



THE ENGLISH PROVINCE OF
THE CONGREGATION OF
OUR LADY OF CHARITY OF
THE GOOD SHEPHERD CIO

ANNUAL REPORT
APRIL 2020 - MARCH 2021

Charity registration number
1163502 (England and Wales)



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The Congregation of Our Lady of Charity of the Good Shepherd

The Congregation of Our Lady of Charity of the Good Shepherd is an international Roman Catholic Congregation of Religious Sisters. It was founded in France in 1835 and has a Generalate in Rome. The Congregation has its roots in an older Order, the Sisters of Our Lady of Charity, also founded in France but in 1641. The two groups, Our Lady of Charity and Our Lady of Charity of the Good Shepherd came together in 2014. The Congregation is present in 72 countries and divided into 47 Provinces/Districts/Sectors, not universally known as units.

Our Vision

We envision a new way of living that celebrates the connectedness of all God's creation, an inclusive world where the dignity and diversity of all life is honored and protected.

Our Mission

Energized by our evolving understanding of God's love, we build partnerships that promote the dignity and human rights of all, especially women and children. In solidarity, we work for the transformation of unjust systems, the flourishing of humanity and integrity of all creation.

The accounts accompanying this report are the accounts of the Charitable Incorporated Organisation (CIO) through which the assets of the English Province of the Congregation are administered and through which its finances operate. The CIO is governed by a constitution dated 1st April 2016 and is registered with the Charity Commission, Charity Registration No. 1163502.

On 31 March 2021 membership of the Congregation of Our Lady of Charity of the Good Shepherd in the UK numbered fifty-three.

All the members of the Congregation have taken a vow of poverty. Therefore, all income, stipends, pensions etc. are covenanted to the Charity, which together with all the charitable works, also meets all the needs of the Sisters. The Trustees, therefore, have an obligation to ensure that resources are available to meet those needs which include the high cost of caring for the elderly and infirm. Increasingly, members require medium to high dependency care.

Recognising this commitment, a large part of the assets is represented by a Reserve Fund for that purpose.



Structure Governance Management

A wise man built his house on the rock. And the rain fell, and the floods came, and the winds blew and beat on that house, but it did not fall, because it had been built on a solid foundation.

Luke 6:48



Organisation

The English Province of the Congregation is governed by the Province Leader and her Team. The Province Leader is either elected by the members during the Province Chapter, which is effectively a general meeting that takes place every six years, or they are appointed by the Congregational Leader at the members' request. The Provincial's Team are elected by the members of the Congregation at the Province Chapter (a six-yearly meeting of the Sisters to determine the direction of the Charity for the following six years).

Our Province Chapter was due to take place in April 2020. However, due to the Covid-19 global pandemic, it was put on hold as it was deemed unsafe to hold a meeting of such scale. Because of this, Sister Rosemary Kean served more than her six-year mandate as Province Leader and in October 2020, Sister Anne Josephine Carr was appointed as acting Province Leader by our Congregational Leader, Sister Ellen Kelly, until our Chapter was allowed to take place.

The Charity is governed by the Trustees, the power of whose appointment is vested in the Province Leader. In practice, the Leader appoints the members of the Province Leadership Team as Trustees on their election to office. Team members serve for three or six years and on ceasing to be members of the Team, retire as Trustees.

The Trustees are all members of the Congregation of Our Lady of Charity of the Good Shepherd. Combined, they have more than fifty years of service as Trustees and a variety of experience and qualifications, notably teaching, counselling, social work, hospice, prison work, administration and management. To help them in their task as Trustees, the Sisters work with a number of professional advisors: e.g. a Finance Advisory Committee, Investment Consultants, Investment Managers, Solicitors, Safeguarding Commissions and Health and Safety Personnel.

The Trustees consider that they, together with the Finance Manager and the Managers of the three Communities, which provide care and support to our Sisters, comprise the key management of the Charity, and are in charge of directing, controlling, running and operating the Charity on a day to day basis.

ADMINISTRATIVE ADDRESS
Brentano, Solar House | 915 High Road
London N12 8QJ

Charity Registered England and Wales Number 1163502



Trustees

The Trustees are incorporated under the Charities Act 2011



**Sister Anne
Josephine Carr**
Province Leader
Social Worker



**Sister Anne Furlong
(resigned 26/8/2021)**
Province Treasurer
Social Worker



**Sister Christine
Templeton Mearns
(appointed
24/4/2021)**



**Sister Josephine
Collier (resigned
21/4/2021)**



**Sister Charlotte
Cassidy**
Social Worker



**Sister Mary Oliver
Gorman (appointed
24/4/2021)**



AUDITORS

Buzzacott LLP
130 Wood Street
London
EC2V 6DL

PRINCIPAL BANKER

Royal Bank of Scotland PLC
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London
EC2R 8LA

SOLICITORS

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Glasgow
G2 6AH

INVESTMENT CONSULTANTS

Portfolio Review Services
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London
SW12 8UL

INVESTMENT MANAGERS

Rathbone Investment Ltd.
Port of Liverpool Building
Pier Head
Liverpool
L3 1NW

INVESTMENT MANAGERS

BlackRock Investment
Management (UK) Ltd.
12 Throgmorton Avenue
London
EC2N 2DL

Sarasin & Partners LLP
Juxon House
100 St Paul's Churchyard
London
EC4M 8BU

INSURER

CIS (Catholic Insurance Service)
Oakley House, Mill Street
Aylesbury
HP20 1BN

EMPLOYMENT ADVISORS

Ellis Whittam Limited
Woodhouse
Church Lane, Aldford
Chester CH3 6JD



SAFEGUARDING ADVISORY

CSAS (Catholic Safeguarding
Advisory Services)
39 Eccleston Square
London
SW1V 1BX

NCSC (National Catholic
Safeguarding Commission)

SAFEGUARDING COMMISSION

SCOE (Safeguarding Commission
for Orders in Education)

Scottish Commission



Sisters of Our Lady of Charity of the Good Shepherd (also known as Good Shepherd Sisters)

Congregational Leadership Team
Each Councilor has responsibility for a specific group of
Provinces/Units

Elected every 6 years by the Congregational Chapter – the highest
governing body of the Congregation when in session



Global Presence

Europe • Asia • Africa • N & S America • Oceania

The English Province of the Congregation of Our Lady of Charity of the Good Shepherd CIO

The English Province is administered by the Province Leader and her
team.



Province Locations:

Scotland: Edinburgh, Glasgow & Bishopton
Manchester: Blackley
Birmingham: Northfield
London: Finchley & Friern Barnet
Berkshire: Ascot
Southampton: Bitterne
Portsmouth: Waterlooville



Trustees' Responsibilities Statement

Throughout the year, the Trustees attended several seminars organised by various professional bodies expressly designed to help Trustees understand their duties and responsibilities. Due to the Covid-19 pandemic, many of these have been held online to comply with Government Guidelines.

The Trustees are responsible for preparing the annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to Charities in England and Wales requires the Trustees to prepare the Accounts of the Charity for each financial year which give a true and fair view of the state of affairs of the Charity at that date and of the income and expenditure of the Charity for that period. In preparing accounts, giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in SORP (Statement of Required Practice) Accounting and Reporting by Charities
- make judgements and estimates that are reasonable and prudent
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the Charity and must take reasonable steps to prevent and detect fraud and other irregularities.



Risk Assessment and Control

It is the duty of the Trustees to undertake an annual review of the main risks to which the Charity is exposed. Broadly speaking these risks may be categorised under governance and management, operational risks, financial risks, reputational risks, and risks brought about by external circumstances such as changes in law, regulations and government policies. During the review, any necessary changes to existing policies and procedures and any new policies and practices are identified and implemented to minimise risk.

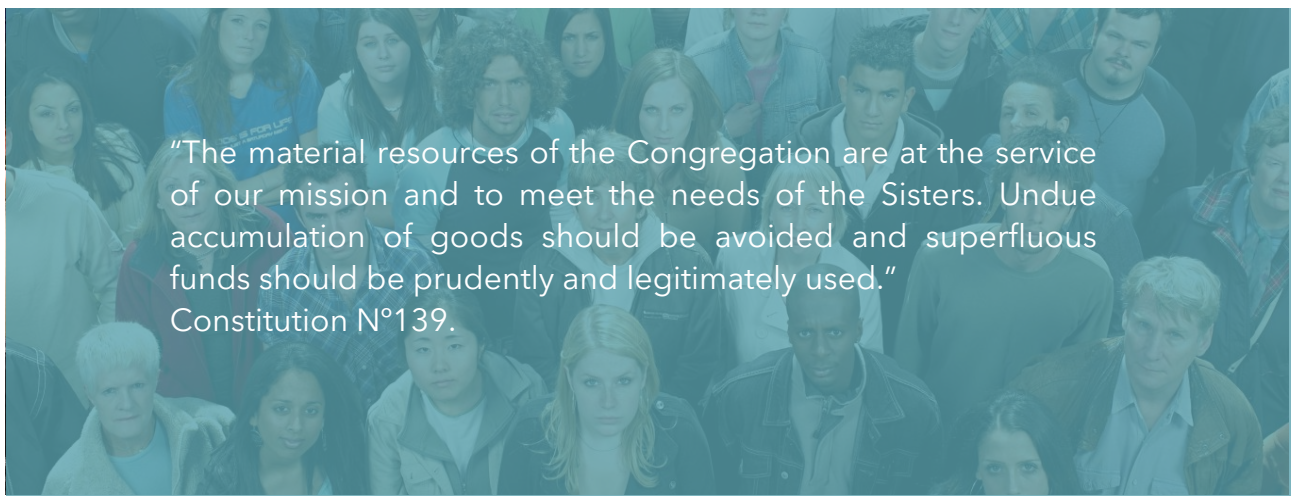
The main areas of risk to the Charity are as follows, along with the measures in place to safeguard against that risk.

- All Sisters in the Province take a vow of poverty and, accordingly, make a deed of covenant to the Charity of any income received. As a consequence, there are moral and legal obligations on the part of the Trustees of the Charity to provide for the living needs of the Sisters.
- The average age of the Sisters as of 31 March 2021 has risen to 83 years. This is accompanied by increasing care needs. Those of our Sisters who need extra care are accommodated in our 2 small residential care facilities, whose staff members are very well trained. The managers of both care facilities meet regularly with the Trustees. In light of the ageing of the Sisters and consequent lack of salaries, we are dependent on income from our investments to cover the living needs of the Sisters. There is also a designated fund set aside to provide for the increasing care needs of the Sisters of the Province.
- To mitigate the inherent financial risks, a finance advisory committee, which includes the Trustees and finance professionals, meets twice yearly with the investment managers. We have professional investment consultants who monitor the performance of the investment managers and who advise the Trustees. Advice from our financial professionals is sometimes sought in addition to these meetings. We require that the investments made on behalf of the Charity meet with ethical criteria in accordance with the Congregation's beliefs and values.
- Financial Risk: The Trustees have internal procedures in place to safeguard against financial abuse such as requiring two signatures to any cheque to the value of £1,000 or more and the regular change of financial passwords.



