



**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
**{formerly The Coventry Refugee Centre}**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2021**

Charity number: 1090123  
Company number: 04291931

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
**(formerly The Coventry Refugee Centre)**

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**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(Formerly The Coventry Refugee Centre)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**TRUSTEES AND DIRECTORS:**

Tim Godwin	(Chair)
Dr David Knibb	
Ravinder Kaur	
Tia Ao	
Tom Fisher	
Cllr. Randhir Auluck	
Furrukh Aslam	
Cllr. Rupinder Singh	
Cllr. Tariq Khan	
Elizabeth Wendy Booth	(co-opted March 2021)
Kamran Munir	(co-opted January 2021)
Marcus Lapsa	(co-opted July 2020)
Cllr. Timothy Mayer	(opted in May 2017, resigned July 2020)

**JOINT MANAGEMENT TEAM:**

Toni Soni	Centre Director and Company Secretary
Jackie Capitani	Core Services Manager
Philliph Hollasch	Lingo Links/HR Manager
Lorna Couper	Business Development and Fundraising Manager
Hazel King	Immigration Team leader
Lenka Vrskova	Finance Manager
Sroosh Kouhyar	Housing Manager
Caroline Higgins	Operations Manager (AMIF/IC)

**LINKED CHARITY:**

The Coventry Destitution Fund (Charity number: 1090123-1)

**REGISTERED OFFICE:**

Norton House  
Bird Street  
Coventry  
CV1 5FX

**AUDITORS:**

Harrison Beale & Owen (HB&O)  
Chartered Accountants & Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

**BANKERS:**

Virgin Money Bank  
7-11 High Street,  
Coventry  
CV1 5SB

**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(Formerly The Coventry Refugee Centre)**

**REPORT OF THE DIRECTORS/TRUSTEES**

**FOR THE YEAR ENDED 31ST MARCH 2021**

The Trustees/ Directors present their report and the audited financial statements for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

**Our background**

The Coventry Refugee and Migrant Centre (CRMC) is a charitable company limited by guarantee, established in 2001 under a Memorandum of Association, whose principal activity is to assist the growing numbers of Asylum seekers, refugees and migrants arriving in Coventry.

Our work began in 2000 when a group of kind individuals wanted to help in assisting in meeting the needs, relieving hardship and vulnerability of refugees and migrants in Coventry. We remain to this day, a values-led organization that still operates on the basis of the same, decision-making principles.

In 2010, the Board of Directors considered the future needs of the charity and directed that the strategy for sustainability should be through developing social enterprise, rather than utilizing solely public funding. In 2011, CRMC Trading Ltd was created, with the charitable organisation being the sole shareholder, and that any surplus generated helped to support the charity in general.

Together, they constitute the CRMC Group.

Both entities share the same principles and ethos, which drives our strategic direction and culture. These were accepted by both Boards separately and have been incorporated into the daily operations of both entities.

**Our Vision**

**To be a hub of excellence for refugees and migrants enabling them to feel safe, supported and empowered to rebuild their lives free from persecution.**

**Our mission is simple:**

**To meet the needs of refugees, asylum seekers and migrants in Coventry and raise awareness of issues facing this client group.**

**Our Structure**

**The Board**

The Charity Board is constituted by 12 Trustees, each limited to a guarantee of £1 in the event of the charity being dissolved. The Trustees are also directors of the company and constitute the Board of Directors.

Directors are recruited and appointed according to the needs of the charity and bring a wide range of skills. On appointment, they are offered a thorough induction, allowing them to meet all key staff and departments, giving them a comprehensive picture of the organisation.

Individual Trustees also sit on a range of different groups, including the Finance and General Purposes Committee and the Phase Two Estates. This process provides a strong Board presence in the making of strategic decisions of the members. Individuals are also linked to specific departments that align with their skills sets, to enhance knowledge attributes and aid the achievement of objectives.

**The Management Team**

The Centre Director is in essence the head of the organisation and manages a team of 7 managers, namely HR/ Lingo Links, Business Development and Fundraising, Housing and Integration, Core Services, Finance, Operations and Immigration.

