

Registered number: 08534643
Charity number: 1153685

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1 - 2
Chair's Report	3
Trustees' Report	4- 12
Independent Auditors' Report	13 – 15
Statement of Financial Activities	16
Balance Sheet	17
Statement of Cash Flows	18
Notes to the Financial Statements	19 - 34

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2020**

Trustees

Mr David Anthony Barrs
Dr Pamela Davis
Ms Caroline Derbyshire
Mr Nick Finlayson-Brown (appointed 14 January 2020)
Mr Mark Philip Hayes
Professor Sir Barry lfe CBE, Chairman
Ms Polly Lankester
Mr John Lodge**
Mr Hugh Parnell**
Mr Dominic Wallis **

** Members of the Finance Committee

Company registered number

08534643

Charity registered number

1153685

Registered office

Council Offices
London Road
Saffron Walden
Essex
CB11 4ER

Chief executive officer

Ms Angela Dixon**

Independent auditors

Peters Elworthy & Moore
Chartered Accountants
Salisbury House
Station Road
Cambridge
CB1 2LA

Bankers

Lloyds Bank Plc
3 King Street
Saffron Walden
Essex
CB10 1HF

SAFFRON HALL TRUST

(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2020**

Advisers (continued)

Solicitors

Stone King
Boundary House
91 Charterhouse St
London
EC1M 6HR

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
CHAIR'S REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

This is necessarily a report of two halves, given the impact of the Covid-19 pandemic which led to a total shutdown of the arts and entertainment industries in March 2020. The damage done to our sector has been extensive and continues well into 2020-2021. However, due to prompt action by the management team and good communication with stakeholders, artists and audiences we have done our best to mitigate the damage, re-scheduling rather than cancelling concerts and adopting new, more flexible ways of delivering socially-distanced performances that protect the health and safety of all concerned. Financial support from a wide range of sources – central and local government, trusts and foundations, and individuals - has meant that we have been able to stabilize our operations and prepare to resume our programme of activities as soon as circumstances permit.

Saffron Hall has an excellent record of hosting some of the world's finest musicians, orchestras, opera companies, dancers and now speakers, in a rural area, linking that activity closely to community music making and in-depth work in state schools across the region.

Year on year the trust has continued to diversify its programme and consequently its audience base. At Saffron Hall the links between the public programme and schools and community work are very deep. I've been particularly pleased to see that the introduction of the talks programme has led to some very interesting encounters between A level students and speakers such as Professor Robert Winston, Val McDermid and David Starkey. One of my personal highlights this season was the National Youth Orchestra's debut in the hall. Earlier in the day NYO players had engaged in a raft of activity with young people from the local community. This new partnership is a key one because Saffron Hall's location in a school makes this activity particularly impactful.

We continue to adhere to the principle that anyone, regardless of circumstances, should be able to access cultural activity of the highest quality and I'm encouraged that organisations such as James MacMillan's Cumnock Tryst, in partnership with East-Ayrshire Council, have been inspired to follow a similar model of arts and education provision.

The year saw significant changes in senior personnel, but I've been encouraged that we have engaged an excellent team that will stand us in good stead for the future.

I would like to take this opportunity to thank the financial supporters who make our work possible. In particular we were delighted to receive the backing of the Ellerman Trust with a grant of £100,000 over three years. We're also grateful to Uttlesford District Council for their on-going 'in-kind' donation of £19,650 for the provision of excellent office space. Thank you also to our audiences for your support. The number of tickets sold has grown every season at Saffron Hall and the first half of this year was no exception. We are particularly grateful to audience members who have waived their entitlement to refunds for concerts that we were obliged to re-schedule, or have converted the ticket price into a donation.

Finally, I pay tribute to my fellow board members who are such ardent supporters and advocates of the Trust's work and also to the management team who make our vision a reality.

Professor Sir Barry Ife CBE

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also directors of the charitable company for the purposes of the Companies Act) are pleased to present their annual report together with the financial statements of the Trust for the year ending 31 August 2020.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (2nd edition October 2019- effective 1 January 2019). Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and activities

The objects of the charity are as follows:

1) The advancement of education and the promotion of the arts for the benefit of the public by the provision of facilities for music, opera, theatre and other performing arts including facilities:

- To enhance the education provided to students attending schools that are part of the Saffron Academy Trust and other schools in the local area;
- For the performance of music, opera, theatre, and other art forms to the general public; and
- For rehearsals, workshops, masterclasses, exhibitions, recordings and other educational activities.

2) To further benefit the residents of Saffron Walden and the neighbourhood in a common effort to advance education and to provide facilities and services for recreation and leisure.

The Trustees have taken account of the public benefit guidance published by the Charity Commission and continue to ensure that the aims of the charity meet the public benefit requirements under section 17 of the Charities Act 2011. The Trustees adhere to a policy which is designed to implement the objectives of the charity as laid down in its Articles of Association.

Achievements and Performance

The 2019-20 year was, of course, a mixed picture. Artistically we had had our best Autumn ever with a more varied programme, more links between our programme and our schools and community work. We were exceeding box office and fundraising targets when the pandemic struck.

Artistic activity

Saffron Hall offers exceptional opportunities for audiences, local amateur musicians, and young people. Our schools and community work runs through everything we do and is closely aligned with our public programme.

Concert Programme

The Autumn programme was exceptionally strong. The London Philharmonic Orchestra opened their residency with two concerts and included one of our partner amateur groups, Saffron Walden Choral Society, in the second. They also brought one of their major schools projects to the hall and we worked with music students from a number of local secondary schools. Our talks programme, in its second season, was very well received and there were sell out evenings with John Humphrys and Benjamin Zephaniah. Britten Sinfonia are our other Resident Orchestra and we were exceptionally pleased to welcome them with New York composer Steve Reich who

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

presented his new music and video work devised with artist Gerhard Richter. The BBC Symphony Orchestra performed an outstanding concert with the Doric string quartet, who featured as soloists in John Adams' quartet and orchestra piece 'Absolute Jest'. This concert was broadcast on BBC radio 3, as was our tribute to the Vienna New Year's Day concert with the BBC Concert Orchestra and their principal conductor Bramwell Tovey.

