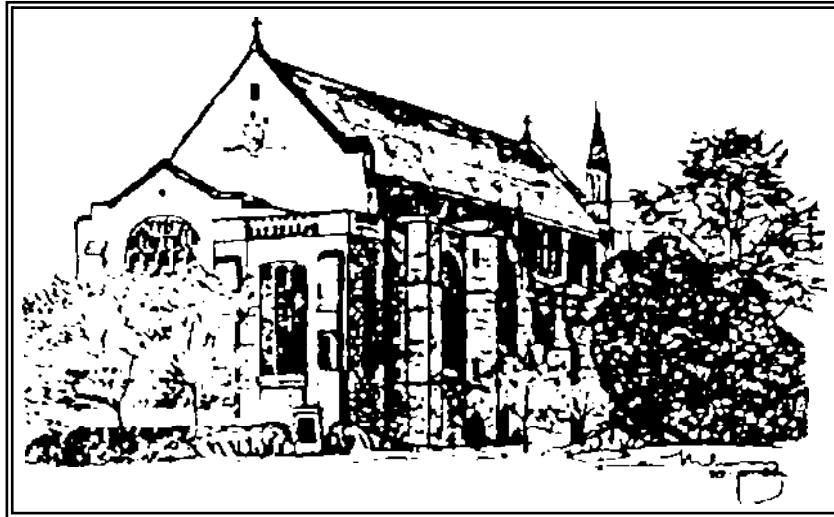


The Parish Church of St John the Baptist Greenhill

(The Parochial Church Council of the Ecclesiastical Parish of St John, Greenhill, Harrow - a registered charity)



Annual Report (Pages 1 to 8) and Accounts (Pages 8 to 16) for 2020

Incumbent

The Revd Barry Hingston (Vicar)

Bank

**Barclays Bank PLC, Harrow Branch
355 Station Road, HARROW, Middlesex, HA1 2AN**

Independent Examiner

Mr John Cuthbert

Church Address

**Sheepcote Road, HARROW, Middlesex, HA1 2JE
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The Parish Church of St John the Baptist. Greenhill

The Annual Reports of the Parochial Church Council of Greenhill and of the Parish Activities Generally for 2020

A Note from the PCC Secretary

Like many other things, this report and accounts has been affected by the Covid-19 Lockdowns. As a consequence of the Parish Church being either closed or in restricted use for most of the year, some organisations have only been able to give limited reports or no reports at all. We hope 2021 will be a better year though it has not started that way. At the time of writing (March 2021) we are still in lockdown.

Parochial Church Council (PCC) Report

Administrative Information: The Church is situated in Greenhill, better known today as the central shopping area of Harrow, and is located at the junction of Station Road and Sheepcote Road. It is part of the Diocese of London within the Church of England and is in the Willesden Episcopal Area of that diocese. The correspondence address is St John's Church, Sheepcote Road, Harrow, Middlesex, HA1 2JE.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission under the title of "The Parochial Church Council of the Ecclesiastical Parish of St John, Greenhill, Harrow" (number 1138108) and it was registered in 2010. The Victoria Hall, which was next to the Church in Sheepcote Road and was demolished in

2018, is a registered charity (number 207730) with a new registered charity taking over (number 1174963) and both are legally independent of the PCC. A new hall will be provided in the development taking place on the site.

PCC members who have served from the 1st January 2020 to the date this report was approved are as follows. The initials 'APCM' stand for Annual Parochial Church Meeting and that meeting for 2020 took place on Sunday, 25th October 2020. This was late but with permission of the Diocesan Bishop because of Covid-19 Lockdown. Dates of expiry of membership do not preclude the person concerned from standing for re-election. If no date of appointment or election is given, the person concerned was a member of the PCC at the 1st January 2020.

<u>Name of Member</u>	<u>Membership Class</u>	<u>Office Held on PCC</u>	<u>Notes</u>
The Revd Barry Hingston*†	Ex Officio (Vicar)	Chairman (Ex Officio)	Until he leaves or retires from office. A member of the Deanery Synod (Ex Officio)
Mr Peter Polkinghorne*†	Ex Officio (Churchwarden)		To Archdeacon's Visitation 2021
Mrs Catherine Still†*	Ex Officio (Churchwarden)	Vice Chairman	To Archdeacon's Visitation 2021
The Revd Ajay More	Ex Officio (Associate Vicar)		Until he leaves or retires from office. A member of the Deanery Synod (Ex Officio)
The Revd David Byrne	Ex Officio (Honorary Assistant Curate)		Until he leaves or retires from office

<u>Name of Member</u>	<u>Membership Class</u>	<u>Office Held on PCC</u>	<u>Notes</u>
Mr Peter Hawkins*	Ex Officio (Diocesan Synod Member and Deanery Synod Representative)	Secretary	A member of the London Diocesan Synod (Elected by the Deanery Synod) and the Deanery Synod (Ex Officio and Elected by the Parish) To 31st July 2023 (Deanery Synod)
Mr Tim Mackenzie	Ex Officio (Deanery Synod Representative)		Elected to the Deanery Synod by the Parish to 31st July 2023
Mr Derek Biddle	Elected to APCM 2022		
Mrs Claire Cook*	Elected to APCM 2021		
Mrs Maggie Dawson	Elected to APCM 2022		
Mr Gary Morris	Elected to APCM 2023		
Mr Simon Patrick*	Elected to APCM 2022	Treasurer	
Miss Patricia Roney	Elected to APCM 2021		
Miss Vicki Swinchatt*	Elected to APCM 2023		
* A member of the Standing Committee of the PCC † The Vicar and Churchwardens are ex officio members of the Standing Committee			

Structure, Governance and Management: The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend Church are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities: The Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish of Greenhill the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Parish Church of St John the Baptist Greenhill, Sheepcote Road, Harrow, Middlesex, HA1 2JE. The PCC has complied with its duty under section 5 of the Safeguarding

and Clergy Discipline Measure 2016, in relation to having due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Review of the Year: The PCC met formally 4 times during the year with an average attendance of 82.1% against 74.5% in 2019. The first meeting was in January before the lockdowns started and was in person. The other three were by Zoom Videoconference. To the extent it was viable Committees met or corresponded within themselves between meetings and their reports were received by the PCC and discussed where necessary. The PCC itself also did some of its business by correspondence between meetings, the details of such transactions being reported to the following PCC meeting so they appeared in

the minutes.

