

All Saints Pre School Runcorn

Charity number 1164792

Annual Report and Financial Statements for the year ending 31 March 2020



Greater Merseyside Community
Accountancy Service

All Saints Pre School Runcorn

Annual Report and Financial Statements for the year ending 31 March 2020

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Prepared by the Greater Merseyside Community Accountancy Service

All Saints Pre School Runcorn

Trustees' report

The Trustees during the year were:

Name	Position	Dates
Paul Quinn	Chairman	
Emma Cummings	Safeguarding	
Emma Quinn (was Woodside)		
Karen Blundell	Manager & treasurer	
Kim Smith	Secretary	
Cynthia Aurelia Orphee Dotte		
John Ilupeju		
Matthew Wagg		
Charlotte Wilson		
Rhiannon Mulchrone		
Kirsten Brownlow		

The Nursery Manager of the charity during the year was Karen Blundell

Method of appointment

Election annually by AGM, or interim appointment by trustees until next AGM.

Principal address

All Saints Pre-School Runcorn
All Saints C of E Primary School
Church Street
Runcorn
Cheshire
WA7 1LD

Bankers

Lloyds Bank plc
13/15 Hardshaw Street
St Helens
Merseyside
WA10

Governing document

CiO Registered 10th December 2015

Objects of the organisation

The Charity works for the public benefit having as its objects the development and education of children and young people in particular by:

Promoting their care and safety

Promoting their education and promoting parental involvement

Promoting their health and wellbeing

Providing services to support them and their families and carers

Providing services to individuals holding membership of the CIO; and

Furthering the aims of the pre-school learning alliance

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

St Marie's
Lugsdale Road
Widnes
WA8 6DB

All Saints Pre School Runcorn

Trustees' report continued

Managers' Statement

What have we been doing?

'LIFE CYCLES'. SPRING-GROWTH.

We have watched our butterflies growing from eggs to caterpillars, catalysts and then beautiful butterfly's. We have also grown sunflowers. Measuring and recording how high they grow. The children took these home to continue to watch them grow and share with us how big they get. They shared this through our on line journal, Tapestry.

What have we achieved?

We are in unprecedented times, due to COVID and restrictions. We have stayed open for vulnerable families and children of keyworkers through this period. This has been positive for the small group of children as they received 1-1 and attention from staff. We kept in touch with the other families isolating at home. We communicated with all our families through our online journal. Tapestry. Giving up dates, advice, and activities to share and do at home. We also printed out activities and sent them to families who could not access the internet. We phoned and checked regularly on their wellbeing and asked if there was anything we could help with. Any children entitled to EYPP monies. Families where given vouchers to buy, food, clothing and resources for children's learning, such as pencil and paper. We have worked closely with our local authority during this period, continually updating the ever-changing guidance and have a very robust Risk Assessment in place. Just before the summer holidays, we brought back the children who were leaving to go to reception back to support with wellbeing and getting used to returning. The children needed lots of support during this time, as they had been at home for so long. But overall, they were really happy to come back and see us and some friends. We are currently returning to some normality, which has been very positive for families and children.

- This year we continue to closely with Speech and Language Therapist and ALL staff have now been trained with Well COMM. This is designed to help early years settings identify children from 6 months to 6 years old who might be experiencing delays with speech and language. It can then help us/staff to put immediate interventions into place, while waiting for a more formal assessment.
- Our team can also offer a variety of health information and support to improve the health for our local children and their families. We received out HHEYS (Halton & Healthy Early Years Status) certificate again this year
- We have maintained our GOOD Food Hygiene RATING.
- We have achieved a GOOD rating on the ITERS (Infant, Toddler Environment Rating Scale) Which is an assessment too carried out by our Local Authority. This is designed to measure the quality of the group's programmes for children 2 years of age. This has also been reflected upon only last month and adjustments continue to be made to our environment, supporting the changing of children's interest.
- We have achieved a GOOD rating on the ECERS (Early Childhood Environment Rating Scale) Which is an assessment tool carried out by our Local Authority. This is designed to measure the quality of group programmes for children from 3-5years of age
- MANAGER/SENCo and ALL staff attend ALL relevant trainings to support Continued Professional Development. Keeping up to date with latest requirements and teachings. For best practice. Which can only benefit our children more. Enhancing their learning experiences. Manager's continual Professional Development is accessing her level 5 in Management and Leadership
- Our Local Authority have a RAG (Red, Green, Amber) rating tool. Which measures the quality of our provision and this is measured as Red-GOOD. This is currently being revised to keep in line with the New overhauled inspection system from September 2020, moving away from a reliance on outcomes data towards a renewed emphasis on the quality of teaching and the curriculum.