Building new audiences is a priority and new ways of presenting music are a strong way of doing this. Gabriel, a theatrical piece with musical interludes featuring trumpeter Alison Balsom, was a co-commission with the Barbican and attracted a large number of new audience members. Our folk and jazz programme included award winning folk artists The Unthanks and legendary saxophonist Jan Garbarek. Our foyer folk and jazz series continue to engage local artists and build a diverse audience base.

In March 2020 the hall closed and we remained closed for the rest of the season. As soon as audiences were allowed back into concert halls, Saffron Hall planned a series of socially distanced concerts. The hall was reconfigured with cabaret-style tables, drinks were served at tables and a relaxed atmosphere was created. Concerts were shortened and concert times were extremely flexible with performances in the morning, afternoon, and evening. We worked with Nicola Benedetti; Jess Gillham; Aurora; the Orchestra of the Age of Enlightenment; Voces 8; the London Philharmonic Orchestra; the Sixteen; BBC Young musician winner Martin James Bartlett; Britten Sinfonia; tenor Mark Padmore; folk groups Lady Maisery and Jimmy Aldridge and Sid Goldsmith and the London Community Gospel Choir. During the Autumn 35% of audiences were new to the venue.

Dance

We continued our commitment to dance with a three-day project with Dance East associate Unit who worked with 22 year 9 students from Saffron Walden County High School (SWCHS) to create their own piece of dance with elements of film. We were very excited about welcoming back the Alexander Whitley Dance Company with their new project 'Overflow', but this has been postponed until Autumn 2021.

Together in Sound

Together in Sound, our music therapy project for those living with dementia and their carers, continued to build momentum, with the autumn programme working with 22 couples; local folk musicians were guests of the project. With our partners Anglia Ruskin University, we commissioned a documentary film, which captures the impact of the project and the strong sense of community created by Together in Sound. As the pandemic hit in March 2020 Together in Sound moved online and has continued to support participants in this way – reaching more people than ever. Described as 'a lifeline' by participants and carers experiencing isolation, Together in Sound attracted the attention of national news as well as being the subject of two academic papers, providing an opportunity to share our learning and experience across the arts and academic sectors. As we emerge from the pandemic we will seek to build on this experience and find ways of expanding the project's reach and impact both online and, we hope, in person again.

Schools and Young Musicians

The academic year began with some exciting opportunities for schools. The hall was filled with students from SWCHS and other local schools for an illustrated lecture from Marcus du Soutoy exploring the links between music and maths, and music students had the opportunity for an exclusive Q and A session with jazz legend Courtney Pine. The Saffron Hall team, with colleagues from Guildhall School delivered a sixth form careers day, and students attended a recording of the BBC's Any Questions in the Hall – meeting panellists afterwards. Our primary school programme brought Jazz FM Vocalist of the Year Cherise Adams Burnett to the hall to perform her show 'Evelyn and the Yellow Birds' in February 2020 - just before the COVID-19 pandemic caused the postponement of several planned school events.

Saffron Walden Symphony Orchestra, Saffron Walden Choral Society and Saffron Opera Group continue to be close partners. Saffron Hall, together with SWCHS and Essex Music Education Hub, partner Saffron Centre for Young Musicians (SCYM), a Saturday morning music school owned and run by Guildhall School of Music & Drama, with over 120 primary and secondary school children from across the region. SCYM is committed to

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

being available to all young people and operates a bursary scheme. They have offered online activity since March last year. Saffron Hall lends advice, expertise and office space to SCYM and provides world-class opportunities to its students and SWCHS students, including featuring student groups at our foyer clubs, facilitating side-by-side projects with visiting artists such as the one with the London Philharmonic Orchestra in February 2020 and involving students in masterclasses in the hall.

Volunteers

Saffron Hall benefits from the enthusiasm, experience and dedication from the support of over 80 volunteers. They help in a variety of ways including taking on administrative roles within the office, stewarding concerts and schools' events, and helping on our community projects such as Come Together and Together in Sound. Their support and advocacy is hugely important to us and to our audiences and participants.

Future Plans

Socially Distanced Concerts

The 20/21 season has presented Saffron Hall with the opportunity to demonstrate the flexibility and resilience of its model. When audiences are allowed back into the hall in late May 2021, Saffron Hall will reopen with the socially distanced cabaret table model and then open to capacity audiences when restrictions allow. We have learnt a great deal from the socially distanced concerts. Flexible formats, varied start times and the relaxed atmosphere of eating and drinking whilst listening to music were hugely popular with new audiences and we will therefore dedicate five weekends a year to this format in the future. This will increase the number and diversity of artists we engage with, allow us to programme more experimental work and develop new audiences. We are very excited to develop this new model whilst also returning to the traditional concert format loved by so many of our audience members.

Learning and Participation

Our Learning and Participation team have developed an online primary school offer, launching in Spring 2021, which includes resources created with many of the artists we work with, and has been developed in consultation with local teachers. This work will also be the starting point for much of our live offer to schools going forward, which will enable young people to experience performances from artists whom they have got to know through digital resources.

The learning from working online with Together in Sound will not only inform the future development of that project but has been useful as we develop a new online iteration of our Come Together project, which aims to bring people together to form a new intergenerational Creative Community.

