

**Epworth Choir**

**Accounts**

**Year ended 28 August 2019**

**Registered Charity No. 263007**

## Legal and administrative information

Name of Charity: Epworth Choir

Charity Number: 263007

Principal address of the charity: Badgers, Brentmoor Road, West End, Woking GU24 9NN

Charity's governing document: dated 19 November 2016

Persons responsible for the control and management of the charity at 28<sup>th</sup> August 2019:

- Penny Haskell – Chairman
- Sandra Bedford – Honorary Secretary
- Ray McConnell – Assistant Honorary Secretary
- Lynn Curtis – Honorary Treasurer

Bankers - HSBC plc, 6 Commercial Way, Woking, Surrey GU21 1EZ

Examiner - A Conway FCA, 1 Kirby Road, Woking, Surrey GU21 4RJ

Solicitors - W Davies, Acorn House, 5 Chertsey Road, Woking, Surrey, GU21 5AB

The Epworth Choir owns no property and has no restrictions on borrowing imposed by the governing document.

### **Risk Management**

The management committee have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Public Benefit**

The management committee have complied with the duty in section 7 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

### **Aims and Organisation**

The aims and objectives of the Epworth Choir are:

- The study and practice of choral music in order to foster the public knowledge and appreciation of such music by means of public performance, and
- To assist and further such charitable institutions and charitable purposes as the Committee shall from time to time determine.

The charity is based in Woking, operates principally in Surrey and has no direct links with any other charity. The charity is organised by unpaid voluntary staff. In execution of its aims and objects, the Epworth Choir pay professional soloists, orchestras, Musical Director and rehearsal accompanist.

Throughout the year, Choir members meet to study and practise a wide variety of choral music, which is then publicly staged to foster the public knowledge and appreciation of music whilst raising money for charitable causes.

The organisation of Choir activities is achieved through a management committee, assisted by Marketing and Music sub-committees. At the AGM on 9<sup>th</sup> October 2019 Sandra Bedford, Honorary Secretary, and Lynn Curtis, Treasurer, did not stand for re-election. All other officers and committee members were re-elected. Pam Curnock was elected unanimously as Honorary Secretary. Ali Conway was proposed to join the committee as Treasurer and was elected unanimously.

## Review of activities and achievements

### Chair's Report

#### Concerts

On November 11th 2018 some choir members joined the singing at the Remembrance Day Observance in Jubilee Square. This is always a moving experience and was especially poignant as it was the 100<sup>th</sup> anniversary of the end of the First World War.

On 24th November 2018 we finished the 60<sup>th</sup> anniversary celebrations and then started our 2018/2019 season with a performance of Mozart's Requiem at Guildford Cathedral where we were joined by Islington Choral Society and the Philharmonia Orchestra. The concert was extra special because we were also joined by Chloe Hanslip who played Barber's Adagio for Strings. The concert was very well attended and was held in aid of SSAFA, who support the armed Forces, in recognition of the 100<sup>th</sup> anniversary. I'm sure that everyone agrees it was a very memorable and enjoyable experience for everyone.

With limited rehearsal time, we held our annual Christmas concert on 10<sup>th</sup> December 2018 and were joined at Christ Church Woking by Greenfield School. The concert was well attended and supported SSAFA again.

On Saturday, 9<sup>th</sup> February 2019, we held a 'Come and Sing' which was Karl Jenkins The Armed Man, a Mass for Peace. This is now becoming a regular date in our spring calendar and was another successful and enjoyable day.

Our spring concert was held at Holy Trinity Church Guildford on the 6<sup>th</sup> April. The programme was a celebration of English traditional folk music and the second half was a performance of John Rutter's beautiful suite, The Sprig of Thyme. We were joined by a small orchestral group and a clarinet quartet also performed.

Another regular fixture in our annual calendar is our end of term concert which is more informal and an opportunity for friends and family to join us for tea and cake. This year it was held on Wednesday, 26<sup>th</sup> June, and the songs were all on the theme of travel. The closing collection was in aid of the choir.

On 31<sup>st</sup> July some of the choir joined Michael for a singing evening, this was well attended and very enjoyable.

Another busy year with a very varied programme.