They form the Senior Management Team (SMT) and have responsibility for the leadership and strategic management of the organisation including Board direction.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(Formerly The Coventry Refugee Centre)**

**REPORT OF THE DIRECTORS/TRUSTEES**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**The Delivery Teams**

The Group employs approximately 88 people in both full and part-time roles and attracts an average of 80 volunteers at any given time. Staff and volunteers are equally valued and are regularly involved in forums with management to resolve long term operational issues and discuss strategies.

The Group has an anti-discriminatory approach, with representation from several marginalized groups within employees, volunteers and trustees and community groups taking account of the requirements of the Equality Act.

The Senior Management Team work cooperatively with a union who represent several employees and operates a policy of honest and open communication with employees and volunteers, in all reasonable circumstances.

Many operational decisions are taken by the Senior Management Team. Decisions are also delegated to other members of staff as appropriate. The Board adopts the Strategic Plan, which is the key strategic and planning document for CRMC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board also receives a detailed bi - monthly report on progress against the strategic plan.

**Objectives and activities**

We aim to make our client's feel:

- 1) **Supported** and relieved from hardship and distress.
- 2) **Empowered** to rebuild and take control of their lives and to fulfil their potential.
- 3) **Integrated**, settled and safe.

**Our achievements for 2020/21**

Despite the challenging year with the profound impact of the world crisis leading to the unprecedented times caused by COVID 19, we have made excellent progress in tackling many issues faced by our clients as well as addressing the financial impact on our core business functions. We have had to quickly adjust to a new way of working, mainly through virtual means, but at the same time through responding to a small number of clients where face to face contact was unavoidable, whilst still maintaining safe practices. We obtained both national and local financial support as it became available and have also been able to explore new business opportunities specifically in relation to our social enterprises and paid services. This helped us to minimise the financial pressure on our reserves.

20/21 brought further opportunities to extend provision and create new service developments such as the Rough Sleepers project and Integrate Coventry formerly known as AMIF. In addition, we set up two new projects, these being: a Combatting Destitution project, supporting clients who have no recourse to public funds; as well as The Health Champions, raising awareness on health issues prevalent to our client group. Due to expansion over recent years in the next financial year we will be carrying out a review of our Senior Management and HR structures. A positive that has arisen from the COVID situation is that as an organisation we are able to operate hybrid working. This has helped overcome the space issues we previously had by staff splitting their time from working from home and the office.

We will continue to diversify our funding streams and reconfigure services where gaps have been identified, which will form part of our future planning and overarching objectives for 2021/22.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(Formerly The Coventry Refugee Centre)

**REPORT OF THE DIRECTORS/TRUSTEES**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**Our achievements for 2020/21 (continued)**

The self-sustainability of some individual departments has been developed within the year to cover the cost of providing further client services to those in need.

We continue to work in collaboration with other charities/third sector organisations: City of Culture; directly with the Home Office; as well as the City Council. An example of this is the Connect 2 projects that we are working on with the job shop. The following 12 months will also see the review of the Core Services Council grant, the outcome of which, even in the worst-case scenario, would still have a guarantee of funding for a 6 months' notice period up to the point that any proposed changes would apply. We continue to find efficiency savings as well as seeking increases to income through our pricing strategy and additional revenue streams.

We have increased our rents within our supported housing stock and have been successful in obtaining further funding from Trusts. We continue to be part of the Vulnerable Person Relocation Scheme and the Vulnerable Children's Relocation Scheme that brings in additional funding to help and support the integration of Middle Eastern and North African refugees in the life of Coventry.

CRMC Trading Limited was incorporated in August 2011 setting up the social enterprises; all reflect demand for service provision or needs arising from our client communities and as such reflect the primary purpose of the parent charity. Initially, social enterprises were developed:

The pandemic impacted upon the amount of surplus we had generated through our social enterprises, and we reflected this by reviewing forecasted budgets.