Vision and Business Plan

While our 'Hall activities' are curtailed a review process is underway for the Board and the senior management team to collaborate on future strategy. This involves a full business planning appraisal including our vision, mission, values, and a sustainable business model for the post-pandemic period.

Our confidence in this process was given a huge boost in November 2020 when the Trust secured a grant from the Cultural Recovery Fund Round 1 (CRF1) for £245,000 to help support it through the pandemic. Equally, with the vaccination programme well underway, a proven flexible approach to concerts, a strong management team and our expanding community programme, the Board see many reasons to be positive for the future.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Financial Review, Reserves and Going Concern

Results for the Year

Total income for the year to 31 August 2020 was £1,112,134 (2019: £1,283,102). Total expenditure of £1,261,345 (2019: £1,520,472) resulted in a deficit of £149,211 (2019: £237,370) and net liabilities of £189,421 (2019: net liabilities £40,210). Throughout a difficult year costs were managed down where practical and Government assistance accessed in full where appropriate.

Few industries have been as badly affected by the Covid-19 pandemic as the Arts and Saffron Hall has been no exception. By way of illustration, our total income for the year, excluding Government grants for Covid-19 support, was over £0.5million down on our budget for the year, and this, after we were ahead of budget at the end of the first quarter. Like many other organisations, too, our balance sheet has additional liabilities in the form of loans taken on to make up for the shortfall in income, £80,000 in our case.

Income

After a positive start to the year, and a first quarter ahead of budget, all our activities including fundraising, charitable and trading, were severely reduced as a direct result of restrictions arising from the impact of the Covid-19 pandemic.

Fundraising was on-track to achieve our 2020 target until the 'lockdown' in March. Although activity was curtailed thereafter, income achieved from Donations and Grants was £526,979, an increase of £18,658 over the previous year, including a successful emergency 'Covid-19' fundraising campaign. During the year we received significant support from individuals as well as second year support from the Ellerman Foundation and a new award from Garfield Weston.

However, with no live performances from March onwards, due to activities involving concerts for the public being shut down, income from charitable activities at £391,289 was down £171,139 compared to the previous year. Whilst the rescheduling of concerts helped mitigate ticket refunds the overall effect was significantly adverse. Income from Catering and Merchandise activities was similarly affected being down £34,691 from the previous year.

During the year we received £102,000 from the Government's Coronavirus Job Retention Scheme.

We are grateful to Uttlesford District Council for a £10,000 grant for Covid-19 support and a continued 'in kind' donation of £19,650 for the provision of excellent office space and facilities.

Expenditure

Total expenditure of £1,261,345 was recorded for the year, compared to £1,520,472 the previous year. The reduction largely reflects the reduced activities giving rise to significant savings across the board. Technical, Front of House and Marketing costs were all significantly down on the previous year. Throughout the period since March, we have worked hard to minimise staff and other costs consistent with operational viability wherever possible. The increase in Support Salaries and Staff costs reflects previous restructuring and recruitment in relation to our senior management team.

Loan Funding

We have received £50,000 by way of the Government's Bounce Back Loan and a £30,000 interest free loan from a supporter of the charity. The former is repayable over 6 years with interest at 2.25%, with none due in the first 12 months, the latter is interest free and repayable in 5 years. We are grateful for the continued support of NESTA, further to their Cultural Impact Development Fund loan awarded in August 2019, throughout the year.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Reserves Policy and Going Concern

In the past the Trustees have agreed a Reserves Policy of maintaining general (free) reserves to a level which is equivalent to at least 3 months' operational expenditure of £150,000. However, in the light of its balance sheet at 31st August 2020, the current position does not achieve the historic target level of reserves.

The year-end position was:

- The Trust has made a loss for the year of £149,211 and had a net liabilities position, on 31 August 2020, of £189,421 compared to £40,210 the previous year.
- The accounts showed restricted funds of £6,212 on 31 August 2020 and Designated Funds of £212,212, the latter represented by fixed assets owned by the charity and funds raised from a Covid-19 fundraising campaign.
- General (free) Reserves on 31 August 2020 were in deficit by £407,845.

Moving forward, the current position is:

- In November 2020, the Trust secured a grant from the Cultural Recovery Fund Round 1 (CRF1) for £245,000, to help support it through to March 2021, underpinning its viability through this period. This funding is unrestricted.
- A further application for CRF2, for £120,000 to further secure our position through to June 2021, was unsuccessful.

Like others in our industry, and through no fault of our own, we have suffered severe dislocation to our cash flow, operations and charitable activities. However, we have adapted to the situation, managed our way through this difficult period, kept our team intact and the Trustees are confident we are emerging stronger and well placed to realise our vision going forward.

The post year-end award of £245,000 from the Cultural Recovery Fund has strengthened our cash and balance sheet position. We continue to work hard pursuing all sources of funding, building on established relationships, current support and being innovative in seeking out new opportunities. The Trustees believe there are key factors that support confidence in respect of the viability of the Trust including: the flexibility and resilience of our model, our venue, and our staff; the diversity of both our activities and our income streams; the capability and experience of our management team; and the continued support of an established stakeholder community.

In assessing the Trust's position in relation to its status as a going concern the Trustees acknowledge:

- that it is dependent, in part, on its continued fundraising capability and the accuracy of its forecasts.
- the significance and level of risk attached to achieving its fundraising targets.
- that, because of its net liabilities balance sheet position, its auditors must include an emphasis of matter in their audit report, highlighting the risk.

Principal Risks and Uncertainties

Financial and Cash Flow Risk

There is a risk that any issues around funding could have a significant effect on the Trust's ability to continue as a Going Concern. To mitigate risk the Trust's cash position is monitored by Senior Management and the Finance Committee monthly and reported to Trustees at Board meetings. A key part of the Trust's plans involves growing the diversified nature and scale of its income streams.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

The formal Finance Committee comprises three experienced Trustees together with the Chief Executive. The Committee provides regular oversight, review, and advice on behalf of the Board, ensuring appropriate focus on both the risks associated with the current reserves situation and the continued application of rigorous financial controls. A quarterly 'check-in' by the NESTA team ensures regular independent stakeholder review.

