

**PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF
ST MARY'S, THEYDON BOIS**

**ANNUAL REPORT AND ACCOUNTS FOR
THE YEAR ENDED 31 DECEMBER 2020**

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THE PARISH CHURCH OF ST MARY THE VIRGIN, THEYDON BOIS ANNUAL REPORT OF ACTIVITIES 2020

St Mary's Parochial Church Council, along with the Incumbent, has the responsibility for promoting, in the ecclesiastical parish of Theydon Bois, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parochial Church Council also has maintenance responsibilities for the church building (including the Parish Centre), Churchyard and Church Hall.

Membership of the Parochial Church Council (PCC)

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent

Rev John Fry

Associate Priest

Rev Carol Newnham

Church Wardens

Mary Gill, Michael Palmer

Deanery Synod Representatives

Lisa Debenham, Robyn Marsh, Diana Meteyard, Elizabeth Douglass

Elected Members

Richard Risdon, Douglas Pleasant, Liz Hannibal, Tony Dawson, Samantha Spencer, John Eaton, Hugh Meteyard, Andrew Crook, Kerry Ells, Rosalyn Philip (Secretary), Andrew Tunks, (Treasurer)

In attendance

Beryl Denney (Reader with Permission to Officiate)

Parochial Church Council Meetings

During the national restrictions, PCC meetings were conducted using Videoconferencing technology.

The parish continues to work towards the shared Benefice Vision of The Theydon Parishes which is expressed in this way:-

Core values: Faith, love and community.

We seek to live these values by welcoming all, caring and teaching so that we may change lives through sharing the love of God in Christ.

Marion Smith was appointed to serve as Parish Safeguarding Representative, and Safeguarding continues to be a standing item at all meetings. Safeguarding contact details are displayed in the church and on the Benefice website. The PCC has complied with its duty to have due regard to the House of Bishops' Safeguarding Policy and Guidance

Sub committees

Finance Committee considers financial matters and makes recommendations to PCC. Meets as necessary.

Stewardship Working Group considered the ways in which church members could be encouraged to give financially to St Mary's, and made recommendations to PCC and coordinates a yearly fundraising campaign. This group was chaired by Richard Risdon and ceased work in its present form at the end of the 2020 campaign.

Standing Committee: has power to transact the business of the PCC between meetings. X was elected to serve as a member alongside Rosalyn Philip as Secretary, the Vicar and the Churchwardens, meets as necessary.

Mission Committee: Supports the work of Christian Mission at home and abroad, particularly of CMS, IPASC in D.R.Congo and Alison and Mozi Kotroci in Albania and promotes awareness of the wider mission of the Church. Chaired by Robyn Marsh.

Events Committee: Organises social and fund-raising events to support the Church, chaired jointly by Philip and Amanda Simmance

Churchyard Committee: Meets as necessary; under the leadership of John Eaton. The PCC is grateful to the team of volunteers who meet each Thursday morning to work in the churchyard.

Church Hall Committee: manages the business of the Church Hall on behalf of the PCC. Sarah Rochester, Ross Penman, Eleanor Isaac, Philip Crombie, Mary Gill, Andrew Tunks and Linda Hammond served during the year.

Employees

The mission and ministry of St Mary's Theydon Bois is supported by Sarah Bowen (p/t Benefice Administrator), and the PCC supports 64% of her salary although her employer is the PCC of All Saints Theydon Garnon

Church Services

The pattern of services (until March 2020) was as follows:

Sunday

8.00a.m.	Holy Communion (BCP)	
	10.30am	6pm
First Sunday	All Age Worship	Sung Communion
Second Sunday	Family Communion	Sung Evensong (BCP)
Third Sunday	Family Communion	Sung Evensong (BCP)
Fourth Sunday	Morning Worship	Sung Evensong (BCP)
Fifth Sunday	Joint Benefice Service (at 10a.m, rotating between churches in the Benefice) in the morning and occasional Joint Evening Services with Theydon Bois Baptist Church	

(The organ was played by visiting organists on a rota arrangement, until March after which the produced a series of anthems with each singer video recording themselves at home, these contributions being edited together for inclusion in the recorded services)

Tuesday

5p.m. . Evening Prayer (BCP)

Wednesday

10a.m. Holy Communion (with the Mothers' Union on the first Wednesday of the month)

Following the implementation of national restrictions at the end of March 2020, public worship in the church building was suspended until 5th July, and again during November 2020. Services took place online, and included a weekly Sunday recorded service, and "live" services on Zoom on Sunday evenings and on Wednesday mornings. Children's groups which had taken place during the 10.30am

Sunday service, were replaced with “Junior Church at home” (Resources for a craft based session were posted to families on request), and a weekly online group for children in years 4-6. All children’s ministry is provided by local volunteers led by paid staff from the Red Balloon Family Foundation. In September 2020, children’s Sunday groups moved to the church hall, to allow for social distancing measures, having previously taken place in the parish centre.

