

Pembrokeshire County Scout Council
Registered Charity Number 513013

Report of the Trustees and Financial Statements
Year ending 31st March 2020

Pembrokeshire County Scout Council

Contents of the Financial Statements for the year ended 31st March 2020

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Pembrokeshire County Scout Council

Officers and Professional Advisers

Trustees	Mr A Sangster Miss S Dowler Mrs S Benbow Mr I Parkhurst Mr A Fitzhugh Mr G Phillips Mr M Phillips	Mrs P Davies Mrs L Wilson Rev H-J Wilson Mr J Lloyd Mr T Griffiths Mrs V Phillips
Officers	Chair Secretary Treasurer	Mr A Sangster Mrs P Davies Miss S Dowler
Principal Office		1 The Close Spittal Pembrokeshire SA62 SQH
Bankers		Lloyds Victoria Place Haverfordwest Pembrokeshire SA61 2JX NS&I Sunderland SR43 2SB
Independent Examiner		Bevan & Buckland LLP Chartered Accountants & Registered Auditors Castle Chambers 6 Westgate hill Pembroke Pembrokeshire SA71 4LB

Pembrokeshire County Scout Council
Report of the Trustees for the year ended 31st March 2020

The Trustees are pleased to present their annual report together with the unaudited financial statements for the year ended 31st March 2020.

Objects and Aims

The charity's aim is to promote scouting in Pembrokeshire and to support scouting activities in the County.

Organisational Structure

The executive committee meets bi-monthly to monitor the financial position of the charity and to review activities taking place in the County and the wider scouting arena. Strategic and executive decisions are taken by the executive committee at these meetings.

Uniformed leaders meet on a bi-monthly basis to review the scouting programme for each section.

Training for leaders is organised by the training team led by the Area Training Manager, Mrs Sue Benbow. Courses are held throughout the year to provide ongoing training and support to leaders including First Aid and Safeguarding. Courses are also provided via e-learning platforms to facilitate flexible access to training materials.

Review of Activities

Numerous scouting activities and events are supported by the Area throughout the year for all sections from Beavers through to SAS. Some highlights this year included the St George's Day parade, the Cub Fun Day in Bwlth Wells and the annual Chief Scout Award ceremony which celebrates the achievements of our young people.

Risk Assessment

The Trustees are aware of the risks facing the charity and have taken steps to negate these as far as possible including a public liability insurance policy. Risk is assessed and monitored by the executive committee and detailed risk assessments are required for all activities.

Reserves Policy

The bulk of funds are held in short-term easily accessible accounts with some funds being held in an investment account. Reserves are held to support the scouting programme in Pembrokeshire. On 31st March 2020, reserves amounted to £53,307.

Financial Review

While the charity has returned a deficit this year, many successful events have been provided and much has been achieved. The Trustees are confident that the charity has sufficient reserves to continue in operation for the next twelve months

Pembrokeshire County Scout Council
Report of the Trustees for the year ended 31st March 2020

Trustees

The Charity Trustees responsible under the Charity's governing document for controlling the management and administration of the Charity are:

Name	Position
Mr A Sangster	Chairman
Mrs P Davies	Secretary
Miss S Dowler	Treasurer
Mrs L Wilson	
Mrs S Benbow	
Rev H-J Wilson	
Mr I Parkhurst	
Mr J Lloyd	
Mr A Fitzhugh	
Mr T Griffiths	
Mr G Phillips	
Mrs V Phillips	
Mr M Phillips	

Approved by the Trustees on

..... 12/11/20

Signed on their behalf

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**Pembrokeshire County Scout Council
Statement of Trustees Responsibilities**

We are required by law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trustees and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue in business.

We are also responsible for :

- Keeping proper accounting records;
- Safeguarding the charity's assets; and
- Taking reasonable steps for the prevention and detection of fraud.

By order of the board

Secretary

P. Davies

Date

12/11/20...

Independent Examiners Report to the Trustees of Pembrokeshire County Scout Council

We report on the accounts of the charity for the year ended 31st March 2020, which are set out on the Balance Sheet and the Statement of Financial Activities.

Respective responsibilities of Trustees and Examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under section 43 (2) of the Charities Act 1993 (the 1993 act)) and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts (under section 43 (3) (a) of the 1993 act);
- To follow the procedure laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 act); and
- To state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

(1) Which gives us reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 41 of the 1993 act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 act

have not been met; or

(2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Bevan and Buckland LLP
Registered Auditors &
Chartered Accountants
Castle Chambers
Westgate Hill
Pembroke
Pembrokeshire
SA71 4LB**

Pembrokeshire County Scout Council
Statement of Financial Activities for the year ended 31st March 2020

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	Total 2020	Total 2019
Resources Arising		£	£	£	£
Statutory Grants & Contracts to further the Charity's objects		-	361	361	-
Donations & Legacies		94	-	94	8,775
Other Activity to further the Charity's objects		33,488	-	33,488	5,267
Activities for generating funds		15,736	272	16,008	15,970
Investment Income & Interest		2,561	-	2,561	
Other Incoming resources		351	32	383	1,012
		52,230	665	52,895	31,024
Resources Expended					
Direct Charitable Expenditure	3	7,299	1015	8,314	2,531
Cost of Generating funds	4	11,348	-	11,348	13,961
Activities in furtherance of the Charity's objects	5	3,257	-	3,257	7,305
Management & Administration of the Charity	6	9,305	-	9,305	6,790
Membership Fee Adjustment	7	25,895	-	25,895	
		57,104	1015	58,119	30,586

Net incoming Resources		(4,874)	(350)	(5,224)	438
Fund Balances Brought Forward		55,328	3,203	58,531	58,093
Fund Balances Carried Forward		50,454	2,853	53,307	58,531

Pembrokeshire County Scout Council
Balance Sheet for the year ended 31st March 2020

	Notes	2020	2019
Fixed Assets		£	£
Tangible Assets	9	6,577	6,907
Current Assets			
Debtors		3,617	9,419
Cash at bank and in hand		44,013	48,886
		47,630	58,305
Current Liabilities			
Creditors and advance receipts	10	(900)	(6681)
Net Current Assets		46,730	51,624
Total Assets less Current Assets		53,307	58,531

Capital and Reserves			
Unrestricted Funds		50,454	55,328
Restricted Funds		2,853	3,203
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