

**Charity registration number:
1144475**

LUTON DA'WAH ACADEMY
Annual Report and Financial Statements
For the Year Ended
30 September 2019

LUTON DA'WAH ACADEMY

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LUTON DA'WAH ACADEMY

Reference and Administrative Details

Trustees	M Hussain Z Khan A Latif
Principal Office	48 Kingsway Luton Beds LU4 8EH
Charity Registration Number	1144475
Bankers	Barclays Bank 28 George Street Luton Beds LU1 2AE
Independent Examiner	HA Accountants 26 Leagrave Road Luton Beds LU4 8HZ

LUTON DA'WAH ACADEMY

The report of the trustees for the year ended 30 September 2019

The trustees present their annual report and accounts for the year ended: 30 September 2019

Objectives and Activities

Charitable Objectives.

The Charity's is governed by the Memorandum and Articles Incorporated (October 2011).

Aims of Charity

The objectives of the Trust set by the constitution is to provide facility for the Muslim community within Kingsway area of Luton in providing facilities to practice Islam and teach Islamic education in accordance with the Holy Quran and Ahadith within the bounds of Ahle-Sunna Wal Jamaat.

Objectives for the year.

During this year the charity sought to:

- Further improve awareness of it's existence, facilities and services offered.
- To continually enhance the facilities provided.
- To develop and enhance the educational curriculum.

Public benefit statement

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit published by the Charity Commission for England & Wales.

The contribution of volunteers

The charity uses the services of volunteers in a number of ways;

- To assist in raising the profile of the charity.
- To assist with maintaining the records of the charity.
- To assist with the development of the charity.
- To maintain the buildings.

Achievements and Performance of the Charity

-The Charity continued to provide service and facilities for the Muslim Community. in the Kingsway and wider Luton Area.

Review of charitable activities undertaken by the charity

The main activities during the year were:

- Further enhancement of prayer facilities
- Further enhancement of learning facilities.
- Increasing awareness of the trust and the services it provides.
- Facilitate community counselling and advise on local issues and needs.

Financial Review

During the year, the Charity income was £84,223 (2018: £41,997) and after spend of £96,907 (2018: £63,337) the carry forward reserves stood at (£79,350) (2018: (£66,686))

Policy on reserves

The Trustees have resolved to establish over the next few years reserves to provide for future activities, and to provide funding for the expected expenditure for six months ahead.

Current reserves are adequate based on our knowledge and experiance.

Principle funding sources

The principal income was generated through donations from public who attend the Masjid accordance with the objectives of the charity. The principal expenditure related to the cost of providing facilities to the Muslim community of Luton.

Plans for future periods

The Charity will also continue to look at options to diversify in delivering the its aims & objectives.

LUTON DA'WAH ACADEMY

The report of the trustees for the year ended 30 September 2019

Structure, Governance and Management

Nature of the Governing Documents and constitution of the charity

The Charity is an incorporated limited company governed by the Memorandum and Articles Incorporated adopted on October 2011. Eligibility for membership of the charity, and membership of the board of trustees is set out in governing document. There are no restrictions in the on the operation of the charity or on its investment powers, other than those imposed by general charity law.

Recruitment and appointment of new trustees

New Trustees are appointed by invitation based upon the specific requirements and the skill set needed by the charity to help advance the charitable objectives.

Induction and training of trustees.

We have at the moment no policy or procedure for the training of trustees, other than the "do's and don'ts" publication provided by the charity.

Organisational structure and management.

Trustees meet regularly on a monthly basis to discuss and plan objectives and implementation thereof. Matters of general concern are raised with all members. Day to day management and responsibility for implementing policies is carried out by trustees.

The Trustees undertake all final decisions with implementation being delegated amongst each other.

Membership of a wider network

The charity has no responsibility for nor is it answerable to any other organisation.

Related parties

Other than the Trustees and those persons connected with them there are no individuals who are related parties. Details of transactions with related parties are shown in the notes to the accounts. This includes remuneration and expenses paid to Trustees.

Risk Management

The trustees acknowledge their responsibilities for establishing a risk management system and satisfied that appropriate systems and procedures are under development and continue to keep the strategic, business and operational risk under review with view to introducing, where necessary, additional procedures to mitigate these risks.

LUTON DA'WAH ACADEMY

The report of the trustees for the year ended 30 September 2019

Statement of Trustees' Responsibilities

The Charities Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner/ auditor in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

This report was approved by the board of trustees on 05 May 2020



M Hussain
Trustee

Independent Examiners Report on the Accounts

Report to the trustees/members of: **LUTON DA'WAH ACADEMY**
On accounts for the year ended: **30 September 2019**
Charity no: **1144475** Set out on pages: **8 to 13**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011.
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.



