

Trustees Annual Report 2019 for St Luke's Parochial Church Council

Aim and purposes

St. Luke's Parochial Church Council (PCC) is responsible for working in cooperation with the incumbent, the Reverend Robert Miles, to promote in the parish the mission of the Church - pastoral, evangelistic, social and ecumenical.

The PCC is also responsible for the maintenance of St Luke's Church, Main Street, Thurnby.

The PCC currently employs five staff

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community in Thurnby. The PCC maintains an overview of worship and pastoral activities throughout the parish in order to include as many people as possible both within our church family and the wider village community.

Our services seek to be inclusive to all and are constructed in a variety of styles, all with the common goals of learning from the Bible, expressing our worship and praising God.

The planning of activities for the year is considered in line with the Commission's guidance on public benefit, specifically in respect of the advancement of religion.

We strive to provide a framework, which allows people to enact their Christian faith in:-

- Learning and developing knowledge of the Bible
- Developing knowledge and trust in Jesus.
- Worship, praise and prayer.
- Pastoral care and support.
- Outreach and mission work

The maintenance and development of our Church building is crucial in the continuation of our work.

Achievements and Performance

Worship and Prayer

Our varied styled services provide alternative ways of enjoying and accessing corporate worship. Acknowledging and affirming a range of worship styles, while remaining loyal to the same Gospel message.

In addition to our regular services (3 services on Sunday and 1 on Wednesday) we also run specific services around key church calendar events (such as Lent, Easter, Advent, Christmas). Our Prayer and Praise evenings open to everyone have become a regular service throughout the year.

Our strong relationship with the local primary schools continue as we regularly lead assemblies in the Church of England School and once a month host the assembly in our church building.

All of our services include prayers and a trained Prayer Ministry team is available for people wishing to pray at the end of our main services.

Our weekly prayer meetings every Saturday morning, Monday morning and now Thursday morning too are open to everyone, providing a vital underpinning of the work at St Luke's.

Our confidential prayer chain continues to receive hundreds of prayer requests and many testimonies to prayers being answered.

Mission and Evangelism

The Cornerstone team of churches (St Luke's, St Catharine's and St Mary & All Saints) continues to develop together, reaching out to the local communities with a number of initiatives.

During the autumn we were designated as a Resourcing Church (an initiative funded by the National Church of England and led by the bishop of our diocese) the aim of resourcing churches is to grow in numbers and faith going out from our base to reach out and serve the communities around us.

Our major project within Resourcing Church is 'The Hub' which is now underway with the aim of building a Community Centre and Café where people can meet together and through us partnering with a number of organisations to provide a range of services. We have raised a significant amount of the £1million required.

We have links with six organisations that we support with prayer and finance including a local organisation caring for the homeless and several organisations overseas.

Other events during the year have been arranged to act as both social and outreach in strengthening links with our local community.

Pastoral Care

A number of groups are based around activities that people feel comfortable, with examples being the monthly Knitting Group and Parish Teas and 'coffee and chat' at which many church members volunteer their time.

Our 'Love in Action' pastoral initiative to provide support to those in our community who need help continues to expand. This team of volunteers (now over 75 in number) provide help with meals, transport and practical issues as well as visiting those who may be housebound and need someone to talk to.

Our Home Groups meet weekly to share fellowship around studying the Bible. These groups also provide strong pastoral support. Home Groups form a key part of church life for members at St Luke's to come together, study the bible and support each other.

A dedicated team lead a weekly service for people at a residential home in the parish.

Our Senior Alpha Course has provided a great place to ask questions and to form friendships.

Children and Families Ministry

Assemblies at both primary schools in the parish continue and further activities in the week strengthen the partnerships with both schools. 2018 included joint event with pupils joining with other schools on a prayer day at Launde Abbey (this is now becoming an annual event). Working with St Luke's Primary School initiatives including Godly Play and JAM club have both been over-subscribed.

The Parent and Toddlers group 'Raindrops' continues to provide a caring and welcoming place each week.