Our social enterprises have survived during this difficult time and managers have been able to reconfigure their services by either changing the way they deliver services or branching out into other areas where there are synergies. The two social enterprises are:

- Lingo Links
- Spring Action - Cleaning Company

The Board of Directors have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**REPORT OF THE DIRECTORS/TRUSTEES**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**Financing our charitable activities**

**Income**

Our primary income streams have changed over the past 12 months and have overtaken the funding we receive from Coventry City Council. The change has been down to AMIF, RSI, Combating Destitution Project, Health Champions, ESF Connect 2 and Arts Council. In this financial year the Coventry City Council grant remained static with no cuts. This contract together with the Syrian contract represents 19.24% of our total income and will continue until March 2022. Further funding streams included: Mi Friendly Cities, Building Bridges, Islamic Relief and the Accelerate Project, amongst others, for part of the financial year.

Our Fund Raising and Business Development Manager continues to secure funding directly from the Home Office and trusts.

The charity set up a special trust called 'Coventry Destitution Fund' that provides support to the destitute, from clothing and accommodation to food vouchers and travel costs. It is entirely funded through donations, with other educational and religious organisations arranging fundraising for this trust.

Income from CRMC Trading Ltd represents 2.36% of total group income in 2021

**Risk management**

The Board of Directors appreciate the importance of managing the risks that the charity face and maintains a risk register to allow the board to continually review and monitor ongoing risks to the charity. They receive regular reports from the Senior Management Team on all potential risks and the strategies implemented to alleviate or minimize them. An open communication encourages Directors to discuss possible external risks with the Senior Management Team.

**Financial review**

The Board of Directors continue to monitor CRMC performance as well as any external factors that may impact upon the organisation's status.

Forecasts have been produced for the period to 31st March 2022 and beyond, which shows that the charity and its subsidiary will have adequate resources to continue in operational existence for the foreseeable future. For these reasons, the trustees continue to adopt the going concern basis in preparing the annual report and accounts. The organisation has now been able to reach a position whereby six months' operating costs are held in reserves. This offers the organisation more stability and financial security than it has previously had.

**Reserves Policy**

Trustees are responsible for maintaining an adequate level of reserves to meet contingencies and, in the event that the Charity is no longer viable, to pay all outstanding wages, redundancy pay and other creditors.

In November 2021 the Board of Trustees/Directors reviewed and approved a new Reserves Policy.

The Reserves Policy is to hold a minimum of three months of operating expenses in Reserves (defined as the sum of General Reserves net of Fixed Assets plus Designated Reserves). The intention is to protect the organisation's services, its infrastructure, and the continuing employment of skilled staff from short term income shocks and to be able to invest in unbudgeted or strategic growth opportunities that may become available.

Ordinarily, reserves should not exceed six months of operating costs. In the event this occurs, the board will give consideration of the best use of excess reserves. In certain circumstances the board may decide to hold a larger amount

The Trustees may decide at any point to transfer any or all the designated income to the General Reserves if it is considered appropriate to maintain the organisation as a going concern. This would take account of any external events that are beyond the control of the organisation that may have an adverse effect on operations.

**Fundraising**

Whilst the charity does incur some expenditure in respect of fundraising activities, these are considered to be on a very small scale and do not form part of the charity's principal activities. The charity neither participates in publicly marketed fundraising events nor in the active soliciting of donations from members of the general public. Accordingly, the charity is not registered with the Fundraising Regulator, although the trustees will keep the situation under review.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**REPORT OF THE DIRECTORS/TRUSTEES**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**Pay policy for senior staff**

The pay of the senior staff is reviewed by the board (at least annually) and normally increased in line with average earnings or review against performance objectives. In view of the nature of the charity, the trustees benchmark against pay levels in other regional charities of a similar size. If recruitment has proven difficult in the recent past a market addition may also be paid.

**The Future**

Following the pandemic and with the lockdown measures being eased fundraising activities during the coming years will continue to be extremely challenging for both the charity and sector as a whole. We are still experiencing the effects of the COVID-19 crisis and will be shaping our services in accordance to need. As a result of the pandemic, we have been able to review the way we operate and have introduced a hybrid working model which allows staff to either work from the office or remotely, according to business need.