Risk Assessment and Control (continued)

- As an international Congregation, we frequently support projects in other countries consistent with the Charity's objectives. Funds are sent in instalments, either through the GSIF (Good Shepherd International Foundation) based in Rome which provides reports on how the monies have been utilised, or they are sent directly to the project by bank transfer and in return an account is received of how the funds have been used. Any financial transfers are carried out by the Financial Administrator and a Trustee. Sometimes donations are made to individuals but in such cases, the Trustees are given a full briefing of the particular circumstances.
- The work carried out by the Charity has always been with the vulnerable, both children and adults. In line with government legislation and policies of the National Catholic Safeguarding Commission and Catholic Safeguarding Advisory Services, a Safeguarding policy has been developed by the Trustees of the Charity. Our Care Homes have additional policies with specific guidance from the relevant City Councils.
- The Charity has membership of Safeguarding Commissions, which meet with the requirements laid down by the Cumberledge Report. Meetings are held quarterly and are attended by the safeguarding representative who reports to the Trustees. In addition, safeguarding conferences and training days are attended regularly. All Trustees and members of Staff have undertaken training. The Province has a Safeguarding Team, consisting of the Safeguarding Lead and two others. The Province Leader also meets regularly with the other five Province Leaders of the SCOE Commission to ensure compliance with national Safeguarding Policies.



"The material resources of the Congregation are at the service of our mission and to meet the needs of the Sisters. Undue accumulation of goods should be avoided and superfluous funds should be prudently and legitimately used."
Constitution N°139.



Investment Policy

We seek to assist the funding of our activities and our Sisters' living expenses, plus the cost of care for the elderly by a carefully planned investment policy.

The Congregation has a discretionary investment management arrangement with Rathbones Investment Managers UK Ltd. and invests in the charitable funds of Sarasin Investment Managers UK Ltd and Blackrock Investment Managers UK Ltd. The target is to achieve an acceptable return of both income and capital growth with no more than a moderate level of risk.

We have updated our ethical investment policy to reflect the Congregation's orientation in favour of justice and peace and our specific orientation in favour of girls and women struggling on the margins of society.

Examples of investments which the Trustees wish to avoid include those companies dealing primarily in:

- Armaments
- Gambling
- Pornography
- Tobacco

Investment performance

During the year the Charity's listed investments achieved an income yield of 3.2% (2020: 3.4%)

The Trustees are content with the investment performance and will continue to review it regularly via meetings with their investment consultants and each of the investment managers. The Trustees regard the Charity's investments as being for the long term, they remain confident that the policy adopted is appropriate for the Charity.



Safeguarding

There are currently two National Inquiries underway into historical Child Abuse in residential establishments in England and Scotland. As we have been major providers of care in the past, we are open to cooperating in any way that we can to support the work of the inquiries.

Fundraising

The Charity does not actively seek donations or fundraise. During the year, the Charity received no complaints about its fundraising activities.

Financial Report for the Year

Total income for the year amounted to £2,536,040 compared to £2,488,282 in the prior year.

Expenditure for the year to 31 March 2021 totalled £2,389,523 compared to £2,352,652 in 2020.

The increase in the net assets and funds of the Charity in the year amounted to £8,708,395 (2020 – decrease of £2,946,552) after accounting for investment gains of £8,561,878 (2020 – investment losses of £3,067,862). The investment losses in 2020 were a consequence of the reaction of world investment markets to the Covid-19 pandemic which have since recovered.

Financial position

At 31 March 2021, the Charity had net assets or total funds of £63,745,649.

These funds include £55,000 comprising a property held on special trust.

Of the total income funds, £2,367,579 are restricted, being monies and assets to be applied for specific purposes. Details of these funds are provided in note 18 to the attached accounts.



Financial Report for the Year (continued)

Financial position (continued)

£5,821,703 represents the net book value of tangible fixed assets used by the Charity excluding those used for care services. These assets are required for the day to day work of the Charity and hence do not represent amounts that may be realised to meet ongoing expenditure.

The trustees have decided to set aside or designate funds totalling £38,716,123. These funds include the assets representing the Charity's care home and amounts set aside in order to provide for members of the Congregation as they grow older and as their care needs increase, a Congregational Giving Fund, a fund for the future development of property in Southampton and a grant making fund. Details of the designated funds may be found in note 20 to the attached accounts.

The general funds or free reserves of the Charity at 31 March 2021 totalled £16,785,243.

Reserves policy

The Trustees require free reserves to meet any emergencies arising from any interruptions in the flow of income, falls in the value of investments and general emergencies. The Trustees have decided that free reserves of up to 36 months should be retained.

At 31 March 2021, free reserves were in excess of the amount required under the above policy. This is deemed acceptable by the trustees given the continued development at Blackley (see later), the current economic and political uncertainty in the United Kingdom and the impact of Covid-19 (see below).

Covid-19

The Trustees acknowledge the existence of Covid-19, and the fact that it is outside of the control of the Charity and that it has had a wide ranging impact on society generally. The Covid-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of social interactions but has also had a significant economic impact at every level in ways which have been outside of the Charity's control.



Covid-19 (continued)

Covid-19 has limited the Charity's work since March 2020 including interactions and operations since the first lockdown began. The Charity is addressing these challenges by using alternative forms of communication - in particular Zoom conferencing, emails and telephone to continue to reach out and minister with limitations.

The Charity has not seen a material impact on income or expenditure and, therefore, on the Charity's financial position.

Principal Aims and Activities

The Congregation of Our Lady of Charity of the Good Shepherd CIO aims to support the religious and other charitable works carried out by members of the Congregation. There is special emphasis on women and children in need within the context of the family, regardless of ethnic origin or religion.

The Good Shepherd Constitutions state:

"Our specific orientation is to girls and women whose condition in life cries out for the healing and salvation which Jesus alone can bring. We are deeply committed to their human and spiritual healing and to their integral development. Since the well-being of the person is intimately linked to that of the family, we strive to serve them in the context of the family and the society in which they live. We also respond to other apostolic needs which are in accord with our mission."

Constitution No.6.

Public benefit

When setting the objectives and planning the work of the Charity for the year, and when encouraging the work of individual Sisters, the Trustees give very careful consideration to the Charity Commission's general guidance on public benefit.



Pastoral Activities

These works fall into the following main categories:

- **Networking Projects**
Networking with other Units/Provinces, for the empowerment of women and the development of the Mission.
- **Pastoral, Community, and Chaplaincy work**
Voluntary service within the Church and local community
Chaplaincy work in prisons, hospitals and hospices.
- **Residential care services for our elderly Sisters**
St. Euphrasia's Care Home, Blackley, Manchester provides 24-hour residential care for 14 Sisters. Redcote convent provides similar care for up to 10 Sisters.
- **Partnerships**
We have a number of Partnerships with organisations working with women, refugees, asylum seekers and other vulnerable people.



Pastoral and Community Work

"Jesus Christ did not say to Peter: Govern, be the master, but he used the word "Feed" which means prepare, pasture, give nourishment to your lambs and to your sheep ..."

St. Mary Euphrasia Pelletier/ Conference 5



Pastoral and Community Work

Almost all Sisters regardless of age or infirmity engage in pastoral care or support in a variety of ways and at different levels.

This includes:

- Prayer ministry is an important part of life in our elderly Communities where spiritual support and counsel is available to all. Prayer requests come to these Communities from all over the country, in person or by telephone or email
- Pastoral care of elderly people in their own homes
- Parish ministry including spiritual input and support in Church Communities
- Hospice chaplaincy
- Counselling
- Work with homeless people and refugees
- Visiting the sick in their homes or in hospices
- Counselling of women suffering from addiction
- Aftercare support of people who have grown up in residential care homes or in special schools as children
- Pastoral work in prisons
- Outreach support of ex-prisoners on return to society
- Two Sisters are on Catholic Safeguarding Commissions and also ensure safeguarding procedures are in place in all our establishments
- Work in Interfaith groups
- Sisters are on trustee boards for other charities
- Providing properties to enable UK charities with similar aims to provide services to vulnerable people

“Keep alive within you and bring under wise control that courage which makes you long to undertake great works, which others might consider it folly to attempt.”

St Mary Euphrasia Pelletier



Sisters in Ministry

Ministry to the vulnerable

Despite their increasing age, there are many ways in which our Sisters continue to live out their vow of zeal for people, especially those who are most in need and on the margins of society. However, due to the Covid-19 global pandemic and strict restrictions imposed during national lockdowns throughout this year, Sisters have found it more difficult to engage with their local communities as they usually would and have had to find alternative ways of working to reach those in need, for example: holding online virtual meetings, offering telephone counselling sessions and ordering online shopping for families most in need.

In the past several of our Sisters have engaged in a variety of active pastoral ministries. Parish ministry by Sisters is also very valued by local communities. Some have provided regular support for vulnerable elderly and disabled in their own homes and may have been their only contact with the outside world, while others visited residents in Care Homes and Day Centres. This may also include religious and spiritual input on a regular basis.

Hospital chaplaincy, including end of life spiritual care and support was also provided by two Sisters.

Four Sisters in the London area work, in different capacities, with vulnerable women from a variety of backgrounds who may be suffering with complex needs or issues such as alcohol or drug addiction, homelessness, mental health problems, in prison or recently released from prison and also women who have been trafficked. Some of these women may have a combination of these problems.

Four Sisters also work with refugees and asylum seekers in the London and Birmingham areas. One Sister provides therapeutic support to individual teachers, from two Secondary Schools who are experiencing stress which may be school, personal or home related. Therapeutic support is also provided to a group of Adoptive Parents and to people referred from the local parish or elsewhere.

After care of former pupils or former residents, some of whom have no family support, is an additional ministry in which many of our Sisters continue to be involved. For some this is a relationship which has continued over many years and is greatly valued by both. Interfaith work and also bereavement support - It is expected that these ministries will recommence once restrictions have eased, and it is deemed safe for the Sisters to engage with their local communities once more.



Care of Our Elderly Sisters

Retirement Community

We have had a Convent in Blackley, Manchester for many years, which has housed a Community of our retired Sisters who are more independent, but many of whom require support to retain their independence. The Convent is staffed by a committed team under the leadership of the Manager, Mrs Lorraine Brennan.