- MANAGER attends regular SENCo cluster meetings & Educational Psychologist meeting to support action plans and ways forward. Even during COVID, we have maintained these meetings, but online.
- Manager attends regular EYFS (Early Years Foundation Stage) meetings and Managers meeting. Keeping up with best practise and Regulations. Now accessed through on line.
- Also we in Halton have a Buddy up system. Where managers support each other and offer advice or can point in the right direction. ALL Staff are paediatric First Aid Trained and have had enhanced or basic SAFEGUARDING Training. Which is a requirement.
- ALL Children make good progress from their starting points.
- Support for individual children with SEN has been identified by the Local Authority as a strong point
- Support for parents is also a strong point

This support has included free resources, signposting materials and training for staff. Again, for more information, please contact us. A list of local contacts is also available to download: All this has helped us as a setting to sign post parents, and give supporting advice.

Demographics Objectives and Activities

We aim in the coming year to maintain current standards and achieve a good grade from OFSTED. The aim of the group is to enhance the development, care and education and experiences of children primarily under statutory school age and of young people of school age (under 5) in a friendly, safe and caring environment. One which is play based learning, carefully differentiating to the age, needs and developmental stage of each child. We also provide opportunities for parents/careers to share in this.

We use the Developmental Matters Document to include 7 areas of the EYFS in our planning.

Currently we have 22 registered children

- EAL – 3 = 14%
- SEN – 1 = 5 %
- EYPP – 3 = 14%
- BOYS – 12 = 55%
- Girls – 10 = 45%
- Summer Births – 4 = 18%
- Funded 2 yr olds – 6 = 27%
- Funded 3yr olds – 16 = 73%
- Funded 4yr olds – 0= 0%
- None Funded – 1 = 5%

Presently Halton have been given some government funding and we are involved with a Piloting scheme, TALK HALTON. Working with Chatterbugs Speech and Language. Where staff with be learning how to use the WELLCOMM screening tool to support where children should be at for expressive and receptive langue. Its hoped that if ALL of Halton's pre-schools, child minders and childcare use this scheme that information we have to send off to be analysed to see if our children may reach expected Good Levels of Development, will be consistant and identify any early interventions that may be needed to put into place to support closing any gaps.

All staffs would like to thank you for your continued support with the setting. Without you and your children, we would not be here.

Karen Blundell
Manager

All Saints Pre School Runcorn

Trustees' report continued

Review of progress and achievements

Key Person AGM report

As a key person we take responsibility for a group of children, we are here to help the children feel safe and secure. This has been especially important during COVID 19. We have supported children and parent's wellbeing. Reassuring all and explaining guidance and measures we have put into place to support children remaining in nursery. We remained open for vulnerable and children of key-workers. We also regularly sent home activities and ideas for parents to do with their children during this time. This was done with printed packs given or sent to families. And Also on our online journal, tapestry.

We respond to the children's needs and help them settle into the setting. We plan for all children's individual needs and input into our planning, based on their interests. What they will enjoy and benefit from to progress them further.

We collect evidence of children's progress through observing them, taking photos, written observations and children's work. We can also use evidence sent in from families through our electronic online journal, Tapestry. This has been welcoming, as working with our parents/cares is important for the children's outcomes, supporting parent partnership.

We create a happy, safe place to enable the children to be who they want to be and create opportunities for real life experiences.

The EYFS is used as a guide to make a best fit judgment about whether a child is showing typical development for their age. Summative assessments support this information. We collect three times a year (February June and November) from doing this we can then share our information with colleagues, other setting if need be and also parents at regular parents' days to discuss their child.

Laura Rowlands

Acting Deputy

Financial Review

I can report the Treasury accounts are reconciled and balance to that of the Annual Report and Financial statement, bank statements and Monthly recs.