At all meetings, during the year, except the second, the PCC discussed its finances and also progress on the Cumberland Hotel Project - a development, by a developer, that would involve the re-building of the Victoria Hall and the replacing of two of the PCC's properties with new flats. The Cumberland Hotel itself (now demolished) would also be replaced with flats. As at the end of 2020, construction of the new buildings was still under way with completion looking like 2021. Other matters discussed at these meetings were of a more routine nature with Mr Kim Parry's application to become a Commissioned Lay Minister being approved in September. In November we were able to agree our Common Fund offer for 2021 at the same level as 2020.

At the second PCC meeting held by Zoom Videoconference in June the single item on the agenda was the re-opening of the church, which the Government had indicated but not confirmed might happen from the 5th July 2020. Whatever we did had to be covid safe. We decided to re-open on the 19th or 26th July with a 9.00am service of the Word only, which later became a simple Eucharist. Government permission to re-open had been given by the 5th July. In the meantime all Church at Home services (Virtual Church) were retained, which was as well as the church had to close again during the second lockdown in November and December.

Vicar's Annual Report for 2020: We have just emerged from one of the most extraordinary years in the history of the church, both nationally and in Greenhill. No other crisis in history, as far as I know, has resulted in such a prolonged closure of churches and the cessation of worship that has been continued for centuries, or in the case of St John's for over 100 years. Praise be to God that closure of the building has not meant closure of the "church". Indeed, in some ways we have drawn closer together. In our on-off, in-out year of on-line and live worship we have seen :-

(i) The emergence of great servant attitude and great talent in the church family. Faced with incredible constraints we have been able to adjust to a new form of worship and develop it into something particularly good. It is not what we would prefer, but it has become a thing of

comfort, togetherness, and of glory to God. It has been a lifeline for many. My thanks to all who have contributed to our online worship, especially Gary Morris our editor, and Godfrey Mott our Zoom guru. I extend thanks also to everyone else, anyone who has read, prayed, preached, or sung, or just attended and offered their companionship to others.

(ii) The emergence of great faithfulness. People have stuck with it and continued to worship, either together on Zoom, or alone on YouTube. We have a gathering on Wednesdays that is 3-4 times the size of the number we would get in church and our Sunday congregations have been encouraging.

(iii) The emergence of great neighbourliness. No one as far as I know has gone wanting, as people have rallied around and done shopping and posting for those unable to do it for themselves. Sometimes this has been down to church members, and other times to simple, old fashioned, good neighbourly care. We give God great thanks for this.

What we have done.

- We immediately embraced YouTube technology to provide recorded services starting with Mother's Day in 2020- we did not miss a single Sunday.
- We then greatly improved this by using the recording on Zoom to recreate a live church experience, with fellowship in break out rooms. Gradually we added readers, intercessions and music.
- We did our best to create a Holy Week, Good Friday, and Easter experience online.
- We added weekday chat (Coffee and Complaine) and the mid-week Eucharist service continued.
- We offered a Memorial Service online, and later in the year an excellent Remembrance Day service.
- Christmas was a challenge, but we still managed two carol services, one for CTCH and one from ourselves, and a fantastic, recorded family service online put together by Cath and her team.

Other progress. Our building project did not

move very far in 2020, other than to make some key decisions for 2021 (where things will pick up pace). We are, sadly, short of funds due to a number of changes of emphasis. That means we will not be redeveloping the inside of the church (the west end of the nave) at this stage. We will complete the plans and submit them for approval and faculty, but decision need to be made as to whether we can raise the money, or indeed wish to process with this aspect.

However, the plans for outside the church, beyond the West Door, are now nearly complete, and this gives us the greater benefit - space, toilets and a kitchenette facility. We expect planning and faculty to be progressed to completion in 2021.

The Victoria Hall is now nearing full competition and has been unofficially handed over. We have ceded freehold of the land and the new flats in Moore House (the block nearest the church) now officially belong to us and to the Victoria Hall trustees. These will now be let for additional income and represent a significant renewal of a valuable investment. The Hall is now superbly placed to serve the local community as it has for many years.

On the downside But we have also seen loss.

Some of our loved members are now no longer with us. John and Mary Patrick departed this life amidst the trauma of the first lockdown, after a lifetime of service at St John's and they will be greatly missed. Maureen Scales also passed away, a regular at church and at concerts. Others have lost parents, brothers and sisters, and in circumstances where they could not be properly mourned.

Our concerts and many more of our public ministries remain suspended, and therefore, much of our mission is on hold. The Thursday music, the Welcome Centre, bible study groups, Messy Church and much more will need to be rebuilt almost from scratch in some cases. Anything that is by its nature face-to-face now needs to be rethought, re-imagined and reborn.