This is a very large and busy 30 bedroomed house, which, in the past has also hosted Province events and hospitality to others, including visitors from developing countries and Sisters from other Communities. This has, over the years, provided great interest for the Sisters and has enabled them to maintain an insight into what is happening in the wider province and in the Congregation. However, as the number of Sisters in the convent is continuing to decline year on year and, following the outcome of a feasibility study, it was decided that the Convent in Blackley was no longer suitable for the smaller number of Sisters living there. Following professional advice, a proposed building plan was presented to the Trustees and a new building, named Litchford Court and more suited to the Sister's needs, reached completion in May 2021.



The existing Convent Building was put up for sale in 2020. However, due to unforeseen circumstances, following the Covid-19 Pandemic, the Diocese that was due to purchase the Convent had to withdraw its offer because of an unexpected lack of funding. The Convent remains on the market.

The Manager, Mrs Lorraine Brennan reports on the year:

"It has been a challenging year for the Sisters and Management here at Blackley, not only having to deal with all the changes that Covid-19 brought about but also with preparations for our Community move to the new building as well. I am confident that it will all be worth it and the new building should provide a beautiful new home and a safer

place for the Sisters to live. We are all looking forward to the future with hope, stability and commitment."



Care of Our Elderly Sisters (continued)

St. Euphrasia's Care Home

St Euphrasia's is a 14-bed registered Care Home in Manchester, into which our elderly Sisters move when they require personal care. Their care needs are assessed according to the local authority criteria. It is also a resource for the Sisters in the Province who may need respite care from time to time, such as post-operative care and support. Jayne Brooks is the Registered Manager.

St Euphrasia's has an overall rating of 'good' from The Care Quality Commission and a 5* rating on the care home pages on the internet. The Home has a well-trained and committed staff team, and one is aware of an air of warmth, openness and welcome with a pervading sense of care and good order.

The Manager, Jayne Brooks reports on the year:

"St. Euphrasia's has adapted to the challenges of the past year well. Having the Convent next door and knowing that the Sisters within the Convent were isolating and being regularly tested for Covid-19, enabled them to visit under the Support Bubble regulations, which was great. The Staff pulled together, helping cover shifts when other Staff members were isolating, and I can honestly say the Sisters were never 'short changed' in their care. Non-Care Staff even offered to help with serving meals, breakfast etc. It was a real team effort and without the dynamic team here, life could have been so much harder.

Thankfully, with us being a registered care home, we qualified for infection control and work grants from the Government. Unfortunately, due to restrictions, Father Austin was unable to serve mass in person, but we were able to stream it daily for the Sisters and Sister Bridget gave the sacrament. All in all, we adapted to the constrictions well and ensured that the Sisters needs were met in every way."



Training

On-going training for all staff of our Care Home in Care and Management is recognised as integral and takes place on a regular basis as well as annual mandatory training. All staff who were employed without any professional qualifications now have NVQ Qualifications, ranging from level 2 to level 5. We see this training, not only as part of our duty of care to our Sisters but also as part of our mission to women, empowering them, building self-esteem and confidence, and helping them to improve their circumstances in life. This in turn enables them to better provide for their families.



Care of Our Elderly Sisters (continued)

Redcote (Southampton) Community

In Southampton we have a Care Community for ten frail elderly Sisters. Included in this Community are Sisters residing at Redcote Convent and Sisters residing in more independent homes in Bitterne and Waterlooville.

At Redcote Convent we have a dedicated team of staff who provide 24-hour quality care and support. This care facility is not CQC registered but the care standards and training for staff are the same as in our registered Care Home. Staff organise open days and cream tea afternoons and an annual garden party to raise funds for the mission in Kenya. They have a good relationship with the local school and the school choir visits each year.

Maria Vicente was appointed as the new Manager of Redcote Community and she has proven to be a great leader. She has transformed the staff team and implemented physiotherapeutic activities together with fall prevention exercises for Sisters.



Maria Vicente
Redcote Community
Manager

Maria Vicente Manager - Redcote Convent, Waterlooville and Shalom reports on the year:

“The past year has been a huge learning chapter, one that has made me grow in so many ways. I was appointed as Manager of Redcote Convent, which is a care home for the retired and infirm Sisters of Our Lady of Charity of the Good Shepherd, last year. Like the rest of the country the pandemic affected all our lives. I ended up living with our Sisters at Redcote, during both lockdowns which was a challenging but worthwhile experience. It was a choice I was given by my GP, work from home, or live at Redcote. My duty of care..... live at Redcote. I am no saint, but, I had just been put in post, and

both myself and my partner, both of whom have always been very much involved in the care sector, knew that it was my duty of care. I had signed a contract to support and care for the Sisters and the team, so, there was no question or doubt surrounding my choice to stay at Redcote. I missed my family and had to cancel my trip to Portugal, but would I do it again, yes!

I am just so proud of the fact that with the great team at Redcote, together with the Sisters, we managed to protect all of us from “COVID 19”, this includes Sisters living in Waterlooville and Shalom.

I, myself have grown so much as a person. All I can say is I am so very lucky and blessed to work for Our Lady of Charity of the Good Shepherd.”



Partnerships in the UK

Within the financial year 2020-2021 we remained invested in the following formal partnerships:

Anawim

Anawim's mission is to help women from all backgrounds and communities in and around Birmingham to get the support they deserve. It has been the driving force behind the Charity since it started back in 1986 in a terraced house in Balsall Heath. Anawim was originally founded in 1986 by two of our Sisters, Sister Madeleine Matthews (R.I.P.) and Sister Maisie Nevin, who moved into a red-light district in Balsall Heath – at the time described as 'Britain's busiest cul-de-sac'. They decided to open their home as a drop-in centre to women in the local community who were involved in prostitution and were vulnerable to exploitation. The Sisters were struck by the difference it made for women to have a safe space, a warm drink and a listening ear. A place they could go without fear of judgement, to meet other women who cared deeply about their wellbeing. Motivated by unconditional love, an appreciation of the value of every woman, and a commitment to helping people to live life to the full, the Sisters' mission continues to inspire the work carried out there to this day.

Over the last 35 years, Anawim has grown hugely and has gone from strength to strength. It is now a specialist centre in Birmingham providing services in a therapeutic environment. It exists to support women and their children, especially women vulnerable to exploitation, offending behaviour, drug abuse and prostitution. Anawim seeks to provide positive choices to help them achieve and reach their full potential as part of the wider community and it also seeks to encourage women to change and turn their lives around. It provides a viable alternative to custody, works to increase women's self-worth, enables them to recognise their own potential and offers hope. It works to keep families together where appropriate, empower women towards independence with regular employment, raise each woman's self-awareness and sense of dignity, trust and responsibility towards herself, her children and the wider community.

Throughout the financial year 2020 – 2021 three of our Sisters continued to serve on the board of Trustees. Sadly, in February 2021, we lost one of our Sisters, Sister Jenny Coyne (R.I.P.) who had also been heavily involved with Anawim from the start. One Sister continues to work as a member of the counselling team on a voluntary basis and we also part-fund the salary of the Finance Officer.



Partnerships in the UK (continued)

Brushstrokes

Brushstrokes serves the whole community across Sandwell, West Birmingham and beyond, particularly asylum seekers, refugees and newcomers to the area. The focus is on providing support and services to the most vulnerable and building up individuals by treating them with kindness and respect and affirming their rights and dignity. Brushstrokes currently welcomes people from over 65 countries.

The work with refugees continues to expand, helping them to rebuild their lives and settle into new homes, education and work in the Sandwell area. The core activities are driven by the needs of the people who use the services, both in the community and those identified on outreach visits.

Some of the main activities are: offering outreach support, practical help, teaching ESOL (English for Speakers of Other Languages), asylum guides, social activities, housing support, education, information, advice and guidance.

The Trustees have made a commitment to contribute £30,000 per annum to Brushstrokes, to cover the costs of rent of a more suitable building. This began in 2019 and will come to an end in 2023.

Sophia House

In 2018 a small house vacated by our Sisters in the Birmingham area became surplus to our requirements. Rather than putting it on the market the Trustees decided to offer it as a residence for homeless documented women refugees who needed accommodation and help to integrate into society. Entering into a partnership agreement with Fr. Hudson's Society, who run other services for asylum seekers and refugees, Sophia House was opened as a small joint project.



Sophia House

Since then, Sophia House has flourished and now provides female refugees and migrants with a supportive and welcoming home in shared accommodation, as well as support with their first housing tenancy as they settle into their new lives in the UK. For women who need that extra helping hand, Father Hudson's Care Staff and volunteers also provide support and guidance for each individual, including accessing GP and healthcare services, welfare benefits, signposting to local services, accessing education, managing money and befriending.



International Partnerships

*" will spread your branches in all directions...
I do not wish it said any longer, that I am French...
I belong to every country where there are souls to save."*

St. Mary Euphrasia / Conference 58 and 6



International Partnerships

Angola/Mozambique

Partnership with Good Shepherd Sisters



The Trustees previously entered into a funding commitment of £25,000 per year to the Sector of Angola/Mozambique ending in 2021, making this the final year. The following is taken from the Office Director, Sister Rita Lourenço Luis' final report:

The interventions of the Good Shepherd Sisters in Angola (GSS-Angola-Mozambique) are based in 7 communities of Angola and 1 community in Mozambique, based in rural and semi-urban areas in Luanda, Kwanza Norte, Uíge, and Nampula (Mozambique). The activities are framed in the following programmatic areas: Social Protection and Rights; Basic Services (Health, Education, and Literacy); Means of Subsistence (Agriculture, Vocational Training) and Institutional Strengthening, according to the GSS Angola and Mozambique Strategic Plan 2018-2021.

The Mission Development Office is leading the process, the office is based in Luanda, with 3 staff: one Office Director (Sister Rita Lourenço Luis); one Program and Service official (Bernardino Culombola) and one Administrator and accountability (Fernando Comba). All members are full time contracted and work every day in the office. GSIF is the leader in the process of the MDO local team capacity building, fundraising and other strengthening activity plans.

The main activities realised during 2020 focused on the support to the mission in the seven communities where the sisters operate (Camabetela, Samba Cajú, Lubango, Uige, Talatona, Kikolo and Nampula) in close connection with the focal points, who are responsible for the implementation of the activities at community level and report to the MDO team.

2020 was a challenging year due to the Coronavirus pandemic. The operating modes of the apostolates were endeavoured for a radical change. The project activities stopped for 5 months during the lockdown period, and the GSS-Angola and Mozambique sector developed an emergency plan to respond to the pandemic crises and reduce the spread of the virus at the level of our beneficiaries. Basic food, face protection masks and alcohol gel, among others, were distributed to the beneficiaries during the lockdown period. After the Government formalized the measures to ease the restrictions in October 2020, activities at the school and at the vocational training centre resumed and continue to run smoothly.



