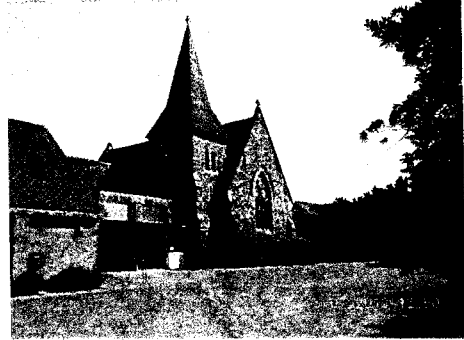


Trustees Annual Report and Financial Report of The Parish of St John's Church, Church Road, Polegate, BN26 5BX



including the Conventional District of

St Wilfrid's Church, Broad Road, Lower Willingdon, Eastbourne, ~~BN27 6DL~~
BN20 9RA



Registered Charity no. 1130861

For the year ended 31 December 2019

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Website: www.polegate.org.uk

Incumbent: The Revd. Chris Sprinks, c/o The Church Office, Church Road, Polegate, BN26 5BX

Independent examiners: Watson Associates, 30-34 North Street, Rye, BN27 1DA

Bankers: Barclays Leicester, LE87 2BS and CTS Church of England (Leicester) Trust

Trustees Annual Report for 2019 for St John's, Polegate



Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Rev'd Chris Spinks, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- Knowing Jesus better and making disciples;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support to those in need and, to other organisations with similar objectives.

What we planned to do in St. John's, to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

For 2019 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church;
- Enabling as many people as possible to become part of our church family;
- Teaching, baptising and nurturing new and existing believers;
- Maintaining an overview of worship throughout the parish;
- Considering how services can involve the many groups that live within the parish;
- Putting faith into practice, through prayer and scripture, music and sacrament;
- Offering worship and prayer, learning about the Gospel, in small group situations;
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus;
- Provision of pastoral care for people living in the parish;
- Providing assistance to the poor and needy of the parish;
- Giving grants to missionary organisations;
- Maintaining the fabric of the church building as an historic centre in the town.

What we achieved in St. John's and how we affected beneficiaries' lives

In welcoming visitors from the parish area, as well as visitors from outside the parish, it is the Trustees hope that they would see the benefits of becoming disciples and following the Lord Jesus Christ. The benefits of becoming disciples are well described in the first chapter of Paul's letter to the Ephesians; it states that they are adopted as children of God; that they are redeemed, knowing that although they are sinners they are forgiven sinners; that they become blameless in God's sight; that they have an inheritance of eternity with God and that His Spirit dwells in them. To help any enquirer obtain the benefits of becoming a disciple of Jesus, the trustees provide various ways, as described in the following paragraphs.

Teaching, baptising and nurturing new and existing believers. For the benefit of those who seek them, the Trustees co-operate with the incumbent to hold regular services of worship, the times of which are displayed on the notice boards standing at the perimeter of the grounds. There are currently three services on a Sunday; 8am Holy Communion, 10.30am Morning Prayer (with the first Sunday monthly also providing Holy Communion), and 6.30pm Evening Prayer (which also includes an informal Holy Communion once a month).

During the year, the Trustees agreed with the incumbent to discontinue the Wednesday service which, over recent time, has proved to no longer meet a need. In addition, to provide the benefit of bringing special moments in



people's lives to God, services of Thanksgiving, Baptism, Marriage and Funeral are offered. Members of the church family enjoy the benefit of assisting in services in various ways, reading, leading prayers, greeting, dealing with collections. Three members of the church community are licensed to preach by the bishop and assist the incumbent by leading services as well as preaching. On the 31st December 2019 there were 106 parishioners on

the church electoral roll, 15 of whom have a home outside the parish. The average weekly attendance at services was 86 adults and 5 children, but this number increased to around 170 at festivals. We contend that voluntary attendance to worship the Lord Jesus Christ, is a demonstration of the public benefit of our activities.

Offering worship and prayer, learning about the Gospel. For those considering discipleship of Jesus, occasional study meetings are offered as well as fellowship in regular services. The Trustees place great importance in the benefit of the study of the Word (as scripture is often described) and this is obtained from the preaching at every service, study in small groups (called Housegroups), and the encouragement of regularly reading of the Bible as individuals. Of equal benefit in discipleship is prayer. A follower of Jesus has the benefit of continuous access to God the Father through prayer, and those who seek relief from



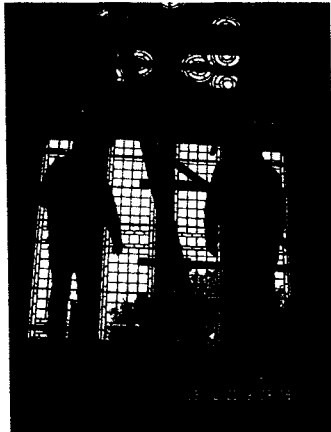
the hopelessness of modern life, can express their concerns as well as their thanks to God in any situation as well as when with other people in a church service. Prayer is a vital benefit to a believer, and on a Wednesday evening there is a mid-week prayer time in the church hall open to all.

To become a disciple of Jesus is not just for adults, and so the Trustees offer the benefit to any adult with the wish to let the child of their responsibility receive Christian teaching in the Sunday Club which runs during the Sunday Morning Service, and three other gatherings during the week organised for three specific age-groups. All leaders are fully trained in safeguarding and St John's Church is now certified by the Diocese at SQP (Simple Quality Projects) Level 1. In addition, other adult groups are connected with the church family which invite non-members to "come and see" e.g. Mother's Union.

Maintaining the church as an historic centre in the village. One of the ongoing battles is maintaining the grounds of the church and this includes the boundary hedges. There is a pleasant benefit to the community in the appearance of this natural boundary. Usually in early July, when nesting has ended, members of the church form a hedge-cutting team. Three sides of the church grounds have hedges as a boundary. There is a need not only to keep them looking cared-for, but also suitably low to make the grounds open to view from outside. Over the last decade, brambles have been 'invading' the hedges, with the boundary of Church Road most affected, growing at speed and catching on pedestrians. It was thought to replace the hedge with a low fence, first grubbing-out all roots but this proposal was declined by the Diocesan Advisory Committee. The trustees must now plan a replacement in 2020 of the hedging in Church Road to maintain the visual benefit of the vegetative boundary.

