

# MAIDSTONE WEST DISTRICT SCOUT COUNCIL

## Trustees' Annual Report for the period ended 31 March 2021

### Reference and administration details

Registered charity number            1022011

Charity's principal address:        16, Copper Tree Court  
Loose  
Maidstone  
ME15 9RW

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	At AGM replaced by:
Wendy O'Kill	Chair		
Jennifer Ruth Harwood	Secretary		
Robin Francis Plane	Treasurer		
Anthony Peter Dunn			
Kevin John Jenner			
Keith Roland Grimley		Resigned 18 December 2020	
Michael Steven O'Kill			
Chris Bury			
Daniel James Everest			
Patricia Annette Hadley			
Sandra Grace		Appointed 21 September 2020	
Nicholas Keates		Appointed 21 September 2020	

### Structure, governance and management

#### Type of governing document:

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

#### How the charity is constituted:

The District is a trust established under its rules which are common to all Scouts.

#### Trustee selection methods:

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

### Objectives, activities, achievements and performance

#### Summary of the objects of the charity set out in its governing document:

The objectives of the District are as a unit of The Scout Association.

# MAIDSTONE WEST DISTRICT SCOUT COUNCIL

## Trustees' Annual Report for the period ended 31 March 2021

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens, and as members of their local, national, and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based upon the Scout Promise and Law, and guided by adult leadership.

### Summary of the main activities undertaken for the public benefit in relation to these objects:

The Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission. A summary of the main activities undertaken by the District to further its charitable purpose for the public benefit is set out in the attached District Commissioners' report for 2020/21.

### Summary of the main achievements of the charity during the year:

A summary of the District's main achievements are set out in the attached District Commissioners' report for 2020/21.

### Financial review:

The accounts for the year ended 31 March 2021 have been prepared on a 'payments and receipts' basis, as in previous years, and include the income and expenditure for each of the Explorers units, and the District's 50 % share of the Hamlet Wood Scout Campsite and the Gang Show.

The District Council's main income from members' subscriptions, net of capitation paid to Kent Scouts, was supplemented this year by a grant of £10,000 from Kent County Council under the Retail Hospitality & Leisure Grant Fund. This grant has been transferred in full to the District HQ Reserve.

Following the decision to cancel Eurojam contributions received from the 17 participants were returned, less irrecoverable costs. The donation received from Cobtree Trust in the prior year has been retained within the Jamboree Reserve for future events.


The Committee has established a formal reserves policy in accordance with guidance from the Charities Commission. The reserves take in to consideration the financial circumstances of the District, as well as its objectives and obligations, and will be subject to regular review by the District Council in the future. Details of those reserves and the balances held in each of them as at the end of the financial year are set out in the notes to the accounts. At the financial year end the balance on the General Reserve was £18,300. Despite the challenging circumstance of this past year Maidstone West District remains in a sound financial position and is well placed to support Scouting going forwards.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on 11 January 2022.

  
Full Name Robin Francis Plane.....  
Position District Treasurer.....

  
Wendy O'Kill.....  
Chair.....

**MAIDSTONE WEST DISTRICT SCOUT COUNCIL**

Registered charity number 1022011

Accounts for the year ended 31 March 2021

## District Commissioner's Report 2021

It's good to see you all here tonight, the last year has been very different, or is it the new normal? Scouting in Maidstone West has certainly been active, whether it has been virtually or face to face.

Last autumn we briefly started face to face scouting again and groups embraced this with lots of outside activities. Fires were lit, sausages were sizzled! It was great to see all sections of scouting from Beavers all the way up to Network and Leaders enjoying their scouting again at last. Then lockdown came back and in a heartbeat you were all back online continuing to provide quality scouting throughout the district. There were virtual camps, Hikes, quizzes, cooking nights, investitures and lots of young people progressing through the badge award system. Then at last in April this year face to face scouting resumed and we were back to seeing everyone once more.

Yes it has been a challenging year, but as always the leaders in Maidstone West have grabbed the bull by the horns and continued to provide quality scouting to all the young people. Yes, leaders and young people have left scouts but it makes me smile everytime I visit a section and see the smile on the faces of the young people and their leaders. (well most of them)! We have adults coming through that would like to become leaders, we have even had some new leaders that started online and hadn't even met the young people and fellow leaders in person. Sections and groups are once more beginning to grow with long waiting lists so we have the challenge of finding more new leaders to help run our sections and groups.

Gang Show rehearsals have started with a brand new production team and 70% new people involved. Make a note in your diaries to see the show at the Hazlitt between 5th - 9th April 2022.

Hamlet Wood welcomed back scouts in March for outdoor meetings and every night young people were enjoying themselves. Lots of work has been carried out at Hamlet Wood with the Vanstone HQ having a new kitchen and heating system. The woodland has been coppiced, a project to build a roundhouse is under way and lots more is planned, the next project being the toilet block.