International Partnerships (continued)

Main Achievements 2020/2021

- 302 beneficiaries completed the vocational training during 2020 in several competencies in the Community of Talatona
- 934 beneficiaries in primary and secondary school in Kikolo community (São João Eudes)
- 1,100 beneficiaries in the Community development project in Kikolo (São João Eudes)
- 1,535 beneficiaries reached with primary health services in the Samba Caju community
- 3,560 beneficiaries reached with primary health services in the Camabatela Community
- 95 beneficiaries accessed the Literacy Centre in the Uige community
- 90 beneficiaries accessed to the Protection Centre in Lubango
- 309 beneficiaries were assisted in the Childhood Centre in the Nampula community
- 115 women heads of families empowered through agricultural actions in Camabatela
- 143 beneficiaries completed the vocational training during 2020 in several competencies in Community of Camabatela
- Congregation's manual on child protection and rights policies adapted according to the local context.

Other Achievements

12 classrooms were built in São João Eudes School in Kikolo. Therefore, the number of beneficiaries increased for students in the second cycle of secondary education. 1,300 families were supported with basic food, protection masks and hygiene materials during the COVID-19 lockdown period. 32 sisters and lay partners in mission participated in a E-learning training on Project Cycle Management.

Challenges

We were faced with a lack of money to start-up the agribusiness in Camabatela and Talatona communities and also to finalise the construction of the new community house in Lubango.



International Partnerships (continued)

Way forward

Going forward we will continue supporting the implementation of the Congregation Strategic Plan 2019-2023. We will monitor and evaluate all the project implementation plans, ensuring they are implemented according to the Congregation Strategic Plan 2019-2023 and we will continue fundraising to support other community project initiatives. Proposals will be written according to the community needs and capacity building planning will be carried out for the focal points according to the training needs. We will extend the agribusiness activities in Camabatela and complete the construction of the adolescents' protection centre in Cambatela as well as providing equipment for 2 school academic laboratories in São João Eudes.

Myanmar (Burma)



Partnership with Good Shepherd Sisters

In 2017, the Trustees agreed to enter into a three-year partnership with the Myanmar (East Asia Province). However, the Sisters of the Good Shepherd Myanmar Foundation (GSMF) have managed to stretch their three year funding to five years (2017-2021) and had an unspent amount of \$7,018 USD which they carried forward to the financial year 2020-2021. The following is taken from a report written by Sister Lucy Aung Sian, GSMF:

It is with grateful sentiments, GSMF submits this project end report to Good Shepherd Sisters UK. The objective of our first Key Result Area of our five-year strategic plan (2017-2021) was to raise the professional and technical capacity of Sisters and lay staff in order to deliver quality programs based on best practice. GSMF has been working with the most vulnerable women, many of whom are at great risk. Often their commitment was challenged by a lack of knowledge and tools. As part of their effort to enhance their capacity for quality service, the foundation sought avenues of greater capacity training. Fortunately, this was made possible by the generous support of Good Shepherd Sisters from the UK Province. These capacities have improved service delivery at the field level, bringing greater safety and security to our project partners, promoting a sense of confidence and greater reach out.

The technical capacity training offered to Sisters and lay Staff in 2020 was as follows:

- Certificate course on Human Resource Management (Sisters Rebecca and Lucy)
- Community Mobilization Training (Group)
- Online Course in Early Childhood Care Development (ECCD)
- Online Course on Montessori Education Method
- Basic Computer Course
- Online Course on Psycho-social Support Training
- Online Basic English Course



International Partnerships (continued)

Myanmar (Burma) (continued)

Partnership with Good Shepherd Sisters (continued)

- Juice and Soap Making Course
- Online Photoshop and Editing Course

Achievements

- The skills brought a lot of confidence at the program sites
- Quality of knowledge transfer has improved in our programs
- Women empowerment has increased through these capacity building programs
- Vulnerable groups and girls at risk were targeted both for training and targeting
- Active participation and full attention of the participants
- GSMF now offers some online courses as a resource organisation
- More lay mission partners gained training in 2020
- GSMF mission partners improved in using digital communications (e.g. Zoom)

Challenges

- ❖ GSMF mission partners still need to improve in skills of English
- ❖ Due to Covid-19 pandemic, most of our proposed plans were cancelled
- ❖ Resource persons are not available due to travel restrictions
- ❖ Myanmar continues to have problems with resource problems at affordable honorarium. Most of the resource persons are foreigners.



Good Shepherd Myanmar Foundation



International Partnerships (continued)

Myanmar (Burma) (continued)

Partnership with Good Shepherd Sisters (continued)

Future Plans

Lots was achieved during the project which gives us a sense of fulfillment, but there is also a slight sense of incompleteness due to the challenges that Covid-19 brought to the world. We would have had more training programs had we had less restrictions, but we are still heartened by the enthusiasm of the trainees and their growth. We hope to continue this as a mission of human resource enrichments, especially of women and girls in areas such as: gender sensitization among communities vulnerable to unsafe migration and among faith-based communities, child safeguarding training within our own organisation and among religious institutes, consumer's rights and education training for GSMF mission partners and social and environmental impact monitoring training for communities.

Throughout this partnership we have seen an enhancement of quality of our programs and as a new organization, GSMF benefitted by the process of capacity building and seeing so many of our partners gain skills and confidence. As an organisation, our profile has gone up among our stakeholders and local partners. The capacity gaps that were identified were met with since the assurance of support was there from our Sisters in Province of UK. Our training programs have also allowed us to interact with many Civil Society Organisations and the activities they participate in, which has also gained us greater visibility within the community.

Our dreams for this country continue to grow as we see the great enthusiasm of our people to build a nation of prosperity and peace based on justice. We believe with them, another peaceful and prosperous Myanmar is possible for everyone. In that journey our commitment will continue. To all our supporters and those who believe in us, we owe a debt of gratitude.

This year we also sponsored the studies of Sister Elizabeth Joseph from Myanmar who is seeking to obtain a Master's Degree in Education to benefit the Mission in her country.

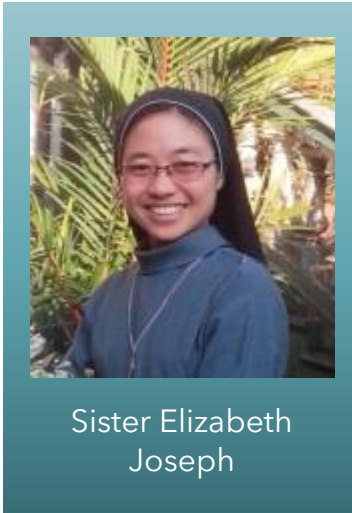


International Partnerships (continued)

Myanmar (Burma) (continued)

Partnership with Good Shepherd Sisters (continued)

Future Plans (continued)



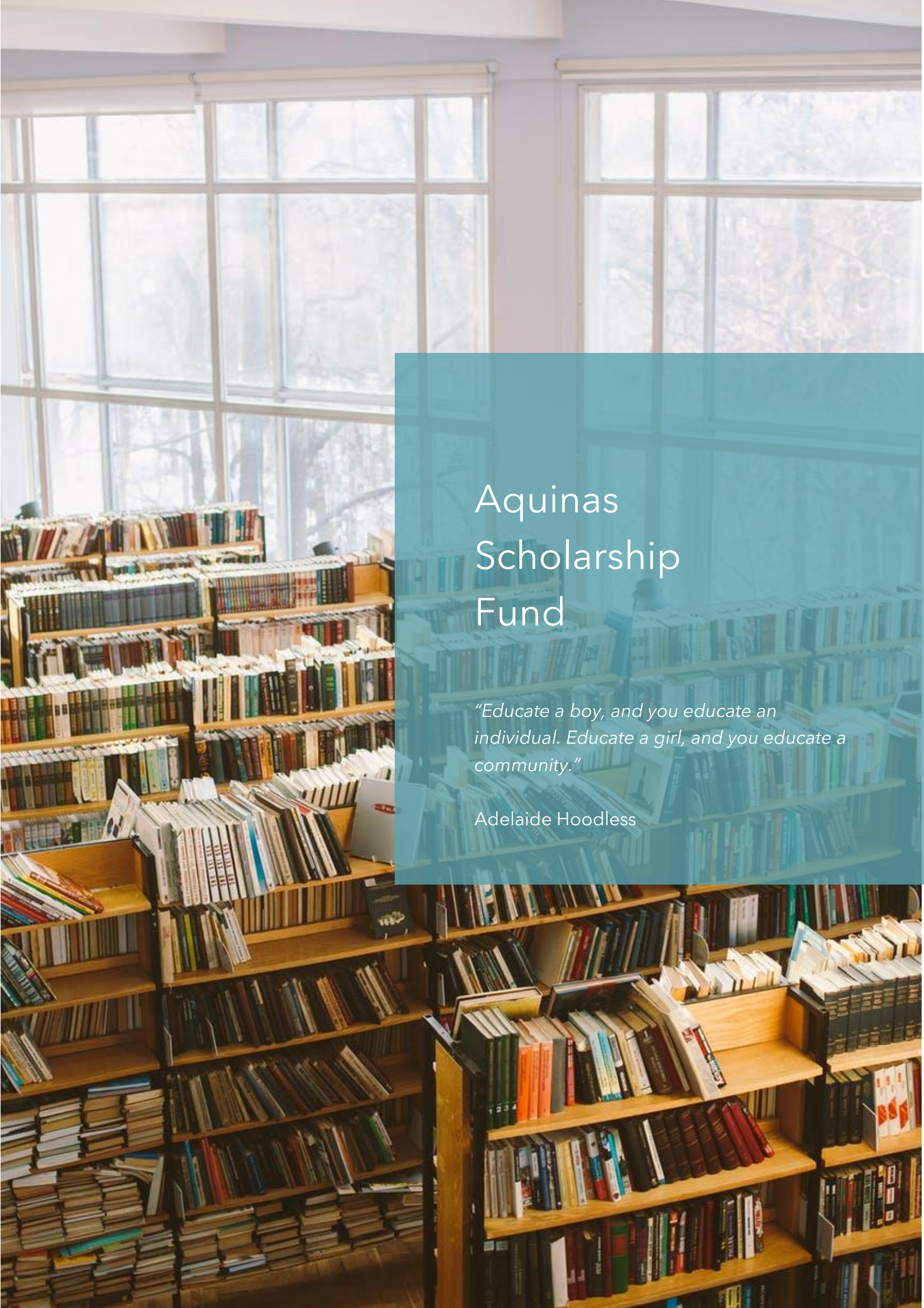
Sister Elizabeth Joseph RGS, East Asia Province writes:

“Dear Sister Rose Mary Kean, with all my heart I would like to thank you for sponsoring my studies to pursue Master’s Degree in Education Major in Guidance and Counselling.

Sister Regina Htoo, my unit leader told me that they would like me to pursue this as capacity building for the Good Shepherd mission in Myanmar. She said that we need a counsellor for the children and she knew I love the children. I decided to try my best because I know they trusted me that I would be able to make it. She let me know that the study is a sponsored by you, I was very happy.