Our Core Services grant is also due for review and will be part of the City's strategic review of all advice services commissioned through Coventry City Council. Coupled with this is the government's Immigration and Borders Bill which may have an impact on the work we do.

The Board of Directors and Senior Management Team are committed to driving forward the social enterprise strategy, together with developing models that will allow delivery units to become fully self-sufficient. We are also committed to identifying new funding from grants and donors. The Fundraising and Business Development continues to explore potential funding streams from the sector and trusts.

Within the 2021/22 year it is anticipated that collaborative working will be further enhanced, innovation will start to appear within working practices and targeted services will be developed for our clients and their communities.

These activities will be achieved through a combination of existing activity and future developments, as follows:

- (1) To continually review current services and reconfigure to respond to any changing needs.
- (2) To continually review and develop a fundraising strategy that is linked to our core objectives as an organisation.
- (3) Continuous investment in our staff, volunteers and trustees to ensure they have the appropriate skills, tools technology and training to perform their roles to an excellent standard both within the office and home environment.
- (4) To undertake a review of management and HR.
- (5) To raise awareness of our client group and respond to any government policy that may impact adversely on our client group.
- (6) To develop our destitute project further and monitor progress against KPI's.
- (7) To monitor progress against the Connect 2 KPI's.
- (8) To monitor progress against the Integrate Coventry KPI's.
- (9) To monitor progress against KPI's for the Rough Sleepers Initiative.
- (10) To work closely with the Council to undertake a strategic review of our core services and monitor progress against KPI's.

**Trustees' responsibilities statement**

The trustees (who are also directors of the Coventry Refugee & Migrant Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles within the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on an the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.



**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**REPORT OF THE DIRECTORS/TRUSTEES**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**Trustees' responsibilities statement (continued)**

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In approving the Report of the Directors/ Trustees, we also approve the Directors' report included therein, in our capacity as company directors.

**Third party indemnity provision for trustees**

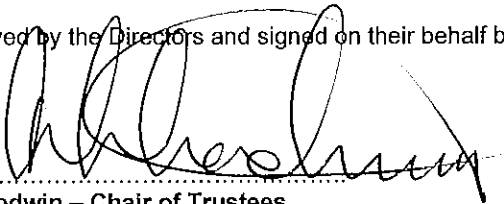
Qualifying third party indemnity provision is in place for the benefit of all trustees of the group.

**Auditor**

Harrison Beale & Owen (HB&O) were appointed auditors during the year 2020/21 at a properly constituted meeting of the Board as set out in the Articles of the Charity.

The Report of the Directors/Trustees has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Approved by the Directors and signed on their behalf by:



Tim Godwin – Chair of Trustees

Date: 21 January 2022

**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(formerly The Coventry Refugee Centre)**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE  
AND MIGRANT CENTRE**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**Opinion**

We have audited the financial statements of The Coventry Refugee and Migrant Centre (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2021, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Notwithstanding the above, the COVID-19 viral pandemic is one of the most significant economic events there has been in the UK for many years, with unprecedented levels of uncertainty in predicting outcomes. It is therefore difficult to evaluate all of the potential implications on the group's and charitable company's activities, beneficiaries, suppliers and the wider economy. The trustees' views on the impact of COVID-19 are disclosed in note 1 (j) of the notes to the financial statements.

**Other information**

The other information comprises the information included in the Report of the Directors/ Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Trustees/ Directors. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Report of the Directors/Trustees; or
- the parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(formerly The Coventry Refugee Centre)**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE  
AND MIGRANT CENTRE  
FOR THE YEAR ENDED 31ST MARCH 2021**

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on pages 6 and 7, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The audit process includes an assessment of the entity's and group's risk environment, through enquiry of and discussion with management and those charged with governance, including an assessment of any key laws and regulations with which the group and parent charitable company must comply in the ordinary course of its operations.

Additionally, the overall risks of irregular transactions occurring are assessed following our observations and confirmation of the design and implementation of management's controls. Whilst we are mindful of these risks, our audit focus is geared towards the risk of material misstatement in the financial statements as a whole.

