

Association of Blind Asians (Leeds)

Charity number 1042621

Annual Report and Financial Statements for the year ended 31 March 2020



West Yorkshire Community Accounting Service

Association of Blind Asians (Leeds)

Annual Report and Financial Statements for the year ended 31 March 2020

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Prepared by West Yorkshire Community Accounting Service

Association of Blind Asians (Leeds)

Trustees' report for the year ended 31 March 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Leena Inamdar	Chair
Charles McNeil	Vice Chair
Shindi Dahri	Treasurer
Kuldeep Bajwa	
Ballu Patel	
Pyara Sond	
Eileen Taylor	

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1042621, on 7 December 1994.

Principal address

Touchstone Support Centre
53-55 Harehills Avenue
Leeds
LS8 4EX

Bankers

Santander UK plc 55 Otley Road Headingley, Leeds LS6 3AB	Yorkshire Bank 6 Otley Road Headingley, Leeds LS6 2AA
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Independent examiner

Stephen Procter

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 13 October 1994, amended on 26 November 2010.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Association of Blind Asians (Leeds)

Trustees' report (continued) for the year ended 31 March 2020

Objectives and activities

The charity's objects

To promote the welfare of blind and partially sighted people of Asian origin and /or other BME communities resident in the City of Leeds and its neighbourhood.

The charity's main activities

- * Visit clients at their homes
- * One to one support and provide advice and information on various issues including benefits
- * Drop-in sessions for clients to access support closer to their homes
- * Luncheon club to access freshly cooked food
- * Provide training for service users
- * Produce regular newsletter in community languages

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need by reason of disability.

Achievements and performance

Tendering opportunities and secured main stream funding with LCC.

Increased advocacy support and one-to-one support.

New funding secured.

Partnership working, new partnership identified (Diabetes project).

New Funding for Fair Ride project.

COVID-19

Since the lockdown started in March 2020, our management meetings are taking place virtually.

We have been able to secure 3 years funding from Henry Smith and the project is due to start at the end of January 2021.

During the lockdown, we have also secured three grants from Thomas Pocklington Trust (£10k), George Martin Trust (£2k) and a Community Foundation Resilience Grant (£8k). These grants were to cover emergency support, overhead costs, buy equipment to continue virtual activities etc.

We are currently working on the following funding applications – Big Lottery (second stage) and Mental Health inequalities grant, ESF.

Our core funding from BID services (LCC contract) will have an impact resulting in 10% deduction in our funding.

We will be looking at other sources to cover the 10% deduction from LCC funding.

We are ensuring that staff, volunteers, and beneficiaries are safe and we have been supporting people and providing services online.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Financial review

Net expenditure for the year was £645, including net receipts of £12,059 on unrestricted funds and net expenditure of £12,704 on restricted funds (after transfers).

Association of Blind Asians (Leeds)

Trustees' report (continued) for the year ended 31 March 2020

Reserves policy

The charity's free reserves at the year end were £52,203.

The reserves policy is to aim to hold reserves equivalent to 6 months' payroll costs. This would equate to approximately £46,000.

Signed on behalf of the board of trustees:

Signed: L. Inamdar

Date: 26/01/2021

Name: Leena Inamdar (Trustee)

Association of Blind Asians (Leeds)

Independent examiner's report to the trustees of Association of Blind Asians (Leeds)

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 March 2020, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S.Procter Name: Stephen Procter

Date: 27 January 2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Association of Blind Asians (Leeds)

Receipts and payments account

for the year ended 31 March 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Receipts					
Grants and donations	(2)	146	126,896	127,042	155,162
Sales, fees and contributions		10,476	7,251	17,727	14,306
Other income		2,497	-	2,497	-
Total receipts		13,119	134,147	147,266	169,468
Payments					
Salaries and on costs	(3)	-	92,490	92,490	99,964
Travel and transport		-	4,061	4,061	3,525
Catering costs		-	7,354	7,354	8,511
Events and activities		-	18,123	18,123	19,210
Rent and room hire		-	6,046	6,046	5,282
Insurance		-	935	935	733
Office and administration		6	4,660	4,666	5,724
Volunteer expenses		71	205	276	198
Equipment and resources		-	594	594	6,218
Accounting and independent examination		1,398	1,206	2,604	774
Training		-	254	254	3,346
Memberships		-	8	8	229
Advertising, events and publications		-	1,147	1,147	1,305
Consultancy		-	2,925	2,925	1,725
CRB checks		-	234	234	-
Recruitment		-	-	-	472
Website		36	5,961	5,997	70
Other expense		94	103	197	65
Total payments		1,605	146,306	147,911	157,351
Net receipts / (payments)		11,514	(12,159)	(645)	12,117
Transfers between funds		545	(545)	-	-
Net movement in funds after transfers		12,059	(12,704)	(645)	12,117
Fund balances brought forward		40,144	59,543	99,687	87,570
Fund balances carried forward	(4)	52,203	46,839	99,042	99,687