Now I have completed my program within two-year time in spite of the many limitations brought about by COVID-19. I encountered a number of personal transformation as I entered into mental health profession. And I learned to become more compassionate to myself and to others. Children and adolescents have taken a large place in my heart even before I made my first profession when I worked with them.

I came to the Philippines to learn in a similar context and culture so that I will be able to help our children better. I chose Miriam College because it trains women leaders and its core values are similar to the Good Shepherd values. In the end of my studies, I proposed an intervention program to enhance the self-efficacy of the adolescent girls in contact with the justice system. In the later part of my studies, COVID-19 pandemic hit the world and we were worried that Miriam College would close the school and refund the comprehensive exam fee and we might need to stop everything. However, the school made it possible that I could complete it in the mid-year term. The journey was not that smooth, but God was there with me along the way. I am sincerely grateful to you, dear Sister Rose Mary, for your generosity to me, to our Province and to our girls.”



Aquinas Scholarship Fund

“Educate a boy, and you educate an individual. Educate a girl, and you educate a community.”

Adelaide Hoodless



Aquinas Scholarship Fund

Safeguarding of minors is a priority for our Congregation worldwide and Sisters are encouraged to engage in professional training so that safeguarding underpins the work being undertaken with vulnerable children. This is particularly important in developing countries where many kinds of exploitation of children go unnoticed and children and families are unaware of their human rights. Each year we allocate £40,000 to this important fund and this year we have had eleven students benefit from the scholarship.

The following summary is taken from a report by Sister Yolanda Bourbon, Congregational Treasurer:

The Congregation is committed to ensure capacity building of Sisters and lay partners for mission effectiveness. An Education Survey conducted by the Congregational Leadership Team in 2016 confirmed that the education level of Sisters within the Congregation is unequal. While many Sisters are well educated, there are some Sisters who have not had the opportunity for higher education. The Generalate in Rome has been receiving requests from worldwide Units for financial support of Sisters who need to take further professional education.

We would like to acknowledge, with gratitude, the Unit of Great Britain for providing financial support from their Thomas Aquinas Scholarship Fund for the further education of Sisters from various Units, particularly over the last three years.

The Covid-19 pandemic significantly affected the studies of the Sisters. Classes in the classroom setting were suspended and replaced with online learning platforms or temporarily cancelled. Those who planned to study outside of their country were not able to travel and had to change the plan. These difficulties experienced by the students challenged them to be creative and to consider the difficulties as new opportunities for learning.

One of the Sisters who was funded by the Aquinas Scholarship Fund was Sister Jane Kajira Rwanda from Kenya (Province of Eastern Central Africa). Sister Jane enrolled in a Bachelor of Education course at the Catholic University of Eastern Africa in 2019. This is a two-year study course which will reach completion in 2021.



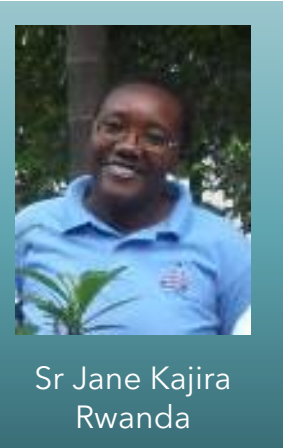
Aquinas Scholarship Fund (continued)

Sister Jane Kajira Rwanda RGS, Eastern Central Africa Province writes:

“May I take this chance to thank you for your continued support of my education despite many challenges, especially those brought about by Covid-19.

Personally, I have faced challenges of learning online and taking exams on the same platform but overcame them since that was the only way to go for everyone. This experience has not left me the same person I was before the pandemic, since I am more equipped with computer literacy that I can hold discussion, meetings, classes through online, despite distance and time. This skill will help me in future in the mission where I will be sent to since our schools and the whole world is adjusting and embracing the new normal and the reality of today.

Thanks once again for your kindness, generosity and support you have given to me. May God bless you abundantly.”



Another of the Sisters who was funded by the Aquinas Scholarship Fund was Sister Arul Nijanthiny from Sri Lanka (Province of Sri Lanka/Pakistan). Sister Arul enrolled in a Bachelor of Social Work course at the Anugraha Institute of Social Sciences, India in 2018. This is a three-year course which will reach completion in 2021.

Sister Arul Nijanthiny RGS, Sri Lanka/Pakistan Province writes:

“I am grateful for the opportunity to do my studies in India. Now, I am in the final semester and I will be completing my studies by June 2021. With regard to my academic curriculum, I pursued my studies through online classes for the past one-year and from April 2021, I am back to the pavilion with the classes. Life is quite interesting as a social work student and it is a very good learning.

I was placed for my block placement in a Non-Government Organisation (NGO) last month. It is a living experience in an NGO at Periyakulam, Theni District, India known as SARWODEEP. I had a wonderful experience in working with women and children. As we, the Good Shepherd Sisters are called to work for women and children, I was reminded by our Charism to work hard for the empowerment of the downtrodden, destitute, broken and marginalised. I am happy to see that an NGO has formed self help groups in the villages through which the women earn for their livelihood. On the whole, I have learnt many things professionally, as well as personally. It is a life learning experience which I never had. So once again, I thank all of you who are helping me for my studies. May God bless us all.”



Donations

"You have not lived today until you have done something for someone who can never repay you."

John Bunyan



Donations

Donations given by the Charity Year Ended 31 March 2021

General Donations – hardship fund (inc. Covid 19 Crisis & Past Employees)	£55,178
Angola/Mozambique (Final payment)	£50,000
Aquinas Scholarship (Roma)	£40,000
Mission Development Fund	£6,280
Anawim (Finance Officer Salary)	£17,000
Christmas Donations & Gifts	£19,500
Congregation Administration Rome	£35,000
Good Shepherd International Fund – Vietnam (Year 1 of 3)	£25,000
<i>* Please Note: This payment has been sent to the Mission Development Office in Rome but is currently on hold whilst we await approval from the Vietnam Government on building of the new Convent</i>	
TOTAL	£247,958

In addition to the above donations the Charity gave £30,000 to Brushstrokes which was the second instalment of £150,000 committed to and accounted for in the year to 31 March 2019.

** Please note that we have not been able to allocate the usual amounts of donations to areas that we normally would i.e. international partnerships due to the Covid-19 pandemic and Sisters travel being restricted globally. However, we have made donations to help with the Covid-19 crisis itself*



Donations (continued)

Donation to Philippines

Between the months of October and November 2020, two strong typhoons devastated many of the regions and Provinces in the Philippines. In response to the emergency appeal by the Province of the Philippines, through our Hardship Fund, we donated £5,000 towards helping those affected rebuild their lives.

Sister Cielo Matuloy sent the following update along with her gratitude:

The Sisters of Our Lady of Charity of the Good Shepherd hold a presence through communities, programs, and lay mission partners in many of the areas that sustained devastation from the typhoons. With initial help from generous donors and partners, OLCGS began providing immediate life-saving support to those affected.



One of our Sisters helping locals to rebuild their damaged home

We visited the families of girls who have been under our care and with God's grace, all of them are safe. However, most of their homes and belongings were damaged or washed away. Our lay mission partners and staff also visited and provided immediate support. While most of our shelters and facilities for

women and girls were spared from the devastation, our Contemplative Sisters' convent, chapel, and a sisters' residence in Virac, Catanduanes needed major repairs.

In Quezon City, we centralized our relief operations. One of our schools, the St. Bridget School of Quezon City, opened its doors as temporary shelter for abandoned older persons whose shelters were submerged in flood and mud. In ways small and big, we express our profound solidarity with those affected - the Good Shepherd way.

So far, we have achieved the following:

- 1,000 Relief packs prepared and distributed containing food, water and hygiene items
- 6,050 Individuals assisted in Metro Manila, Isabela, Albay, and Catanduanes Island



- 800,000 - Raised PHP 800,000 cash in kind donations

Donations (continued)

Donation to Philippines (continued)

Enabling families to rise from the disaster provides us with a perfect pathway to allow us to address long term issues like gender-based violence and human trafficking in the future. Without proper housing and adequate livelihoods, the women and children will find themselves vulnerably exposed to gender violence.

We thank you for the generous aid your Province has given for the typhoon victims here in the Philippines.



● Property

The material resources of the congregation are at the service of our mission.

Const. 140



Property

All properties are used to facilitate the mission and ministries of the UK Province.
The following properties are owned by the Charity.

Freehold Properties

Waterlooville - Portsmouth

Coldhill Farm - farmland and buildings - leased to tenant farmer
Cottage Farm - farmland and buildings leased to tenant farmer
149 Lovedean Lane - Single storey 2 bedroom detached house
9 Laurel Court - Semi-detached House
8 Laurel Court - Apartment

Bitterne Southampton

Redcote Convent - 11 bedroom detached house
Shalom - 6 bedroom detached house
Shales Road - 8 bedroom detached house

Ascot

Fairlight - 8 bedroom detached house

London

Yeldham Road - 2 bedroom terraced house

Birmingham

The Priory - 12 bedroom convent
2 St Laurence Road - 3 bedroom semi-detached house
4 St Laurence Road - 3 bedroom semi-detached house
91 Salisbury Road - 6 bedroom semi-detached house

Liverpool

18 Gypsy Lane- Cottage, occupied by a former employee and his family.

Manchester

Good Shepherd Convent - 30 bedroom, detached house for retired Sisters
St. Euphrasia's Care Home - 14 bedroom, care facility for elderly and infirm Sisters
Latrigg Crescent - 2 bedroom, semi-detached house, occupied by an employee.

Bishopton

1 semi-detached house



Property (continued)

Leasehold properties

London

Burberry Court - 3 bed flat

Sparkford Gardens - 2 bed flat

4 apartments in Sheltered Accommodation

Cheshire

11 Hanna Court - 1 bed Apartment

Birmingham

Middlepark Drive - 2 bed Apartment

Glasgow

Old Rutherglen road - 2 bed flat

Pollockshaw Road - 2 bed flat

Edinburgh

Liberton - 2 bed flat

Roseburn drive - 1 bed flat (sheltered accommodation)

Liberton Road - 1 bed flat (sheltered accommodation)

During the year to 31 March 2021, a two bedroomed property, April Close in Southampton, was sold.

Other Assets

The Charity owns cemeteries in Colinton, Edinburgh; Bishopton; Newcastle; Blackley, Manchester; Northfield, Birmingham; Troy, Monmouth; Bartestree, Herefordshire; Staplehurst, Kent; Redcote, Bitterne; St. Michael's, Waterlooville.

The Charity also owns land in Blackley, Manchester.



