

REGISTERED COMPANY NUMBER: CE014539 (England and Wales)
REGISTERED CHARITY NUMBER: 1179040

**TRUSTEES' REPORT AND
AUDITED FINANCIAL STATEMENTS FOR THE PERIOD
3RD JULY 2018 TO 31ST MARCH 2019
FOR**

ACTIVE OXFORDSHIRE

Richardson Jones
Chartered Accountants &
Registered Auditors
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

ACTIVE OXFORDSHIRE

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FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019**

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ACTIVE OXFORDSHIRE
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

TRUSTEES	K Johnston (Chairman) (appointed 3.7.18) (resigned 1.9.19) S Henshaw (Vice-Chair) (appointed 3.7.18) D Evans (appointed 3.7.18) (resigned 28.6.19) D Husband (appointed 3.7.18) P Cansell (appointed 25.7.18) (resigned 23.8.19) H Dawes (appointed 25.7.18) (resigned 31.7.19) K Goldie-Brammer (appointed 25.7.18) M Peggie (appointed 25.7.18) D Smith (Chair of the FRRAG Committee) (appointed 25.7.18) R Venables (appointed 25.7.18) M Gallagher (appointed 13.2.19) A Pearce Higgins (appointed 13.2.19) A Webb (Chairman) (appointed 24.7.19) D Astles (appointed 24.7.19) I Davies (appointed 24.7.19)
REGISTERED OFFICE	Marlborough House 69 High Street Kidlington Oxfordshire OX5 2DN
REGISTERED COMPANY NUMBER	CE014539 (England and Wales)
REGISTERED CHARITY NUMBER	1179040
AUDITORS	Richardson Jones Chartered Accountants & Registered Auditors Mercury House 19-21 Chapel Street Marlow Buckinghamshire SL7 3HN
BANKERS	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

ACTIVE OXFORDSHIRE

TRUSTEES' REPORT FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

Introduction

Active Oxfordshire was formed and started activities in September 2018, taking over the operations and activities of Oxfordshire Sport and Physical Activity (OXSPA) which had previously been hosted by Oxford City Council. This followed an extensive transformation process and governance review driven internally with the support of Sport England, the organisation's principal funder.

The new Charity can, over time, look to access a wider variety of local and national funding streams but in the first phase of the new organisation's development there has been a focus on ensuring that the assets and existing contracts of OXSPA were novated to Active Oxfordshire. The assets included an unrestricted reserve of £264,601, which forms the opening balance in the accounts.

Staff who came across to the new organisation have been given new contracts and have agreed a new appraisal and remuneration package designed to motivate and reward high performance in alignment with a new set of core values and operational priorities agreed with the New Board of Trustees.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Charitable Incorporated Organisation (CIO) are for the public benefit to promote community participation in sport and healthy recreation for the benefits of the inhabitants of Oxfordshire in particular by:

- working with and through local agencies to increase levels of participation in sport and physical activity;
- promoting and providing programmes and services for sport, recreation, physical activity, information education and other leisure time occupation for healthy recreation;
- promoting and providing facilities and services for recreational, sporting or other leisure time occupation in the interests of social welfare for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities and services;
- the improvement and preservation of good health and well-being through participation in healthy recreation;
- promoting and providing education, training and coaching courses which promote physical health and fitness;
- facilitating and providing impact evaluation, performance measurement and related intelligence for public benefit in the context of sport, recreation, physical activity and wider health and well-being.

Active Oxfordshire works towards these objectives by building excellent working relationships with strategic partners. Sport England provided 70% of our funding for a variety of interventions and programmes including Satellite Clubs, Workforce, Primary School Sport Premium, Volunteering and School Games which all contribute towards these charitable objectives. Oxfordshire's County Council's Public Health Department have also supported our work through an annual Funding Agreement. Other programmes use physical activity to help the treatment of diabetes patients (Go Active Get Healthy) or to help provide employment and well-being for disabled people (OxForward). More detail of our achievements and performance is given below.

More detail of the income and expenditure is given below, together with detail of income and spend. In addition, information on our work, team and constitution/operation is provided to stakeholders on the new website www.activeoxfordshire.org to help provide transparency and accountability.