As such, our procedures cannot guarantee that all transactions have been fully compliant with all relevant laws and regulations, including those regulations relating to fraud, as our procedures are not designed to detect all instances of non-compliance. By definition, the risk of our detection of non-compliance is greater where compliance with a law or regulation is removed from the events and transactions reflected in the financial statements. The risk is also greater regarding irregularities due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Harrison Beale & Owen Limited  
Seven Stars House  
1 Wheeler Road  
Coventry  
West Midlands  
CV3 4LB

Date: 21 January 2022

Harrison Beale & Owen Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
**(formerly The Coventry Refugee Centre)**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating an Income and Expenditure Account)**

**FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted 2021 £	Restricted 2021 £	2021 Total £	As restated 2020 Total £
<b>Income and endowments from:</b>					
Charitable activities	2	422,724	1,957,491	2,380,215	1,843,386
Social Enterprise activities	3	168,608	-	168,608	168,480
Investments	4	-	697	697	3,197
		591,332	1,958,188	2,549,520	2,015,063
<b>Expenditure on:</b>					
Charitable activities	5	409,346	1,909,388	2,318,734	1,878,935
Social Enterprise activities	6	134,456	-	134,456	150,260
Governance costs		-	16,700	16,700	7,590
		543,802	1,926,088	2,469,890	2,036,785
<b>Net income/ (expenditure)</b>		47,530	32,100	79,630	(21,722)
Transfers between funds		173,199	(173,199)	-	-
Net movement in funds		220,729	(141,099)	79,630	(21,722)
<b>Reconciliation of funds</b>					
Total funds brought forward (As restated)		708,749	103,862	812,611	834,333
<b>Total funds carried forward</b>		929,478	(37,237)	892,241	812,611

The Consolidated Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**CONSOLIDATED BALANCE SHEET**  
**AS AT 31 MARCH 2021**

		As restated		As restated	
		Group		Charity	
	Note	2021 £	2020 £	2021 £	2020 £
<b>Fixed assets</b>					
Tangible assets	11	133,745	85,814	129,149	82,314
Investments	12	-	-	100	100
		133,745	85,814	129,249	82,414
<b>Current assets</b>					
Debtors	13	860,114	308,542	845,674	301,732
Short term deposits		207,958	182,488	200,013	182,488
Cash at bank and in hand		664,404	593,521	664,404	589,657
		1,732,476	1,084,551	1,710,091	1,073,877
<b>Creditors:</b> Amounts falling due within one year	14	973,980	357,754	966,767	345,380
<b>Net current assets</b>		758,496	726,797	743,324	728,497
<b>Net assets</b>		892,241	812,611	872,573	810,911
<b>Funds</b>					
Unrestricted funds		929,478	708,749	123,927	708,749
Restricted funds		(37,237)	103,862	748,646	102,162
<b>Total funds carried forward</b>		892,241	812,611	872,573	810,911

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Acts with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on December 2021.

Tim Godwin, Chair of Trustees

21/01/22

Charity number: 1090123  
Company number: 04291931

The notes on pages 13 to 23 form part of the financial statements.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**CONSOLIDATED STATEMENT OF  
CASHFLOWS**

**FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2021 £	2020 £
<b>Cash generated by/ (used in) operating activities</b>	<b>20</b>	166,292	(40,123)
<b>Cash flow from investing activities</b>			
Interest received		697	3,197
Purchase of tangible fixed assets		(70,636)	(15,802)
<b>Cash used in investing activities</b>		<u>(69,939)</u>	<u>(12,605)</u>
<b>Increase / (decrease) In cash and cash equivalents</b>		96,353	(52,728)
<b>Cash and cash equivalents at 1 April</b>		776,009	828,737
<b>Cash and cash equivalents at 31 March</b>		<u>872,362</u>	<u>776,009</u>

**Analysis of changes in net funds**

	At 1 April 2020 £	Cash Flows £	At 31 March 2021 £
<b>Net cash</b>			
Cash at bank and in hand	776,009	96,353	872,362
Bank overdrafts	-	-	-
	<u>776,009</u>	<u>96,353</u>	<u>872,362</u>

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
**(formerly The Coventry Refugee Centre)**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**1. Accounting policies**

**(a) Company Information**

The Coventry Refugee and Migrant Centre is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Norton House, Bird Street, Coventry, West Midlands CV1 5FX.