Future Goals 2021-2022

- To continue to restructure the Province according to changing needs.
- To continue to network with our Sisters globally in order to develop the Mission for public benefit.
- To build on our partnerships: Anawim, Brushstrokes and Sophia House
- To continue to develop further international partnerships with Provinces in our Congregation
- Construction of a new building for supported living for our Sisters in Manchester began in July 2019, along with preparations for the sale of the current convent building.
- To set up a new grant making project for the benefit of women in difficulties.

Approved for and on behalf of the Trustees:

Anne Josephine Carr

Trustee

Date of approval: 5 January 2022



Independent auditor's report

Independent auditor's report to the Trustees of The English Province of the Congregation of Our Lady of Charity of the Good Shepherd CIO

Opinion

We have audited the accounts of The English Province of the Congregation of Our Lady of Charity of the Good Shepherd CIO (the 'Charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.



Conclusions relating to going concern (continued)

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the Trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.



Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect to irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

How the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the Charity through discussions with management and trustees and from our knowledge and experience of the charity sector;
- ◆ We focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the Charity. These included but were not limited to the Charities Act 2011; Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2019); and Safeguarding Regulations; and
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and review of minutes of trustees' meetings.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and



Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud
(continued)

- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested and reviewed journal entries to identify unusual transactions;
- ◆ Carried out substantive testing of expenditure including the authorisation thereof;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of meetings of trustees; and
- ◆ Enquiring of us as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

We did not identify any irregularities, including fraud.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.



Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

19 January 2022

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006



Statement of financial activities: Year to 31 March 2021

Notes	Unrestricted funds £	Restricted funds £	Special trust fund £	2021 Total funds £	Unrestricted funds £	Restricted funds £	Special trust fund £	2020 Total funds £	
Income from:									
Donations and legacies	1	717,106	—	—	717,106	632,614	—	—	632,614
Investments and interest receivable	2	1,385,391	137,722	—	1,523,113	1,284,527	121,723	—	1,406,250
Charitable activities									
. Fees and charges for care services		179,115	—	—	179,115	169,665	—	—	169,665
Other sources									
. Government grants – Coronavirus infection control		—	45,186	—	45,186	—	—	—	—
. Surplus on disposal of tangible fixed assets	3	62,374	—	—	62,374	255,942	—	—	255,942
. Miscellaneous sources		9,146	—	—	9,146	23,811	—	—	23,811
Total income		2,353,132	182,908	—	2,536,040	2,366,559	121,723	—	2,488,282
Expenditure on:									
Raising funds									
. Investment management fees		11,911	17	—	11,928	38,024	214	—	38,238
Charitable activities									
. Provision of care services	4	61,603	490,161	—	551,764	61,603	455,094	—	516,697
. Support of members of the Congregation and their Ministry	5	1,158,686	419,187	—	1,577,873	1,167,051	447,994	—	1,615,045
. Donations and support of missions	6	247,958	—	—	247,958	182,672	—	—	182,672
Total expenditure		1,480,158	909,365	—	2,389,523	1,449,350	903,302	—	2,352,652
Net income (expenditure) before net investment gains (losses)	8	872,974	(726,457)	—	146,517	917,209	(781,579)	—	135,630
Net investment gains (losses)									
. Investment property		—	—	—	—	(14,320)	—	—	(14,320)
. Listed investments	13	7,686,015	875,863	—	8,561,878	(2,676,248)	(391,614)	—	(3,067,862)
Net income (expenditure) and net movement in funds		8,558,989	149,406	—	8,708,395	(1,773,359)	(1,173,193)	—	(2,946,552)
Fund balances at 31 March 2020		52,764,080	2,218,174	55,000	55,037,254	54,537,439	3,391,367	55,000	57,983,806
Fund balances at 31 March 2021		61,323,069	2,367,580	55,000	63,745,649	52,764,080	2,218,174	55,000	55,037,254

All recognised gains and losses are included in the above statement of financial activities.



Balance sheet: 31 March 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	12		11,149,837		9,901,023
Investments					
. Listed investments	13		46,890,711		39,292,094
. Investment property	13		2,199,999		2,199,999
Programme related investments	14		250,000		250,000
Total fixed assets			60,490,547		51,643,116
Current assets					
Debtors	15	645,558		35,841	
Short term deposits		1,065,388		1,409,306	
Cash at bank and in hand		2,219,918		2,474,354	
Total current assets		3,930,864		3,919,501	
Liabilities:					
Creditors: amounts falling due within one year	16	(615,762)		(435,363)	
Net current assets			3,315,102		3,484,138
Total assets less current liabilities			63,805,649		55,127,254
Creditors: amounts due after one year	17		(60,000)		(90,000)
Total net assets			63,745,649		55,037,254
The funds of the Charity:					
Income funds					
Restricted funds	18		2,367,580		2,218,174
Special trust fund	21		55,000		55,000
Unrestricted funds					
. Tangible fixed assets fund	19		5,821,703		5,870,455
. Designated funds	20		38,716,123		35,020,490
. General funds			16,785,243		11,873,135
			63,745,649		55,037,254

Approved by and signed
on behalf of the Trustees by:

Anne Josephine Carr
Trustee

Approved by the trustees on: 5 January 2022



Statement of cash flows: Year to 31 March 2021

	Notes	2021 £	2020 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(2,099,567)	(1,415,577)
Cash flows from investing activities:			
Investment income and interest received		1,530,531	1,401,558
Proceeds from the disposal of tangible fixed assets		239,316	571,409
Purchase of tangible fixed assets		(1,231,895)	(835,986)
Proceeds from the disposal of investments		2,069,729	18,795,807
Purchase of investments		(1,788,158)	(18,469,705)
Net cash provided by investing activities		819,523	1,463,083
Change in cash and cash equivalents in the year		(1,280,044)	47,506
Cash and cash equivalents at 31 March 2020		4,973,952	4,926,446
Cash and cash equivalents at 31 March 2021	B	3,693,908	4,973,952

Notes to the statement of cash flows for the year to 31 March 2021.

A Reconciliation of net movement in funds to net cash used in operating activities

	2021 £	2020 £
Net movement in funds (as per the statement of financial activities)	8,708,395	(2,946,552)
Adjustments for:		
Depreciation charge	172,719	186,648
(Gains) losses on investments	(8,561,878)	3,067,862
Investment income and interest receivable	(1,523,113)	(1,406,250)
Surplus on disposal of tangible fixed assets	(62,374)	(255,942)
(Increase) decrease in debtors	(617,135)	1,734
Decrease in creditors	(216,181)	(63,077)
Net cash used in operating activities	(2,099,567)	(1,415,577)



B Analysis of cash and cash equivalents

	2021 £	2020 £
Cash at bank and in hand	2,219,918	2,474,354
Short term deposits (less than three months)	1,065,388	1,409,306
Cash held by investment managers	408,602	1,090,292
Total cash and cash equivalents	3,693,908	4,973,952

No separate reconciliation of net debt has been prepared as there is no difference between the net cash (debt) of the Charity and the above cash and cash equivalents.



Principal accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The accounts have been prepared for the year to 31 March 2021 and comparative information is provided in respect to the year to 31 March 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees and management to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ assessing the probability of the receipt of legacy income;
- ◆ estimating accrued expenditure;
- ◆ estimating the useful economic life of tangible fixed assets for the purpose of determining the annual depreciation charge;
- ◆ assessing the recoverability of outstanding debtors for residential and care home fees;
- ◆ determining the value of designated funds needed at the year end, in particular in respect to the assumptions made in determining the value of the retirement fund; and
- ◆ the estimation of future income and expenditure flows for the purpose of assessing going concern.



Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The Trustees acknowledge the existence of Covid-19, and the fact that it is outside of the control of the Charity and that it has had a wide ranging impact on society generally. The Covid-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of social interactions but has also had a significant economic impact at every level in ways which have been outside of the Charity's control.

Covid-19 has limited the Charity's work since March 2020 including interactions and operations since lockdown began. The Charity has addressed these challenges by using alternative forms of communication – in particular Zoom conferencing, emails and telephone to continue to reach out and minister with limitations.

The Trustees do not consider that there will be any material impact on income or expenditure and, therefore, on the Charity's financial position.

Therefore, the Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 March 2022, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the trustees' report for more information).

Income recognition

Income is recognised in the period in which the Charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations and legacies, investment income and interest receivable, income from fees and charges for care services and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious sisters received under Gift Aid or deed of covenant, are recognised when the Charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

**Income recognition** (continued)

Legacies are included in the statement of financial activities when the Charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the Charity.

Entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having been transferred to the Charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Income derived from the levying of fees and charges for care services is measured at the fair value of the consideration received or receivable, excluding discounts and rebates.

The surplus on disposal of tangible fixed assets is defined as the difference between the gross proceeds received and the net book value of the asset immediately prior to disposal after deducting any costs directly associated with the disposal.

Income from the Government in respect to the Covid-19 pandemic is accounted for when the Charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Other income is measured at fair value and accounted for on an accruals basis.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

Expenditure on raising funds includes expenditure associated with raising funds for the Charity. This comprises those investment management fees charged directly to the Charity. Fees in respect to those investments which comprise pooled investment vehicles, including common investment funds, are inherent within the relevant investment holding.



Expenditure recognition (continued)

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the Charity through the provision of its charitable activities. Such costs include direct and indirect expenditure on the provision of care services at the Charity's care home in Blackley, Manchester, direct and support costs in respect to the support of members of the Congregation and enabling their ministry (including governance costs) and the provision of charitable grants and donations

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment. Such costs are identifiable in respect to each charitable activity and hence they are allocated to the appropriate heading directly. There has been no apportionment between headings in the statement of financial activities.

Governance costs comprise the costs involving the public accountability of the Charity (including audit costs) and costs in respect to its compliance with regulation and good practice.

Governance costs are allocated in full to support of members of the Congregation and their ministry.

Tangible fixed assets

◆ Land and buildings

Non-specialised buildings

Non-specialised buildings (freehold and long leasehold) are defined as those designed as, and used wholly or mainly for, private residential use. Those owned as at 1 April 2016 are included in these accounts at their net book value as at that date, being the date on which they were transferred to the Charity. This net book value equates to their cost or deemed cost (as defined by FRS 102) as at that date. Additions since 1 April 2016 are included at cost. No depreciation is charged on such buildings. Their value and condition are reviewed annually by the trustees who are satisfied that their residual value is not materially less than their book value.

Specialised buildings

Specialised buildings comprise the Charity's care homes, health care establishments and large residential convents. Those owned at 1 April 2016 are included in these accounts at their net book value as at that date, being the date on which they were transferred to the Charity. This net book value equates to their cost or deemed cost (as defined by FRS 102) minus accumulated depreciation as at that date. Additions since 1 April 2016 are included at cost. Depreciation is provided at 2% per annum on a straight line basis in order to write off the buildings over their estimated useful life to the Charity.