So, 2021, depending on the nature and speed of the emergence from lockdown and national restrictions, will need to be a year of rebuilding and rebirth. To do this we were going to need everyone to play their part. We greatly look forward to seeing what new thing the Lord will do. With his help, and that of each other, we are more than up to the task. 2020 is a huge testament to our resilience and creativity. - *Revd Barry Hingston (Vicar)*.

Worship

Church Attendance: The mean average October weekly attendance was 93 as against 91 for October 2019. For 2020 this included attendance in person in Church, at the Church at Home Zoom presentations and direct downloads from YouTube of the Church at Home service. The Electoral Roll reported at the APCM was 100 members, down 6 on 2019. - *Peter Hawkins*.

Choir: We were unable to continue after 15 March and, as congregational singing was not allowed when the church re-opened on 26 July, we have not yet resumed. This involved the cancellation of the annual performance of Stainer's Crucifixion in April and the Harrow Deanery Choirs Festival in October. We were, however, able to have music (including solo singing) at services and I am grateful to Dominica Parry and Cath Still for helping me with this. - *Simon Patrick*.

Gospel Choir: The Gospel Choir is, to all

intents and purposes, now in its twenty fourth year, but unfortunately, owing to the pandemic, 2020 can truly be considered a lost year.

Unfortunately we were unable to meet for rehearsals and singing in church on the first Sunday of every month. Nor were we able to organise any fundraising events on behalf of our Missionary Committee's charities, but we pray that we will be able to meet again at some time in 2021 to continue our efforts for the church. - *Doris Duesbury*.

Servers: Our effective numbers remain at six. We had no services to serve at between 15 March and 26 July, but have not resumed serving because of the need to have as few people as possible handling the bread and wine. I am hoping that we will remember what to do when we are able to do it again! - *Simon Patrick*.

Sidesmen: Before the Church was closed on the

17th March by order of the Archbishops acting jointly the Sidesmen were operating normally, but Tuesday, 17th March ended their tour of duty for 2020. Although the Church has been open at times, when permitted, in the later part of 2020 it has only been used for the 9.00am service of the Word, later the 9.00am Eucharist service (with the Annual Meetings attached to one of them) when the Vicar made special arrangements for all aspects of the service to ensure it was "Covid Safe". Although we are still locked down at the time of writing (February/March 2021) more sidesmen will be needed when we return to normal. There is only one requirement to be a Sidesman - your name is on the Electoral Roll of the Parish Church. If any person is interested (male or female), please see me now. It will be very helpful to have a larger team of Sidesmen

available as soon as we are allowed to use them. From 2020 Sidesmen are no-longer appointed by the Annual Parochial Church Meeting but by the Parochial Church Council (PCC) and this means we normally have at least six opportunities per annum to appoint Sidesmen as opposed to one in past years. The PCC remains in business using Zoom. - *Peter Hawkins*.

Guild of St. John (The): Owing to the Covid-19 lockdowns and the sad passing of their leader, Mary Patrick there is nothing to report this year. The Parochial Church Council will need to consider the future of this group as it is a Church cleaning group. - *Peter Hawkins (PCC Secretary)*.

Flower Team: Owing to the Covid-19 lockdowns there is nothing to report this year. - *Jill Polkinghorne*.

PCC Committees' Reports

Events: Owing to the Covid-19 lockdowns most of the Events Committee programme for 2020 was lost. Before the Church was closed on the 17th March by order of the Archbishops acting jointly we hosted one Sunday Morning Coffee after Church and ran the Shrove Tuesday Pancake Event. Everything after that was lost.

Tina Last has now retired from the Events Committee and I would like to take this opportunity of thanking her for her services over the years. - *Peter Hawkins*.

Missionary: Owing to the Covid-19 lockdowns there is nothing to report this year. - *Esther Roberts*.

Mission Links

Children's Society (The): We were unable to conduct the annual opening of the boxes at Easter and I currently hold the paperwork for the next box opening, and have notified the Society of the death of my mother, who had been box secretary since at least 1984. Is there anyone who would like to take over? - *Simon Patrick*.

year. - *Peter Polkinghorne*.

Christian Aid: Owing to the Covid-19 lockdowns there is nothing to report this year. - *Peter Polkinghorne*.

Mothers' Union, St John's Branch: We continued as usual in 2020 until April (by telephone from the 17th March).

In February we had a presentation by members of Embrace the Middle East who had visited the projects they ran in the Holy Land. This was an afternoon was arranged by Linda Clark, one of our members.

Leprosy Mission (The) (TLM): Elaine Luk retired in 2019 after 10 years as our representative. At present we have no representative. If anyone is interested please speak to Barry (our Vicar) or me. - *Peter Hawkins (PCC Secretary)*.

Rosemary Lanning wrote to the branch members asking if anyone could join the committee. We would need a leader to arrange for speakers, run meetings etc., a treasurer, a secretary and people to do any banking and signatories for cheques.

Mission to Seafarers (The): Owing to the Covid-19 lockdowns there is nothing to report this

We are currently in abeyance as Rosemary has written several times asking what we need to do to close the branch as yet she has no reply. I am

willing to take any correspondence we get and will advise you when I have any news. In April we lost our leader and friend Mary Patrick who is greatly missed. - *Vicki Swinchatt*.

Post Script - We have since heard from Rosemary Lanning that the Mothers' Union, St John's Branch is now closed. - *Peter Hawkins (PCC Secretary)*.

Poppy Day Appeal: Thanks to Artis Richards and Barbara Avery and a box in church, we did

have a collection for the Poppy Appeal this year, despite difficult circumstances. I am awaiting the final figures (since received at £266.07). Thanks also to Sandra Broad (President of South Harrow branch of the Royal British Legion) for support. - *Peter Polkinghorne*.