Maintaining the fabric of the church building as a benefit to the community. It is the practice to commission an architect every five years to report on the church structure. The last was in 2015; since

then, the replacement of rainwater gutters and downpipes, and the replacement of missing roof tiles was completed in previous years. Now in 2019, the final major work of full restoration of the stonework internally and externally

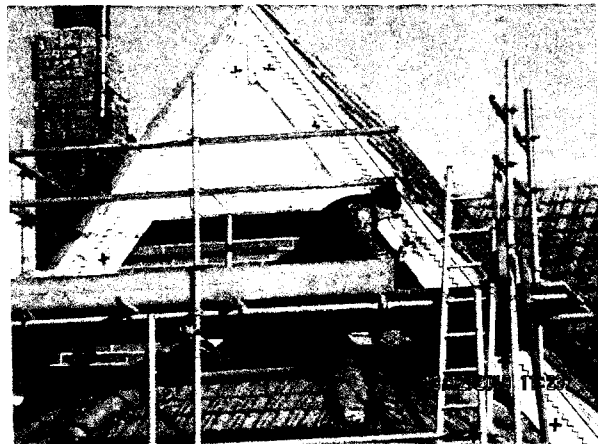


has been completed, re-pointing open joints, replacing cracked stone, descaling spalling stone, and re-making the stone (rose) widow in the south wall. The cost, some £28,353 has been met from voluntary giving and legacies accumulated in anticipation of this work over the last few years. Apart from routine maintenance, another major expense was the installation of new doors to the Covered Way which connects the church hall to the church costing £8,450 and new curtains to the vestry and small hall at £1,280. Finally, an industrious and noble team spent weeks making new cushions for the church pews saving the church between £2,200 and £5,000 against commercial products.

Early in the year, on a visit by the organ tuner, the 1960's electronic organ with it's many wax paper-covered capacitors, was pronounced a fire risk and that it was uneconomic to replace its' circuitry or rebuild it. The sound of a church organ is, many would claim, an essential part of worship. Therefore, a great benefit has been a very generous anonymous gift of a Yamaha Clavinova digital piano supplied at a cost of some £3,350. The 'live' music is greatly improved with many 'voices' of organ as well as piano, and we are blessed with a piano/organ player.



Since 2012, when St John's was unable to afford to employ a parish childrens assistant, the house in St John's Road has been let and has provided rental income. The churches existing tenant moved into Eastbourne in September, and in the autumn the property has been externally repaired, fully re-decorated and re-carpeted, at a cost of some £8,624. This allowed new tenants to take occupation just before Christmas. In this way the benefit to the community of a domestic residence is provided.



Giving grants to missionary organisations. The Trustees have the agreement of the church family in exercising their responsibility to promoting the gospel outside the parish. Historically the parish has given some 10% of its charitable income to various charitable beneficiaries, targeting in the main missionary work. A full review of the use of these charitable donations over the year of 2019 has been taking place by the incumbent and trustees listening to input by church family members. The result of this review work has been the discontinuance of support to two beneficiaries because of their change of circumstances, but continuing the benefit of support to Chris and Lotta Strajnic in Sweden (planting churches), and to Riste and Tea Micev in Serbia (training church leadership). The final one third of the 2019 charitable donations has been to Proclamation Institute Zambia (training Bible teaching skills) but this part of the annual giving will be for "one-off" support to Word-based gospel organisations. During 2019 the church family put together some £1,300 to assist Chris and Lotta Strajnic change their car in Sweden.

Other charitable giving by St John's The church family has supported other causes such as the Churches Winter Night Shelter, and given increased support to the Sussex Gospel Partnership.

Financial Review for the whole Parish of St John's and St Wilfrid's

The total Parish receipts on general unrestricted funds received were £187,996 (£202,045 in 2018) and are detailed in the Financial Report.

Our total Parish voluntary income including tax recovered (but excluding legacies) was £133,601 (£143,034 in 2018). Both churches in the parish take advantage of the Diocesan system called the Parish Giving Scheme which by the use of direct debits offers an action-free method of giving in place of standing orders and cash-in-the-plate. This streamlines money handling and tax recovery for the church and can save the giver the need to review their level of giving if they choose.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the Parish was the sum of £131,928 (£126,900 in 2018) paid to the diocese for the Parish Ministry Costs. This amount covers the housing, stipend and pension costs of clergy, church insurance and, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. This year the contribution of St John's alone of £71,880, and St Wilfrid's contribution

was £ 60,048. In 2019 both churches in the Parish paid 100% of the Diocese-considered cost. It is important to note that approximately 80% of the Diocese-considered total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage than ourselves.

However, the Diocese considers St. John's with St Wilfrid's to be one benefice/parish. Until 2003 the Diocese charged one parish cost of training, support, diocese charges. But after 2003, when St Wilfrid's became a Conventional District, the diocese charged each of St John's and St Wilfrid's the full costs of a single parish whilst still stating it to be one parish. This has been held out to them as an anomaly but the injustice of this is not yet admitted by the Diocese.

Staff costs St John's PCC employs three part-time staff; a cleaner for the church hall, a hall bookings officer and a Parish Clerk, who is also a PCC member. St Wilfrid's DCC employs a church cleaner. Further details are provided in the notes to the accounts.

Trustee payments and expenses. St John's PCC supported its incumbent by paying the Vicarage water and environmental charges plus Council Tax totalled £2,462 plus other annual costs towards travel, hospitality, telephone, postage and broadband amounting to a little over £3,318. There were repair costs of the Vicarage paid by the PCC of £360.

St Wilfrid's House costs, paid in support of the Minister, were Council Tax £1,962, and Water rates £882. The Rev Chris Styles at St Wilfrid's received a refund of various expenses amounting to £1,273.

Three of St John's Trustees (who are also lay-preachers) drew against their book allowances totalling £158 as detailed in the accounts.