Hamlet Wood have a working party on the 3rd Saturday of each month, it's a great opportunity for adults to have some scouting time themselves so please do come and join in, and there is always cake! A very big thank you goes to Amanda, Paul and all the Hamlet Wood team, you all do so much so that people can have a great experience here at Hamlet Wood, and the groups being able to use Hamlet Wood once scouting was able to resume through the pandemic has been a huge benefit to many, so on behalf of all the groups, Thank you.

Looking forward, during October we have Beaver human football, Scout district camp, Network water activity night and camp. In November the Explorers are hosting a firework evening with Maidstone East. Beyond that we have Winter Survival, Gang Show, selection for the 2023 world jamboree and picking up where we left off BC (Before Covid) with district run fun days, young leader events and more.

The Scout Association recently announced the arrival of Squirrels! A brand new section for 4-5 year olds. We already have interest from one group in setting up a squirrel dray so any groups that are interested please speak to me about it.

People often ask me, why do you give up your time for scouts? I normally say that it is to give young people a great scouting experience. Sometimes it all gets a bit bogged down with emails, risk assessments and other adult stuff, but the other Sunday, I was sitting at Little Fant Farm, with my dog, drinking coffee and eating a lovely bacon and cheese bap, when a young boy came up to me and said, "Hi Ginge! It was great to see you at cubs the other night, we had a great time." I looked at him and said, "I'm glad you enjoyed it." I didn't know who he was, but it was great to know he enjoyed his scouting experience, it makes all that boring paperwork a bit more worthwhile. His Dad came over, shook my hand, and said, "my son recognised you, and wanted to come and say hello, thank you for all that you do he loves cubs!" So Thank you all for your hard work keeping scouting in Maidstone alive despite the difficult times. Thank you to my District Team, the District Executive Committee, leaders, parents, carers, friends and the young people themselves. It's all about the kids!

Thanks & enjoy your scouting.

## **Maidstone West District Scout Council**

### **Financial Review for the year ended 31 March 2021**

The accounts for the year ended 31 March 2021 have been prepared on a 'payments and receipts' basis, as in previous years, and include the income and expenditure for each of the Explorers units, and the District's 50 % share of the Hamlet Wood Scout Campsite and the Gang Show.

The District Council's main income from members' subscriptions, net of capitation paid to Kent Scouts, was supplemented this year by a grant of £10,000 from Kent County Council under the Retail Hospitality & Leisure Grant Fund. This grant has been transferred in full to the District HQ Reserve.

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The Committee has established a formal reserves policy in accordance with guidance from the Charities Commission. The reserves take in to consideration the financial circumstances of the District, as well as its objectives and obligations, and will be subject to regular review by the District Council in the future. Details of those reserves and the balances held in each of them as at the end of the financial year are set out in the notes to the accounts. At the financial year end the balance on the General Reserve was £18,300. Despite the challenging circumstance of this past year Maidstone West District remains in a sound financial position and is well placed to support Scouting going forwards.

Robin Plane

District Treasurer

20 September 2021

**MAIDSTONE WEST DISTRICT SCOUT COUNCIL**  
**Registered charity number 1022011**

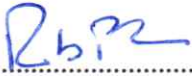
**Receipts and Payment Summary and Statement of Monetary Assets for year ended 31 March 2021**

	District Council	W'derers ESU	Scylax ESU	Xavier ESU	W'bury ESU	Poseidon ESU	Paragon ESU	Hamlet Wood	Gang Show	Grand Total	
										This Year	Previous Year
	£	£	£	£	£	£	£	£	£	£	£
Monetary assets b/f	30,018	1,379	658	1,115	6,493	3,139	1,482	23,025	7,116	74,425	70,586
Total Receipts for Year	35,480	122	1,234	1,797	25,773	0	60	18,127	0	82,593	91,618
Total Payments for Year	16,474	452	1,145	1,769	19,170	1,482	671	8,961	0	50,124	87,779
Net Receipts for Year	19,006	-330	89	28	6,603	-1,482	-611	9,166	0	32,469	3,839
Monetary assets c/f	49,024	1,049	747	1,143	13,096	1,657	871	32,191	7,116	106,894	74,425

**Statement of Assets and Liabilities as at 31 March 2021**

	District Council	W'derers ESU	Scylax ESU	Xavier ESU	W'bury ESU	Poseidon ESU	Paragon ESU	Hamlet Wood	Gang Show	Grand Total	
										This Year	Previous Year
	£	£	£	£	£	£	£	£	£	£	£
Monetary assets	49,024	1,049	747	1,143	13,096	1,657	871	32,191	7,116	106,894	74,425
Liabilities	0	0	0	0	0	0	0	410	0	410	485
	49,024	1,049	747	1,143	13,096	1,657	871	31,781	7,116	106,484	73,940
Non-monetary assets	116,998	0	0	0	0	0	0	181,750	0	298,748	295,093
Total net assets	166,022	1,049	747	1,143	13,096	1,657	871	213,531	7,116	405,232	369,033

Following a re-organisation of the Maidstone South District at the end of March 2016 Maidstone West District Scout Council's interest in the Hamlet Wood Campsite increased from 28% to 50% and its share of the Gang Show finances increased from 33% to 50%.