## Review of financial activities and affairs

The charity's activities are financed, in the main, by the sale of tickets to the general public. Choir members pay an annual subscription and provide their own music.

### **Dorothy Curtis Endowment and moneys received from the Deakin Charitable Trust fund**


The value of the Dorothy Curtis endowment fund remains at £34,000, with all interest arising being utilised in meeting running costs during the year.

On the expiry date of the previous year's investment, £65,000 was reinvested in a new 1 Year Fixed Rate Saver account with Shawbrook Bank to achieve better interest rates (at 1.3%) than HSBC accounts offered. In July 2019 a further £20,000 was transferred into a different 1 Year account from Shawbrook Bank, paying interest at 1.4%. This Shawbrook account was recommended by the Charities Aid Foundation and the investment is covered by the Financial Services Compensation Scheme and the Financial Ombudsman Service.

Penny Haskell  
Chair

Date 14/6/20

## Independent Examiner's Report on the Accounts

Report to the trustees/members of	Epworth Choir
Registered charity number	263007
On accounts for the year ended	28/08/2019
Set out on pages	6 and 7
<b>Respective responsibilities of trustees and examiner</b>	As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedure specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.
<b>Basis of independent examiner's report</b>	My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.
<b>Independent examiner's statement</b>	In connection with my examination, no matter has come to my attention:
	<p>(1) Which gives me any reasonable cause to believe that in any material respect the requirements</p> <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 41 of the Act and</li> <li>• prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or</li> </ul> <p>(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.</p>
	<p>Signed </p> <p>Date <u>14/6/20</u></p> <p><b>All Conway FCA</b></p>

**Epworth Choir**  
**Registered Charity Number 263007**  
**Statement of Financial Activities**  
**For the year ended 28 August 2019**

	Notes	<b>2019</b>	<b>2018</b>
		Unrestricted	Unrestricted
Resources arising			
Subscriptions and Donations		15,344	42,130
Income from Concerts		17,735	10,250
Sundry Income	(2)	5,868	<u>8,042</u>
Gross resources for Year		<u>38,947</u>	<u>60,422</u>
Charitable Expenditure			
Concert Costs		(32,476)	(12,545)
Accompanist and Conductor		(7,465)	(6,840)
Sundry Expenses	(3)	<u>(5,365)</u>	<u>(13,591)</u>
Resources used in the year		<u>(45,306)</u>	<u>(32,976)</u>
Net movement in funds		(6,359)	27,446
Unrestricted funds brought forward		<u>103,643</u>	<u>76,197</u>
Total unrestricted funds		<u>97,284</u>	<u>103,643</u>

**Balance Sheet at 28 August**

		<b>2019</b>	<b>2018</b>
Current Assets			
Bank account balances		37,284	63,643
Charities deposit funds		94,000	74,000
		<u>131,284</u>	<u>137,643</u>
Restricted and unrestricted funds			
General Fund (unrestricted)		97,284	103,643
Endowment Fund (restricted)	(4)	34,000	34,000
		<u>131,284</u>	<u>137,643</u>

Signed  Chair

Date: 14/6/20

# Epworth Choir

## Notes to the Accounts For the year ended 28 August

### 1. Accounting Policies

The accounts have been prepared in accordance with the Charities SORP (FRSSE) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective 1 January 2015). The financial statements have been prepared under the historical cost convention on a cash basis.

### 2. Sundry Income

	2019	2018
	£	£
Charity Fund and Bank Interest	907	805
Music	1,693	1,082
Income Tax Refund (Gift Aid)	3,119	2,809
Other	149	3,346
	5,868	8,042

### 3. Sundry Expenses

	2019	2018
	£	£
Hall Hire	2,289	2,326
Music	1,041	1,055
Subscriptions and Insurance	613	598
General Advertising	261	429
Donations made	1,025	8,030
Other	136	1,153
	5,365	13,591

### 4. Endowment

	2019	2018
	£	£
Dorothy Curtis Endowment Fund (restricted)	34,000	34,000

The Dorothy Curtis Endowment Fund must be used for special events and other one-off items "for the good of the Choir"; it may not be used to cover the Choir's routine running costs.