The part-time Parish Clerk, who is also a trustee, received £ 9,796 before tax for her duties during the year

There were no payments to persons related to or connected to, other trustees.

Repairs to the fabric of St John's buildings (see the paragraph above "Maintaining the fabric" of St Johns.)

Repairs to the fabric of St Wilfrid's buildings During 2019 cupboards were replaced costing 1,156.

Why we hold some money in reserve – St John's.

After St John's PCC reviewed its numerous funds in 2016, beyond the General Fund, all were closed except the O'Hara Fund (left open because it records the value of the property 5, St John's Road, which is let with a tenant to create income for the parish). Possible work on the maintenance of the church in

2020 might be improvements to the vestry lavatory and flower team cupboard. This will involve electrical, plumbing as well as constructive work. The church hall kitchen may also be the target of improvement. The annual budgets have been showing significant deficits and some reserves will cover these whilst the Trustees try to balance income and expenses.

It has been the PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, but with the significantly low current interest rates, little can be earned by moving money about swiftly.

Structure, governance and management of the charity during 2019

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

| | | |
|------------|------------------------|-------------------------------|
| Incumbent: | The Rev'd Chris Spinks | Chairman |
| Readers: | Mr Alan Packard | |
| | Mr Ben Pratt | SECRETARY FROM MAY 2019 |
| | Mr Hugh Lowries | also Secretary TO APRIL 2019 |
| Wardens: | Mr Bruce Margrett | also Vice Chair/Deanery Synod |
| | Mr Phil Kyte | |

Elected Members:

| | |
|-------------------|----------------------|
| Katrina Burton | |
| Val Clewett | |
| Margaret Ford | |
| Maureen Pemberton | Treasurer |
| Mark Pybus | Deanery Synod member |
| Pam Sharpe | |

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Chris Spinks, PCC Chairman

Chris G. Spinks

Date..... 2nd March 2020

Trustees Annual Report

The District Convention Council of the Episcopate of the Diocese of

St. Wilfrid's Church, Lower Willingdon

St. Wilfrid's Church, Broad Road, Lower Willingdon BN20 8BA

Report prepared by the Trustees

For the year ended 31 December 2019

Website: www.stwilfs.org

Incumbent: The Revd. Dr. Sybil, St Wilfrid's House, 20 Broad Road, Lower Willingdon BN20 8BA

if my people, who are called by my name, will humble themselves and pray
and seek my face and turn from their wicked ways, then I will hear from
heaven, and I will forgive their sin and will heal their land.

2 Chronicles 7:14

St. Wilfrid's, Lower Willingdon Trustees Annual Report for 2019

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd C J Styles, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support for those in need and, to other organisations with similar objectives.

The PCC also contributes 10% of its net income to several charities including: Beachy Head Chaplaincy, which seeks to council those contemplating suicide; Spinnaker, a charity involved in supporting local schools; and several charities with projects based overseas.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church;
- Teaching, baptising and nurturing new and existing believers;
- Provision of the building for users, guests, and the worshipping community;
- Considering how services can involve the many groups that live within the parish;
- Putting faith into practice, through prayer and scripture, music and sacrament;
- Offering worship and prayer, learning about the Gospel, in small group situations;
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus;
- Provision of pastoral care for people living in the parish;
- Providing assistance to the poor and needy of the parish;
- Reaching out to the unchurched through provision of barbecues, fayres, jumble sales etc.;
- Maintaining the fabric of the church building and the rooms that make up the entire complex to appeal to users and create a safe space which reflects community involvement.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities.

There are 91 parishioners on the church electoral roll, about half of whom are not resident within the parish. The average regular weekly attendance at our Sunday morning service, for 2019, was 66 but this number would be more like 150-200 if we counted home groups and other services and groups run through the week. Also, we began an event early in 2019 which we hope we will eventually add to so that there is always a 4pm event every

Trustees Annual Report for 2019 for St Wilfrid's Church, Lower Willingdon, continued -

Sunday afternoon. At present it is a Sunday Family Service but we hope to add cafe church style events and various other events – but all with the key elements of worship: prayer, praise and a time spent in the word. At Christmas we had 115 adults and 20 children attend our 'Candles, Carols, & Crib Service' (our family orientated carol service). And Easter is also fairly full – especially our family service on Palm Sunday which is similar to the carol service in its focus.

As well as Sunday afternoon family services, we continued our emphasis upon the family and children's ministry running 3 Messy Church events. This latter event continues to draw large numbers of families; and our Parent and Toddler group every Friday morning is very well attended too.

Teaching, baptising and nurturing new and existing believers

A major achievement in the area of nurturing faith and discipleship, was house groups – more than 50 members continue to be involved in regular meetings once a fortnight. These meet fortnightly and we have recently added a mid-week Bible Study and prayer meeting. This fills in the missing gap and since it takes place on a Thursday allows folk to come to both if they so wish. We integrated what we do on a Thursday with home groups to encourage this.

At various places and on various occasions we met and shared food and fellowship together, including breakfasts and bring-and-share lunches when Missionary guests were visiting. Our Harvest social was very well attended and began with thanksgiving for all God's provisions over the year and then, following a meal, we had a short time of worship at which two members shared, respectively, something that God had spoken to them about and blessed them over in recent months.

Once a month we host a lunch for the elderly. This attracts between 60 and 70 guests and even more at the 'Christmas Special'. A Summer BBQ attracts 50-60 each August, when the minister opens up the fence panels which are shared with the church garden area, and invites all to share in what becomes an extra large garden party. Other smaller BBQs are held in the minister's garden for neighbours and people we are making contact with in the community. Family days out and, other social events are run by individual groups such as the 'Friendship Group' which is particularly aimed at the lonely and vulnerable people in the community.

A mens' event was started a couple of years back. This seems to have become more of a social event than anything else and the minister Chris Styles is currently in touch with other local churches to see if we can't develop something together that has some structure. We are considering links with CVM.

Provision of the building for users, guests, and the worshipping community

We held one funeral in the church this year. We were able to supply food and refreshments for the families afterwards. We are blessed with a fully modern kitchen which is connected to our Main Hall, and separate from the sanctuary. The kitchen is hired out with the hall which is used by Slimming World, a song and dance group from the School opposite us, and various other groups and special events – including a well-attended Line Dancing Group which was set up by people in the church.

