

Helping Hands of Lilliput Infant School

Trustee Report 2020

Period: 1st April 2018 – 30 March 2020

Charity Number: 1173341

Registered Address: 51 Lilliput road, Poole, BH14 8JX

Governance

The Charity had two Trustees at the start of the Period; Victoria Tovey and Keeley Leader-Woofenden, who resigned mid-term . At the close of the period, Lisa Blackmore was elected as Chair, with Rowena Revill and Catherine Tempany sharing the position of Deputy Chair. The Treasurer is Andrea Willis who has been responsible for banking and reporting over the same period.

The Charity has accepted the PTA UK model constitution for guidance on governance and conduct and also for insurance purposes.

Membership and Management

The Charity is managed through monthly meetings with all parents of the school having membership and a voice at the meetings. Represented at the monthly meetings are the School as well as an open invitation to the Governors.

Parents are sent an annual calendar of meetings and events at the start of the academic year. These events and meetings are shared within the closed social media groups as well as a fixed feature in the monthly school newsletter and weekly updates. In all meetings, class representatives are expected to attend to ensure the information is also cascaded informally as well as keeping links with class teachers.

There are fixed agendas for the meetings which are led by one of the Chairs and minuted for record keeping.

2018 -2019 Activities

Top 15 event earners:	Money spent on:
Summer Fayre £7,723	MUGA (Multi use games area) £17,215
Christmas Fayre £6,932	Floppy's Phonics Books £2,589
Donation from Co-Op £4,980	Greenhouse £1,019
Christmas Cards £1,493	Fans £732
Mini Mudder £933	Back drop for stage £722
Mother's day £926	Magtab £600
Easter Disco £668	Forest school £445
Summer Party £602	Tea parties for elderly £434

Father's Day £593	Bully off show £310
Cake Sales £583	Aprons for lunchtime helpers £285
Quiz Night £384	Reading challenge prizes £280
Smarties challenge £373	Chicken hatching programme £255
Wild Camping £205	First aid Training - year 1 £240
Caps £80	Platinum tea parties £133
Uniform sales £78	Amazon prime subscription £79
	Cakes for red nose day prizes £24

2019-2020 Activities

Top 13 event earners:	Money spent on:
Christmas Fayre £9,298	New music system £7,114
Summer Fayre £7,382	Sculptures for grounds £5,520
Mini Mudder £3,248	iPads £2,560
Quiz night £2,055	Forest school £2,077
Mothers day £1272	First Aid Training £1,200
Father's day Activities £775	LGBT / diversity books £845
Movie night £598	Defibrillator donation £600
Smarties Challenge £589	RE Focus Day £549
Easter Disco £483	Teddy Talk tests £344
Cake sales £308	Bully Off show £310
Foreign Coin collection £184	Nativity christmas tree £193
Caps £108	Storybag resources £166
Uniform sales £30	Reading challenge prizes £135
	Dress up coveralls £126

	Platinum tea party food £117
	Amazon prime subscription £79
	First aid rucksacks £56
	Birth of kind Advent ring £28
	Christmas decorations £15

Throughout the two year period, the Christmas and Summer Fayres were consistently the biggest profit earners, with the main contributions coming from ticket pre-sales for childrens activities and santa's grotto. For all Fayres, the PTA arranged sponsorship from local businesses in return for advertising within the event brochure. There was a good return from all of the PTA run stalls during all of the fayre event,, especially the tombolas.

The mini mudder event was successful in both years, but yielded a greater profit in 2019-20, mainly due to the introduction of an entrance fee as well as requests for sponsorship.

Many of the events, including quiz night, mini mudder and the 2019 Christmas Fayre also benefited from matched fundraising from local businesses.

**Assigned
Expenditure:**

The Helping Hands have committed to purchasing a BBQ hut for the school grounds. A deposit was made in the 2019 - 2020 financial year, with remaining expenditure to be made in the next financial year.

Summary:

The Chair and Deputy co-Chairs believe that the Helping Hands of Lilliput Infant School is a successful and well supported charity. They are grateful for the support of the parents and friends of the school and hope that 2020/21 will be even more successful.

