

HARROGATE AND NIDDERDALE DISTRICT SCOUT COUNCIL

Minutes of the AGM held on 21ST June 2021

@ 7.30pm via Scout Association Zoom

Opening Prayers

David Leonard, Deputy Chair, read the opening prayer. At this time we held in our thoughts Mike Higlett & Julia Mosley who are currently unwell.

Welcome

David welcomed everyone to the AGM zoom meeting.

Present were The Mayor of Harrogate Councillor Trevor Chapman, Mark Edwards, David Leonard, Ian Varnes, Alan Tucker, Wendy Lindley, Russ Hirst, C. Collins, Janis Heward, John Noe, Bryan and Brenda Wilson, Angela Jex, Hannah Cooke, Stuart McCahey, Caroline Wood, Paula Child, Alice MacFarlane, Jenifer Chamberlain, Iain Shaw, Debbie Roslin, Henry McBratney, Alistair How, James Porter, Louise Clarke, Paul, Luke Harrison, Helen & John Westmancoat, David E, Christine Turner, Trev, Petra Koristkova, Maria, Anne Winter, Andrew Wilson, Jim Ryder, Andrew Bielby and 1st Pannal Scouts

Apologies for Absence were received from Jack Tyler, Sarah Marsh, Charles Stones, Andrea Cayton, Helen Pidd, Simon Shaw, Luke Walsh, Alan Ross, Peter Romanec, Erica Spencer, Rosie Ehlen, Phil and Gill Pawson, Mike Higlett, Dave and Julia Mosley, Rachel Capstick, Jill Connors and Jean Laight

Minutes of the last AGM held on 14th September 2020 were circulated prior to the meeting. These were approved as a true record.

Annual Reports for 2020

Reports were received from Margaret Johnson & Ian Varnes (previous Team DC), Campsite Report from Bryan Wilson and Leader Training Report from Pat Roberts. This report was circulated just prior to the meeting

Accounts and Appointment of Auditors

Accounts for year ending 31st March 2021 had been circulated just prior to the AGM. Caroline Wood, Treasurer, reported an increase in monetary assets of £88401.59 for the year to 31st March 2021. This total included Capitation (that went out soon after in April). Caroline wished to offer her thanks to groups that made prompt capitation payment this year. There was very little movement in our Assets and Liabilities between the two financial years of 2019/20 and 2020/21. Land and Buildings figure remains the same as last financial year. Donations received included Covid 19 Business Grants claimed for Thornthwaite and Omega Street.

Caroline offered her thanks to Jill who has successfully kept the Scout shop running which subsequently generated income.

The main expenses this year have been premises costs including insurance, rates and utility bills

Overall receipts for 2020/21 were £26265.86

Budget was not set last year due to Covid and instead it was agreed to record the income and expenditure. Thanks to Tim Jones for auditing the accounts.
The accounts were approved at the AGM along with the approval of Tim Jones to remain as auditor for the coming year.

Approval of DC's nomination of Chair

Mark Edwards nominated Jean Laight as our new District Chairperson, this was approved.

Election of Secretary

Wendy Lindley Nominated by Mark Edwards Seconded by David Leonard

Election of Treasurer

Caroline Wood Nominated by David Leonard Seconded by Wendy Lindley

Approval of DC's nomination of members to the District Executive

**Bryan Wilson
Rachel Capstick
John Noe
Russ Hirst**

All approved

Approval of elected members to the District Executive

Jill Connors	Nominated by David Leonard	Seconded by Brenda Wilson
David Leonard	Nominated by Brenda Wilson	Seconded by Jill Connors
Alistair How	Nominated by Andy Bielby	Seconded by Steve Lavans
Henry McBratney	Nominated by Mark Edwards	Seconded by James Porter
Hannah Cooke	Nominated by Wendy Lindley	Seconded by Alice MacFarlane

Ex Officio

Acting District Commissioner	Mark Edwards
District Secretary	Wendy Lindley
District Treasurer	Caroline Wood
Executive Chairperson	Jean Laight
District Explorer Scout Commissioner	Ian Varnes
Network Commissioner	Alice MacFarlane
Youth Commissioner	Joe Sarmiento

Election of District nominee for County Scout Council

Helen Westmancoat volunteered and was duly elected

Address from the Mayor of Harrogate

The Mayor, Councillor Trevor Chapman gave a short address to the meeting. He informed us that he and his wife hold a long term interest in the scouting and guiding movement albeit

not in our District but in Northamptonshire, involving a scouting guard of honour on their wedding day!