The sanctuary is mainly used for the worshipping community. But visitors come in during the main seasonal festivals and for other events. Messy Church uses the hall and the sanctuary. This also means that food can be set out in the hall while the children's worship in the sanctuary takes place.

The Hall gives a good community focus to the area – especially with the Community (secondary) school directly opposite our building. We have continued to offer after school groups for students from the school and also to host them for carol services once again, which included the entire Year 7 (done in two sittings). We also ran 'Sacred Space'. This is an interactive Christian presentation using various stations and MP3 recordings which relay information about each station. The entire Year 7 passed through this event which helps the school comply with part of their curriculum.

Visitors often remark on the friendliness and the warmth they find at St Wilfrid's. We are pleased with this but do not feel that should be continually looking to find ways to improve our welcome.

We also ran a Christmas and Summer fayre which are well attended by the community. Also, although this is a way of raising money for the church, we keep our prices ridiculously low which means that poorer people in the community can get hold of bargains.

Spatial reordering of the church building and future projects

The main focus this year has been to meet Quinquennial demands. We are not a wealthy church but we have been trying to raise £10,000 for roof repairs.

Trustees Annual Report for 2019 for St Wilfrid's Church, Lower Willingdon, continued -

Last year we completed a crèche area at the back of the church. This is a real help and means families don't have to feel embarrassed about their children and to go out into separate rooms. The present minister found that he inherited no children when he came. And in discussion it was agreed that we do not wait until we have lots of children among us before thinking of the needs of younger families. So, we have made it a priority to think in terms of children and young families. The crèche was the first part of a strategy which has continued with the Sunday afternoon meeting.

Provision of pastoral care for people living in the parish

The Pastoral Care Team, including the minister and his NSM, and those who are hospital chaplains among us, are involved in street pastors; care for people in hospital; and in home visits. We also have links with local care homes (three of which have people who were worshippers at St Wilfrid's at one time). The minister also visits one to take service as well as doing a yearly hospital radio spot at the DGH.

Once a month of a Wednesday there is a Holy Communion service. This takes place of a morning and has a number of faithful members.

We have a team of 2 church members who have dedicated themselves to the work of Polegate Chaplains (a bit like Street Pastors but in the daytime). And we have members who are involved with Food Bank, Family Support Group and other such social action groups.

Provision of tangible support to the poor and needy

As well as the distribution of Harvest festival gifts we have a toy collection at Christmas. But individuals work with other agencies. And where we hear of special projects we make these known and give one-off donations. The most recent of these was work with immigrants and this was in conjunction with Victoria Baptist.

Smaller churches like our own will often benefit by larger churches setting up schemes that we can help to resource. This has been true of social action groups of various types too. We are very fortunate in the Eastbourne area to have a very well structured group called the Eastbourne Christian Agencies Network (<http://ecan.org.uk/>) which gives lots of up-to-date support and help in identifying key areas of united involvement.

Other Local Involvement

We have a 'Local Liaison Officer' at St Wilfrid's who keeps PCC posted about events that are of interest in the local gazettes (several of which are posted to households). We are not big enough, nor do we have the resources to have our own monthly newsletter to go round houses. But we do a periodic up-date to let people know we are here – plus a letter drop for Christmas and other key periods.

Our local walking group is also very popular. The Downs are a particularly nice area to ramble on. And a number from other churches and some with no-church affiliation join Julie Vamplew who organises these monthly.

Structure, governance and management of the church

The District Church Council (DCC), is not an official PCC (though we refer to it informally as the PCC), but for purposes of returns and other legal considerations, we are often regarded as under the Parish of St John's Polegate (of which our District forms a part). Although the Minister is 'Curate-in-Charge', and St Wilfrid's DCC functions as a PCC this fact needs to be acknowledged for this report.

During the year the following served as members of the District Church Council:

Ex Officio members

| | | |
|-------------------|-------------------------|---------------|
| Curate-in-charge: | The Revd C J Styles | Chairman |
| NSM: | The Revd Richard Herkes | |
| Wardens: | Mr Greg Potter | Vice Chairman |
| | Mr Chris Mason | |

Elected Members

| | | |
|--|---------------------|---------------|
| | Mrs Barbara Minail | Deputy Warden |
| | Mr John Cheesman | Treasurer |
| | Mrs Marilyn Neville | |

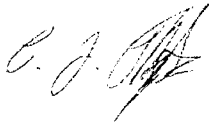
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Trustees Annual Report for 2019 for St Wilfrid's Church, Lower Willingdon, continued -

| | | |
|--------------------------------|---------------------|----------------------|
| | Mrs Sue Potter | Lay Champion |
| | Mr John Horne | Schools Liaison |
| | Mr Alan Hooker | |
| | Mr Gary Smith | Safeguarding Officer |
| <i>Deanery Synod</i> | Mr Jonathan Cornell | |
| | Mrs Margaret Read | |
| <i>Secretary (non-member):</i> | Mrs Helen Roberts | Secretary |

Membership of the DCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual District Church Meeting (ADCM but we refer to it as the APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The Revd. C J Styles, DCC Chairman



Date: 05th March 2020

Annual Financial Report for 2019

**The Parochial Church Council of
St John's Church, Polegate
with
the Conventional District of St Wilfrid's Church, Lower Willingdon**

