

HARROGATE AND NIDDERDALE DISTRICT SCOUT COUNCIL

Minutes of the AGM held on 14th September 2020

@ 7.30pm via Scout Association Zoom

Opening Prayers

Margaret Johnson, Team DC read the opening prayer. At this time we also remembered those Scouting members who have gone home – Jim Crawford, former DC and John Harris 16th Harrogate and there were a few moments of silence to reflect.

Deputy Chair, David Leonard welcomed everyone to the meeting including the Mayor of Harrogate, Councillor Stuart Martin MBE, County Commissioner Mark Edwards, Vice President Jill Connors and former DC Helen Westmancoat and all those logging in through Zoom. David explained that he is chairing the meeting this year as due to ill health, Bob McBratney former chair resigned last autumn.

Apologies for Absence were received from Vice Presidents Jack Tyler, Dave Mosley, Pat Roberts, Suzanne McPhail, Joanne McBratney, Petra Koriskova from 15th, Mike Higlett, Erica Spencer and Steve Brown

Minutes of the last AGM held in June 2019 were circulated prior to the meeting. These were Proposed by Brenda Wilson and seconded by Jill Connors

Report of District Activities from Team DC

Team DC, Ian Varnes and Margaret Johnson gave their brief report of the past year's events and activities within HANDS . Ian began by thanking Craig Moscardini for his help, knowledge and insight through Team DC's first few months.

Sunrise to Sunset Activity day, virtual camps and campfires, online yoga, treasure hunts have all been organised and carried out in various groups with the help of inspirational leaders and volunteers. Thanks were offered to HACS for their help in preparation for the new toilet block at Thornthwaite Campsite and to Keestone Construction for enabling work to be carried out on the weir at the bottom of the site.

District Development day was held to set the future direction of HANDS and how it could be guided by our leaders. Many of the changes are being implified.

24 new leaders were appointed last year and a few stepped down, however Team DC reported that the leadership base is growing and gives us confidence for the future.

Three explorers represented HANDS at the 24th World Scout Jamboree in West Virginia, feedback is that it was a life changing experience and the attendees were very grateful for the support District gave them.

Team DC finished their Report stating that this current year will be completely different due to Covid-19 but that groups are doing all they can to enable scouting to continue virtually and hopefully in the future face to face.

Thanks were also offered to the supportive volunteers within our district, either uniformed or not that keep every group, unit, campsite, sub-committee, shop and our own HQ, Culross House functioning.

Presentation of Accounts

A full Report and Accounts for year ending 31st March 2020 had been circulated prior to the AGM. Caroline Wood, Treasurer reported that there was a healthy surplus of over £19,000 from activities for the year 2019/2020.

CAF bank has this year been opened and online banking is now available to us making things quicker and easier, rather than passing cheques around for signature.

The accounts show a reduction in the investment assets. The hope is that any losses will be recouped once the economy starts to improve.

No change in the Land and Buildings figure since last year.

2020/2021 will see no significant activities happening to produce income, although the Covid Grant available to organisations has been secured for Thomthwaite and Culross House.

Thanks to Tim Jones for auditing the accounts.

The Treasurer proposed the adoption of the Report and Accounts and for approval of Tim Jones to remain as auditor for the coming year.

Seconded by Helen Westmancoat

Team DCs nomination for District Chairman

Margaret confirmed that the search is still on for someone to fill the role of DC. Until a replacement is found David Leonard is to retain his existing role as Deputy Chair.

Wendy Lindley has been nominated for the post of District Secretary. There being no further nominations, Wendy is elected unopposed. Seconded by Bryan Wilson.

Caroline Wood has been nominated for the post of District Treasurer. There being no further nominations, Caroline is elected unopposed. Seconded by Stuart McCahey.

Approval of nominations from Team DC

Margaret & Ian had confirmed names for the Executive prior to the AGM, these being:

Bryan Wilson
Rachel Capstick
Alice Macfarlane

Election and approval of Members to the District Executive from the 'Zoom' floor

In June 2020 a notice was put out asking for applications, no feedback received. Existing Members listed below offered to continue:

Jill Connors
Stuart McCahey
Henry McBratney
David Leonard

Proposed by Rachel Capstick. Seconded by Anne Winter.

Address from Mayor of Harrogate

Councillor Stuart Martin said a few words to thank all involved, for their enthusiasm, and for helping the young people in the District we represent. In particular he appreciated how scouting continued to provide ways of working during the current Covid situation via technology like Zoom. Councillor Martin stressed that it is essential Guiding and Scouting continues for the wellbeing of young people.

Last year the Mayor promised to offer new awards for all Sections in Scouting and Guiding to recognise young people for their dedication and hard work - Stuart honoured his promise! We were virtually presented with two new glass awards, one for Harrogate & Nidderdale area and one for the Ripon area. We are to determine how these awards are given. Thank you to Councillor Martin from HANDS for these awards and for attending our AGM. (Wendy to be in touch to arrange collection of the awards)

Address from the County Commissioner

Mark Edwards, County Commissioner started by saying a big thank you to all and that he is very appreciative of all our efforts. Scouting in general is making a big difference to young people, particularly through this difficult Covid time.

Mark informed us that although HANDS District finance is coping well, the Scouting Association as a whole is going through a troubled time, especially finance at Headquarters. HQ is struggling with a huge fine imminent due to a well documented tragic fatality in August 2018.

Mark stressed strongly that safety and safeguarding is imperative and essential and he would like to see this to be a priority within the District.

Currently, although getting better, there are currently 19% of Groups non-compliant – this is NOT good enough. Mark reiterated Safety Compliance is paramount.

In relation to the wellbeing of young people we are involved with, Mark informed all that there is a bespoke Mental Health Course available online for all in County. This may assist with looking out for signs in young people who may be struggling.