Tangible fixed assets (continued)

◆ Furniture, equipment and motor vehicles

Expenditure on the purchase and replacement of furniture and equipment and motor vehicles costing more than £2,000 is capitalised and depreciated over a five year period on a straight-line basis.

Fixed asset listed investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The Charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Fixed asset property investments

The valuation of investment properties (not occupied by the Charity), which are rented out, is based on current open market valuation. These properties are not depreciated.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the Charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.



Pension contributions

The Charity offers its employees membership of a defined contribution pension scheme administered by NOW Pensions Trustees Limited. Contributions to the scheme are debited to the statement of financial activities in the year in which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers conferred under the Pension Act 2008.

Fund structure

The income funds of the Charity are, in the main, unrestricted and therefore are available for use in furtherance of the Charity's objectives at the discretion of the Trustees. Within the total unrestricted funds of the Charity the Trustees have identified those unrestricted funds representing the net book value of tangible fixed assets other than those applied for care services (see note 19) and amounts designated for specific purposes (see note 20).

Details of funds raised for a specific purpose, or subject to donor imposed conditions, and therefore restricted, are given in note 18.

The special trust fund comprises property assets which are held on trust by the Charity (see note 21).

Services provided by members of the Congregation

For the purposes of these accounts, no monetary value has been placed on administrative and other services provided by the members of the Congregation.



Notes to the accounts

1 Income from: Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Salaries and pensions of individual religious received under gift aid compliant deed of covenant	591,801	—	591,801	601,061	—	601,061
Legacies and other donations	125,305	—	125,305	31,553	—	31,553
	717,106	—	717,106	632,614	—	632,614

2 Income from: Investments and interest receivable

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Investment income from:						
Equities	267,663	2,286	269,949	366,522	583	367,105
Government stock	2,220	19	2,239	2,182	20	2,202
Common investment funds or Charity Authorised Investment Funds	908,794	134,716	1,043,510	787,029	117,616	904,645
Fixed interest	82,105	701	82,806	59,972	3,376	63,348
Interest on cash held by investment managers	48	—	48	13,792	128	13,920
	1,260,830	137,722	1,398,552	1,229,497	121,723	1,351,220
Bank interest	7,773	—	7,773	17,980	—	17,980
Rental income	116,788	—	116,788	37,050	—	37,050
	1,385,391	137,722	1,523,113	1,284,527	121,723	1,406,250

3 Income from: Surplus on disposal of tangible fixed assets

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Surplus on disposal of:						
. Leasehold property	50,317	—	50,317	247,492	—	247,492
. Motor vehicles	12,057	—	12,057	8,450	—	8,450
	62,374	—	62,374	255,942	—	255,942



4 Expenditure on: Provision of care services

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Staff costs	—	356,158	356,158	—	339,695	339,695
Premises	61,603	70,076	131,679	61,603	34,700	96,303
Supplies and services	—	53,245	53,245	—	67,959	67,959
Management and administration expenses	—	10,682	10,682	—	12,740	12,740
	61,603	490,161	551,764	61,603	455,094	516,697

5 Expenditure on: Support of members of the Congregation and their Ministry

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Staff costs	424,894	157,160	582,054	439,484	166,833	606,317
Premises	327,121	136,710	463,831	283,218	116,882	400,100
Sisters' living and ministry expenses	328,109	124,174	452,283	307,308	160,274	467,582
Education, training and spiritual renewal	2,294	1,143	3,437	9,083	4,005	13,088
Governance costs (note 7)	76,268	—	76,268	127,958	—	127,958
	1,158,686	419,187	1,577,873	1,167,051	447,994	1,615,045

6 Expenditure on: Donations and support of missions

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Donations to Generalate of the Congregation	35,000	—	35,000	35,000	—	35,000
Donations to Congregational projects in Angola, Myanmar and Sri Lanka	75,000	—	75,000	25,000	—	25,000
Other Congregational donations						
Aquinas Scholarships	40,000	—	40,000	40,000	—	40,000
Donation to Anawim	17,000	—	17,000	17,000	—	17,000
Donations to other institutions	80,958	—	80,958	65,672	—	65,672
	247,958	—	247,958	182,672	—	182,672

7 Governance costs

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Other professional fees	72,128	—	72,128	88,951	—	88,951
Meeting costs	4,140	—	4,140	39,007	—	39,007
	76,268	—	76,268	127,958	—	127,958



8 Net income (expenditure) before net investment gains (losses)

This is stated after charging (crediting):

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Staff costs (note 9)	424,894	513,318	938,212	439,484	506,528	946,012
Depreciation	172,719	—	172,719	186,648	—	186,648
Surplus on disposal of tangible fixed assets (note 3)	(62,374)	—	(62,374)	(255,942)	—	(255,942)
Auditor's remuneration (including VAT)						
. Statutory audit						
- Current year	33,508	—	33,508	29,280	—	29,280
- Prior year	9,360	—	9,360	5,121	—	5,121
. Other services - advisory	25,190	—	30,850	34,112	—	34,112

9 Staff costs and remuneration of key management

	2021 £	2020 £
Staff costs during the year were as follows:		
Wages and salaries	850,206	854,953
Social security costs	50,824	52,346
Pension contributions	32,185	38,713
Redundancy payments	4,997	—
	938,212	946,012

Staff costs per function were as follows:

Charitable activities		
. Provision of care services	356,158	339,695
. Support of members of the Congregation and their Ministry	582,054	606,317
	938,212	946,012

No employee earned £60,000 per annum or more (including taxable benefits) during the year (2020 - no employee).

The average number of employees during the year, calculated on an average headcount basis and analysed by function, was as follows:

	2021 Average	2020 Average
Charitable activities		
. Provision of care services	21	21
. Support of members of the Congregation and their Ministry	38	39
	59	60



9 Staff costs and remuneration of key management (continued)

The Trustees consider that they together with the Finance Administrator, the Care Home Manager of St Euphrasia's Care Home, the Care Home Manager at Redcote Care Home and the Blackley Convent Manager comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day to day basis.

The total remuneration (including taxable benefits, employers' national insurance and pension contributions) of the key management personnel for the year was £156,706 (2020 - £123,239).

10 Trustees' expenses and remuneration and transactions with trustees

As members of the Congregation, the Trustees' living and personal expenses during the year were borne by the Charity but they received no remuneration or reimbursement of expenses in connection with their duties as Trustees or members of key management during the year.

As members of the Congregation, none of the Trustees have resources of their own as all earnings, pensions and other income have been donated to the Charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the Trustees to the Charity was £57,007 (2020 - £45,456).

11 Taxation

The English Province of the Congregation of our Lady of Charity of the Good Shepherd CIO is a registered charity and, therefore, is not liable to taxation on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.



12 Tangible fixed assets

	Land and buildings					Total £
	Freehold		Long leasehold	Furniture and equipment £	Motor vehicles £	
	Non- specialised £	Specialised £	Non- specialised £			
Cost or valuation						
At 1 April 2020	2,689,881	6,927,836	1,901,053	123,901	185,928	11,828,599
Additions	176,770	1,421,706	—	—	—	1,598,476
Disposals and elimination of fully written down items	(186,257)	—	—	—	(32,466)	(218,723)
At 31 March 2021	<u>2,680,394</u>	<u>8,349,542</u>	<u>1,901,053</u>	<u>123,901</u>	<u>153,462</u>	13,208,352
At cost	2,474,530	5,548,562	1,901,053	123,901	153,462	10,201,508
At deemed cost (based on 1995 valuation)	205,864	2,800,980	—	—	—	3,006,844
	<u>2,680,394</u>	<u>8,349,542</u>	<u>1,901,053</u>	<u>123,901</u>	<u>153,462</u>	13,208,352
Depreciation						
At 1 April 2020	140,063	1,508,303	31,462	98,137	149,611	1,927,576
Charge for the year	—	132,525	—	18,890	21,304	172,719
On disposals and eliminated of fully written down items	(9,314)	—	—	—	(32,466)	(41,780)
At 31 March 2021	<u>130,749</u>	<u>1,640,828</u>	<u>31,462</u>	<u>117,027</u>	<u>138,449</u>	2,058,515
Net book values						
At 31 March 2021	2,549,645	6,708,714	1,869,591	6,874	15,013	11,149,837
At 31 March 2020	<u>2,549,818</u>	<u>5,419,533</u>	<u>1,869,591</u>	<u>25,764</u>	<u>36,317</u>	9,901,023

Long leasehold land and buildings are held on leases substantially in excess of 50 years.

As permitted under Financial Reporting Standard FRS 102, the Charity has adopted a policy of not revaluing its tangible fixed assets. Land and buildings owned at 1 April 2016 are included in the accounts at their net book value as at that date, being the date on which they were transferred to the Charity. This is defined as original cost or deemed cost (as defined by FRS 102) minus accumulated depreciation where relevant. All other assets owned at 1 April 2016 are stated at their net book value as at that date, being the date on which they were transferred to the Charity and equating to their original cost less depreciation. All assets acquired on or after 1 April 2016 are valued at cost less accumulated depreciation where relevant.

It is likely that there are material differences between the open market values of the Charity's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of the trustees, is not justified in terms of the benefit to the users of the accounts.

The historical cost of the land and buildings included above at a valuation cannot be ascertained with accuracy.



12 Tangible fixed assets (continued)

Capital commitments

At 31 March 2021, the Charity had the following capital commitments in respect to additions to freehold land and buildings:

	2021 £	2020 £
Contracted but not provided for	78,000	1,100,000
Authorised but not contracted for	—	—

13 Investments

	2021 £	2020 £
Listed investments		
Market value at 1 April 2020	38,201,802	41,105,766
Additions at cost	1,788,158	18,469,705
Disposals (proceeds: £2,069,729; gains: £159,772)	(1,909,957)	(17,790,815)
Net unrealised investment (losses) gains	8,402,106	(3,582,854)
Market value at 31 March 2021	46,482,109	38,201,802
Cash held by investment managers for re-investment		
	408,602	1,090,292
	46,890,711	39,292,094
Cost of listed investments	38,192,140	38,375,800
Investment properties		
At 1 April 2020	2,199,999	2,689,999
Disposals	—	(490,000)
Revaluation	—	—
At 31 March 2021	2,199,999	2,199,999

The listed investments at 31 March 2021 comprised the following:

	2021 £	2020 £
UK Equities	5,832,107	4,449,533
UK Fixed Interest	1,165,121	1,325,285
Overseas Equities	5,519,209	4,054,322
Overseas fixed interest fund	192,326	185,302
UK Common Investment Funds or Charity Authorised Investment Funds	33,773,346	28,187,360
	46,482,109	38,201,802



13 Investments (continued)

All listed investments held directly or through funds were dealt in on a recognised stock exchange.