**in the combined parish of St John's with
St Wilfrid's Churches**

Registered Charity no. 1130861

for the year ended 31 December 2019



Statement of financial activities

| | Unrestricted Funds | Restricted Funds | Endowed Funds | Total Funds 2019 | Total Funds 2018 | Notes |
|---|-----------------------|---------------------|------------------|---------------------|---------------------|-------|
| | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | |
| Donations & legacies | 162,573 | 4,588 | 0 | 167,160 | 176,783 | |
| Charitable activities | 2,108 | 0 | 0 | 2,108 | 1,698 | |
| Other trading activities | 22,841 | 0 | 0 | 22,841 | 23,793 | |
| Investments | 474 | 0 | 0 | 474 | 384 | |
| Other receipts | 0 | 0 | 0 | 0 | 0 | |
| Total income | 187,996 | 4,588 | 0 | 192,584 | 202,658 | 2 |
| Expenditure on: | | | | | | |
| Raising funds | 214 | 0 | 0 | 214 | 1,966 | |
| Charitable activities | 221,889 | 3,559 | 0 | 225,447 | 244,422 | |
| Other trading activities | 19,355 | 3,000 | 0 | 22,355 | 4,078 | |
| Total expenditure | 241,458 | 6,559 | 0 | 248,017 | 250,467 | 3 |
| Net gains (or losses) on investments | | | | | | |
| Net income or (net expenditure) | -53,462 | -1,971 | 0 | -55,433 | -47,808 | |
| Transfers between funds | 0 | 0 | 0 | 0 | 0 | 7 |
| | -53,462 | -1,971 | 0 | -55,433 | -47,808 | |
| Other recognised gains/(losses): | | | | | | |
| Gains/(losses) on revaluation of fixed assets | | | | | | |
| Other gains/(losses) | | | | | | |
| Net movement in funds | -53,462 | -1,971 | 0 | -55,434 | -47,808 | |
| Reconciliation of funds: | | | | | | |
| Total funds brought forward | 193,961 | 5,457 | 0 | 199,419 | 247,227 | |
| Total funds carried forward | 140,499 | 3,487 | 0 | 143,985 | 199,419 | |

Balance Sheet (also known as Statement of Financial Position)

| | Total Funds | Total Funds | Notes |
|--|----------------|----------------|-------|
| | 2019 | 2018 | |
| | £ | £ | |
| Intangible assets | 0 | 0 | |
| Tangible assets | 65,001 | 65,001 | |
| Heritage assets | 0 | 0 | |
| Endowed investments | 0 | 0 | |
| Total fixed assets | 65,001 | 65,001 | 8/9 |
| Stocks | 0 | 0 | |
| Debtors | 1,709 | 3,635 | 10 |
| Investments | 0 | 0 | |
| Cash at bank and in hand | 78,459 | 147,020 | 14 |
| Total Current assets | 80,168 | 150,655 | |
| Creditors: Amounts falling due within one year | 1,183 | 5,126 | 11 |
| Net current assets or (liabilities) | 78,984 | 145,530 | |
| Total assets less current liabilities | 143,985 | 210,531 | |
| Creditors: Amounts falling due after more than one year | 0 | 0 | 12 |
| Provisions for liabilities (St Wilfrid's diocese loan cancelled) | 0 | 11,112 | |
| Total net assets or (liabilities) | 143,985 | 199,419 | |
| The funds of the charity: | | | |
| Endowment funds | 0 | 0 | |
| Restricted income funds | 3,487 | 5,457 | |
| <i>Unrestricted funds</i> | 140,498 | 193,961 | |
| <i>Revaluation reserve</i> | 0 | 0 | |
| Total unrestricted funds | 140,498 | 193,961 | |
| Total charity funds | 143,985 | 199,419 | |

This Annual Financial Report, for the year ended 31st December 2019 including the notes following, was approved by the PCC and signed on it's behalf by

The Revd Chris Spinks

Chris G. Spinks

Date: 02MAR 2020

Notes to the financial report

NOTE 1. Accounting policies

A - Accounting convention

The financial statements have been prepared under the Church Accounting Regulation 2006 in accordance with applicable accounting standards and the current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

B - Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for
specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

C - Income and endowments

All income and endowments are accounted for without deduction for any costs or receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of the intention to donate.

Gift Aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Sales of magazines and study notes are recognised when received.

Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services.

Income from trading is recognised either; a) when received, or b) in the case of concerts: for the year in question, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Investment income; dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Notes to the financial report (continued)

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

D - Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid as 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the balance sheet.

E - Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. they are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2000 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £2,000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

| | |
|------------------------|-----|
| Fixtures and fittings | 20% |
| Audio visual equipment | 33% |
| Office equipment | 25% |

No depreciation is provided on freehold property as it is the P.C.C.'s policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

F - Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may not prove collectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Notes to the financial report (continued)

Note 2. Analysis of income and endowments

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|--|----------------|--------------|----------|----------------|----------------|-------|
| | Funds | Funds | Funds | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| Planned giving (excl. tax refunds) | 77,713 | 3,168 | 0 | 80,881 | 74,666 | |
| Planned giving (no tax refunds) | 13,005 | 0 | 0 | 13,005 | 14,240 | |
| Loose cash collections, sundry donations | 16,562 | 278 | 0 | 16,839 | 23,955 | |
| Fetes, fund-raising event income | 3,744 | 0 | 0 | 3,744 | 7,059 | |
| Special appeals, Gift Days | 0 | 392 | 0 | 392 | 880 | |
| Gift Aid recovered | 22,578 | 750 | 0 | 23,328 | 22,848 | |
| Legacies | 28,971 | 0 | 0 | 28,971 | 33,137 | |
| Grants | 0 | 0 | 0 | 0 | 0 | |
| Donations & legacies | 162,573 | 4,588 | 0 | 167,160 | 176,783 | |
| Fees for weddings & funerals | 2,108 | 0 | 0 | 2,108 | 1,698 | |
| Charitable activities | 2,108 | 0 | 0 | 2,108 | 1,698 | |
| Rent from letting properties | 8,246 | 0 | 0 | 8,246 | 10,591 | |
| Church hall and room lettings | 12,586 | 0 | 0 | 12,586 | 13,202 | |
| Fund-raising events | 2,010 | 0 | 0 | 2,010 | 0 | |
| Other trading activities | 22,841 | 0 | 0 | 22,841 | 23,793 | |
| Bank and CBF deposit interest | 474 | 0 | 0 | 474 | 384 | |
| Investment fund dividends | 0 | 0 | 0 | 0 | 0 | |
| Investments | 474 | 0 | 0 | 474 | 384 | |
| Other receipts | 0 | 0 | 0 | 0 | 0 | |
| Total received on all funds | 187,996 | 4,588 | 0 | 192,584 | 202,658 | |