Our annual events during the year included a Holiday Club at Easter, a Light Party in early November, and in December a brilliant Nativity Service was followed by a full church at our Christingle service on Christmas Eve. We also held a Christingle service during December for children from a special school which is becoming an annual event.

Youth Ministry

During the year our young people were involved in a number of events including a weekend away in the spring, Hungarton camps in the summer.

St Luke's Church Building

Following the previous years the work highlighted by the Quinquennial report has largely been completed and the building is in a better position now. We are in the process of reviewing and implementing an updated schedule of works.

Financial Review

2019 shows an overall surplus of £355,199.92 comprising a deficit of £10,709.10 of unrestricted funds and a surplus of £365,909.02 of restricted funds. The restricted fund is specifically donations and grants for the building of our major project 'The HUB, Community Centre and Café' which will be part funded by the sale or mortgaging of this property.

The Charity Commission requires us to demonstrate that we are good stewards of our resources and that we do not hold on to an inappropriate level of reserves, indicating that working reserves should be around 3 months of the level of expenditure.

We will hold appropriate reserves whilst also using funds to meet the objectives for which we as a charity exist.

Fixed assets include £275,000 being the market value for the property on Sturrock Close owned by the PCC and currently rented to tenants on a six month rolling short term lease.

Structure, governance and management

PCC members are appointed as set out in the Church Representation Rules. St Luke's PCC consists of the rector, an associate rector, a non-stipendiary minister, church wardens, and elected members. Being designated as a Resourcing church has increased the number of clergy during 2018 and will further strengthen working together with the two other churches in the Cornerstone Team.

The PCC is responsible for decisions made in relation to all general matters which include stewardship of the PCC funds.

The PCC, which met seven times during the year, and its associated committees were all well attended. Minutes and reports were received and approved throughout the year.

Our Safeguarding team continues to attend training and develop not only the safeguarding of youngsters but also vulnerable adults. Revised Policies have been authorised by the PCC for both youngsters and adults in line with the Diocese of Leicester models.

Approved by PCC on 15th September 2020

St Luke's Church Thurnby - 1133016

Balance sheet (Separate funds)

As at: 31 December 2019

	Unrestricted	Restricted	At 31/12/2019	At 31/12/2018
	£	£	£	£
Fixed assets				
Tangible assets	279,754.27	—	279,754.27	201,379.36
Fixed assets	279,754.27	—	279,754.27	201,379.36
Current assets				
	-			
Debtors	5,005.08	14,530.33	19,535.41	7,331.64
Cash at bank and in hand	37,226.16	383,579.67	420,805.83	104,172.68
Current assets	42,231.24	398,110.00	440,341.24	111,504.32
Liabilities				
Creditors: Amounts falling due in one year	13,520.94	1,424.23	14,945.17	42,933.26
Net current assets less current liabilities	28,710.30	396,685.77	425,396.07	68,571.06
Total assets less current liabilities	308,464.57	396,685.77	705,150.34	269,950.42
Total net assets less liabilities	308,464.57	396,685.77	705,150.34	269,950.42
Represented by				
Unrestricted				
Unrestricted - General fund	308,464.57	—	308,464.57	240,557.79
Restricted				
Restricted - New Boiler Fund	—	1.04	1.04	—
Restricted - The Hub	—	396,684.73	396,684.73	29,392.63
Funds of the church	—	396,685.77	705,150.34	269,950.42

