ 8,000.00
Build expenses	£ -	£ -
Bank charges	£ 15.00	£ 15.00
Bandroom running	£ 2,082.67	£ 2,082.67
Electricity	£ 55.00	£ 55.00
Water	£ 1,750.00	£ 1,750.00
Land rent	£ 221.25	£ 221.25
Purchases	£ 881.61	£ 881.61
Repairs	£ 203.79	£ 203.79
Consumables	£ 37.62	£ 37.62
Maintenance contracts PAT	£ 967.52	£ 967.52
Insurance	£ 26.00	£ 26.00
2022 Credit never received		
Total Payments	£ 14,240.46	£ 14,240.46
Surplus/deficit	£5,853.60	£5,853.60

last years figures kept in as basic estimates so  
last years figures kept in as basic estimates

	2022
£	10,000.00
£	-
£	-
£	1,477.21
-£	72.98
£	1,750.00
£	1,853.06
£	758.99
£	207.97
£	54.96
£	921.45
£	16,950.66
-£	1,810.20

Natwest 1/1	£ 1,930.31
Surplus/Deficit	£ 5,853.60
Total	£ 7,783.91

owes band £ -

£ 3,740.51
-£ 1,810.20
£ 1,930.31

NatWest Bank 31/12/2023	£ -
CAF Bandroom account 31/12/23	£ 7,426.91
Less non-presented cheques	£ -
Plus non-reconciled income	£ 357.00
Total	£ 7,783.91

£ 2,619.31
-
£ 1,000.00
£ 311.00
£ 1,930.31

Funds breakdown	
Bandroom	£ 5,266.06
Nature @Amersham project monies remaining (tree popper, signage?)	£ 517.85
Ringfenced for bond repayments	£ 2,000.00
Total	£ 7,783.91

£3000 minimum

Bonds still to be repaid £20,000.00

2 bonds converted to donations

Use surplus to enhance hall - installation of recording and playback equipment €

Accounts prepared by Bridget Harrison
<b>Inspector's Report</b>
I have examined the accounts for Amersham Band Bandhall for the year ended 31/12/2023 together with the paperwork presented to me and I am satisfied that the accounts represent a true and accurate record of the transactions that have occurred
Signed <i>NEI Newson</i>
Date <i>13th March 2024</i>