St Luke's Hospice: Mel Green, who was our representative, moved away in 2018 to retirement accommodation up north. At present we have no representative. If anyone is interested please speak to Barry (our Vicar) or me. - *Peter Hawkins (PCC Secretary)*.

Community Engagement

Nave Café: Owing to the Covid-19 lockdowns there is nothing to report this year. - *Vicki Swinchatt*.

Welcome Centre: The Welcome Centre is an open-door drop-in that St John's runs in collaboration with our local Roman Catholic parish of Our Lady and St Thomas of Canterbury. Sadly, the Welcome Centre had to close at the start of the Covid restrictions. - *Kim Parry*.

Church Watch: With the other activities now filling the lunchtime slot during the week, Church Watch now takes place only on those weekdays when there is no other activity. The aim is to keep the church open for private prayer and a place of quiet from noon to 2.00pm on those days. It is with regret that from the closure of all Church of England Churches from the 17th March 2020 by the Archbishops acting jointly, Church Watch came to an end for 2020. - *Peter Hawkins (PCC Secretary)*.

Church Garden: Our efforts this year have concentrated on that part of the garden adjacent to Sheepcote Road. The tall shrubs that obscured the sign on the wall of the vestry have been reduced, so that the sign is now visible to passers-by. By reducing the height and density of these shrubs, space has been created for the planting of

new flowering shrubs, which should grow and develop in years to come to make an attractive display.

The shrubs alongside the back wall of the church have been pruned, to increase light and air around them. This should encourage new growth and better flowering. The rose bushes, both at the back of the church, and in that part of the garden on the Station Road side, have been pruned and given fresh compost and rose food, so they should put on a good display later in the year. It is hoped to prune the large mahonias by the front door of the church quite soon, so that they will put out new growth.

Future plans include repairing the benches around the war memorial and cutting back the hedges. - *Linda Clark*.

Concerts: There were only four concerts in 2020 before we had to stop them; the average attendance was 75 (the range being from 62 to 95) and the receipts at the door and for the refreshments provide a small annual surplus for church funds. It was not practicable to resume concerts in 2020 but I have hopes for later in 2021. - *Simon Patrick*.

Firm Foundation Night Shelter: Owing to the Covid-19 lockdowns there is nothing to report this year. - *Peter Polkinghorne*.

Christian Growth

Locusts and Wild Honey: In our monthly Bible studies on Thursday evenings, we were in the

middle of a series about the apostle Peter when we had to stop in February. - *Simon Patrick*.

Women's Breakfasts: Despite being unable to meet in person over the last year a small group of women have continued to meet monthly using Zoom. We meet for an hour on a Saturday morning.

It's been really valuable to stay connected and to be able to share our experiences of life during the past year.

The format takes the form of a time of chatting, sharing how we are any concerns or particularly prayer needs we may have. We then have a short reflection based on a bible verse followed by a time of prayer for ourselves, others and the world situation and stillness to listen for any thoughts that we feel God may be giving us to encourage us.

Over this last year the focus of our reflections has very much been centred around words of Hope, Peace, Faith and Trust, and also particularly on perseverance and what God may be teaching us personally during this pandemic.

We very much look forward to being able to reconvene in the Vicarage on a Saturday morning, sharing coffee and croissants. God willing that will be soon. - *Jill Hingston.*

Culturewatch: We began our 2020 programme with two contrasting films which recreated biblical episodes. 'Exodus: Gods and Kings' (2014) is an action-packed retelling of the plagues of Egypt and the crossing of the Red Sea by the Israelites. 'Last Days in the Desert' (2015) speculates on what happened to Jesus during his temptation in the wilderness, and how that experience influenced his subsequent ministry. Due to the coronavirus pandemic, our meetings were then suspended until the autumn, when we sampled an American TV series, 'The Young Pope' (2016), a somewhat satirical look at Vatican politics and modern expectations of Christianity. The season concluded with 'Ida' (2013), another more reflective film in which a novice nun's vocation is tested by the discovery that she was born Jewish.

For the duration of restrictions on church opening, Culturewatch has moved online, with members organizing their own screenings, then meeting for 'virtual' discussions. However, anyone who can work with this pattern is still very welcome to join in. Just ask us for details of upcoming films and discussion dates, and we'll supply the contact details for the online meetings. We look forward to seeing you. - *Paul Hunneyball and Gary Morris.*

Children's Work

Explorers, Extreme Explorers and Messy Church: This has been a difficult year for work with children and young people.

Explorer sessions on Sunday mornings had to cease when the church closed for the first lockdown in March 2020, and it has not been safe to resume our sessions yet. However, we were able to offer an online version of our Christmas Eve nativity service, and it was good to have Noah and Jonah involved in our homemade

nativity play!

Messy Church met at St John's for the last time in February 2020 but promptly moved online, and we have offered a regular session of songs, stories, crafts and prayers every month since then. This has been available on YouTube and on the church Facebook page. We remember our young people in prayer and look forward to being able to worship together again in church as soon as it is safe to do so - *Cath Still.*

Pastoral Care

Bereavement Care: St John's is a corporate member of Bereavement Care, which provides support to bereaved people in the London Boroughs of Harrow and Hillingdon and their

surrounding areas. Bereavement Care had to suspend visits to people's homes at the start of the Covid restrictions, but continues to provide support on the phone or by video. - *Kim Parry.*

Collections for Other Charities

In past years, before the introduction of the new regulations under the Charities Act 1993, it was traditional to show a list of monies collected for other charities through the efforts of the people of St John's, where we were acting as agent, in the notes to the Financial Statements. Under the new regulations, the PCC does not account for these monies, as they belong to the charities concerned

and consequently this list was lost. In the early years after the change there were some rumbles, and although some of these figures may normally be found in the reports above, I have listed them below again this year in order to maintain this old tradition. It must be understood that they do not form part of our Financial Statements and that some of the figures may be approximate.

