

REGISTERED CHARITY NUMBER: 1043345

**Report of the Trustees and**  
**Unaudited Financial Statements for the Year Ended 31 March 2020**  
**for**  
**Swindon GP Education Association**

PPS Chartered Accountants  
29 Devizes Road  
Swindon  
Wiltshire  
SN1 4BG

**Swindon GP Education Association**

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for the Year Ended 31 March 2020**

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## Swindon GP Education Association

### Report of the Trustees for the Year Ended 31 March 2020

The trustees present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Trust is established to relieve sickness and to preserve and protect the good health of the public by advancing the education and training of general practitioners in the Swindon area.

The Trust aims to achieve this by:

Bringing together in conference representatives of voluntary organisations, government departments, statutory authorities and individuals.

Arranging and providing for, or joining in arranging and providing for, the holding of exhibitions, lectures, classes, seminars and training courses.

Full membership of the Trust is open to all general medical practitioners working within the Swindon area either on full-time, part-time or locum basis, or retired, or any other interested person or such persons as organisations, whether corporate or unincorporated as the Executive Committee from time-to-time decides.

##### **Public benefit**

The Trust is established to protect the good health of the public by advancing the education and training of General Practitioners in the Swindon and Wiltshire area.

In the academic year of these accounts 2019/20 Swindon GP Education Trust ran 27 whole, half day and evening events for its GP, GP trainee and allied members from the local healthcare community to support their education and training and ultimately benefit patient care. These educational events are usually a mix of workshops, interactive and case based learning but as a result of the covid pandemic became virtual from June 2020.

In addition, Swindon GP Education Trust has continued to host a regular term time GP Sessional group to provide peer group support and educational opportunities to this group of GPs in addition to the main GP Education Programme.

Swindon GP Education Association

Report of the Trustees  
for the Year Ended 31 March 2020

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Swindon GP Education Trust continues to have a stable membership and run an annual programme of educational activities mapped to the RCGP Curriculum to support local GPs, GP trainees and allied staff such as practice nurses in their education, development and support.

We continue to work with consultants from the local Great Western Hospital, and other organisations and charities to provide accessible, relevant and educationally valuable events for our membership.

We remain responsive to our members by seeking ongoing feedback and suggestions from them to help shape future course and programme development and meet GPs learning and development needs. We are also actively involved in a regional group of similar educational charities where we share good practice and good ideas that may benefit our respective membership and ultimately benefit patient care.

Our educational events also provide the opportunity for GPs to meet up and for informal peer support and professional and educational networking, enhancing working relationships in the local healthcare community.

The Educational Trust also continues to support sessional GPs through the sessional GP group in addition to the main educational programme providing additional support for this group of doctors that may not be attached to one regular GP practice and may be in need of additional opportunities for support and education.

**FINANCIAL REVIEW**

**Reserves policy**

All money raised by or on behalf of the Trust shall be applied to further the objects of the Trust and for no other purpose, provided that nothing contained in the constitution shall prevent the payment in good faith of reasonable and proper remuneration to any employee of the Trust or the repayment of reasonable out-of-pocket expenses.

**Funds in deficit**

No funds are in deficit.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**Recruitment and appointment of new trustees**

Potential Trustees are recruited from local medical professionals and are elected by the executive committee.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1043345

**Principal address**

Office of General Practice  
The Academy, Great Western Hospital  
Marlborough Road  
Swindon  
Wiltshire  
SN3 6BB

Swindon GP Education Association

Report of the Trustees  
for the Year Ended 31 March 2020

**Trustees**

Dr V Tadevosyan  
Dr M Boothman  
Dr W Wallage  
Dr M Matcha  
Dr J Swallow

**Independent Examiner**

I Willoughby  
PPS Chartered Accountants  
29 Devizes Road  
Swindon  
Wiltshire  
SN1 4BG

Approved by order of the board of trustees on 27/07/21 and signed on its behalf by:

 J.R. Swallow.