St Luke's Church Thurnby - 1133016

Statement of Financial Activities

For the period from 01 January 2019 to 31 December 2019

	Unrestricted Funds	Restricted Funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>				
Incoming resources from donors	176,751.60	388,048.12	564,799.72	188,706.82
Other voluntary incoming resources	6,520.51	13,835.86	20,356.37	26,108.76
Activities in furtherance of the councils objects	13,362.65	—	13,362.65	7,136.30
Other trading activities	10,061.35	363.00	10,424.35	12,305.26
Income from investments	10,858.73	90.14	10,948.87	10,673.52
Total income	217,554.84	402,337.12	619,891.96	244,930.66
<i>Expenditure on:</i>				
	0.00			
Costs of generating funds	2,281.80	553.32	2,835.12	1,996.79
Grants	7,982.50	—	7,982.50	8,220.00
Activities relating to the work of the Church	212,622.15	35,827.78	248,449.93	248,481.15
Church management and administration	5,377.49	47.00	5,424.49	7,855.14
Total expenditure	228,263.94	36,428.10	264,692.04	266,553.08
Net income / (expenditure) resources before transfer	-10,709.10	365,909.02	355,199.92	-21,622.42
<i>Other recognised gains / losses</i>				
Gains / losses on investment assets	80,000.00	—	80,000.00	—
Net movement in funds	69,290.90	365,909.02	435,199.92	-21,622.42
<i>Reconciliation of funds</i>				
Total funds brought forward	240,557.79	29,392.63	269,950.42	291,572.84
Total funds carried forward	309,848.69	395,301.65	705,150.34	269,950.42

St Luke's Church Thurnby - 1133016

Analysis of income and expenditure
Selected period: 01 January 2019 to 31 December 2019

	Unrestricted	Restricted	Total	
	£	£	This Year	Last year
	£	£	£	£
Income				
<i>Incoming resources from donors</i>				
0101005 - Gift Aid - Bank	94,483.60	1,277.00	95,760.60	95,650.22
0101010 - Gift Aid - Envelopes	18,846.80	50.00	18,896.80	28,003.75
0102000 - Tax recoverable on Gift Aid	29,296.30	19,326.01	48,622.31	35,366.80
0102005 - Tax Recoverable - Small Donations Scheme	1,943.28	—	1,943.28	1,213.11
0103A00 - Other planned giving	8,401.19	60.00	8,461.19	8,001.38
0104000 - Loose plate Collections	8,329.16	—	8,329.16	7,262.08
0105B05 - One-off Gifts, Gift Aided	10,394.98	67,140.11	77,535.09	12,419.48
0105B10 - One-off Gifts, Non Gift Aided	4,637.87	300,195.00	304,832.87	790.00
0501000 - RC Church Planting	16.62	—	16.62	—
0502000 - RC Donations	401.80	—	401.80	—
<i>Incoming resources from donors Totals</i>	176,751.60	388,048.12	564,799.72	188,706.82
<i>Other voluntary incoming resources</i>				
0201B00 - One off Grants	4,000.00	5,000.00	9,000.00	24,017.91
0203B00 - Donations	580.60	8,835.86	9,416.46	355.77
0203B01 - Other funds generated	1,308.35	—	1,308.35	1,095.94
0203B11 - Coffee and Tea Receipts	631.56	—	631.56	639.14
<i>Other voluntary incoming resources Totals</i>	6,520.51	13,835.86	20,356.37	26,108.76
<i>Activities in furtherance of the councils objects</i>				
0203A00 - General Event Income	0.00	363.00	363.00	221.00
0203A01 - Children's Events	2,994.20	—	2,994.20	2,479.55
0203A02 - Youth Events	6,538.07	—	6,538.07	6,574.33
0203A03 - Parish Weekend	0.00	—	—	—
0203A04 - Evangelism Events	0.00	—	—	621.78
0203A05 - Church of 3rd Age Income	529.08	—	529.08	2,408.60
0401A00 - Bible Reading Notes Subscriptions	131.60	—	131.60	185.30
0404000 - Fees for Weddings	5,236.00	—	5,236.00	1,837.00
0404001 - Fees for Funerals	7,594.00	—	7,594.00	5,114.00
0503000 - RC Payments	401.05	—	401.05	—
<i>Activities in furtherance of the councils objects Totals</i>	23,424.00	363.00	23,787.00	19,441.56
<i>Income from investments</i>				
0301001 - Bank & building soc interest	671.57	90.14	761.71	486.52
0301005 - Rental of Sturrocks Close	8,340.16	—	8,340.16	8,340.00
0301010 - Rental of Playgroup facilities	1,847.00	—	1,847.00	1,847.00
<i>Income from investments Totals</i>	10,858.73	90.14	10,948.87	10,673.52
Income totals	217,554.84	402,337.12	619,891.96	244,930.66