Angola, London and Mozambique Association	100.00
Harrow Bereavement Care (Subscription)	200.00
Harrow Care Plus	500.00
Honeypot Children's Charity	100.00
Leprosy Mission	100.00
Mission to Seafarers	100.00
Poppy Day Appeal	266.07
Red Tribe School, Kenya	600.00
St Luke's Hospice	200.00
Welldon Activity Group	200.00
Total	£ 2,366.07

It is understood that some of these monies have been passed, or passed in part, through our books on an "in and out" basis. Please see note 7 to the accounts (Agency Accounts). Also some of these donations may have been increased by Gift Aid and the Mission Giving of the PCC and its Missionary Committee is now included in these figures. - *Peter Hawkins, PCC Secretary.*

Finance

Financial Review: Total receipts for the General Fund were £126,280 (2019: £135,462) and total payments were £100,891 (2019: £112,392), giving a surplus, before transfers to other funds, of £25,389 (2019: £23,070). This was artificially inflated by the receipt of five quarterly payments of £6,250 compensation for lost rental of 1 and 2 Victoria Close, compared to only three such payments in 2019. Planned giving receipts were down by £8,200 (about 14%).

The total cost of the new heating work, including a 2½% retention payment not due until 2020, was £100,800; the funding of this and the rebate of VAT (under the Listed Places of Worship scheme) are explained in Note 5 to the accounts.

We paid our full contribution of £75,200 (2019: £72,800) to the Diocesan Common Fund, as agreed with the Diocese.

Transfers from the Common Fund were £10,000 to the fabric fund, £1,000 to the organ fund,

£1,600 to the boiler fund and £500 towards maintenance of the Vicarage.

At the end of the year the General Fund held £46,546 and all funds together held £1,164,239 (2019: £1,062,612), including the legacy of £106,878 and the current (notional) value of the three properties of £900,000. The reason for the increase in the total for all funds (£101,629) includes the contributions to the cost of the heating project not received until 2020 (in total, £80,050: for details see Note 5 to the accounts, on page 12). - *Simon Patrick, Treasurer.*

Reserves Policy: Please see Note 12 to the accounts on page 12. - *Simon Patrick, Treasurer.*

Planned Giving (Stewardship): 2020 started as a year in which we anticipated a further growth in income via the Planned Giving Scheme but which quickly turned into a worrying time due to coronavirus, its effect on people's personal finances and, as a result the income of the church.

However, despite the loss of two major donors, neither due to the pandemic, the effect was partially countered by the efforts of a number of members who, despite the financial implications of the pandemic restrictions, increased their standing orders and by several others who changed from using weekly envelopes to guaranteed (often increased) monthly payments via their banks. Regrettably the national financial situation badly affected members of the scheme who were unable to continue their regular donations and this, coupled with the fact that the church was closed or had only limited services for

many months, stopping the income from the white gift aid envelopes from the pews, had a marked effect on the total receipts for the year. In the circumstances we were fortunate not to record a far greater 'deficit' for the year. As it was income via the scheme at £52988 was down £8229 on 2019 when it reached the record of £61217.

Thank you to all who have been able to maintain donations to the church in this very difficult period. To you and to all members of the planned giving scheme we look forward to better things to come as the year 2021 progresses and 'normality' returns. - *Brian Lanning, Planned Giving Recorder.*

Conclusion to the Reports

The foregoing reports, as far as they can in 2020, give an insight into the work of the Parochial Church Council, its committees, its representatives, the parish organisations under its aegis and other associated organisations within the wider church.

For all this work we must be grateful, and we thank all those who have made these things possible. Also, we thank all those who have

taken the time and trouble to write these reports - no easy task.

Finally, on behalf of us all, I extend my grateful thanks to our Vicar the Revd Barry Hingston, our Associate Vicar the Revd Ajay More and the Revd David Byrne (Chaplain of the London North West Healthcare University NHS Trust), who assists us in an honorary capacity, and the Churchwardens, and their families for sacrifices they make for us. - *Peter Hawkins, PCC Secretary.*

On behalf of the Parochial Church Council, The Revd Barry Hingston, Chairman.

1st May 2021

The Accounts (Financial Statements) Follow

Financial Statements to the 31st December 2020

Church of St John the Baptist, Greenhill, Harrow Receipts and payments account, 2020