Trustee

Independent Examiner's Report to the Trustees of  
Swindon GP Education Association

**Independent examiner's report to the trustees of Swindon GP Education Association**

I report to the charity trustees on my examination of the accounts of Swindon GP Education Association (the Trust) for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PPS

I Willoughby  
PPS Chartered Accountants  
29 Devizes Road  
Swindon  
Wiltshire  
SN1 4BG

Date: 27/01/21

**Swindon GP Education Association**

**Statement of Financial Activities**  
**for the Year Ended 31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		57,363	-	57,363	81,899
Investment income	2	-	-	-	1
<b>Total</b>		<u>57,363</u>	<u>-</u>	<u>57,363</u>	<u>81,900</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Education		75,625	(537)	75,088	144,897
Other		<u>1,365</u>	<u>-</u>	<u>1,365</u>	<u>-</u>
<b>Total</b>		<u>76,990</u>	<u>(537)</u>	<u>76,453</u>	<u>144,897</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>(19,627)</u>	<u>537</u>	<u>(19,090)</u>	<u>(62,997)</u>
Transfers between funds	6	<u>537</u>	<u>(537)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(19,090)</u>	<u>-</u>	<u>(19,090)</u>	<u>(62,997)</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		144,170	41,980	186,150	249,147
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>125,080</u></u>	<u><u>41,980</u></u>	<u><u>167,060</u></u>	<u><u>186,150</u></u>

The notes form part of these financial statements

**Swindon GP Education Association**

**Balance Sheet**  
**31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	4	-	-	-	1,471
Cash at bank		<u>126,520</u>	<u>41,980</u>	<u>168,500</u>	<u>185,399</u>
		126,520	41,980	168,500	186,870
<b>CREDITORS</b>					
Amounts falling due within one year	5	<u>(1,440)</u>	-	<u>(1,440)</u>	<u>(720)</u>
<b>NET CURRENT ASSETS</b>		<u>125,080</u>	<u>41,980</u>	<u>167,060</u>	<u>186,150</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>125,080</u>	<u>41,980</u>	<u>167,060</u>	<u>186,150</u>
<b>NET ASSETS</b>		<u>125,080</u>	<u>41,980</u>	<u>167,060</u>	<u>186,150</u>
<b>FUNDS</b>					
Unrestricted funds	6			125,080	144,170
Restricted funds				<u>41,980</u>	<u>41,980</u>
<b>TOTAL FUNDS</b>				<u>167,060</u>	<u>186,150</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27/07/21 and were signed on its behalf by:

*J. R. Swallow*  
.....  
Trustee

The notes form part of these financial statements



**Swindon GP Education Association**

**Notes to the Financial Statements**  
**for the Year Ended 31 March 2020**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**2. INVESTMENT INCOME**

	31.3.20	31.3.19
	£	£
Deposit account interest	-	1
	<u>          </u>	<u>          </u>

**Swindon GP Education Association**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

<b>3.</b>	<b>TRUSTEES' REMUNERATION AND BENEFITS</b>	31.3.20	31.3.19		
		£	£		
	Trustees' fees	215	-		
		<u>          </u>	<u>          </u>		
	<b>Trustees' expenses</b>				
	There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.				
<b>4.</b>	<b>DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	31.3.20	31.3.19		
		£	£		
	Other debtors	-	1,471		
		<u>          </u>	<u>          </u>		
<b>5.</b>	<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	31.3.20	31.3.19		
		£	£		
	Other creditors	1,440	720		
		<u>          </u>	<u>          </u>		
<b>6.</b>	<b>MOVEMENT IN FUNDS</b>				
		Net	Transfers		
	At 1.4.19	movement	between		
	£	in funds	funds		
		£	£		
	<b>Unrestricted funds</b>		At		
	Swindon GP Education Association	100,082	(22,290)	(445)	77,347
	GPSTR Education	10,505	-	-	10,505
	Sessional GP Group	-	(982)	982	-
	GP School	33,583	3,645	-	37,228
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		144,170	(19,627)	537	125,080
	<b>Restricted funds</b>				
	Community Education Provider Network	-	537	(537)	-
	Clinical and Educational Fellows	41,980	-	-	41,980
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		41,980	537	(537)	41,980
	<b>TOTAL FUNDS</b>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		186,150	(19,090)	-	167,060