On a much more light hearted side, Mark did say that the Winter Camp held earlier this year was very enjoyable.

David thanked Mark for his remarks.

Close of Meeting

Deputy Chair, David Leonard thanked all for attending

The meeting closed at 8.05pm.

HARROGATE AND NIDDERDALE DISTRICT SCOUT COUNCIL**Receipts and Payments Summary for the year ended 31 March 2020**

2018/19		2019/20
£		£
46,887.49	Cash and Bank Balances at 31st March 2019	120,829.39
120,829.39	Current cash & bank balances	52,925.35
73,941.90	Movement	-67,904.04
22,396.53	Surplus/(Deficit) from activities - Note 4	19,007.81
0.00	Expenditure on Thornthwaite Development	0.00
50,778.50	Total Capitation Movement	-86,609.30
1,022.44	Jamboree 2019 Movement	-572.44
-14.33	(Increase)/reduction in stocks	0.00
0.00	Movement on creditors	0.00
126.53	Winter Activity Camp net receipts/(payments)	-126.53
-254.50	Teko Tohunga 2018 net receipts/(payments)	0.00
28.40	Teko Tohunga 2019 net receipts/(payments)	-28.40
-141.67	Monopoly 2020 net receipts/(payments)	424.82
0.00	Movement on William Claringbold Fund	0.00
0.00	Movement on Jamboree fund	0.00
0.00	Movement on Group Development Reserve	0.00
73,941.90	Total	-67,904.04

Note 1 **Monetary Assets**

31.3.19		31.3.20
£		£
113,664.40	HSBC Current Account	32,600.39
6,318.10	HSBC Deposit Account	9,476.52
766.89	HSBC Capitation Account	768.44
0.00	CAF Bank - Not Yet Open	10,000.00
80.00	Cash in Hand - Shop Floats	80.00
120,829.39	Total Monetary Assets	52,925.35

Investment Assets

£		£
27,285.70	J P Morgan Fleming Asset Management - UK Equity Income Units	27,285.70
23,194.82	Charinco/Charinshare - Income Units	23,194.82
31,770.80	Charifund Income Shares	23,909.40
82,251.32	Total Investment Assets	74,389.92

Land and Buildings

13,562.00	Culross House, Omega Street, Harrogate	13,562.00
269,028.89	Thornthwaite Activity Centre	269,028.89
0.00	Thornthwaite Development AUC	0.00
282,590.89	Total Land and Buildings	282,590.89

NOTE 4 - SURPLUS/(DEFICIT) FROM ACTIVITIES

2018/19 Total		2019/20 Total	2019/20 Analysed by Activity				
			Investment Income	District Activities	Thornthwaite Campsite	Scout Shops	Administration
£		£	£	£	£	£	£
	Receipts						
8058.5	Capitation Income	8,777.00		8,777.00			
2920.14	Investment Income	3,143.03	3143.03				
7.73	Bank Interest	16.94	16.94				
0	Donations	3,750.00					3750
	Thornthwaite Campsite:						
38528.65	Thornthwaite Centre Hire/Camping	37,293.00			37,293.00		
0	Cratestacking	90.00			90.00		
210.5	Traversing Wall	130.00			130.00		
0	PPE Hire	0.00			0.00		
195	High Ropes	30.00			30.00		
15	Wobble Pole	15.00			15.00		
15.2	Kitchen Equipment Hire	0.00			0.00		
0	District Activities	0.00					
16541.14	Omega Street Scout Shop	14,910.06				14,910.06	
1191.4	Thornthwaite Scout Shop	1,106.80				1,106.80	
35	Badge/pyography	15.00				15	
67,718.26	Total Receipts	69,276.83	3159.97	8777	37558	16031.86	3750
	Payments						
	Administration Expenses:						
556.31	Printing and Stationery	214.37					214.37
115.93	Phones and Postages	237.96					237.96
254.4	Travelling	75.60					75.6
2566.69	Miscellaneous	1,278.76					1278.76
-1328.64	District Activity Expenses	485.18		485.18			
	Premises Costs:						
863	Rates	829.08			641.12		187.96
10384.59	Light/Heat	11,855.94			10,530.98		1324.96
1881.05	Building repairs	1,893.26			989.96		903.3
4091.69	Ground repairs	3,186.78			3,186.78		
1534.85	Phones and Postages	1,134.99			489.72		645.27
33.75	Stationery	123.28			123.28		
1123.7	Travelling	1,106.80			1106.8		
145.85	Cleaning	168.76			77.76		91
829.5	Water	761.61			638.99		122.62
0	Marketing Costs	0.00					
3986.05	Insurance	4,092.67			3,206.94		885.73
1533.99	Miscellaneous - Development	9,107.80			9,107.80		
3763.94	Miscellaneous	334.59			334.59		0
12985.08	Shop Purchases	13,381.59				13,381.59	
45,321.73	Total Payments	50,269.02	0.00	485.18	30,434.72	13,381.59	5,967.53
22,396.53	Net Receipts/(Payments)	19,007.81	3,159.97	8,291.82	7,123.28	2,650.27	-2,217.53

Harrogate & Nidderdale District Scout Council

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
Harrogate & Nidderdale District Scout Council

YEAR ENDED 31 March 2020

I report on the accounts of the District for the year ended 31 March 2020 which are set out on pages 2-5.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under Section 144 of the Charities Act 2011(The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements;

- to keep accounting records in accordance with Section 41 of the Act and;
- to prepare accounts which accord with the accounting records and;
- to comply with the accounting requirements of the Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.

T. P. Jones

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TP Jones FCCA

Date: *10/9/2020*

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(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.

T. P. Jones .

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TP Jones FCCA

Date: *10/9/2020*