	Unre- stricted	Desig- nated	Re- stricted	Total 2020	Total 2019
RECEIPTS					
Receipts from generated funds					
Voluntary income					
Planned giving (by gift aid).....	50,971	600	—	51,571	58,338
Income tax recovered.....	15,470	238	78	15,786	16,745
Planned giving (not gift aided).....	2,017	—	—	2,017	3,509
Collections.....	1,907	—	—	1,907	6,681
Legacies.....	—	—	—	—	1,500
Donations.....	6,542	3,515	113	10,170	18,207
Sub-total: voluntary income.....	76,908	4,353	191	81,452	104,981
Activities for generating funds					
Fundraising.....	—	—	—	—	2,851
Saturday morning coffee receipts.....	—	—	147	147	604
Sub-total: activities for generating funds.....	—	—	147	147	3,455
Investment income					
Property rent.....	47,150	—	—	47,150	33,325
Interest and dividends.....	—	511	126	636	1,416
Sub-total: investment income.....	47,150	511	126	47,786	34,741
Total: receipts from generated funds.....	124,058	4,864	465	129,386	143,177
Receipts from charitable activities					
Wedding/Funeral fees.....	153	—	—	153	393
Concert income.....	1,598	—	—	1,598	7,018
Other income [notes 5 and 11].....	471	76,800	—	77,271	7,373
Total: receipts from charitable activities.....	2,222	76,800	—	79,022	14,785
RECEIPTS: GRAND TOTALS.....	126,280	81,664	465	208,408	157,961
PAYMENTS					
Cost of generating funds					
Fundraising expenses [note 6].....	—	—	—	—	1,132
Total: cost of generating funds.....	—	—	—	—	1,132
Charitable activities					
Diocesan Common Fund.....	75,200	—	—	75,200	72,800
Donations and subscriptions.....	859	142	1,900	2,901	5,112
Upkeep of building [note 5].....	792	2,520	—	3,312	108,498
Upkeep of Church services.....	782	15	—	797	1,076
Heating (gas) [note 5].....	2,984	—	—	2,984	3,428
Electricity.....	1,030	—	—	1,030	1,688
Cleaning [note 11].....	1,669	—	—	1,669	1,664
Insurance.....	4,904	—	—	4,904	5,244
Salaries [note 11].....	2,957	—	—	2,957	3,357
Vestry phone.....	626	—	—	626	815
Printing and stationery.....	583	171	—	754	2,038
Clergy expenses.....	1,341	—	—	1,341	1,582
Concert expenses.....	1,344	—	—	1,344	5,974
Flowers.....	—	—	68	68	634
Sundries.....	1,575	1,029	—	2,604	6,297
Property expenses.....	4,244	—	—	4,244	6,620
Total: Charitable activities.....	100,891	3,876	1,968	106,736	226,826
PAYMENTS: GRAND TOTALS.....	100,891	3,876	1,968	106,736	227,958
Surplus (before transfers).....	25,389	77,788	-1,503	101,672	-69,997
Transfers.....	-13,100	13,100	—	—	—
Surplus (after transfers).....	12,289	90,888	-1,503	101,672	-69,997

Balance sheet as at 31 December 2020

	As at 31.12.20	As at 31.12.19
Fixed assets		
Tangible assets [note 9].....	900,000	900,000
	900,000	900,000
Current assets		
Debtors [note 13].....	673	—
Cash at bank and in hand [note 10].....	271,588	163,415
	272,261	163,415
Liabilities		
Creditors: Amounts falling due in 1 year [note 7].....	7,977	803
Net current assets less current liabilities.....	264,285	162,612
Total assets less current liabilities.....	1,164,285	1,062,612
Total net assets less liabilities.....	1,164,285	1,062,612

Fund movement summary, 2020

Fund and type [note 2]	Balance brought forward	Incoming resources	Outgoing resources	Transfers	Gains/ Losses	Balance carried forward
General fund (unrestricted).....	34,257	126,280	100,891	-13,100	—	46,546
Designated funds						
Church fabric [note 5].....	10,000	24,127	2,520	10,000	—	41,607
Legacies and Donations [note 5].....	69,365	57,154	—	—	—	126,520
Mission and Outreach.....	20,744	—	454	—	—	20,290
Organ.....	8,453	97	792	1,000	—	8,758
Vicar's discretionary fund.....	881	—	110	—	—	771
Vicarage maintenance [note 14].....	1,045	—	—	500	—	1,545
Children and Young People.....	686	265	—	—	—	951
Nave Cafe.....	231	—	—	—	—	231
Boiler renewal.....	1,600	20	—	1,600	—	3,220
Properties [note 9].....	900,000	—	—	—	—	900,000
Sub-total (designated funds).....	1,013,006	81,664	3,876	13,100	—	1,103,893
Restricted funds						
Events Committee.....	3,101	13	—	—	—	3,114
Missionary Committee.....	2,669	165	1,400	—	—	1,434
Choir.....	1,482	98	—	—	—	1,580
Gospel Choir.....	790	10	—	—	—	800
Welcome Centre.....	370	5	—	—	—	375
Flower fund.....	610	101	68	—	—	643
Dell Bequest fund [note 3].....	6,327	74	500	—	—	5,901
Sub-total (restricted funds).....	15,349	465	1,968	—	—	13,846
Grand totals.....	1,062,612	208,408	106,736	—	—	1,164,285

Figures have been rounded to the nearest pound independently, so may not sum exactly to the totals.
For details of receipts and payments for the funds other than the General Fund, see the Annex.

NOTES TO THE ACCOUNTS

- The financial statements have been prepared in accordance with the Church Accounting Regulations 2006. As the total income in 2020 did not exceed £250,000, the accounts have been prepared on the Receipts and Payments basis.
- The General Fund represents the funds of the PCC that are not subject to any restrictions on their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The restricted funds may be used only for the purposes for which the money was given to them.
- Following permission from the Charity Commission to release capital from small permanent endowment funds, in August 2010 the Vicar and Churchwardens requested that the investments of the Dell Bequest be sold and transferred to a restricted PCC fund. The Vicar and Churchwardens still have

responsibility for seeing that the funds are distributed in a way which reflects the intention of the original bequest and so annual donations of £500 are made to Harrow Care Plus (formerly Harrow Christmas Care).

4. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body (this includes the Mothers' Union) or those that are informal gatherings of church members.