The following holdings comprised material holdings when compared to the value of the total listed investment portfolio at 31 March 2021:

	Value of holding £	Percentage of the market value %
Blackrock Catholic Charities Growth & Income A Inc	9,926,715	21.36
Sarasin Endowments Fund Class A Inc	23,310,218	50.15

The investment properties were revalued by the trustees at 31 March 2019 on an open market basis with the assistance of professionals with knowledge of the localities in which the properties are situated. The trustees do not consider that there has been any further material change in value.

14 Programme related investments

The Charity leases one of its properties in Birmingham at a peppercorn rent to Jericho, an organisation that uses the property for purposes consistent with the Charity's charitable objectives. The property, which was previously shown as an investment property, was reclassified as a programme related investment in 2019. The value at which the programme related investment is included in the accounts is equivalent to its net book value immediately prior to reclassification.

	2021 £	2020 £
At 1 April 2020 and at 31 March 2021	250,000	250,000

15 Debtors

	2021 £	2020 £
Investment income	13,085	20,503
Investment sale proceeds due	522,122	—
Prepayments	12,172	8,318
Other debtors	42,609	7,020
Accrued income	55,570	—
	645,558	35,841

**16 Creditors: amounts falling due within one year**

	2021	2020
	£	£
Monies held on behalf of individual members of the Congregation	32,995	146,154
Expense creditors and accruals	124,866	69,949
Additions to tangible fixed assets	366,581	179,838
Care fees received in advance	—	8,422
Other creditors	61,320	1,000
Grants payable	30,000	30,000
	615,762	435,363

17 Creditors: amounts falling due after one year

	2021	2020
	£	£
Grants payable	60,000	90,000



18 Restricted funds

The income funds of the Charity include restricted funds comprising the following:

	At 1 April 2020 £	Income £	Expenditure £	Investment gains £	At 31 March 2021 £
St Mary's Home fund	111,590	3,347	(5)	20,375	135,307
International funds	283,362	8,499	(13)	51,740	343,588
Finchley fund	1,823,222	125,876	(887,473)	803,748	1,865,373
Covid 19 fund	—	45,186	(21,874)	—	23,312
	<u>2,218,174</u>	<u>182,908</u>	<u>(909,365)</u>	<u>875,863</u>	<u>2,367,580</u>

	At 1 April 2019 £	Income £	Expenditure £	Investment losses £	At 31 March 2020 £
St Mary's Home fund	116,005	3,511	(60)	(7,866)	111,590
International funds	294,576	8,915	(154)	(19,975)	283,362
Finchley fund	2,980,786	109,297	(903,088)	(363,773)	1,823,222
	<u>3,391,367</u>	<u>121,723</u>	<u>(903,302)</u>	<u>(391,614)</u>	<u>2,218,174</u>

St Mary's Home fund

The assets of this fund are used exclusively for the support of the religious, educational and welfare work of the Order among girls and young women, preferably in Hampshire. The assets are not to be used for the general purposes of the Congregation and, therefore, the Trustees consider this fund to be restricted.

International funds

The funds are restricted to work carried out by the Congregation overseas.

Finchley fund

The Finchley fund represents sale proceeds from the disposal of a property held at Finchley, London, together with the proceeds from past part disposals of other property on the same site. Under the terms of the trust deed under which the property was held, any proceeds from the disposal of the property must be applied in England.

Covid 19 fund

This is funding specifically for infection control at St Euphrasia's.



19 Tangible fixed assets fund

	2021 £	2020 £
At 1 April 2020	5,870,455	6,130,587
Net movement in year	(48,752)	(260,142)
At 31 March 2021	5,821,703	5,870,455

The tangible fixed assets fund represents the net book value of the Charity's tangible fixed assets excluding those used for care services. A decision was made to separate this fund from the general fund and other designated funds of the Charity in recognition of the fact that the tangible fixed assets are essential to the day-to-day work of the Charity and as such their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies.

20 Designated funds

The income funds of the Charity include the following designated funds, which have been set aside out of unrestricted funds by the Trustees for specific purposes:

	At 1 April 2020 £	New designations £	Utilised/ released £	At 31 March 2021 £
Anawim support fund	166,984	—	(17,000)	149,984
Congregational giving fund	15,574,555	3,800,153	—	19,374,708
Care services – Blackley	2,109,558	—	(119,320)	1,990,238
Care services – Southampton	1,162,700	—	(28,200)	1,134,500
Southampton development fund	—	1,500,000	—	1,500,000
Retirement reserve	16,000,000	—	(1,500,000)	14,500,000
Grant making fund	—	60,000	—	60,000
National Inquiry fund	6,693	—	—	6,693
	35,020,490	4,360,153	(1,664,520)	38,716,123

	At 1 April 2019 £	New designations £	Utilised/ released £	At 31 March 2020 £
Anawim support fund	183,984	—	(17,000)	166,984
Congregational giving fund	16,363,127	—	(788,572)	15,574,555
Care services – Blackley	2,001,541	108,017	—	2,109,558
Care services – Southampton	1,190,900	—	(28,200)	1,162,700
Retirement reserve	16,000,000	—	—	16,000,000
National Inquiry fund	6,693	—	—	6,693
	35,746,245	108,017	(833,772)	35,020,490

◆ *Anawim Support fund*

A fund has been designated to recognise the Charity's commitment to provide support to Anawim – Women Working Together (Charity Registration Number: 1159706).



20 Designated funds (continued)

◆ *Congregational giving fund*

The Congregational giving fund represents money set aside to generate income which will be applied towards the making of grants both to charities generally and also to the international Congregation.

◆ *Care services funds*

These funds represent the net assets employed by each of the Charity's care homes. Such assets are essential to the continued operation of the homes and, therefore, have been designated as separate funds.

◆ *Southampton development fund*

This comprises monies set aside towards the development of a new convent/care facility for older sisters in Southampton.

◆ *Retirement reserve*

This consists of monies which the Trustees have set aside in order to provide for the Sisters in their retirement. The amount of the fund has been calculated using actuarial principles, but having regard to the resources actually available.

◆ *Grant making fund*

Funds have been set aside for a new grant making scheme which will focus on women and children in need.

◆ *National Inquiry fund*

This fund represents monies set aside to meet potential legal and related costs in respect to the ongoing national Inquiries into child sexual abuse in both England and Wales and in Scotland.

21 Special trust fund

	At 1 April 2020 £	Income £	Expenditure £	Investment gains £	At 31 March 2021 £
The Poncia Trust	55,000	—	—	—	55,000

	At 1 April 2019 £	Income £	Expenditure £	Investment gains £	At 31 March 2020 £
The Poncia Trust	55,000	—	—	—	55,000

The Poncia Trust

The special trust fund represents the Poncia Trust for which the Charity acts as trustee. The assets of the Poncia Trust comprise a property located at The Priory, 2 Maryland Drive, Birmingham B31 2AR and are held by the Trust as permanent endowment for the furtherance of the religious and other charitable work of the Congregation in the city or vicinity of Birmingham. In accordance with a vesting Direction dated 29 June 2018, the property is held by the Charity.



22 Analysis of net assets between funds

	General funds £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Special trust fund £	Total funds £
Fund balances at 31 March 2021 are represented by:						
Tangible fixed assets	—	5,821,703	5,273,134	—	55,000	11,149,837
Investments	13,280,141	—	33,442,989	2,367,580	—	49,090,710
Programme related investments	250,000	—	—	—	—	250,000
Net current assets	3,315,102	—	—	—	—	3,315,102
Long term creditors	(60,000)	—	—	—	—	(60,000)
Total net assets	16,785,243	5,821,703	38,716,123	2,367,580	55,000	63,745,649

	General funds £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Special trust fund £	Total funds £
Fund balances at 31 March 2020 are represented by:						
Tangible fixed assets	—	5,870,455	3,975,568	—	55,000	9,901,023
Investments	8,228,997	—	31,044,922	2,218,174	—	41,492,093
Programme related investments	250,000	—	—	—	—	250,000
Net current assets	3,484,138	—	—	—	—	3,484,138
Long term creditors	(90,000)	—	—	—	—	(90,000)
Total net assets	11,873,135	5,870,455	35,020,490	2,218,174	55,000	55,037,254

The total unrealised gains as at 31 March 2021 constitutes movements on revaluation and are as follows:

	2021 £	2020 £
Unrealised gains (losses) included above:		
On investments	8,289,969	(173,998)
Total unrealised gains (losses) at 31 March 2021	8,289,969	(173,998)
Reconciliation of movements in unrealised gains (losses)		
Unrealised (losses) gains at 1 April 2020	(173,998)	5,575,544
In respect to disposals of listed investments in the year	61,861	(2,166,688)
Net gains (losses) arising on revaluation of listed investments arising in the year	8,402,106	(3,582,854)
Total unrealised gains (losses) at 31 March 2021	8,289,969	(173,998)



23 Ultimate control and members' liability

The Charity, which is constituted as a CIO, was controlled throughout the period by The English Province of the Congregation of Our Lady of Charity of the Good Shepherd CIO by virtue of the fact that the Province Leader, who is the sole member of the CIO, appoints the trustees.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

24 Contingent liabilities

A contingent liability arises in respect to claims that may arise as a result of allegations that have been made regarding the standard of care provided to children and young people in residential establishments operated by the Congregation in the past. There are currently two National Inquiries into historical child abuse in England and Wales and in Scotland. The Congregation and the Charity are co-operating in any way that they can to support the work of the Inquiries. The historic nature of these allegations mean that the trustees have only limited facts available to them and at present they are unable to quantify any possible liability should one arise.

25 Grant commitments

At 31 March 2021 the Trustees had committed to make grants subject to certain conditions being met by the intended recipients. Grants committed to overseas provinces of the Congregation comprised £nil to Angola (2020: £25,000 paid in 2021) and £50,000 to Vietnam (to be paid £25,000 in 2022 and £25,000 in 2023). The Trustees had also committed, for the foreseeable future, to part fund the salary costs of an employee at Anawim-Women Working Together amounting to £17,000 in the year to 31 March 2022 (2020: £17,000 paid in 2021).

26 Related party transactions

Sister Rosemary Kean, Sister Matilda Sinead Collier and Sister Anne Josephine Carr are trustees of 'Anawim-Women Working Together'. A £9,212 (2020: £1,000) donation was paid to Anawim in the year and part of a salary was financed at a total of £17,000 (2020: £17,000) and this commitment will continue into 2022 (see note 25).

Other than the receipt of donations from the Trustees (see note 10), there were no related party transactions during the year which required disclosure (2020 - none).

27 Post balance sheet events

In June 2021 a leasehold property in London was sold for net proceeds of just over £600,000. At 31 March 2021, the net book value of the property in these accounts amounted to £418,139.