Health and safety

The onset of the pandemic last year presented unique challenges to Health and Safety Management and the economics of running an entertainment venue. In conjunction with RB Health and Safety Solutions we deferred our contract to conserve funds whilst maintaining competent advice support throughout. We reviewed and changed nearly every area of our operation to provide a "COVID-19 safe" environment for our staff, volunteers, artists, and audience. Unlike many other venues we were able to remain open as much as possible and present concerts using cabaret style table seating at a safe 2m social distancing, a policy that has kept our audience safe, engaged, and supportive. We have worked with SWCHS to share risk assessments, ensuring the hall is safe and clean for all parties and they have been supportive of our changed program and unusual layout. We will be restarting the RB contract shortly as we begin to follow the roadmap out of lockdown presented recently and will undertake a health and safety review as part of that.

Safeguarding

Saffron Hall Trust works extensively with young people and adults at risk and takes safeguarding extremely seriously. All Saffron Hall office staff and all casual staff and volunteers that work closely with these two groups have appropriate disclosure and barring service checks. The Learning & Participation Director is the Safeguarding Lead within the organisation, working closely with designated board member, Polly Lankester. Saffron Hall has a safeguarding policy that is closely aligned to the safeguarding policy of Saffron Walden County High School and this is reviewed and signed off annually by the board.

Learning and participation work is planned and delivered in accordance with the guidelines outlined in the policy and in line with best practice in the sector.

Fundraising

Saffron Hall Trust generates income from fundraising to support its work. It is broadly divided into four main areas:

Individual giving: The Trust engages with donors who have the capacity to support its work at various levels. Recent examples include sponsoring concerts, supporting the Learning and Participation department as a whole and individual projects such as 'Together in Sound'. The COVID-19 appeal attracted a large amount of support from many different people and many signed up to an ongoing monthly-giving pledge. Other revenue includes operating an ever-growing membership scheme, offering clearly defined benefits that are costed to comply with Gift Aid and VAT regulations set out by HMRC.

Trusts and foundations: The Trust makes a range of applications and approaches to trusts and foundations in the UK, for both core (unrestricted) and project (restricted) funding. The Trust made many new connections over the last year and is delighted to have the support from the Garfield Weston Foundation and the John Ellerman Foundation, along with many other local charitable trusts.

Public Funds: Whilst the Trust receives no regular income from these sources, Arts Council England, and Uttlesford District Council both supported various low-level projects throughout the year. In November 2020, i.e. in the new financial year, the Trust secured a grant from the Cultural Recovery Fund Round 1 (CRF1) for £245,000, to help support it through to March 2021.

Corporate support: The Trust continues to approach national and local companies to join the Neighbourhood Partners scheme, support Learning and Participation projects and to sponsor concerts.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Saffron Hall Trust is registered with the Fundraising Regulator and is bound by the Code of Fundraising Practice. The Code sets out the key principles of behaviour expected of all charitable fundraising organisations in the UK. More information about the regulator, and their role in monitoring fundraising standards, can be found on their website: www.fundraisingregulator.org.uk. The Trust also laid out a clear Commitment to Supporters (donation and sponsorship policy), which can be found here www.saffronhall.com/support/saffron-hall-trusts-commitment-to-supporters. The Trustees review fundraising activity at each Board meeting.

Fundraising complaints should, in the first instance, be directed to the Chief Executive Officer of Saffron Hall Trust, Angela Dixon, either by letter (Saffron Hall Trust, Council Offices, London Road, Saffron Walden CB11 4ER) or by email (info@saffronhall.com). All complaints will be acknowledged within 72 hours, with a full reply within 21 days. If this does not resolve the issue, then the complaint can be escalated to the Fundraising Regulator for further action. There were no complaints recorded during the year.

Structure, Governance, and Management

Constitution

The charity is registered as a company limited by guarantee and was established by its Memorandum & Articles of Association dated 17 May 2013. The charity was registered with the Charity Commission on 5 September 2013 (number 1153685) and commenced activities in September 2013.

On incorporation of the charity the three subscribing members were Yellow Car Charitable Trust, Saffron Academy Trust and Saffron Educational Trust.

Method of Appointment or Election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. The number of Trustees shall not be fewer than two and not more than twelve, provided that, so long as it is registered with the Commission as a Charity, the number of Trustees shall not be fewer than six. The first Trustees shall be those persons who were registered as directors on incorporation. Thereafter, Trustees shall be such persons willing to act as a Trustee of the Charity as are appointed as follows; two Trustees shall be appointed by each Member by giving notice in writing to the Charity accompanied by a consent in writing from the person appointed. Subject to the maximum number of Trustees, any other person may be appointed by ordinary resolution.

Risk Management

The Trustees are required to identify and review the major risks (governance, operational, financial, external, and regulatory) to which Saffron Hall Trust are exposed and to assess the likelihood of such risks and the possible level of impact they would have. The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Organisational Structure and Decision Making

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year end were as follows:

Mr David Anthony Barrs
Dr Nigel Wooldridge Brown OBE, Chair (resigned 16/12/2019)
Dr Pamela Davis
Ms Caroline Derbyshire
Mr Nick Finlayson-Brown (appointed 14 January 2020)
Mr Mark Philip Hayes

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Professor Sir Barry Ife CBE, Chairman
Ms Polly Lankester
Mr Geoffrey Lewis (deceased 26 July 2020)
Mr John Lodge
Mr Hugh Parnell
Mr Dominic Wallis

The Trustees adhere to a policy which is designed to implement the objectives of the charity as laid down in its Articles of Association.