Association of Blind Asians (Leeds)

Statement of assets and liabilities

as at 31 March 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Santander	50,888	46,839	97,727	98,340
Yorkshire Bank	751	-	751	751
Lunch Club cash	51	-	51	51
Main account cash	513	-	513	545
Total cash funds	<u>52,203</u>	<u>46,839</u>	<u>99,042</u>	<u>99,687</u>

Assets retained for the charity's own use

Seven desktop computers

Three printers

Two laptops

Three second hand laptops for service users

One netbook

Three tablets

General office furniture

One camera

Video camera

Projector

Liabilities

£

Independent examination

600

600

Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 26/01/2021

Signed: L. Imandar

(Trustee)

Name: Leena Imandar

Association of Blind Asians (Leeds)

Notes to the accounts

for the year ended 31 March 2020

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Association of Blind Asians (Leeds)

Notes to the accounts continued

for the year ended 31 March 2020

2 Grants	2020	2020	2020	2019
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Leeds City Council (LCC) Social Services	-	51,683	51,683	55,990
Lottery Community Fund	-	57,557	57,557	76,743
LCF Time to Shine (Fair Ride)	-	4,000	4,000	6,000
LCF Ideas That Change Lives (Fair Ride)	-	-	-	4,000
Awards for All	-	10,000	10,000	-
Metcalfe Smith	-	2,000	2,000	-
Peoples Health Trust	-	1,656	1,656	11,592
Donations	146	-	146	837
	<u>146</u>	<u>126,896</u>	<u>127,042</u>	<u>155,162</u>

3 Staff costs and numbers	2020 £	2019 £
Gross salaries	86,090	92,715
Social security costs	5,287	5,875
Employment allowance	(3,000)	(3,000)
Payroll charges	914	998
Pensions	3,199	3,376
	<u>92,490</u>	<u>99,964</u>

The average number employees during the year was 6, being an average of 3.4 full time equivalent (2019: 5.5, 3.5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2020 £	2019 £
Costs of the scheme to the charity for the year	3,199	3,376
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
LCC Social Services	12,503	51,683	54,261	-	9,925
Lottery Community Fund	41,287	64,362	79,855	-	25,794
LCC Luncheon Club	1,120	-	-	-	1,120
LCF Time to Shine (Fair Ride)	740	4,000	4,899	159	-
LCF Time to Shine (Men's)	956	-	-	(956)	-
LCF Ideas That Change Lives	3,222	-	3,222	-	-
Awards for All	-	10,000	-	-	10,000
Metcalfe Smith	-	2,000	2,000	-	-
Peoples Health Trust	(1,285)	2,102	1,069	252	-
RNIB	1,000	-	1,000	-	-
	<u>59,543</u>	<u>134,147</u>	<u>146,306</u>	<u>(545)</u>	<u>46,839</u>

Association of Blind Asians (Leeds)

Notes to the accounts continued

for the year ended 31 March 2020

4 Restricted funds (continued)

Fund name	Purpose of restriction
LCC Social Services	To provide activities and services for blind and partially sighted people.
Lottery Community Fund	To provide advocacy, one to one support and information in accessible formats for blind and partially sighted people.
LCC Luncheon Club	To provide freshly cooked food to blind and partially sighted people.
LCF Time to Shine (Fair Ride)	Towards the costs of a disability friendly transport service. (Transfer in respect of overspend on project met from unrestricted funds).
LCF Time to Shine (Men's)	To promote men's health and encourage existing and new visually impaired Asian men to be active and part of the community by organising walking groups. (Transfer of remaining funds permitted to be used for other purposes).
LCF Ideas That Change Lives	Towards the costs of a disability friendly transport service.
Awards for All	Towards the 'Fair Ride' transport project.
Metcalfe Smith	Towards the costs of activities.
Peoples Health Trust	To deliver reading groups in four different languages. (Transfer in respect of overspend on project met from unrestricted funds).
RNIB	For events etc. to raise awareness about sight loss.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.