ACHIEVEMENT AND PERFORMANCE

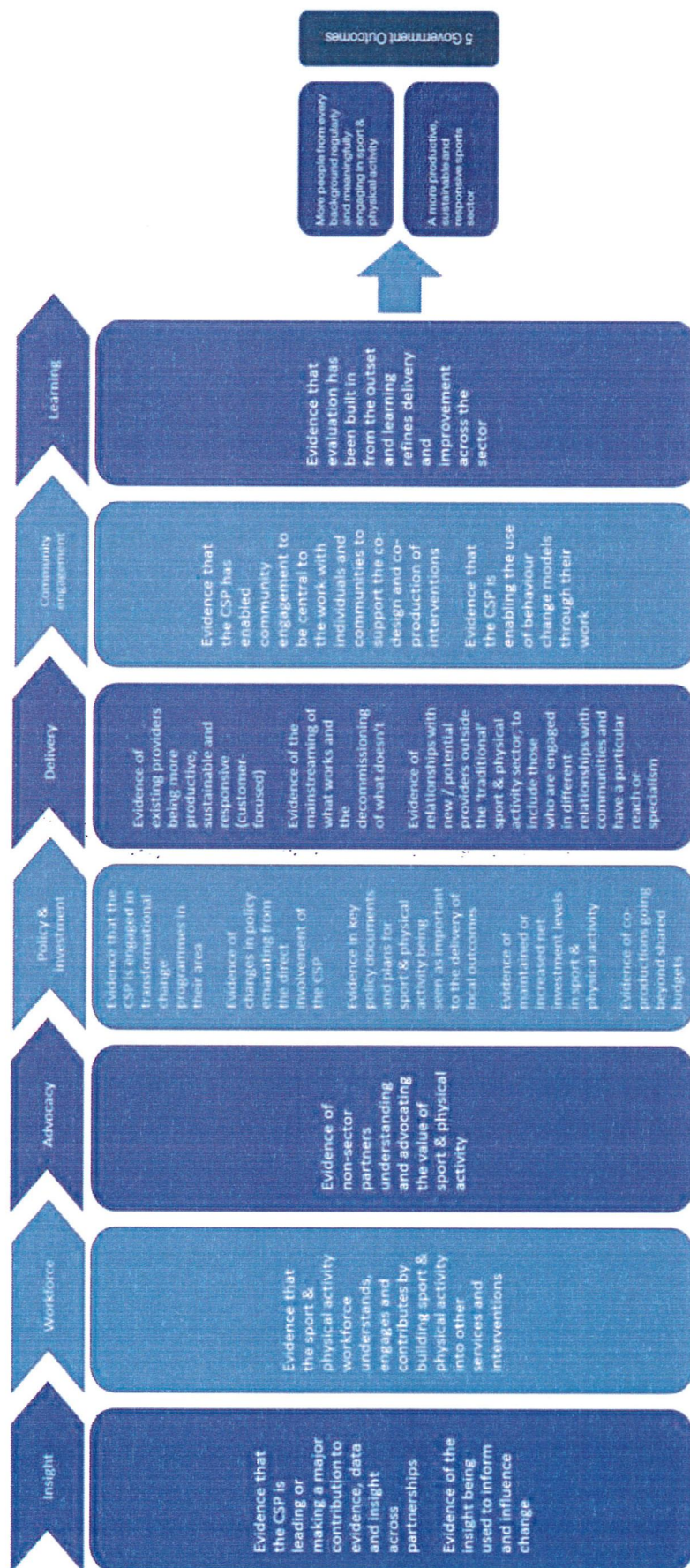
Our Work with Sport England

After a period of uncertainty around core Sport England (SE) funding during the transformation process all matters have now been satisfactorily resolved. Active Oxfordshire now has funding certainty through to March 2021 in line with the other Active Partnerships working across England. Active Oxfordshire now has a clearly defined "primary role" agreed with Sport England and that has moved the organisation away from delivery and into the adoption of a more strategic approach which involves new ways of working, new skill sets, clear accountabilities and a whole new approach to collaborative leadership typified by regular external accreditation through the Quest process and an annual Round Table meeting with funders and stakeholders to drive improvement.

**ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019**

STRATEGIC OUTPUTS

Strategic outputs set out below are incorporated into the 5 Quest modules and will feature strongly in the Round Table meeting.



Our key area of focus is to develop the narrative around the benefits of physical activity and sport to help shape healthy places and activate communities across Oxfordshire while directly addressing existing health inequalities in the process.

ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

ACHIEVEMENT AND PERFORMANCE

In addition, programme funding has now been secured to support our work with Children and Young People and around Workforce Development. This gives the new organisation the time and space to plan forward with partners and stakeholders on how these monies can be targeted to best effect to support our purpose and vision around addressing physical activity levels and health inequalities in the County.

Active Oxfordshire has also achieved Quest accreditation in 2018 for the first time as part of the new Sport England Performance Management and Improvement Framework (PMIF) and we have committed to repeating the external assessment every two years to assess progress, improvement and development against the agreed Service Improvement Plan. Our goal will be to improve our Quest rating from Satisfactory to Excellent over a period of time in order to demonstrate our organisational effectiveness and help evidence our value and impact.

Collaborative working with the Active Partnerships in neighbouring Buckinghamshire and Berkshire (LEAP and Get Berkshire Active) has also led to a successful workforce innovation bid which will kick off in September 2019, while a solicited application to roll out Healthy Place Shaping across the County has been agreed in principle by Sport England and will generate £925,000 of new investment into the County over a three-year period from September 2019 onwards. This is a big vote of confidence in the new organisation and its direction.

Continuous Improvement

The external Quest assessment provides rigour now against a nationally agreed set of standards and outputs. Plans are in place to augment this with a more rigorous approach to measuring both staff and partner engagement/satisfaction to help drive improvement. Work has commenced on creating a Balanced Scorecard of KPIs that will provide the newly re-constituted Strategy and Nominations Sub Committee (SNSC) with clear success criteria against which the organisation's performance and improvement can be assessed.

Strategic Networking

All 43 Active Partnerships have a key role in developing strategic networks across their areas, working collaboratively in support of agreed common goals. Active Oxfordshire's purpose has been re-defined to focus on tackling physical inactivity and addressing health inequalities. In this period Active Oxfordshire has produced a Position Statement and Operational Plan to ensure we define our role and remit with care in conjunction with key stakeholders. Active Oxfordshire has also brokered a Leadership Forum of key influencers and decision makers in the County and this now meets regularly to share information, promote best practice and provide a networking opportunity. There is a focus on re-establishing positive working relationships with local authorities while taking full advantage of the funding links in place with the County Council Public Health team and the Oxfordshire Clinical Commissioning Group (CCG) so that Active Oxfordshire works shoulder to shoulder on the emerging prevention agenda.

Workforce

Active Oxfordshire maintains strong links with the established sports sector and local clubs but increasingly the organisation has been working more pro-actively to build a stronger wider network of partners in different sectors to embrace the benefits of physical activity with reference to target communities and the healthcare workforce (including social prescribers) who can reach and engage under-represented and inactive groups. There is also the need to develop better apprenticeship routes and find ways to develop a more diverse volunteer and coaching workforce. This will be the focus of future work.

School Games

Active Oxfordshire and our local School Games Networks continue to be recognised by Sport England and Youth Sport Trust at a national level for high quality festivals and events. The School Games in Oxfordshire is based on a desire to widen access to sport and physical activity across the County with more focus now on target schools identified in collaboration with Public Health. The School Games provided:

- Over 30,000 young people involved in county events - 55% Girls/Young Women, 13% BAME and 16% Special Educational Needs.
- 23 sports including several inclusive formats and targeted competitions opening the games up to a wider range of young people.
- More than 350 young leaders and officials involved in Level 3 Events and 3000 in all, across all activities.

ACTIVE OXFORDSHIRE

TRUSTEES' REPORT FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

ACHIEVEMENT AND PERFORMANCE

Satellite Clubs

Active Oxfordshire is working hard now to develop new thinking and delivery models around this funding, so it is more targeted and responsive to local needs and requirements building on some innovative practice developed in this period when we have:

- o Funded and delivered 12 new projects
- o 200 newly engaged participants - 74% female; 15% disabled and 32% BAME
- o 42% of interventions were located in top 20% Index of Multiple Deprivation (IMD) areas

Primary School Sports Premium (PSSP)

Active Oxfordshire has a mandated role from the Department of Culture, Media and Sport (DCMS) to support primary schools to effectively utilise their Government funding for Physical Education and sport (the PSSP). Active Oxfordshire is also continuing to record how schools are allocating their funding to support work on a local and national level as well as producing case studies of good practice to showcase to schools. More links have now been made with the new Active Lives Young People Survey to illustrate the "ticking time bomb" of low levels of physical activity in our children and this will be the focus of our work over the coming year.