5. The new church boiler and heating system installed in October/November 2019 involved £98,280 of expenditure in that year, of which £57,154 was met temporarily from the Legacies and Donations Fund. In 2020 there was further expenditure of £2,520 (the 2½% retention payment), offset by a donation of £3,250 and other receipts of £76,800, comprising a £16,800 VAT refund under the Listed Places of Worship Scheme, a payment of £50,000 by Hills, the developers of the Victoria Hall site, in lieu of providing a new boiler themselves as originally intended, and £10,000 from the Willesden Area (who have also given us an interest-free loan of £10,000 repayable over five years). This has enabled the amount borrowed from the Legacies and Donations Fund to be repaid. The remaining receipts were credited to the Church Fabric Fund.

6. Income from fundraising and other activities of the church is accounted for gross, with the associated expenditure appearing under "Fundraising expenses" or other relevant expenditure line.

7. The figure of "Creditors" in the balance sheet consists of the amount currently outstanding of the loan from the Willesden Area (£8,000: see note 5), less £23 owing from subscribers to the Bible Reading Fellowship (subscriptions were paid by the PCC centrally in 2020). Agency accounts exist for money collected on behalf of someone else. All funds remaining at the end of the year are shown as liabilities on the balance sheet as they are due to be paid in the new year to the charities for which they were raised. There were no such outstanding amounts at the end of 2020, and the total figure for 2019 was £803, which comprised proceeds from the Metropolitan Police Carol Service given to Westminster Drugs Project (£600), money collected for St Luke's Hospice (£97) and wedding and funeral fees remitted to the Diocese of London (£106).

8. Consecrated property is excluded from the accounts under section 96(2)(a) of the Charities Act 1993 (as it is not owned by the PCC). Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property, and are not included in the accounts. They are listed in the church's inventory.

9. The PCC owns a flat at 20 Manor Court, which is let out, and until June 2018 maisonettes at 1 and 2 Victoria Close. In May 2014 each property was valued at £300,000. During the redevelopment of Victoria Close, the PCC is receiving compensation in lieu of rent from the developers (included under "property rent"), and will receive long leases of two flats in the new development when it is finished (expected in the first half of 2021).

10. The "cash at bank and in hand" as at 31 December 2020 includes £187,699 on the CBF Deposit Account. The Flower Fund and the Events Committee funds are held in separate accounts.

11. Payments are made to the Administrator (under "Salaries"), the Cleaner (under "Cleaning") and a pianist for the Gospel Choir. There are no discloseable transactions in respect of PCC members, persons closely connected with them or other related parties. During 2020 a total of £471 was received from the Government under the Job Retention Scheme in respect of the cleaner, when furloughed. This is shown under "other income".

12. On 19 September 2007 the PCC agreed to a reserves policy, as follows: "It is PCC policy to maintain a balance on the General Fund and any legacies and donations (if possible) which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance of the Fabric Fund is retained towards meeting the cost of repairs to the church building as and when necessary. It is our policy to invest our fund balances in the CBF Church of England Deposit Fund." The balances at the end of 2020 represent 21.3 months' unrestricted payments (2019: 11.6). This is partly because of the £100,000 legacy received in 2017.

13. The figure of £673 on the balance sheet under “debtors” is a balance with CNG, our gas suppliers, which arose because of payments on the basis of estimated readings during the first lockdown in 2020. Monthly readings are now being taken again and the balance was exhausted early in 2021.

14. On 7 July 2016 the PCC agreed to create a Vicarage Maintenance fund to comply with diocesan policy that PCCs should provide the cost of redecoration of one room in the vicarage per year (such costs are not covered by the Diocese). It was agreed to transfer £500 to this fund each year.

15. The analysis of the receipts and payments of the individual funds are provided as an annex to the accounts.

On behalf of the Parochial Church Council

The Revd Barry Hingston, Chairman and Mr Peter Hawkins, PCC Member.

18th April 2021

Independent Examiner’s report to the Parochial Church Council of the Ecclesiastical Parish of St John, Greenhill, Harrow

I report to the trustees (the PCC members) on my examination of the accounts of the Parochial Church Council for the year ended 31 December 2020, as set out on pages 10 to 13.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the PCC’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Cuthbert

26 Whitmore Road, Harrow, HA1 4AB

28th April 2021.

Annex to the Accounts

ST JOHN THE BAPTIST, GREENHILL, HARROW ANNEX TO FINANCIAL STATEMENTS 2020: FUND RECEIPTS AND PAYMENTS

This Annex does not form part of the examined accounts.

For opening and closing balances see Financial Statements (Fund Movement Summary)