Notes to the financial report (continued)

Note 3. Analysis of expenditure on:

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|--|----------------|--------------|----------|----------------|----------------|-------|
| | Funds | Funds | Funds | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| Special appeal costs (e.g. adverts, leaflets) | 0 | 0 | 0 | 0 | 0 | |
| Fund-raising event costs | 0 | 0 | 0 | 0 | 850 | |
| Stewardship costs (e.g. printing envelopes) | 214 | 0 | 0 | 214 | 176 | |
| Grants costs (e.g. Grant application fees) | 0 | 0 | 0 | 0 | 0 | |
| Investment management costs | 0 | 0 | 0 | 0 | 0 | |
| Other fundraising (non-trading) costs | 0 | 0 | 0 | 0 | 940 | |
| Raising funds | 214 | 0 | 0 | 214 | 1,966 | |
| Missionary and charitable giving | 11,422 | 670 | 0 | 12,092 | 14,404 | 4 |
| Ministry: | | | | | | |
| <i>written off Diocese debt St Wilfrid's of 2014</i> | -11,112 | 0 | 0 | -11,112 | 0 | |
| <i>diocesan parish contribution</i> | 131,928 | 0 | 0 | 131,928 | 126,900 | |
| <i>other clergy costs</i> | 9,115 | 0 | 0 | 9,115 | 8,229 | |
| Staff | 14,056 | 0 | 0 | 14,056 | 15,370 | 5 |
| Upkeep of services | 1,021 | 0 | 0 | 1,021 | 3,221 | |
| Church running | 22,077 | 2,889 | 0 | 24,965 | 15,712 | |
| Church maintenance and repair | 37,332 | 0 | 0 | 37,332 | 50,184 | |
| Miscellaneous | 3,186 | 0 | 0 | 3,186 | 8,033 | |
| Bank charges | 494 | 0 | 0 | 494 | 0 | |
| Depreciation | 0 | 0 | 0 | 0 | 0 | |
| Governance costs | 2,370 | 0 | 0 | 2,370 | 2,370 | 6 |
| Charitable activities | 221,889 | 3,559 | 0 | 225,447 | 244,422 | |
| Church hall running costs and repair | 8,808 | 3,000 | 0 | 11,808 | 4,078 | |
| Other trading costs | 10,548 | 0 | 0 | 10,548 | 0 | |
| Bookstall costs | 0 | 0 | 0 | 0 | 0 | |
| Other trading activities | 19,355 | 3,000 | 0 | 22,355 | 4,078 | |
| Total expended on all funds | 241,458 | 6,559 | 0 | 248,017 | 250,467 | |

Notes to the financial report (continued)

NOTE 4. Missionary and charitable giving:

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|--|---------------|------------|----------|---------------|---------------|-------|
| | Funds | Funds | Funds | 2019 | 2018 | |
| Overseas:- | £ | £ | £ | £ | £ | |
| Proclamation Zambia | 2,600 | 0 | 0 | 2,600 | 0 | |
| Crosslinks <i>SWEDEN + SERBIA</i> | 6,500 | 0 | 0 | 6,500 | 4,430 | |
| CMS (Church Mission) <i>KURD. ISRAEL</i> | 572 | 0 | 0 | 572 | 420 | |
| Interserve | 0 | 0 | 0 | 0 | 2,650 | |
| OM (Operation Mobilisation) | 0 | 0 | 0 | 0 | 2,050 | |
| Barnabas Fund | 0 | 0 | 0 | 0 | 0 | |
| Tear Fund | 0 | 0 | 0 | 0 | 597 | |
| Quicken Trust | 0 | 0 | 0 | 0 | 500 | |
| Home:- | | | | | | |
| Beachy Head Chaplaincy | 500 | 0 | 0 | 500 | 570 | |
| Diocese Family Support Work | 0 | 300 | 0 | 300 | 600 | |
| St Wilfrid's Hospice | 0 | 98 | 0 | 98 | 152 | |
| Spinnaker, Schools outreach | 500 | 0 | 0 | 500 | 563 | |
| Sussex Gospel Partnership | 750 | 0 | 0 | 750 | 750 | |
| Sundry giving grants | 0 | 272 | 0 | 272 | 1,122 | |
| | 11,422 | 670 | 0 | 12,092 | 14,404 | |

NOTE 5. Staff costs:

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|-----------------------|---------------|------------|----------|---------------|---------------|-------|
| | Funds | Funds | Funds | 2019 | 2018 | |
| a) Remuneration | £ | £ | £ | £ | £ | |
| Wages and salaries | 14,056 | 0 | 0 | 14,056 | 15,236 | |
| Social security costs | 0 | 0 | 0 | 0 | 134 | |
| | 14,056 | 0 | 0 | 14,056 | 15,370 | |

During the year the PCC & DCC employed five part-time staff;- 2 church cleaners, one church hall cleaner, one parish clerk, and one hall bookings officer.

b) Payments to PCC members

The part-time parish clerk, who is a member of the PCC was paid £9,796 during the year.

Bruce Margrett, churchwarden, during 2019 was re-inbursed £827 for sundry repair costs.

3 Lay Preachers, drew from their book allowance. Alan packard £49, Ben Pratt £72, Hugh Lowries £37

NOTE 6. Governance

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|----------------------------------|--------------|------------|----------|--------------|--------------|-------|
| | Funds | Funds | Funds | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| Independent examination | 2,370 | 0 | 0 | 2,370 | 2,370 | |
| Accounts production | 0 | 0 | 0 | 0 | 0 | |
| Book keeping | 0 | 0 | 0 | 0 | 0 | |
| Total of Governance costs | 2,370 | 0 | 0 | 2,370 | 2,370 | |

Notes to the financial report (continued)

| NOTE 7. Analysis of transfers between funds | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|---|--------------|------------|----------|-------------|-------------|-------|
| | Funds | Funds | Funds | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| none | 0 | 0 | 0 | 0 | 0 | 13 |
| | 0 | 0 | 0 | 0 | 0 | 13 |
| Total of transfers between Funds | 0 | 0 | 0 | 0 | 0 | |