Safeguarding

Active Oxfordshire is committed to ensuring that the safeguarding and protection of young people is at the heart of all we do. As part of our commitment to safeguarding young people, Active Oxfordshire has already:

- o Reviewed and amended the annual Safeguarding Implementation plan to address vulnerable adults.
- o Supported and delivered Safeguarding training for local coaches and volunteers
- o Maintained a Green RAG rating following an annual external review with the Child Protection in Sport Unit.
- o Updated the new Active Oxfordshire website to ensure relevant information is available for our partners and local deliverers.

Disability Sport

Active Oxfordshire's focus is to provide inclusive activities wherever possible through funded programmes and local networking/partnership working. There is a close working relationship with Activity Alliance with plans to consult on a self-assessment exercise to ensure the organisation promotes and practices integration.

Local Programmes and Commissions

-OxForward: This project was terminated in January 2019 when Oxfordshire County Council terminated the commission awarded to Kennedy Scott to provide employment and well-being services to disabled people in the County. Active Oxfordshire's work was highly regarded and new ways to reach this target audience will be explored.

-Go Active Get Healthy: This project, which was focused on the treatment of people with diabetes, was completely restructured in its second year of operation with local authorities who now provide most of the delivery capacity. Results showed continued improvement in service delivery across the districts and resulted in exceeding the targets by the end of the funding round. In March, the CCG agreed to sustain the intervention for another year and to provide some initial investment in pre-diabetes prevention work.

ACTIVE OXFORDSHIRE

TRUSTEES' REPORT FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

FINANCIAL REVIEW

Financial position Results for the year

The results are set out in the Statement of Financial Activities.

The work of Active Oxfordshire had previously been delivered by Oxfordshire Sport and Physical Activity (OxSPA) who were hosted by Oxford City Council. As part of the novation of activities and assets, an unrestricted reserve of £264,601 was transferred and this forms the opening balance. The restricted balances from OxSPA were transferred into the appropriate project as restricted income.

On this basis, incoming resources for the period were £462,009, while resources expended were £438,349 so the overall surplus for the period was £23,660. However, within this, £70,813 of restricted funds are being held for the next fiscal year, so there is an underlying unrestricted overspend of £47,153 for the period. This was due to planned investments in governance, start-up and transfer costs and leaves a balance of £217,448 in unrestricted reserves at 31 March 2019.

The reserve balances carried forward at 31 March 2019 were £70,813 restricted funds and unrestricted funds of £217,448.

Reserves policy

The charity will set aside a sum by way of a reserve against unforeseen contingencies. This sum will be used in the event of the organisation being threatened with closure, for redundancy payments, to cover long term sickness liabilities and maternity pay.

This reserve is calculated annually to cover essential expenditure for three months plus redundancy payments for budgeted staff members.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a constitution, and constitutes a Charitable Incorporated Organisation (CIO), as defined by the Charities Act 2011.

Following extensive work as part of the transformation process Active Oxfordshire is fully compliant with Tier 3 of the Sport England Code of Governance. A full Governance Statement using guidance provided by Sport England is on the Active Oxfordshire website www.activeoxfordshire.org/governance and work in this area is overseen by the newly restructured Finance, Risk, Remuneration, Audit and Governance Sub Committee (FRRAG).

Board of Trustees

Now that the organisation is an independent Charitable Incorporated Organisation (CIO) it will be vital to develop the capacity and capability of the Board of Trustees to move the organisation forward. A Board Succession Plan has been agreed and signed off by the Board following an internal review. This will help the organisation build up a skills-based approach as well as supporting greater diversity as the charity seeks to reflect the community it serves. A decision to link up with Oxford Hub's Young Trustee Programme is a very positive development pathway for the future.

Active Oxfordshire continues to work with Sport England and the Active Partnership Network to adopt best recruitment practices in compliance with latest guidance on Governance and Board operation. This involves open advertisements; collaborative working with appointed consultants appointed by Sport England as well as programmed internal/external audits and reviews.