		2020	2019
CHURCH FABRIC FUND (designated)			
<i>Receipts</i>	Donations	600	970
	Listed Places of Worship Scheme	12,896	6,647
	Willesden Area Grant (boiler)	10,000	–
	Income tax recovered on gift aid	238	163
	Interest	393	–
		<u>24,127</u>	<u>7,780</u>
<i>Payments</i>	New heating system	2,520	24,098
	Repairs	–	7,611
		<u>2,520</u>	<u>31,709</u>
Surplus (deficit) for year		<u>21,607</u>	<u>(23,929)</u>
	Transfer from General Fund	10,000	10,000
LEGACIES AND DONATIONS FUND (designated)			
<i>These are substantial legacies and donations for general purposes which the Council proposes to spend on items of lasting value (* received for heating: credited to this fund to repay loan)</i>			
<i>Receipts</i>	Legacies	–	1,500
	*Listed Places of Worship Schm (part)	3,904	–
	*Hills contribution towards heating	50,000	–
	*Donations	3,250	405
		<u>57,154</u>	<u>1,905</u>
<i>Payments</i>	Loan towards new heating project	–	57,154
		<u>–</u>	<u>57,154</u>
Surplus (deficit) for year		<u>57,154</u>	<u>(55,249)</u>
MISSION AND OUTREACH FUND (designated)			
<i>Receipts</i>	Donation from St Paul's Ealing	–	2,000
	Other donations	–	63
		<u>–</u>	<u>2,063</u>
<i>Payments</i>	Christmas publicity	–	433
	Asian event	–	800
	Donation	110	30
	Zoom subscription	30	–
	Bible courses etc.	267	491
	Other outreach expenditure	47	134
	Furniture for church	–	–
		<u>454</u>	<u>1,889</u>
Surplus (deficit) for year		<u>(454)</u>	<u>174</u>
ORGAN FUND (designated)			
<i>Receipts</i>	Interest	97	551
		<u>97</u>	<u>551</u>
<i>Payments</i>	Servicing and repair	792	480
		<u>792</u>	<u>480</u>
Surplus (deficit) for year		<u>(695)</u>	<u>71</u>
	Transfer from General Fund	1,000	1,000
VICAR'S DISCRETIONARY FUND (designated)			
<i>Receipts</i>		–	–
		<u>–</u>	<u>–</u>
<i>Payments</i>		110	284
		<u>110</u>	<u>284</u>
Surplus (deficit) for year		<u>(110)</u>	<u>(284)</u>

		2020	2019
NAVE CAFE (designated)			
<i>Receipts</i>	Donations etc.	–	16
		–	16
<i>Payments</i>	Food etc.	–	5
		–	5
Surplus (deficit) for year		–	11
VICARAGE MAINTAINANCE FUND (designated)			
<i>Receipts</i>		–	–
<i>Payments</i>	Vicarage maintainance	–	455
		–	455
Surplus (deficit) for year		–	455
	Transfer from General Fund	500	500
CHILDREN'S FUND (designated)			
<i>Receipts</i>	Donation	265	
	Fundraising	–	265
		–	–
<i>Payments</i>	Sunday school materials	–	88
		–	88
Surplus (deficit) for year		265	(88)
BOILER RENEWAL FUND (restricted: restarted at end of 2019 as designated)			
<i>Receipts</i>	Donation	–	3,250
	Interest	20	20
		–	3,250
<i>Payments</i>	New heating system	–	17,027
		–	17,027
Surplus (deficit) for year		20	(13,777)
	Transfer from General Fund	1,600	1,600
EVENTS COMMITTEE (restricted)			
<i>Receipts</i>	Donations	13	20
	Social events	–	13
		–	825
		–	845
<i>Payments</i>	Cost of social events	–	822
		–	822
Surplus (deficit) for year		13	23
CHOIR FUND (restricted)			
<i>Receipts</i>	Stainer's <i>Crucifixion</i>	–	283
	Income tax recovered	78	–
	Donation	–	30
	Interest	20	98
		–	109
		–	422
<i>Payments</i>	Music	–	24
	Stainer's <i>Crucifixion</i> expenses	–	320
		–	344
Surplus (deficit) for year		98	78
GOSPEL CHOIR FUND (restricted)			
<i>Receipts</i>	Donations	–	60
	Interest	10	10
		–	64
		–	124
<i>Payments</i>	Pianist	–	100
	Miscellaneous	–	270
		–	370
Surplus (deficit) for year		10	(246)

		2020	2019
MISSIONARY COMMITTEE FUND (restricted)			
<i>Receipts</i>	Saturday morning coffee receipts	147	604
	Other fundraising	–	2,018
	Donations	–	81
	Interest	18	197
		<u>165</u>	<u>2,900</u>
<i>Payments</i>	Fundraising expenses	–	310
	Red Tribe	600	1,200
	St Luke's Hospice	200	200
	Honeypot Children's Charity	100	100
	Welldon Activity Group	200	200
	Angola,London,Mozambique Assoc (ALMA)	100	100
	Mission to Seafarers	100	100
	The Leprosy Mission	100	100
		<u>1,400</u>	<u>2,310</u>
Surplus (deficit) for year		(1,235)	590
WELCOME CENTRE FUND (restricted)			
<i>Receipts</i>	Interest	5	27
		<u>5</u>	<u>27</u>
<i>Payments</i>		–	72
		<u>–</u>	<u>72</u>
Surplus (deficit) for year		5	(45)
FLOWER FUND (restricted)			
<i>Receipts</i>	Donations for flowers	100	726
	Interest	1	1
		<u>101</u>	<u>727</u>
<i>Payments</i>	Flower purchases	68	634
		<u>68</u>	<u>634</u>
Surplus (deficit) for year		33	93
DELL BEQUEST (restricted)			
<i>Receipts</i>	Interest	74	467
		<u>74</u>	<u>467</u>
<i>Payments</i>	Harrow Care Plus	500	500
		<u>500</u>	<u>500</u>
Surplus (deficit) for year		(426)	(33)
LENT APPEAL 2019 (restricted)			
<i>Receipts</i>	Donations	–	467
	Income tax recovered	–	117
		<u>–</u>	<u>584</u>
<i>Payments</i>	To Diocese of London	–	584
		<u>–</u>	<u>584</u>
Surplus (deficit) for year		–	–
HARVEST APPEAL 2019 (restricted)			
<i>Receipts</i>	Donations	–	671
	Income tax recovered	–	168
		<u>–</u>	<u>839</u>
<i>Payments</i>	Harrow Food Bank	–	839
		<u>–</u>	<u>839</u>
Surplus (deficit) for year		–	–