Chairman.....  ..... Treasurer.....  .....

Date ..... 20 SEPTEMBER 2021 .....

**Maidstone West District Scout Council**  
**Registered charity number 1022011**

**Receipts and payments for the year ended 31st March 2021**

RECEIPTS	2021		2020	
	£	£	£	£
<b>PREMISES</b>		340		616
<b>MEMBERSHIP SUBSCRIPTIONS</b>				
From Groups and Explorer Units	32,601		37,895	
Less paid to County Headquarters	-27,090		-33,939	
Capitation rebate	419	5,930	417	4,373
<b>ACTIVITIES</b>				
Camp & other activities	0		2,709	
Jamboree	17,181	17,181	16,624	19,333
<b>OTHER INCOME</b>				
Grants & donations	11,178		2,828	
Badges	851	12,029	3,874	6,702
<b>TOTAL RECEIPTS FOR THE YEAR</b>		<u>35,480</u>		<u>31,024</u>
<b>PAYMENTS</b>				
<b>DISTRICT HQ</b>				
Insurance	815		791	
Utilities	1,369		923	
Other	54	2,238	426	2,140
<b>ACTIVITIES</b>				
Camp & other activities	0		1,927	
Jamboree	11,359		23,274	
Training & other activities	0	11,359	1,539	26,740
<b>OTHER EXPENSES</b>				
AGM expenses	0		30	
Donations	0		578	
OSM & other expenses	2,140		2,034	
Badges	737	2,877	3,215	5,857
<b>TOTAL PAYMENTS FOR THE YEAR</b>		<u>16,474</u>		<u>34,737</u>
<b>SURPLUS FOR THE YEAR</b>		<u>19,006</u>		<u>-3,713</u>

**Maidstone West District Scout Council**  
**Registered charity number 1022011**

**Statement of Assets & Liabilities as at 31st March 2021**

	<u>2021</u>		<u>2020</u>	
	£	£	£	£
<b>MONETARY ASSETS B/F</b>				
Bank current account		30,018		33,731
<b>Surplus</b>		<u>19,006</u>		<u>-3,713</u>
<b>MONETARY ASSETS C/F</b>				
Bank current account		49,024		30,018
<b>NON MONETARY ASSETS</b>				
Badge stock	1,371		1,376	
Fixed assets -District HQ & equipment	<u>115,627</u>	<u>116,998</u>	<u>111,717</u>	<u>113,093</u>
<b>TOTAL ASSETS</b>		<b>166,022</b>		<b>143,111</b>
<b>LIABILITIES (due within one year)</b>		<b>0</b>		<b>0</b>
<b>TOTAL NET ASSETS</b>		<u><b>166,022</b></u>		<u><b>143,111</b></u>

**Maidstone West District Scout Council**  
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**Notes to the accounts for the year ended 31 March 2021**

**Reserves Policy**

On 24 September 2012 the Committee agreed to establish a formal reserve policy relating to the Monetary Assets that are freely available to spend.

**District HQ reserve** - to maintain this property for the benefit of Scouting in the District

**Jamboree reserve** - being money held to provide support to scouts selected to attend and represent the District at World Jamborees or other international scouting events

**General reserve** - being other money required to support the ongoing activities of the District Council.

The following reserves have been established as at 31 March 2021.

	<b>District HQ £</b>	<b>Jamboree reserve £</b>	<b>General reserve £</b>	<b>Total £</b>
<b>Reserve b/f</b>	10,000	6,800	13,218	30,018
Receipts	10,340	17,181	7,959	35,480
Payments	2,238	11,359	2,877	16,474
Realloaction of reserves	0	0	0	0
<b>Reserve c/f</b>	<b>18,102</b>	<b>12,622</b>	<b>18,300</b>	<b>49,024</b>

### **Independent examiner's report to the trustees of Maidstone West District Scout Council**

I report to the trustees on my examination of the accounts of the Maidstone West District Scout Council for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the charity trustees of the Maidstone West District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone West District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Maidstone West District Scout Council as required by section 130 of the Act; or
- the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jason Keeping*

Relevant professional qualification or membership of professional bodies: ACA

Address: 6 Lambourne Drive, Kings Hill, West Malling ME19 4FN

Date: 20 September 2021

## **Independent examiner's report to the trustees of Maidstone West District Scout Council**

I report to the trustees on my examination of the accounts of the Maidstone West District Scout Council for the year ended 31 March 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Maidstone West District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone West District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Maidstone West District Scout Council as required by section 130 of the Act; or
- the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Jason Keeping

Relevant professional qualification or membership of professional bodies: ACA

Address: 6 Lambourne Drive, Kings Hill, West Malling ME19 4FN

Date: 20 September 2021