On a more serious note Councillor Chapman praised all involved in scouting throughout the pandemic, in particular the effort undertaken to ensure scouting continued to be available. He stressed that scouting was invaluable to the health care of the young people within the district and our efforts are to be commended. He was enthusiastic about seeing Thornthwaite being used and was appreciative that local groups were functioning well under present restrictions.

Councillor Chapman ended his address wishing the district all the best for the future.

David thanked Councillor Chapman for his kind words.

County Commissioner talk

Mark effectively wore 'two hats' for the meeting... firstly as Acting District Commissioner then as County Commissioner!

Mark ADC began by saying thank you to all in the district for keeping HANDS going. There were a few issues coming out of the pandemic with some leaders lost but on a more positive note there were others interested in filling the vacant roles. Another positive was that GSL's have done brilliantly in getting teams up and running via zoom and their communication was excellent.

Mark thanked David Leonard as Deputy Chair for the amazing work he has done in keeping things ticking over. Thanks were also given to Caroline our treasurer and Wendy our secretary and to Ian Varnes and Margaret Johnson as Team DC for the previous two years help in developing the district.

Mark CC commented that the main focus was to carry on building the network. To keep up with training, this will be a priority within the Scout Association.

HANDS safeguarding compliance is very high and there is also a 1st Aid Training program now in place.

Wood beads – Leaders will be required to get their training up to date by this September.

No district events have been planned as yet, priority is to get back to face to face scouting.

Larger scale County events – Looking at 2022 as a possibility

Mark gave thanks to Hannah for her sterling work as Youth Commissioner over the last 4/5 years. Joe Sarmiento will now take the role as District Youth Commissioner with Dan Young being Deputy Youth Commissioner.

Update was provided on the launch of Squirrels into the scouting movement. This is for young people aged 4-6 years old and will launch in the Autumn term. There are a couple of groups expressing an interest.

Mark ended his talk with a thank you to the Mayor for attending our AGM

Any other Business & date for next AGM

Date of the next AGM is Monday 13th June 2022

David thanked all for attending. No other business. **Meeting ended 8.05pm**

Harrogate & Nidderdale District Scout Council

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
Harrogate & Nidderdale District Scout Council

YEAR ENDED 31 March 2021

I report on the accounts of the District for the year ended 31 March 2021 which are set out on pages 2-5.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under Section 144 of the Charities Act 2011(The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements;

- to keep accounting records in accordance with Section 41 of the Act and;
- to prepare accounts which accord with the accounting records and;
- to comply with the accounting requirements of the Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.



TP Jones FCCA

Date: 18/6/2021

HARROGATE AND NIDDERDALE DISTRICT SCOUT COUNCIL

Receipts and Payments Summary for the year ended 31 March 2021

2019/20		2020/21
£		£
120,829.39	Cash and Bank Balances at 31st March 2020	52,925.35
52,925.35	Current cash & bank balances	141,326.94
-67,904.04	Movement	88,401.59
19,007.81	Surplus/(Deficit) from activities - Note 4	26,265.86
-86,609.30	Total Capitation Movement	64,937.40
-572.44	Jamboree 2019 Movement	0.00
0.00	(Increase)/reduction in stocks	0.00
0.00	Movement on creditors	0.00
0.00	Movement on debtors	-2,518.52
-126.53	Winter Activity Camp net receipts/(payments)	0.00
-28.40	Teko Tohunga 2019 net receipts/(payments)	0.00
424.82	Monopoly 2020 net receipts/(payments)	-283.15
0.00	Movement on William Claringbold Fund	0.00
0.00	Movement on Jamboree fund	0.00
0.00	Movement on Group Development Reserve	0.00
-67,904.04	Total	88,401.59
		0.00

HARROGATE AND NIDDERDALE DISTRICT SCOUT COUNCIL

Statement of Assets and Liabilities at 31.3.21

31.3.20	£		£
52,925.35		Monetary Assets - Note 1	141,326.94
74,389.92		Investment Assets - Note 2	77,931.92
5,537.31		Stock	5,537.31
282,590.89		Land and Buildings - Note 3	282,590.89
40,074.30		Capitation	-24,863.10
0.00		Winter Activity Day	0.00
0.00		Teko Tohunga 2019	0.00
-283.15		Monopoly 2020	0.00
0.00		Jamboree 2019	0.00
0.00		Debtors	2,518.52
-345.49		Sundry Creditors	-345.49