Name: M A Hague Bsc, MBA, FFA

HA Accountants
26 Leagrave Road
Luton
Beds
LU4 8HZ

05 May 2020

LUTON DA'WAH ACADEMY
Statement of Financial Activities
For the Year Ended 30 September 2019

	Notes	Unrestricted funds £	Total Funds 2019 £	Last Year Total Funds 2018 £
Income and Endowments from				
Donations and legacies		84,223	84,223	41,997
Total incoming resources	2	84,223	84,223	41,997
RESOURCES EXPENDED				
Cost of charitable activities		96,907	96,907	63,337
Governance costs		0	0	0
Total resources expended	3	96,907	96,907	63,337
Net movement in funds		-12,684	-12,684	-21,340
Total funds brought forward		-66,666	-66,666	-45,326
Total funds carried forward		-79,350	-79,350	-66,666

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for of Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 7 as required by the said statement.

All activities derive from continuing operations

The notes on pages 8 to 10 form an integral part of these accounts

LUTON DA'WAH ACADEMY
BALANCE SHEET
As at 30 September 2019

	Notes	2019 £	2018 £
The assets and liabilities of the charity:			
Current Assets			
Cash at bank and in hand		<u>8,404</u>	<u>908</u>
		8,404	908
Creditors: amounts falling due within one year	5	<u>-16,754</u>	<u>-13,074</u>
Net Current Assets		<u>-8,350</u>	<u>-12,166</u>
Total assets less current liabilities		<u>-8,350</u>	<u>-12,166</u>
Creditors: amounts falling due after more than one year	6	-71,000	-64,500
Total Net Assets		<u>-79,350</u>	<u>-66,666</u>
The funds of the charity:			
Unrestricted income funds	6	-79,350	-66,666
Total charity funds		<u>-79,350</u>	<u>-66,666</u>

Approved by the board of trustees on 05 May 2020



M Hussain
Trustee

The notes on pages 8 to 10 form an integral part of these accounts.

1 Accounting policies

Statement of compliance

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Charity meets the definition of public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The Charity opted to early adopt Bulletin 1 published on 2 February 2016 and therefore not included a cash flow statement in these accounts.

Going concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when Charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Going concern

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

EXPENDITURE AND LIABILITIES

Liability Recognition

Liabilities are recognised where it is more likely than not there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Fixed assets and depreciation

All tangible fixed assets are capitalised if they can be used for more than one year and are stated at cost less depreciation. Items of less than £1000 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if it does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment. Restricted funds can only be used for particular restricted purposes within the objects of the charity.

LUTON DA'WAH ACADEMY

Notes to the Accounts

For the Year Ended

30 September 2019

2 Incoming resources	2019	2018
	£	£
Voluntary income		
General Donations	84,223	41,997
	<u>84,223</u>	<u>41,997</u>
3 Resources expended	2019	2018
	£	£
Charitable activities:		
Staff Cost	30,155	28,820
Contractors	30,300	0
	<u>60,455</u>	<u>28,820</u>
Premises Cost		
Rent	24,000	24,000
Non Domestic & Water Rates	1,027	1,066
Light & Heat	4,593	4,017
Repairs & Maintenance	3,667	4,151
	<u>33,287</u>	<u>33,234</u>
Administrative expenses		
Bank Charges	124	234
Insurance	1,201	0
Printing & Stationery	90	260
Fees, Subscriptions	100	30
Telephone	1,136	759
	<u>2,650</u>	<u>1,283</u>
Others		
Other Legal & Professional Fees	200	0
Travel & Subsistence	315	0
Sundry Expenses	0	0
	<u>515</u>	<u>0</u>
	<u>96,907</u>	<u>63,337</u>
Governance costs:		
Accountancy/ Internal Examiner	0	0
	<u>0</u>	<u>0</u>
4 Staff Costs and Emoluments	2019	2018
	£	£
Gross Salaries	30,155	28,820
Employer's National Insurance	0	0
	<u>30,155</u>	<u>28,820</u>
Numbers of full time employees or full time equivalents	2019	2018
	£	£
Engaged on charitable activities	2	2
Administration	1	0
There were no fees or other remuneration paid to the trustees		
There were no employees with emoluments in excess of £60,000 per annum		

LUTON DA'WAH ACADEMY

Notes to the Accounts

For the Year Ended 30 September 2019

5 Creditors: amounts falling due within one year	2019	2018
	£	£
Trade creditors	16,754	13,074
	<u>16,754</u>	<u>13,074</u>

6 Creditors: Amounts falling due after one year	2019	2018
	£	£
Loans- Qurze Hasna	71,000	54,500
	<u>71,000</u>	<u>54,500</u>

Qurze Hasna is unsecured and interest free money loaned to the charity by members of the public with no fixed repayment terms.

7 Analysis of the Net Movement in Funds	2019	2018
	£	£
Net movement in funds from Statement of Financial Activities	-12,684	-21,340
	<u>-12,684</u>	<u>-21,340</u>

8 Net Assets by fund	Unrestricted	Restricted	Total Funds	Total Funds
	funds	funds	2019	2018
	£	£	£	£
Current Assets	8,404	-	8,404	908
Current Liabilities	-16,754	-	-16,754	-13,074
Long Term Liabilities	-71,000	-	-71,000	-54,500
	<u>-79,350</u>	<u>0</u>	<u>-79,350</u>	<u>-66,666</u>

9 Related Party Transactions

No fee or expenses were paid to trustees or persons connected with them.