Chief Executive Officer

Angela Dixon

Senior Management Team

Graham King – Fundraising and Communications
Chris Wheal – Technical
Thomas Hardy – Learning and Participation
Clive Mitchell – Finance

Trustees' Responsibilities Statement

The Trustees (who are also directors of Saffron Hall Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the Charities SORP.
- make judgments and accounting estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

This report was approved by the Board of Trustees, in their capacity as company directors, and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'H Parnell', with a large circular flourish above the first part of the signature.

Mr Hugh Parnell
Trustee

Date: 24 May 2021

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SAFFRON HALL TRUST

OPINION

We have audited the financial statements of Saffron Hall Trust (the 'charity') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

MATERIAL UNCERTAINTY RELATED TO GOING CONCERN

We draw attention to note 1.3 in the financial statements, which indicates that the Charity will need to achieve its targets in securing grants and donations in order to return the charity to surplus. As stated in note 1.3 these conditions indicate a material uncertainty exists that could cast doubt on the charity's ability to continue as a going concern. The financial statements do not include adjustments that would result if the charity were unable to continue as a going concern. Our opinion is not modified in respect of this matter.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SAFFRON HALL TRUST

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SAFFRON HALL TRUST

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

USE OF OUR REPORT

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Michael Hewett (Senior Statutory Auditor)

for and on behalf of

Peters Elworthy & Moore

Chartered Accountants
Statutory Auditors

Salisbury House
Station Road
Cambridge
CB1 2LA

Date: 26 May 2021

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020**

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
INCOME FROM:					
Donations and grants	2	450,097	76,881	526,978	508,321
Charitable activities	5	391,289	-	391,289	562,428
Other trading activities:					
Fundraising	3	-	4,500	4,500	100,295
Trading activities	4	77,367	-	77,367	112,058
Other revenue	6	112,000	-	112,000	-
TOTAL INCOME		<u>1,030,753</u>	<u>81,381</u>	<u>1,112,134</u>	<u>1,283,102</u>
EXPENDITURE ON:					
Raising funds:					
Voluntary income	7	55,289	-	55,289	78,086
Trading activities	4	59,646	-	59,646	72,730
Charitable activities	8	1,071,241	75,169	1,146,410	1,369,656
TOTAL EXPENDITURE		<u>1,186,176</u>	<u>75,169</u>	<u>1,261,345</u>	<u>1,520,472</u>
NET MOVEMENT IN FUNDS		(155,423)	6,212	(149,211)	(237,370)
RECONCILIATION OF FUNDS:					
Total funds brought forward		<u>(40,210)</u>	-	<u>(40,210)</u>	197,160
TOTAL FUNDS CARRIED FORWARD		<u>(195,633)</u>	<u>6,212</u>	<u>(189,421)</u>	<u>(40,210)</u>

The notes on pages 19 to 34 form part of these financial statements.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 08534643

BALANCE SHEET
AS AT 31 AUGUST 2020

	Note	£	2020 £	£	2019 £
FIXED ASSETS					
Tangible assets	13		115,881		146,104
Investments	14		<u>1</u>		<u>1</u>
			115,882		146,105
CURRENT ASSETS					
Stocks	15	3,277		3,110	
Debtors	16	40,150		59,017	
Cash at bank and in hand	22	<u>150,822</u>		<u>263,098</u>	
		194,249		325,225	
CREDITORS: amounts falling due within one year	17		<u>(311,019)</u>		<u>(388,337)</u>
NET CURRENT LIABILITIES			<u>(116,770)</u>		<u>(63,112)</u>
CREDITORS: amounts falling due after more than one year	18		<u>(188,533)</u>		<u>(123,203)</u>
NET LIABILITIES			<u>(189,421)</u>		<u>(40,210)</u>
CHARITY FUNDS					
Restricted funds	19		6,212		-
Unrestricted funds	19		<u>(195,633)</u>		<u>(40,210)</u>
TOTAL FUNDS			<u>(189,421)</u>		<u>(40,210)</u>

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf, by:


Mr Hugh Parnell
Trustee

Date: 24 May 2021

The notes on pages 19 to 34 form part of these financial statements.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2020

	Note	2020 £	2019 £
Cash flows from operating activities			
Net cash used in operating activities	20	<u>(179,056)</u>	<u>(132,980)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		<u>(816)</u>	<u>(28,781)</u>
Net cash used in investing activities		<u>(816)</u>	<u>(28,781)</u>
Cash flows from financing activities:			
Repayment of borrowings		(12,404)	=
Cash inflows from new borrowings		<u>80,000</u>	<u>150,000</u>
Net cash provided by financing activities		<u>67,596</u>	<u>150,000</u>
Change in cash and cash equivalents in the year		(112,276)	(11,761)
Cash and cash equivalents brought forward		<u>263,098</u>	<u>274,859</u>
Cash and cash equivalents carried forward	21	<u><u>150,822</u></u>	<u><u>263,098</u></u>

The notes on pages 19 to 34 form part of these financial statements.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition – October 2019, effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Saffron Hall Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 COMPANY STATUS

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.3 GOING CONCERN

The Charity had net liabilities at 31 August 2020 of £189,421. Prior to the COVID-19 pandemic, the Charity's income from its charitable and trading activities was growing. During the year, the Charity has benefited from generous support from its donors, along with additional support from government measures put in place to support businesses and activities curtailed as a result of the pandemic. These include access to additional loan funding through a Business Bounce Back Loan of £50,000. In October 2020 the Charity received £245,000 from the Culture Recovery Fund. In Autumn 2020, the Charity recommenced its activities with socially distanced concerts which have been run when permitted. The 20/21 season has presented the Charity with the opportunity to demonstrate the flexibility and resilience of its model and with socially distanced audiences now allowed back into the hall, Saffron Hall hopes to open to capacity audiences when restrictions cease in line with the Government's roadmap.