Under the new board of trustees we have managed to amplify the finances and seen them grow. We hope to continue with this growth to help further the Pre-school setting. Enabling the continued support to the children with new equipment, stationary, Resources & trips to improve our environment and experiences for the children and facilities within the setting.

We have also been able to set aside funds into a separate account so the Pre-school always has a financial reserve

Policy on Reserves

Sufficient reserves are retained to cover the costs of an orderly closedown should the funding not continue, principally staff redundancy costs, with a margin to cover short-term fluctuations in cashflow and unforeseen expenditure.

All Saints Pre School Runcorn
Independent examiner's report on the accounts of
All Saints Pre School Runcorn
for the year ending 31 March 2020

I report on the accounts of the charity set out on pages 6 to 9

Respective responsibilities of the Management Committee and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;

- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the Charities Act: and

- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met;

or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams
MAAT
Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

All Saints Pre School Runcorn
Statement of Financial Activities
for the year ending 31 March 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Receipts					
Nursery Fees	(2)	1,098	-	1,098	3,524
Halton Borough Council: EYPP		96,959	-	96,959	85,668
Other Income		245	-	245	89
Bank interest		8	-	8	6
Total receipts		<u>98,310</u>	<u>-</u>	<u>98,310</u>	<u>89,287</u>
Payments					
Salaries and NICs	(3)	72,528	-	72,528	55,841
Payroll Costs		390	-	390	396
Staff Travel & Training		470	-	470	200
Premises Costs		9,664	-	9,664	11,125
Fees & Licences		75	-	75	628
DBS Checks		68	-	68	136
Insurance		641	-	641	473
Uniforms		544	-	544	75
Nursery Resources		7,100	-	7,100	9,557
Trips & Events		2,143	-	2,143	550
Accountancy		320	-	320	225
Printing, postage & stationery		1,849	-	1,849	517
Total payments		<u>95,791</u>	<u>-</u>	<u>95,791</u>	<u>79,723</u>
Net receipts / (payments)		<u>2,519</u>	<u>-</u>	<u>2,519</u>	<u>9,564</u>
Cash fund balances brought forward		<u>97,501</u>	<u>-</u>	<u>97,501</u>	<u>87,937</u>
Cash fund balances carried forward		<u>100,020</u>	<u>-</u>	<u>100,020</u>	<u>97,501</u>

All Saints Pre School Runcorn
Balance sheet
as at 31 March 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed Assets				
Tangible Assets (5)	-	-	-	-
Total fixed assets	-	-	-	-
Current Assets				
Debtors and prepayments (6)	-	-	-	-
Cash at bank and in hand (7)	100,020	-	100,020	92,332
Total current assets	100,020	-	100,020	92,332
Current liabilities:				
amounts falling due within one year				
Creditors and accruals (8)	-	-	-	-
Total current liabilities	-	-	-	-
Net current assets / (liabilities)	100,020	-	100,020	92,332
Total assets less current liabilities	100,020	-	100,020	92,332
Creditors: amounts falling due after one year	-	-	-	-
Net assets	100,020	-	100,020	92,332
Funds				
Restricted Funds	-	-	-	-
Unrestricted funds	100,020	-	100,020	97,501
Total Funds	100,020	-	100,020	97,501

The financial statements were approved at a meeting of the trustees held on and signed on its behalf by:

Paul Quinn
Chairman

Meeting held on 10th September 2020 where accounts and statement have been agreed.

All Saints Pre School Runcorn

Notes to the accounts

for the year ending 31 March 2020

1 Accounting Policies

a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

c Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

All Saints Pre School Runcorn
Notes to the accounts continued
for the year ending 31 March 2020

2 Grants and Donations	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Donations	-	-	-	-
	-	-	-	-

3 Staff costs and numbers	2020 £	2019 £
Gross salaries	71,242	58,965
Support Staff	117	1,454
Employer's Pension	1,015	591
Employer's NI	155	-
	72,528	61,010

The average number of employees during the year was 3 (2019: 3)

4 Cash at Bank and in hand	£	£
Current account	84,232	77,513
Business Reserve	15,666	14,713
Petty cash	122	107
	100,020	92,332

5 Trustee remuneration and expenses

During the period no trustees received any remuneration or expenses

6 Related party transactions

There were no related party transactions to report during the accounting period.