NOTE 8. Fixed assets

| (a) Investments | Unrestricted | Restricted | Endowed | Total Funds |
|--------------------------------------|--------------|------------|----------|-------------|
| | Funds | Funds | Funds | 2018 |
| | £ | £ | £ | £ |
| Market value 01 January 2019 | 0 | 0 | 0 | 0 |
| Disposals at carrying value | 0 | 0 | 0 | 0 |
| Purchases at cost | 0 | 0 | 0 | 0 |
| Net gains and revaluation | 0 | 0 | 0 | 0 |
| Market value 31 December 2019 | 0 | 0 | 0 | 0 |

| b) Tangible fixed assets | Freehold land | Audio visual | Office | Total fixed |
|-------------------------------------|---------------|--------------|-----------|---------------|
| | and buildings | equipment | equipment | assets |
| | £ | £ | £ | £ |
| Cost or valuation | | | | |
| As at 01 January 2019 | 65,001 | 0 | 0 | 65,001 |
| Additions | 0 | 0 | 0 | 0 |
| Disposals | 0 | 0 | 0 | 0 |
| Revaluation | 0 | 0 | 0 | 0 |
| At 31 December 2019 | 65,001 | 0 | 0 | 65,001 |
| Charge for impairment | | | | |
| As at 01 January 2019 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 |
| Disposals | 0 | 0 | 0 | 0 |
| Revaluation | 0 | 0 | 0 | 0 |
| At 31 December 2019 | 0 | 0 | 0 | 0 |
| Net book amounts | | | | |
| At 31 December 2019 | 65,001 | 0 | 0 | 65,001 |
| At 31 December 2019 (previous year) | 65,001 | 0 | 0 | 65,001 |

Tangible fixed assets consist of two properties -

(1) 5, St John's Road was purchased in 1990 out of the O'Hara Legacy. It was used for staff accommodation, first for a Church Army Officer, then for the Church Pastoral assistant. After her redundancy in August 2012 it was let in May 2013 unfurnished on a short-term rental and is relied on to supplement the church income. For accounting purposes, the property was revalued in 1996, but there is no legal requirement to re-value it again until it is disposed of.

(2) St Wilfrid's House was built in 1964 at a cost to the parish congregation raised by gift and loan. It is not owned by the diocese. By accounting oversight, it was never previously been included in the Parish accounts until 2016 although it is a parish asset. There is no legal requirement to include it at its current value, and so is entered here at a nominal figure of £1.

Notes to the financial report (continued)

NOTE 9. Analysis of net assets by fund

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|-----------------------------|----------------|--------------|----------|----------------|----------------|-------|
| | Fund/s | Fund/s | Fund/s | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| Fixed assets for church use | 65,001 | 0 | 0 | 65,001 | 65,001 | |
| Investment fixed assets | 0 | 0 | 0 | 0 | 0 | |
| Current assets | 76,680 | 3,486 | 0 | 80,167 | 150,655 | |
| Current liabilities | 1,183 | 0 | 0 | 1,183 | 5,126 | |
| Long term liabilities | 0 | 0 | 0 | 0 | 0 | |
| | 140,498 | 3,486 | 0 | 143,984 | 210,531 | |

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|--------------------------------|--------------|------------|----------|--------------|--------------|-------|
| | Fund/s | Fund/s | Fund/s | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| NOTE 10. Debtors | | | | | | |
| Gift Aid recoverable | 1,299 | 0 | 0 | 1,299 | 1,416 | |
| Prepayments and accrued income | 0 | 0 | 0 | 0 | 1,650 | |
| Other debtors | 410 | 0 | 0 | 410 | 569 | |
| | 1,709 | 0 | 0 | 1,709 | 3,635 | |

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|--|--------------|------------|----------|--------------|--------------|-------|
| | Fund/s | Fund/s | Fund/s | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| NOTE 11. Creditors: amounts falling due within one year | | | | | | |
| Deferred costs | 0 | 0 | 0 | 0 | 0 | |
| Accruals for utilities and other costs | 196 | 0 | 0 | 196 | 0 | |
| Loans | 0 | 0 | 0 | 0 | 0 | |
| Other creditors | 987 | 0 | 0 | 987 | 5,126 | |
| | 1,183 | 0 | 0 | 1,183 | 5,126 | |

| | Unrestricted | Restricted | Endowed | Total Funds | Total Funds | Notes |
|---|--------------|------------|----------|-------------|---------------|-------|
| | Fund/s | Fund/s | Fund/s | 2019 | 2018 | |
| | £ | £ | £ | £ | £ | |
| NOTE 12. Creditors: amounts falling due after more than one year | | | | | | |
| Deferred income | 0 | 0 | 0 | 0 | 0 | |
| Accruals for utilities and other costs | 0 | 0 | 0 | 0 | 0 | |
| Loans | 0 | 0 | 0 | 0 | 0 | |
| St Wilfrid's to Diocese, PMC owing from 2014 | 0 | 0 | 0 | 0 | 11,112 | |
| | 0 | 0 | 0 | 0 | 11,112 | |

Notes to the financial report (continued)

NOTE 13. Statement of funds

| | Balances b/fwd 1 Jan 19 | Income | Expenditure | Transfers, other gains and losses | Total Funds 2019 | Notes |
|---|-------------------------------|----------------|----------------|---|---------------------|-------|
| | £ | £ | £ | £ | £ | |
| Endowed funds | | | | | | |
| none | 0 | 0 | 0 | 0 | 0 | |
| Total of Endowed funds | 0 | 0 | 0 | 0 | 0 | |
| Restricted funds | | | | | | |
| Hall Development fund, St John's | 5,457 | 0 | 3,000 | 0 | 2,457 | I |
| Charity fund, St John's | 1 | 838 | 670 | 0 | 169 | ii |
| Organ Fund, St John's | 0 | 3,750 | 2,889 | 0 | 861 | |
| Charity fund, St Wilfrid's | 0 | 0 | 0 | 0 | 0 | iii |
| Total of Restricted funds | 5,457 | 4,588 | 6,559 | 0 | 3,486 | |
| Unrestricted funds | | | | | | |
| General fund St John's | 89,901 | 124,134 | 168,053 | 0 | 45,982 | |
| General fund St Wilfrid's | 5,913 | 63,849 | 80,875 | 11,112 | -1 | viii |
| Designated O'Hara Legacy fund, St John's | 81,507 | 0 | 0 | 0 | 81,507 | |
| Designated House Repairs fund, St Wilfrid's | 0 | 0 | 0 | 0 | 0 | v |
| Designated St. Wilfrid's Kitchen fund, | 4,222 | 0 | 0 | 0 | 4,222 | |
| Designated St. Wilfrid's Improvement, | 12,228 | 12 | 3,453 | 0 | 8,788 | vi |
| Designated "Friends" St Wilfrid's social fund | 190 | 0 | 190 | 0 | 0 | vii |
| Total of Unrestricted funds | 193,960 | 187,996 | 252,570 | 11,112 | 140,498 | |
| Total of All funds | 199,418 | 192,584 | 259,129 | 11,112 | 143,984 | |