Church Attendance

As of October 2020, there were 151 people on the Church Electoral Register. Average Sunday attendance prior to the national lockdown in March was 96 unique adults and 30 children. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God’s blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God’s keeping. In 2020, 2 baptisms and 1 wedding were celebrated in St Mary’s (These numbers being lower than previous years due to the impact of the COVID-19 pandemic). 4 funerals were held in St Mary’s, and the ministry team conducted 11 funeral services at local crematoria during the year. The mortal remains of 3 people for whom a funeral service had not been conducted by a member of the ministry team from St Mary’s were buried in the churchyard.

Key events in 2020.

26 th February	Holy Communion for Ash Wednesday
March (various)	Weekly Lent Soup lunches in aid of charities selected by the Mission Committee (Lunches were also held for Harvest and in November)
1 st November	‘Remembering those we have loved’ service (held twice to allow for social distancing)
8 th November	Annual service of Remembrance at the War Memorial held outside with limited attendance to allow for social distancing during November lockdown
6 th December	All Age Service with Scratch Nativity play, facilitated by a team from the Red Balloon Family Foundation
20 th December	A Village Christmas; a short service of Lessons and Carols, held twice to allow for social distancing
24 th December	Christingle Service on Zoom; £400 raised to support the Children’s Society

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2019

		2020			
	Note	General fund	Designated funds	Restricted funds	Total funds
RECEIPTS AND PAYMENTS ACCOUNT					
RECEIPTS					
		£	£	£	£
Planned Giving and Envelopes		64,737	-	-	64,737
Collections and Donations		6,044	3,750	-	9,794
Legacies		-	-	-	-
Tax Rebate		9,659	-	2,140	11,799
Church Hall		-	8,024	-	8,024
PCC Fees		4,088	-	-	4,088
Events income	4	-	-	-	-
Rent		548	-	-	548
Flowers		-	-	-	-
Interest		64	5	-	69
		85,140	11,779	2,140	99,059
PAYMENTS					
Family Purse		80,729	-	-	80,729
Church repairs		-	-	3,090	3,090
Church Hall		-	7,208	-	7,208
Parish Giving	5	347	-	-	347
Insurance and utilities		5,686	-	-	5,686
Music and Organ		3,244	-	-	3,244
Assigned Fees		2,515	-	-	2,515
Church Office		6,312	-	-	6,312
Clergy Expenses		1,570	-	-	1,570
Flower Expenditure		154	-	-	154
Churchyard		-	315	-	315
Junior Church		2,652	-	-	2,652
		103,209	7,523	3,090	113,822
Net receipts/ (payments)		(18,069)	4,256	(950)	(14,763)
Cash balance b'f		66,479	22,740	24,851	114,070
Cash balance c'f		48,410	26,996	23,901	99,307
2019					
		General fund	Designated funds	Restricted funds	Total funds
RECEIPTS					
		£	£	£	£
Planned Giving and Envelopes		68,111	-	-	68,111
Collections and Donations		17,414	750	1,871	20,035
Legacies		6,500	2,000	10,700	19,200
Tax Rebate		16,889	-	-	16,889
Church Hall		-	15,818	-	15,818
PCC Fees		6,870	-	-	6,870
Events income	4	7,247	-	-	7,247
Rent		1,321	-	-	1,321
Flowers		342	-	-	342
Interest		244	7	-	251
		124,938	18,575	12,571	156,084
PAYMENTS					
Family Purse		80,729	-	-	80,729
Church repairs		-	-	5,050	5,050
Church Hall		-	10,681	-	10,681
Parish Giving	5	6,239	-	-	6,239
Insurance and utilities		4,903	-	-	4,903
Music and Organ		6,913	-	-	6,913
Assigned Fees		3,598	-	-	3,598
Church Office		9,023	-	-	9,023
Clergy Expenses		1,919	-	-	1,919
Flower Expenditure		802	-	-	802
Churchyard		-	360	-	360
Junior Church		150	-	-	150
		114,276	11,041	5,050	130,367
Net receipts/ (payments)		10,662	7,534	7,521	25,717
Cash balance b'f		55,817	15,206	17,330	88,353
Cash balance c'f		66,479	22,740	24,851	114,070

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2019

<u>STATEMENT OF ASSETS AND LIABILITIES</u>	Note	At 31 December 2020			
		General	Designated	Restricted	Total funds
		fund	funds	funds	
ASSETS		£	£	£	£
Cash at bank		48,397	26,950	23,901	99,248
Cash in hand		13	46	-	59
Total cash		48,410	26,996	23,901	99,307
Gift aid receivable		1,496	-	-	1,496
Other debtors		-	1,380	-	1,380
Current assets		49,906	28,376	23,901	102,183
Assets retained for the Church's use -	6/7				
Church contents		120,000	-	-	120,000
Church Hall		-	625,000	-	625,000
Church Hall contents		-	25,000	-	25,000
Fixed assets		120,000	650,000	-	770,000
TOTAL ASSETS		169,906	678,376	23,901	872,183
LIABILITIES		-	(86)	-	(86)
NET ASSETS		169,906	678,290	23,901	872,097