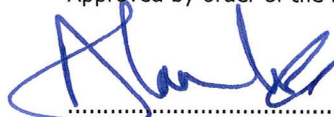
COMMENCEMENT OF ACTIVITIES

This charity was incorporated as a Charitable Incorporated Organisation (CIO) on 3rd July 2018 and commenced activities on the same date.

AUDITORS

The auditors, Richardson Jones, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 22/11/19 and signed on its behalf by:


.....
A Webb - Trustee

ACTIVE OXFORDSHIRE

**STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

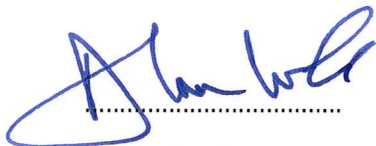
The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on 22/11/19 and signed on its behalf by:



A Webb- Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ACTIVE OXFORDSHIRE

Opinion

We have audited the financial statements of Active Oxfordshire (the 'charity') for the period ended 31 March 2019 which comprise Statement of Financial Activities, Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2019, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ACTIVE OXFORDSHIRE

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement [set out on page 7], the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Richardson Jones Limited, Statutory Auditor
Richardson Jones
Chartered Accountants &
Registered Auditors
Eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

Date: 22.11.2019...

ACTIVE OXFORDSHIRE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019**

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Charitable activities				
Sport England		-	323,671	323,671
Public Body		72,500	57,862	130,362
Other charitable activities		7,368	-	7,368
Investment income	2	25	-	25
Other income		<u>583</u>	<u>-</u>	<u>583</u>
Total		80,476	381,533	462,009
EXPENDITURE ON				
Charitable activities				
Sport England		-	278,953	278,953
Public Body		72,751	46,519	119,270
Other charitable activities		<u>40,126</u>	<u>-</u>	<u>40,126</u>
Total		112,877	325,472	438,349
NET INCOME/(EXPENDITURE)		(32,401)	56,061	23,660
Transfers between funds	9	<u>(14,752)</u>	<u>14,752</u>	<u>-</u>
Net movement in funds		(47,153)	70,813	23,660
RECONCILIATION OF FUNDS				
Total funds brought forward		264,601	-	264,601
TOTAL FUNDS CARRIED FORWARD		<u>217,448</u>	<u>70,813</u>	<u>288,261</u>

The notes form part of these financial statements

ACTIVE OXFORDSHIRE

**BALANCE SHEET
AT 31ST MARCH 2019**

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
CURRENT ASSETS				
Debtors	7	15,077	2,552	17,629
Cash at bank		<u>208,814</u>	<u>118,989</u>	<u>327,803</u>
		223,891	121,541	345,432
CREDITORS				
Amounts falling due within one year	8	(6,443)	(50,728)	(57,171)
		<u>217,448</u>	<u>70,813</u>	<u>288,261</u>
NET CURRENT ASSETS				
		217,448	70,813	288,261
TOTAL ASSETS LESS CURRENT LIABILITIES				
		<u>217,448</u>	<u>70,813</u>	<u>288,261</u>
NET ASSETS				
		<u>217,448</u>	<u>70,813</u>	<u>288,261</u>
FUNDS	9			
Unrestricted funds				217,448
Restricted funds				<u>70,813</u>
TOTAL FUNDS				<u>288,261</u>

The notes form part of these financial statements

ACTIVE OXFORDSHIRE

**BALANCE SHEET - CONTINUED
AT 31ST MARCH 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31st March 2019.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

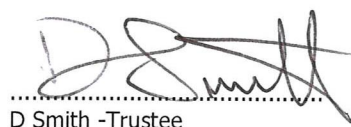
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees on22/11/19..... and were signed on its behalf by:


.....
A Webb -Trustee


.....
D Smith -Trustee

The notes form part of these financial statements

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

Deposit account interest	£ <u>25</u>
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3. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Sport England	203,736	21,078	224,814
Public Body	68,955	6,097	75,052
Other charitable activities	<u>36,256</u>	<u>3,870</u>	<u>40,126</u>
	<u>308,947</u>	<u>31,045</u>	<u>339,992</u>

Support costs, included in the above, are as follows:

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

3. SUPPORT COSTS - continued

Management

	Sport England	Public Body	Other charitable activities	Total activities
	£	£	£	£
Wages	132,175	29,375	4,547	166,097
Social security	10,068	2,905	294	13,267
Pensions	13,218	4,779	-	17,997
Travelling	4,002	1,574	-	5,576
Insurance	2,928	-	-	2,928
Staff training	2,441	3,739	120	6,300
IT and communications	7,326	1,056	6,834	15,216
Postage and stationery	1,741	-	46	1,787
Advertising and website costs	1,863	6,090	-	7,953
Safety and Maintenance	3,502	-	-	3,502
Partner Meetings	3,473	-	-	3,473
Consultancy	1,500	18,297	20,378	40,175
Premises costs	16,196	-	-	16,196
Office Equipment and Furniture	3,268	1,140	4,037	8,445
Bank charges	35	-	-	35
	<u>203,736</u>	<u>68,955</u>	<u>36,256</u>	<u>308,947</u>

Governance costs

	Sport England	Public Body	Other charitable activities	Total activities
	£	£	£	£
Professional Fees	4,800	-	-	4,800
Accountancy and legal fees	14,560	5,063	-	19,623
Governance and Board Meetings	1,718	1,034	570	3,322
Auditors' remuneration	-	-	3,300	3,300
	<u>21,078</u>	<u>6,097</u>	<u>3,870</u>	<u>31,045</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

Auditors' remuneration	£ <u>3,300</u>
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5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st March 2019.

Trustees' expenses

During the year the total amount of trustee expenses was £1,470. £1,308 of these expenses were for travelling and £162 were other expenses. The number of trustees involved was 3.

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

6. STAFF COSTS

The average monthly number of employees during the period was 8.

No employees received emoluments in excess of £60,000.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Debtors	7,500
Other debtors	7,577
Prepayments	<u>2,552</u>
	<u>17,629</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Creditors	8,490
Social security and other taxes	7,575
Accrued expenses	<u>41,106</u>
	<u>57,171</u>

9. MOVEMENT IN FUNDS

	At 3.7.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	264,601	(32,150)	(15,003)	217,448
Public Body	<u>-</u>	<u>(251)</u>	<u>251</u>	<u>-</u>
	264,601	(32,401)	(14,752)	217,448
Restricted funds				
Public Body	-	11,343	-	11,343
Sport England	<u>-</u>	<u>44,718</u>	<u>14,752</u>	<u>59,470</u>
	-	56,061	14,752	70,813
TOTAL FUNDS	<u>264,601</u>	<u>23,660</u>	<u>-</u>	<u>288,261</u>

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,976	(40,126)	(32,150)
Public Body	<u>72,500</u>	<u>(72,751)</u>	<u>(251)</u>
	80,476	(112,877)	(32,401)
Restricted funds			
Public Body	57,862	(46,519)	11,343
Sport England	<u>323,671</u>	<u>(278,953)</u>	<u>44,718</u>
	381,533	(325,472)	56,061
TOTAL FUNDS	<u>462,009</u>	<u>(438,349)</u>	<u>23,660</u>

10. RELATED PARTY DISCLOSURES

The Charity paid Stuart Henshaw, a trustee, £1,500 to develop a remuneration policy. This was a one-off and was approved by the full board ahead of time.

ACTIVE OXFORDSHIRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 3RD JULY 2018 TO 31ST MARCH 2019

	£
INCOME	
Investment income	
Deposit account interest	25
Charitable activities	
Charitable Activities	411,401
Grants	<u>50,000</u>
	461,401
Other income	
Other Income	<u>583</u>
Total incoming resources	462,009
EXPENDITURE	
Charitable activities	
Transport and Travel	220
Project Delivery	87,701
Facilities and Services	3,105
Conference costs	2,693
Activity Leaders	917
Equipment Purchase and Hire	<u>3,721</u>
	98,357
Support costs	
Management	
Wages	166,097
Social security	13,267
Pensions	17,997
Travelling	5,576
Insurance	2,928
Staff training	6,300
IT and communications	15,216
Postage and stationery	1,787
Advertising and website costs	7,953
Safety and Maintenance	3,502
Partner Meetings	3,473
Consultancy	40,175
Premises costs	16,196
Office Equipment and Furniture	8,445
Bank charges	<u>35</u>
	308,947
Governance costs	
Auditors' remuneration	3,300
Professional Fees	4,800
Accountancy and legal fees	19,623
Governance and Board Meetings	<u>3,322</u>
	<u>31,045</u>
Total resources expended	438,349
Net income	<u><u>23,660</u></u>

This page does not form part of the statutory financial statements