Expenditure

Costs of generating funds

3000003 - Stewardship campaign	64.91	—	64.91	529.61
3000004 - General Events Costs	727.53	549.19	1,276.72	406.38

			Total	
	Unrestricted	Restricted	This Year	Last year
	£	£	£	£
3000006 - Bank Charges	104.92	4.13	109.05	60.00
3000008 - Sturrock Close - Management Fee	1,384.44	—	1,384.44	1,000.80
Costs of generating funds Totals	2,281.80	553.32	2,835.12	1,996.79
Grants				
1003000 - Home mission	3,960.00	—	3,960.00	3,960.00
1003010 - Overseas Mission	4,022.50	—	4,022.50	3,960.00
1004000 - Secular charities	0.00	—	—	300.00
Grants Totals	7,982.50	—	7,982.50	8,220.00
Activities relating to the work of the Church				
2001010 - Parish Contribution	74,209.00	—	74,209.00	72,048.00
2002000 - Working expenses of incumbent	623.54	—	623.54	20.00
2002010 - Mileage Expenses	2,607.04	—	2,607.04	2,133.52
2002015 - Clergy Telephone Costs	936.39	—	936.39	911.63
2002020 - Clergy Administration Expenses	235.02	—	235.02	185.91
2002030 - Clergy Training and Sabbaticals	0.00	—	—	201.66
2003050 - Technical Services	38.82	—	38.82	—
2003075 - Honorarium and service payments	15.00	—	15.00	—
2004000 - Assistant staff costs	90,552.67	—	90,552.67	75,183.34
2004010 - Intern and Placement Costs	8,000.04	—	8,000.04	3,662.68
2004050 - Professional fees	3,585.00	20,632.74	24,217.74	12,217.18
2005005 - Church expenses Gas	3,325.04	—	3,325.04	4,812.24
2005010 - Church expenses Electricity	942.00	—	942.00	738.84
2005015 - Church expenses Water	64.24	—	64.24	56.12
2005020 - Church expenses Insurance	4,000.63	—	4,000.63	3,655.94
2005025 - Church Cleaning	682.88	—	682.88	883.08
2005030 - Church and Kitchen Materials	214.03	—	214.03	151.57
2006000 - General Church maintenance	322.00	—	322.00	284.55
2006005 - Organ/piano tuning	177.60	—	177.60	345.60
2006010 - Clock Maintenance	262.00	—	262.00	442.00
2006020 - Fire Extinguisher Maintenance	250.00	—	250.00	50.90
2006030 - Lightning Conductor Maintenance	72.00	—	72.00	66.00
2006040 - Boiler Maintenance	0.00	15,195.04	15,195.04	—
2006060 - Bell Maintenance	0.00	—	—	336.00
2006070 - Maintenance of Notice Boards	162.86	—	162.86	286.17
2007000 - Upkeep of services	338.22	—	338.22	1,090.94
2007010 - Technology Equipment	695.96	—	695.96	1,263.36
2007020 - Services Publicity and Sheets	0.00	—	—	1,139.86
2007030 - Candles	149.63	—	149.63	208.72
2007040 - Communion Wine and Wafers	190.22	—	190.22	181.76
2007050 - Band Related Expenses	0.00	—	—	60.64
2007055 - Youth Band Expenses	0.00	—	—	15.00
2007100 - Annual Copyright Licence	484.22	—	484.22	668.80
2007200 - Cost of Refreshments	1,147.57	—	1,147.57	1,347.26
2007210 - Equipment for Refreshments	15.81	—	15.81	83.84
2009000 - Magazine Printing	0.00	—	—	1,300.00
2009008 - Annual Subscriptions	1,377.96	—	1,377.96	1,370.99
2009010 - Homegroup Materials	103.02	—	103.02	184.50
2009020 - Bible Reading Notes	231.24	—	231.24	145.48
2011000 - Other PCC property costs	-1,824.82	—	-1,824.82	—
2012005 - Repairs and installations	0.00	—	—	39,052.45
2017000 - Parish training	0.00	—	—	310.70
2017003 - Youth Volunteer training	5.82	—	5.82	8.38
2017004 - Youth Event Costs	6,733.53	—	6,733.53	8,148.09
2017005 - Children's Events	3,593.67	—	3,593.67	4,073.12
2017010 - Ark Materials Kids@	42.85	—	42.85	112.72
2017011 - Ark Admin - Kids@	69.37	—	69.37	190.33
2017012 - Ark Materials - Youth	53.07	—	53.07	422.78
2017013 - Ark Admin - Youth	53.97	—	53.97	25.00
2017020 - ARK - Hire of Hall - Kids@	1,409.00	—	1,409.00	1,000.00
2017021 - ARK Hire of Hall - Youth	529.00	—	529.00	1,300.00
2017030 - Creche - Donation to Playgroup	600.00	—	600.00	600.00
2017035 - Creche - Equipment and Materials	4.99	—	4.99	—
2017040 - Hire of Hall - Mothers Union	50.00	—	50.00	105.00
2017045 - PCC costs	379.98	—	379.98	213.50