<u>STATEMENT OF ASSETS AND LIABILITIES</u>	Note	At 31 December 2019			
		General	Designated	Restricted	Total funds
		fund	funds	funds	
ASSETS		£	£	£	£
Cash at bank		66,466	22,694	24,851	114,011
Cash in hand		13	46	-	59
Total cash		66,479	22,740	24,851	114,070
Gift aid receivable		5,087	-	-	5,087
Other debtors		-	3,926	-	3,926
Current assets		71,566	26,666	24,851	123,083
Assets retained for the Church's use -	6/7				
Church contents		105,000	-	-	105,000
Church Hall		-	546,891	-	546,891
Church Hall contents		-	23,026	-	23,026
Fixed assets		105,000	569,917	-	674,917
TOTAL ASSETS		176,566	596,583	24,851	798,000
LIABILITIES		-	-	-	-
NET ASSETS		176,566	596,583	24,851	798,000

NOTES TO THE FINANCIAL STATEMENTS

- Under current legislation the PCC may report on a Receipts and Payments basis with a Statement of Assets and Liabilities and it has elected to do so.
- The financial statements are prepared on an historic cost basis.
- Restricted funds may be expended only on objects specified by the trust, bequest or donation. Unrestricted funds may be used for the PCC's general purposes. The PCC holds no endowment funds.
- Events receipts were as follows -

	2020	2019
	Receipts	Receipts
	£	£
Christmas Fayre	-	1,180
Dinner	-	750
Donkey Derby	-	645
May Fayre	-	2,798
Plant Sale	-	870
Quiz	-	814
Wreath making	-	190
	<u>-</u>	<u>7,247</u>

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

5. Parish giving payments were as follows -

	2020	2019
	Payments	Payments
	£	£
Donations up to and including £250 (a)	-	1,545
Bible Society	-	(a)
British Legion	244	555
Christian Aid	-	(a)
Church Army	-	(a)
CMS	-	(a)
Crisis	-	294
Embrace	-	351
F/IPASC	-	351
Guides thinking day	-	(a)
Koininia	-	357
Kotrici	-	(a)
LOGOS	-	(a)
Manna Centre	-	423
Mercy Ships	-	351
Mission for Seafarers	-	441
OCC	-	(a)
Shelter	103	-
St Clare's	-	351
TCS	-	685
Teams4u	-	(a)
Utogi Appeal	-	535
	347	6,239

6. Fixed assets are included in the Statement of Assets and Liabilities at their insured value.
7. Consecrated and benefice property is excluded from the accounts by virtue of s10(2) of the Charities Act 2011.
8. No payments were made to Trustees other than to reimburse them for expenses they incurred
9. No wages, salaries or remuneration were paid to Trustees or any persons connected to the Trustees in respect of the above.

10. Fund cash balances	2020			
	Balance b'f	Receipts	Payments	Balance c'f
	£	£	£	£
Restricted funds				
Wild Bursary	1,494	-	-	1,494
AV fund	12,571	2,140	-	14,711
Church Maintenance reserve	10,786	-	(3,090)	7,696
	24,851	2,140	(3,090)	23,901
Designated unrestricted funds				
Churchyard	(908)	3,755	(315)	2,532
Church Hall	23,647	8,024	(7,208)	24,463
	22,739	11,779	(7,523)	26,995
Unrestricted general fund	66,480	85,140	(103,209)	48,411
	114,070	99,059	(113,822)	99,307
	2019			
	Balance b'f	Receipts	Payments	Balance c'f
	£	£	£	£
Restricted funds				
Wild Bursary	1,494	-	-	1,494
AV fund	-	12,571	-	12,571
Church Maintenance reserve	15,836	-	(5,050)	10,786
	17,330	12,571	(5,050)	24,851
Designated unrestricted funds				
Churchyard	(3,305)	2,757	(360)	(908)
Church Hall	18,510	15,818	(10,681)	23,647
	15,205	18,575	(11,041)	22,739
Unrestricted general fund	55,818	124,938	(114,276)	66,480
	88,353	156,084	(130,367)	114,070



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY'S, THEYDON BOIS**

**On accounts for the year
ended**

31 DECEMBER 2020

**Charity no
(if any)**

1128901

Set out on pages

4, 5 and 6

I report to the Trustees on my examination of the accounts of the above charity ("the PCC") for the year ended 31 December 2018.

**Responsibilities and
basis of report**

As the charity Trustees of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20/3/2021

Name:

Greville John NORMAN

**Relevant professional
qualifications or body:**

CPFA AGP

Address:

120 Dukes Avenue

Theydon Bois, Essex

CM16 7HF