L Blackmore, R Revill and C Tempany

Ctempany (C. TEMPANY)
16/7/20

16 July 2020



Lilliput CE Infant School

Helping Hands Summary of Accounts 2019/20

				£
Opening Balance at 01/04/2019				23,877.91
	Income	Expenditure	Net Income/ (Expenditure)	
	£	£	£	
Bingo	-	-	-	
Buy and sell donations	-	-	-	
Cake Sales	308.30	-	308.30	
Christmas Ball	-	-	-	
Christmas Cards	626.85	675.68	(48.83)	
Christmas Fayre	10,914.04	1,616.05	9,297.99	
Contribution to school	1,038.10	33,562.96	(32,524.86)	
Discos	-	-	-	
Refreshments	-	-	-	
Easter	273.60	285.81	(12.21)	
Easter Disco	483.20	-	483.20	
Easter Egg Hunt	-	-	-	
Father's Day	1,479.00	703.79	775.21	
Foreign Coin Collection	183.63	-	183.63	
Caps	108.00	-	108.00	
Leaver's Activities	1,932.89	1,999.02	(66.13)	
Misc	20.32	407.80	(387.48)	
Mother's Day	1,888.77	616.72	1,272.05	
Movie Night	904.31	306.03	598.28	
Non Uniform	-	-	-	
PTA UK Membership	-	110.00	(110.00)	
Quiz Night	2,908.80	853.66	2,055.14	
Santa gifts	-	524.19	(524.19)	
Smarties challenge	677.67	88.82	588.85	
Mini Mudder	3,522.40	274.89	3,247.51	
Summer Fayre	8,996.39	1,614.02	7,382.37	
Uniform Sales	30.00	-	30.00	
Wild Camping	-	-	-	
Total	36,296.27	43,639.44	(7,343.17)	
Closing Balance at 31/03/2020				16,534.74

Approved 16/07/2020

Clempany
16.7.20



Lilliput CE Infant School

Helping Hands Summary of Accounts 2018/19

				£
Opening Balance at 01/04/2018				24,979.47
	Income	Expenditure	Net Income/ (Expenditure)	
	£	£	£	
Bingo	-	-	-	
Buy and sell donations	3.90	-	3.90	
Cake Sales	582.89	-	582.89	
Christmas Cards	1,493.25	-	1,493.25	
Christmas Fayre	8,596.19	1,664.14	6,932.05	
Christmas Fayre - 2017	32.00	-	32.00	
Contribution to school	-	25,615.48	(25,615.48)	
Co-Op Donation	4,979.53	-	4,979.53	
Discos	-	-	-	
Refreshments	-	13.40	(13.40)	
Easter	276.00	274.22	1.78	
Easter Disco	798.00	130.00	668.00	
Father's Day	1,163.45	565.42	598.03	
Foreign Coin Collection	60.93	-	60.93	
Caps	80.00	-	80.00	
Leaver's Activities	1,287.50	2,275.99	(988.49)	
Misc	-	602.01	(602.01)	
Mother's Day	1,629.05	702.94	926.11	
Non Uniform	10.00	-	10.00	
PTA UK Membership	-	105.00	(105.00)	
Quiz Night	1,481.00	1,097.21	383.79	
Santa gifts	-	442.59	(442.59)	
Smarties challenge	463.44	90.70	372.74	
Mini Mudder	1,007.95	74.60	933.35	
Summer Fayre	10,870.41	3,147.68	7,722.73	
Summer Party - 2018	1,280.00	678.17	601.83	
Uniform Sales	77.50	-	77.50	
Wild Camping	1,915.00	1,710.00	205.00	
Total	38,087.99	39,189.55	(1,101.56)	
Closing Balance 31/03/2019				23,877.91

Approved 16/07/2020

Clempany
16.7.20

Independent examiner's report to the trustees of:

Helping Hands of Lilliput Infant School: Charity No 1173341

I report to the trustees on my examination of the accounts of Helping Hands of Lilliput Infant School (the Charity) for the years ended 31 March 2019 and 31 March 2020

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

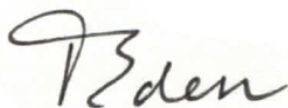
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed by examination. I confirm that **no material matters have come to my attention** in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Tamsin Eden, for and on behalf of Eden & Co Ltd

Relevant professional qualification or membership of professional bodies: Eden & Co Ltd is a member of the ICAEW Practice Assurance Scheme. The company is registered in England and Wales with registration number 7895139

Address: 2a Brudenell Avenue, Poole, Dorset BH13 7NW

Date: 17/07/2020