-24,863.10 2021 capitation payments received (County payment made in April)

454,889.13 These assets represent the following funds: **484,696.99**

450,518.40	General Fund	480,326.26
1,135.73	Restricted Fund - William Clarringbold Fund	1,135.73
	Designated Funds:	
0.00	Thorntwaite Development Reserve	0.00
0.00	Group Development Reserve	0.00
3,235.00	Activity Fund (redesignated from Jamboree fund in 19/20)	3,235.00

454,889.13	Total Funds	484,696.99
		0.00

Note 1 Monetary Assets

31.3.20		31.3.21
£		£
32,600.39	HSBC Current Account	27,840.42
9,476.52	HSBC Deposit Account	11,510.46
768.44	HSBC Capitalation Account	768.86
10,000.00	CAF Bank	101,127.20
80.00	Cash in Hand - Shop Floats	80.00
52,925.35	Total Monetary Assets	141,326.94

Investment Assets

£		£
27,285.70	J P Morgan Fleming Asset Management - UK Equity Income Units	27,285.70
23,194.82	Charinco/Charinshare - Income Units	23,194.82
23,909.40	Charifund Income Shares	27,451.40
74,389.92	Total Investment Assets	77,931.92

Land and Buildings

13,562.00	Culross House, Omega Street, Harrogate	13,562.00
269,028.89	Thornthwaite Activity Centre	269,028.89
0.00	Thornthwaite Development AUC	0.00
282,590.89	Total Land and Buildings	282,590.89

HARROGATE AND MIDDLEDALE DISTRICT SCOUT COUNCIL

March 2021 Statement of Financial Activity
(receipts and payment basis)

	31 March 2021	Annual Budget	March Budget
	£	£	£
General Income			
Capital Income (net)	9,828.20		0.00
Investment Income	2,028.67		0.00
Bank Interest	5.69		0.00
Donations	23,431.00		0.00
	43,293.56	0.00	0.00
Specific Income			
Thornthwaite			
Thornthwaite Centre Receipts	-1,140.00		0.00
Thornthwaite Camping	106.00		0.00
Cratesacking	0.00		0.00
Traversing Wall	0.00		0.00
PPE Hire	0.00		0.00
High Ropes	0.00		0.00
Wobble Pole	0.00		0.00
Kitchen Equipment Hire	0.00		0.00
	-1,034.00	0.00	0.00
less operating costs			
Rates	665.36		0.00
Light/Heat	4,566.87		0.00
Carve repairs	675.28		0.00
Ground repairs	1,831.33		0.00
Phones and Postages	736.60		0.00
Stationery	0.00		0.00
Travelling	67.60		0.00
Cleaning	0.00		0.00
Water	568.54		0.00
Marketing Costs			
Development Cost	0.00		0.00
Insurance	3,282.04		0.00
Miscellaneous	85.44		0.00
	12,439.06	0.00	0.00
Net Thornthwaite Receipts and (Payments)	-13,473.06	0.00	0.00
Shops			
Omega Street Shop			
Sales	3,122.48		
Purchases	2,051.05		
Net Sales/(Purchases)	1,071.43		0.00
Camosite Shop			
Sales	0.00		
Purchases	0.00		
Net Sales/(Purchases)	0.00		
Net Income/(Payments) before Omega Street and District Costs	28,891.93	0.00	0.00
Property Costs - Omega Street			
Rates	0.00		0.00
Light and Heat	1,138.27		0.00
Phones and Postages	617.69		0.00
Cleaning	152.10		0.00
Water	41.42		0.00
Miscellaneous	0.00		0.00
Insurance	906.47		0.00
Repairs and renewals	49.80		0.00
Total Property Costs	2,905.75	0.00	0.00
Central District Costs			
Beaver Scouts	0.00		
Cub Scouts	0.00		
Scouts	-1,131.68		0.00
Young Leader Training	0		
Training Costs	0.00		
Total	-1,131.68	0.00	0.00
Printing and Stationery	37.70		0.00
Phones and Postages	0.00		0.00
Travelling	0.00		0.00
Miscellaneous (includes St Georges day costs)	814.30		0.00
	852.00		0.00
Total Receipts/(Payments) for the period	26,255.86	0.00	0.00

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