In light of these circumstances, the Trustees have reviewed the grants and donations budgets and are confident that future targets will be met. They have also prepared cash flow forecasts to August 2022 which indicate that it will be able to manage its cash flow to continue in operation and meet its liabilities as they fall due. However, as with other similar arts organisations, it is dependent on grant and donations income from institutions and individuals to support its operations and return a surplus. Therefore, the Trustees acknowledge that there are material uncertainties that cast significant doubt about the Company's ability to continue as a going concern and that it may be unable to realise its assets and discharge its liabilities in the normal course of business. The financial statements do not include adjustments that would result if the charity were unable to continue as a going concern.

1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES (continued)

1.5 INCOME

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised and refer to the Trustees' Report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Income from ticket sales is recognised on the date of the performance.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Costs of raising funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Support costs and costs relating to the governance of the charity are apportioned to charitable activities.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES (continued)

1.7 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £500 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Technical equipment	-	20% straight line
Catering equipment	-	20% straight line
Fixtures and fittings	-	20% straight line
Computer & office equipment	-	33% straight line
Musical instruments	-	10% straight line

1.8 STOCKS

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.12 FINANCIAL INSTRUMENTS

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

1. ACCOUNTING POLICIES (continued)

1.13 PENSIONS

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2. INCOME FROM GRANTS AND DONATIONS

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Grants	87,788	12,099	99,887	165,088
Membership income	95,681	-	95,681	95,895
Donations	246,978	64,782	311,760	227,688
Donations in kind	19,650	-	19,650	19,650
	<u>450,097</u>	<u>76,881</u>	<u>526,978</u>	<u>508,321</u>
Total donations and legacies				
Total 2019	<u>367,934</u>	<u>140,387</u>	<u>508,321</u>	

Grants included: £30,000 from Garfield Weston; £33,333 from the John Ellerman Foundation; £9,001 from the Dennis Marks Trust; £2,000 from the Chapman Charitable Trust; £2,000 from the May 961 Charitable Trust; £1,000 from the Poulton Charitable Trust; £1,000 from the GM Marriage Trust; £1,579 from the Inner Wheel; and £500 from the Arts Society Transport Fund.

Donations in kind is the provision of rent-free accommodation amounting to £19,650 (2019 - £19,650).

3. FUNDRAISING INCOME

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Event income	-	4,500	4,500	79,770
Sponsorship income	-	-	-	20,525
	<u>-</u>	<u>4,500</u>	<u>4,500</u>	<u>100,295</u>
Total 2019	<u>91,952</u>	<u>8,343</u>	<u>100,295</u>	

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

4. TRADING ACTIVITIES

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
TRADING INCOME				
Catering sales	<u>77,367</u>	-	<u>77,367</u>	112,058
TRADING EXPENSES				
Catering expenses	45,806	-	45,806	45,013
Catering salaries	13,840	-	13,840	27,717
	<u>59,646</u>	-	<u>59,646</u>	<u>72,730</u>
Net income from trading activities	<u>17,721</u>	-	<u>17,721</u>	<u>39,328</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Own promotions - ticket sales	345,633	-	345,633	460,984
Own promotions - other income	18,830	-	18,830	28,383
Hires	12,757	-	12,757	56,762
Recordings	8,160	-	8,160	9,160
Technical	5,909	-	5,909	7,139
	<u>391,289</u>	-	<u>391,289</u>	<u>562,428</u>
Total 2019	<u>562,428</u>	-	<u>562,428</u>	

6. OTHER INCOME

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
CJRS	102,000	-	102,000	-
Grants - UDC	10,000	-	10,000	-
	<u>112,000</u>	-	<u>112,000</u>	-
Total 2019	<u>-</u>	<u>-</u>	<u>-</u>	

Other income includes amounts receivable under the Coronavirus Job Retention Scheme (CJRS) of £113,095 (2019 - £NIL) to cover salaries of furloughed staff. In addition the Charity received £10,000 from Uttlesford District Council for COVID-19 support.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

7. COSTS OF RAISING FUNDS

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Development expenses	9,774	-	9,774	42,888
Development salaries	45,515	-	45,515	35,198
	<u>55,289</u>	<u>-</u>	<u>55,289</u>	<u>78,086</u>
Total 2019	<u>78,086</u>	<u>-</u>	<u>78,086</u>	

8. CHARITABLE EXPENDITURE

	Activities undertaken directly (note 9) 2020 £	Support and governance costs (note 10) 2020 £	Total 2020 £	Total 2019 £
Own promotions	377,568	754,428	1,131,996	1,342,751
Hires	-	9,285	9,285	23,967
Recordings	-	5,129	5,129	2,938
	<u>377,568</u>	<u>768,842</u>	<u>1,146,410</u>	<u>1,369,656</u>
Total 2019	<u>564,030</u>	<u>805,626</u>	<u>1,369,656</u>	

In 2020 £1,071,241 of charitable expenditure related to unrestricted funds (2019 - £1,220,926) and £75,169 related to restricted funds (2019 - £148,730).