	Unrestricted	Restricted	Total	
			This Year	Last year
	£	£	£	£
2017050 - Church of 3rd Age Costs	490.00	—	490.00	2,546.99
2017060 - Prayer Ministry	12.78	—	12.78	41.38
2017065 - Pastoral Care Ministry	0.00	—	—	63.76
2020000 - Evangelism	100.48	—	100.48	602.00
3000007 - Sturrock Close Maintenance	2,300.00	—	2,300.00	93.00
3000009 - Sturrock Close Insurance	313.32	—	313.32	289.45
9999011 - Depreciation on Foldback Speakers	170.74	—	170.74	170.74
9999014 - Depreciation on Admin assistants laptop	0.00	—	—	24.91
9999015 - Depreciation on Portable Mixing desk	119.80	—	119.80	119.80
9999016 - Depreciation on Mixing Desk	460.33	—	460.33	460.33
9999018 - Depreciation on Drum Kit	338.64	—	338.64	338.64
9999019 - Depreciation on Church Camera	264.00	—	264.00	264.00
9999021 - Depreciation on Service Laptop	189.98	—	189.98	95.00
9999022 - Depreciation on NEC Service Projector	150.00	—	150.00	75.00
Activities relating to the work of the Church Totals	212,622.15	35,827.78	248,449.93	248,481.15
Church management and administration				
3000000 - Memorial Plaques	501.16	—	501.16	638.45
3000001 - Staff Costs at Weddings and Funerals	2,926.80	—	2,926.80	1,801.80
3000002 - Diocesan Fees for Funerals & Weddings	-326.00	—	-326.00	1,908.00
4000001 - Administration	404.68	47.00	451.68	1,582.36
4000010 - Photocopier Maintenance	407.15	—	407.15	257.72
4000020 - Postage and Stationery	199.73	—	199.73	161.74
4000030 - Church Broadband	395.57	—	395.57	397.67
4000040 - Hire of Storage Facility	868.40	—	868.40	868.40
9999023 - Depreciation on Standby Laptop	0.00	—	—	239.00
Church management and administration Totals	5,377.49	47.00	5,424.49	7,855.14
Expenditure Totals	228,263.94	36,428.10	264,692.04	266,553.08
GRAND TOTAL	-10,709.10	365,909.02	355,199.92	-21,622.42



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's report
on the accounts**

Section A Independent Examiner's Report

Report to the trustees/directors/members of THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST LUKES THURSBY LEICESTER

On accounts for the year ended 31ST DECEMBER 2019

Charity no.:	11330,6	Company no.:	—
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Set out on pages 1-8 (remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31ST DECEMBER 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement


[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 5/07/2020

Name: JAMES R. WILLIAMSON

Relevant professional qualification(s) or body (if any): RETIRED SOLICITOR / RETIRED PCC TREASURER

Address: 2 THE POPLARS
BILLESDON
LEICESTER LE7 9AT.

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE.