NOTE (I) The St John's Development (2007 hall) fund some remaining for kitchen improvements.

NOTES (ii) and (iii) The Charity funds are funds given for a specific charity, about to be paid over.

NOTE (iv) O'Hara legacy in 1990 was unrestricted. Until December 2003 it paid to purchase a house and pay for the salary of a Church Army officer in the parish. Part of this fund is represented by the house at 1996 value £65,000 (see note 8 above) the balance being held for future work.

NOTE (v) House Repairs fund was set aside from 2013 to maintain St Wilfrid's House.

NOTE (vi) Improvement fund, held pending a building plan at St Wilfrid's.

NOTE (vii) Friends fund, is to receive and pay for social activity at St Wilfrid's.

NOTE (VIII) The 2014 debt to the Diocese for Parish Ministry costs was agreed by the Diocese in 2018 to be not liable and to be written off.

NOTE 14. Analysis of cash and cash equivalents

| | Total Funds 2019 | Total Funds 2018 |
|--|---------------------|---------------------|
| | £ | £ |
| Cash in hand | 59 | 73 |
| Notice deposits (less than 3 months) | 78,400 | 146,947 |
| Overdraft facility repayable on demand | 0 | 0 |
| Total cash and cash equivalents | 78,459 | 147,020 |

NOTE 15. Related parties and transactions

There are none to disclose.

The Parochial Church Council of St John's, Polegate with the District Convention Council of St Wilfrid's, Lower Willingdon

Registered Charity Number 1130861

Independent examiners's report to the trustees of The Parochial Church Council of St John's, Polegate with the District Convention Council of St Wilfrid's, Lower Willingdon

I report on the accounts of the Charity for the year ended 31 December 2019, which are set out on pages 13 to 22.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed by Mark R Sellings FCCA (Independent Examiner)



30 - 34 North Street
Hailsham
East Sussex BN27 1DW

Date: 15-MAY-20

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Individual INCOME and EXPENDITURE ACCOUNTS

| | ST JOHN's CHURCH 2019 £ | ST JOHN's CHURCH 2018 £ | ST WILFRID's CHURCH 2019 £ | ST WILFRID's CHURCH 2018 £ |
|---|----------------------------------|----------------------------------|-------------------------------------|-------------------------------------|
| INCOME | | | | |
| Tax efficient giving | 51,005 | 47,828 | 29,876 | 26,838 |
| Tax refunds | 14,396 | 13,867 | 8,932 | 8,980 |
| Other giving | 7,953 | 8,023 | 5,052 | 6,217 |
| Collections | 6,630 | 6,207 | 5,440 | 4,975 |
| Special collections and Gift Day giving | 392 | 289 | 0 | 591 |
| Sundry donations & Grants | 2,986 | 2,106 | 2,525 | 11,615 |
| Legacies | 28,971 | 33,137 | 0 | 0 |
| Parochial Fees | 1,975 | 1,536 | 133 | 162 |
| Church hall, rooms & property lettings | 12,041 | 14,100 | 8,791 | 9,692 |
| Fund-raising | 2,010 | 2,123 | 3,001 | 3,987 |
| Dividends and interest | 362 | 173 | 112 | 211 |
| | 0 | 0 | 0 | 0 |
| | 128,722 | 129,389 | 63,862 | 73,269 |
| LESS: EXPENDITURE | £ | £ | £ | £ |
| Grants given away | 10,520 | 11,154 | 1,572 | 3,250 |
| Parish Ministry costs | 71,880 | 69,660 | 60,048 | 57,240 |
| All clergy expenses | 2,730 | 2,986 | 0 | 0 |
| Vicar housing expenses | 2,822 | 2,531 | 3,564 | 2,711 |
| Rented property costs | 9,798 | 940 | 0 | 0 |
| Salaries and wages | 12,298 | 13,196 | 1,757 | 2,174 |
| Church running expenses | 13,675 | 12,473 | 4,734 | 3,239 |
| Church repairs and maintenance | 34,000 | 6,903 | 3,332 | 36,201 |
| Hall running costs | 1,491 | 1,347 | 0 | 0 |
| Hall repairs and maintenance | 10,317 | 2,732 | 0 | 0 |
| Training | 0 | 0 | 0 | 0 |
| Outreach, meetings and mission | 681 | 456 | 0 | 0 |
| Other Direct Expenses | 214 | 0 | 5,536 | 6,801 |
| Youth work | 30 | 159 | 0 | 0 |
| Information Technology maintenance | 1,021 | 1,754 | 0 | 0 |
| Fund-raising and publicity costs | 750 | 850 | 0 | 0 |
| Postage, stationery and copying | 705 | 616 | 0 | 0 |
| Sundry administration expenses | 0 | 176 | 2,790 | 1,467 |
| Bank charges | 494 | 0 | 0 | 0 |
| Independent Examiner's fee | 1,185 | 1,185 | 1,185 | 1,185 |
| St Wilfrid's House Driveway (2018) | 0 | 0 | 0 | 7,080 |
| | 174,611 | 129,118 | 84,517 | 121,348 |
| EXCESS OF INCOME/EXPENSES | -45,889 | 271 | -20,656 | -48,079 |

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