9. DIRECT COSTS

	Own promotions £	Total funds 2020 £	Total funds 2019 £
Artist fees	341,199	341,199	507,327
Concert production expenses	36,369	36,369	56,703
	<u>377,568</u>	<u>377,568</u>	<u>564,030</u>
Total 2019	<u>564,030</u>	<u>564,030</u>	

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

10. SUPPORT AND GOVERNANCE COSTS

	Own promotions £	Hires £	Recordings £	Total funds 2020 £	Total funds 2019 £
Technical	34,341	1,387	766	36,494	62,172
Front of house	16,889	682	377	17,948	28,590
Marketing	95,869	3,871	2,139	101,879	135,296
Development	-	-	-	-	10,874
Rent and rates	19,650	-	-	19,650	19,650
Printing, stationery and sundries	2,868	-	-	2,868	3,607
Telephone and computer	16,379	-	-	16,379	14,665
Travel expenses and entertaining	3,664	-	-	3,664	5,412
General expenses	17,927	-	-	17,927	19,147
School costs	20,174	815	450	21,439	31,419
Support salaries and staff costs	459,018	-	-	459,018	382,890
Staff training and recruitment	-	-	-	-	9,457
Professional fees	5,026	-	-	5,026	20,981
Bank charges and commissions	23,226	938	518	24,682	29,521
Depreciation	29,207	1,180	652	31,039	31,945
Loan Interest	10,190	412	227	10,829	-
	<u>754,428</u>	<u>9,285</u>	<u>5,129</u>	<u>768,842</u>	<u>805,626</u>
 Total 2019	 <u>778,721</u>	 <u>23,967</u>	 <u>2,938</u>	 <u>805,626</u>	

11. NET EXPENDITURE

This is stated after charging:

	2020 £	2019 £
Depreciation of tangible fixed assets: - owned by the charity	31,040	31,945
Auditors' remuneration - audit	5,650	5,525
Auditors' remuneration - other services	<u>1,350</u>	<u>1,225</u>

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

12. STAFF COSTS, TRUSTEES EXPENSES AND KEY MANAGEMENT PERSONNEL REMUNERATION

Staff costs were as follows:

	2020	2019
	£	£
Wages and salaries	483,461	443,293
Social security costs	36,250	22,874
Other pension costs	24,997	30,959
	<hr/> 544,708	497,126
Subcontractor costs	<hr/> 7,475	13,500
	<hr/> 552,183	<hr/> 510,626

The average number of persons employed by the charity during the year was as follows:

2020	2019
No.	No.
54	47

Average headcount expressed as a full time equivalent:

2020	2019
No.	No.
13	13

The number of higher paid employees was:

	2020	2019
	No.	No.
In the band £80,001 - £90,000	1	-
In the band £90,001 - £100,000	-	1

During the year, no Trustee received any remuneration, benefits in kind or reimbursement of expenses (2019 - £NIL).

The key management personnel comprise the Trustees and the Chief Executive Officer. Total remuneration, including employer's pension costs and National Insurance, for the year was £107,991 (2019 - £114,623).

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

13. TANGIBLE FIXED ASSETS

	Technical equipment £	Catering equipment £	Fixtures and fittings £	Computer & office equipment £	Musical instruments £	Total £
COST						
At 1 September 2019	83,703	31,499	26,813	18,523	100,000	260,538
Additions	-	-	816	-	-	816
At 31 August 2020	85,703	31,499	27,629	18,523	100,000	261,354
DEPRECIATION						
At 1 September 2019	45,574	25,182	19,892	13,786	10,000	114,434
Charge for the year	15,553	5,322	2,674	2,489	5,000	31,039
At 31 August 2020	61,127	30,505	22,566	16,275	15,000	145,473
NET BOOK VALUE						
At 31 August 2020	24,076	994	5,063	2,248	85,000	115,881
At 31 August 2019	38,129	6,317	6,921	4,737	90,000	146,104

14. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
Historic cost	
At 1 September 2019 and 31 August 2020	<u><u>1</u></u>

The charity holds 100% of the issued share capital of Saffron Hall Limited, a company incorporated in the UK. Saffron Hall Limited was dormant for the year ended 31 August 2020 and the aggregate of the share capital and reserves as at 31 August 2020 was £1.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

15. STOCKS

	2020 £	2019 £
Catering stock	<u>3,277</u>	<u>3,110</u>

16. DEBTORS

	2020 £	2019 £
Trade debtors	5,681	20,138
Other debtors	77	77
Prepayments and accrued income	28,468	38,802
VAT Receivable	5,924	-
	<u>40,150</u>	<u>59,017</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Cultural impact development loan	25,730	26,797
Bounce Back loan	3,333	-
Trade creditors	69,296	80,339
Accruals	35,779	35,622
Other taxation and social security	10,495	15,855
Other creditors	19,988	36,683
Deferred income	146,398	193,041
	<u>311,019</u>	<u>388,337</u>

DEFERRED INCOME

Deferred income at 1 September 2019	193,041
Ticket sales deferred during the year	108,488
Ticket sales released from previous years	(174,771)
Grant income deferred during the year	37,910
Grant income released from previous years	<u>(18,270)</u>
Deferred income at 31 August 2020	<u>146,398</u>

The charity acts as agent for bookings made of the Hall for other external events. Monies held as agent amount to £12,907 (2019 - £31,768) and are included within other creditors.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Cultural impact development loan	111,866	123,203
Bounce Back loan	46,667	-
Other loans	30,000	-
	<hr/> 188,533	<hr/> 123,203

The loans included above are payable as follows:

	2020	2019
	£	£
Between one to two years	38,343	27,329
Between one to five years	143,523	95,874
More than five years	6,667	-

The Cultural impact development loan is repayable over 5 years with interest being charged at 7.75%, subject to reductions based on social impact offset targets. In March 2020 repayments were paused as a result of the COVID-19 pandemic and recommenced in October 2020.

The Bounce Back Loan is repayable over 6 years with interest being charged at 2.25% with no interest due for the first 12 months.