**Swindon GP Education Association**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2020**

**6. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Swindon GP Education Association	49,413	(71,703)	(22,290)
Sessional GP Group	-	(982)	(982)
GP School	7,950	(4,305)	3,645
	<u>57,363</u>	<u>(76,990)</u>	<u>(19,627)</u>
<b>Restricted funds</b>			
Community Education Provider Network	-	537	537
	<u>57,363</u>	<u>(76,453)</u>	<u>(19,090)</u>
<b>TOTAL FUNDS</b>	<u><u>57,363</u></u>	<u><u>(76,453)</u></u>	<u><u>(19,090)</u></u>

**Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
Swindon GP Education Association	71,904	29,415	(1,237)	100,082
GPSTR Education	10,505	-	-	10,505
Sessional GP Group	-	(1,237)	1,237	-
GP School	34,258	(675)	-	33,583
	<u>116,667</u>	<u>27,503</u>	<u>-</u>	<u>144,170</u>
<b>Restricted funds</b>				
Community Education Provider Network	90,500	(90,500)	-	-
Clinical and Educational Fellows	41,980	-	-	41,980
	<u>132,480</u>	<u>(90,500)</u>	<u>-</u>	<u>41,980</u>
<b>TOTAL FUNDS</b>	<u><u>249,147</u></u>	<u><u>(62,997)</u></u>	<u><u>-</u></u>	<u><u>186,150</u></u>

Swindon GP Education Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

6. **MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Swindon GP Education Association	81,770	(52,355)	29,415
Sessional GP Group	-	(1,237)	(1,237)
GP School	130	(805)	(675)
	<hr/>	<hr/>	<hr/>
	81,900	(54,397)	27,503
<b>Restricted funds</b>			
Community Education Provider Network	-	(90,500)	(90,500)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>81,900</u>	<u>(144,897)</u>	<u>(62,997)</u>

**Transfers between funds**

All unrestricted funds are part of a general fund that is subdivided for administrative purposes. All funds are to be applied towards the objectives of the Trust and any notional deficits are offset where possible by a transfer between funds.

Community Education Provider Network is a fund to support specific projects regarding workforce education and development of local primary healthcare teams. Monies were received in respect of this fund thereby reducing the grant made in the prior year.

The Clinical and Educational Fellows is a fund to support GPs undertaking dedicated education and training activities and a range of transformational projects.

7. **RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2020.

Swindon GP Education Association

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2020

	31.3.20	31.3.19
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Subscriptions	35,325	58,456
REP income	14,088	23,313
Adhoc projects	7,950	-
Educational development	-	130
	<hr/>	<hr/>
	57,363	81,899
<b>Investment income</b>		
Deposit account interest	-	1
	<hr/>	<hr/>
<b>Total incoming resources</b>	57,363	81,900
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Speaker/facilitator fees	8,496	6,300
Travel fees	202	295
Conferences/rooms	37,798	26,275
Catering	50	969
Sessional GP group	982	1,237
GP adhoc projects	4,305	805
Grants to institutions	(537)	90,500
	<hr/>	<hr/>
	51,296	126,381
 <b>Support costs</b>		
<b>Governance costs</b>		
Trustees' fees	215	-
Wages	430	-
S&MNHST admin support	10,398	9,723
Website and internet costs	996	1,200
GP tutor	12,398	6,873
Accountancy and legal fees	720	720
	<hr/>	<hr/>
	25,157	18,516
Total resources expended	<hr/>	<hr/>
	76,453	144,897
<b>Net expenditure</b>	<hr/> <hr/>	<hr/> <hr/>
	(19,090)	(62,997)

This page does not form part of the statutory financial statements