Other loans are repayable by 30 March 2025 without interest.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

19. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 August 2020 £
DESIGNATED FUNDS					
Designated - fixed assets	146,104	-	-	(30,223)	115,881
Designated – COVID-19	-	-	-	96,331	96,331
Total Designated funds	<u>146,104</u>	<u>-</u>	<u>-</u>	<u>66,108</u>	<u>212,212</u>
GENERAL FUNDS					
General Funds - all funds	<u>(186,314)</u>	<u>1,030,753</u>	<u>(1,186,176)</u>	<u>(66,108)</u>	<u>(407,845)</u>
Total Unrestricted funds	<u>(40,210)</u>	<u>1,030,753</u>	<u>(1,186,176)</u>	<u>-</u>	<u>(195,633)</u>
RESTRICTED FUNDS					
Public funding	-	8,134	(7,134)	-	1,000
Corporate and individual concert sponsorship	-	48,862	(48,862)	-	-
Trusts & Foundations	-	3,965	(3,965)	-	-
Other	-	20,420	(15,208)	-	5,212
	<u>-</u>	<u>81,381</u>	<u>(75,169)</u>	<u>-</u>	<u>6,212</u>
Total of funds	<u>(40,210)</u>	<u>1,112,134</u>	<u>(1,261,345)</u>	<u>-</u>	<u>(189,421)</u>

Designated Funds

The fixed assets fund is the value of unrestricted funds represented by fixed assets owned by the charity. The transfer represents the net movement on additions, disposals and depreciation for the year.

Other designated funds relate to monies set aside to assist the charity with any COVID-19 related spending.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

19. STATEMENT OF FUNDS (continued)

Restricted funds

Public funding

Amounts were received from The Cambridge Institute of Music Therapy Research towards the Together in Sound Project (£1,600), The Arts Council towards dance costs (£6,750) and Uttlesford District Council towards the Come Together project (£1,000), the latter representing the unspent balance at 31 August 2020.

Corporate and individual concert sponsorship

A number of individual events held during the year were generously sponsored. All expenditure relating to these events was incurred in year therefore relevant costs have been allocated to this income.

Trusts and Foundations

A number of smaller grants were received in the year from Trusts and Foundations for the Together in Sound Project (£2,965) along with a grant for the Pasadena Roof Orchestra (£1,000). All expenditure relating to the projects was incurred in year therefore relevant costs have been allocated to this income.

Other

Other restricted funds (£20,420) were received in the year towards the Learning and Participation programme, of this £5,212 remains unspent representing the balance at 31 August 2020.

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

19. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 September 2017 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 August 2018 £
DESIGNATED FUNDS					
Designated - fixed assets	<u>149,268</u>	-	-	(3,164)	<u>146,104</u>
GENERAL FUNDS					
General Funds - all funds	<u>47,892</u>	<u>1,134,372</u>	<u>(1,371,742)</u>	<u>3,164</u>	<u>(186,314)</u>
Total Unrestricted funds	<u>197,160</u>	<u>1,134,372</u>	<u>(1,371,742)</u>	<u>-</u>	<u>(40,210)</u>
RESTRICTED FUNDS					
Public funding	-	67,944	(67,944)	-	-
Corporate and individual concert sponsorship	-	48,321	(48,321)	-	-
Trusts & Foundations	-	11,765	(11,765)	-	-
Other	-	20,700	(20,700)	-	-
	<u>-</u>	<u>148,730</u>	<u>(148,730)</u>	<u>-</u>	<u>-</u>
Total of funds	<u><u>197,160</u></u>	<u><u>1,283,102</u></u>	<u><u>(1,520,472)</u></u>	<u><u>-</u></u>	<u><u>(40,210)</u></u>

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	115,881	-	115,881
Fixed asset investments	1	-	1
Current assets	188,037	6,212	194,249
Creditors due within one year	(311,019)	-	(311,019)
Creditors due in more than one year	(188,553)	-	(111,866)
	<u>(195,633)</u>	<u>6,212</u>	<u>(112,754)</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	146,104	-	146,104
Fixed asset investments	1	-	1
Current assets	306,955	18,270	325,225
Creditors due within one year	(370,067)	(18,270)	(388,337)
Creditors due in more than one year	(123,203)	-	(123,203)
	<u>(40,210)</u>	<u>-</u>	<u>(40,210)</u>

21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net expenditure for the year (as per Statement of Financial Activities)	(149,211)	(237,370)
Adjustment for:		
Depreciation charges	31,039	31,945
(Increase)/decrease in stocks	(167)	(1,134)
Decrease/(increase) in debtors	18,867	30,346
(Decrease)/increase in creditors	<u>(79,585)</u>	<u>43,233</u>
Net cash used in operating activities	<u>(179,056)</u>	<u>(132,980)</u>

SAFFRON HALL TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

22. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2020 £	2019 £
Cash in hand	<u>150,822</u>	<u>263,098</u>
Total	<u><u>150,822</u></u>	<u><u>263,098</u></u>

23. ANALYSIS OF NET DEBT

	At 1 September 2019	Cash Flows £	At 31 August 2020 £
Cash in hand	263,098	(112,276)	150,822
Cultural impact development loan	(150,000)	12,404	(137,596)
Bounce Bank loan	-	(50,000)	(50,000)
Other loans	-	(30,000)	(30,000)
	<u>113,098</u>	<u>(179,872)</u>	<u>(66,774)</u>

24. PENSION COMMITMENTS

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £24,997 (2019 - £30,959). Contributions totalling £6,429 (2019 - £2,859) were payable to the fund at the balance sheet date and are included in creditors.

25. RELATED PARTY TRANSACTIONS

In 2019, Saffron Hall Trust paid fees totalling £14,300 to Global Philanthropic Limited, a company in which Pamela Davis (Trustee) is a director, for assistance with grant funding applications, no such fees were paid this year. No amounts were outstanding at the year end (2019 - £Nil).