**(b) Basis of preparation**

The consolidated financial statements have been prepared under historical cost convention. The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Financial Reporting Standard 102 "The Financial Reporting UK and Republic of Ireland" and the Companies Act 2006.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

**(c) Basis of consolidation**

The consolidated financial statements incorporate those of The Coventry Refugee and Migrant Centre and its subsidiary, CRMC Trading Limited.

**(d) Incoming resources**

Voluntary income, including donations, gifts and grants that provide core funding or are general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measure with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income receivable from charitable activities include income receivable under contract. Where entitlement to grant funding is subject to specific performance conditions, income is recognised when the related goods or services are provided.

**(e) Volunteers and donated services and facilities**

The value of services provided by volunteers is not incorporated into these financial statements.

**(f) Resources expended**

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by areas or per capita, staff costs by the time spent and other costs by their usage.

**(g) Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**1. Accounting policies (continued)**

**(h) Capitalisation and depreciation of tangible fixed assets**

IT equipment costing less than £500 per individual item is written off in the period of acquisition. All other equipment is capitalised at cost. Depreciation is provided on all tangible assets at rates calculated to write off the cost over its estimated useful life as follows:

Leasehold improvements - 10% Straight Line

Computer equipment - 3 years

Office equipment - 3-10 years

**(i) Operating leases**

The rentals payable on operating leases are charged on a straight line basis over the lease term.

**(j) Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern and trustees have incorporated the possible impact of the COVID-19 pandemic into their assumptions underlying the preparation of the budget.

**2. Income from Charitable Activities**

	Unrestricted	Restricted	Total funds	Total funds
	2021	2021	2021	2020
	£	£	£	£
Therapeutic	-	45,780	45,780	45,584
Destitution	-	26,343	26,343	18,914
CCC & CRMC	-	415,956	415,956	409,098
CDA Accelerate	-	64,884	64,884	52,874
Cadbury Trust	-	-	-	10,000
Advocacy Services	-	23,900	23,900	53,940
Syrian Integration	-	102,818	102,818	106,773
Men's Group	-	8,000	8,000	7,625
Refugee Housing Project	392,724	-	392,724	407,283
AMIF	-	529,331	529,331	377,874
Building Bridges	-	41,633	41,633	115,719
Combatting Destitution/ rough sleepers	-	119,843	119,843	42,058
Islamic Relief	-	1,826	1,826	21,887
Refugee Action	-	6,000	6,000	6,000
UIA	-	214,131	214,131	117,412
AB Charitable Trust	-	9,953	9,953	20,000
UASC ESOL	-	10,118	10,118	25,345
Arts Council	-	6,995	6,995	-
Garfield	30,000	-	30,000	5,000
Integrate Coventry	-	201,314	201,314	-
Refugee Action – RAP Project	-	16,772	16,772	-
ESF Employment – Connect 2	-	48,246	48,246	-
CJRS grant	-	57,569	57,569	-
UIA capital grant	-	6,079	6,079	-
	422,724	1,957,491	2,380,215	1,843,386

2020 comparatives comprise unrestricted income of £412,283 (as restated) and restricted income of £1,431,103 (as restated).



**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**3. Income from Social Enterprise Activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Lingo Links/Trading Company	60,328	-	60,328	72,281
Cleaning & CRMC Trading	108,280	-	108,280	96,199
	<hr/>			
	168,608	-	168,608	168,480
	<hr/>			

2020 comparatives comprise unrestricted income of £72,281 and restricted income of £96,199.

**4. Incoming Resources from Investment Activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Interest	-	697	697	3,197
	<hr/>			
	-	697	697	3,197
	<hr/>			

2020 comparatives comprise restricted income of £3,197.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Direct costs	Support costs	Total funds	Total funds
	2021 £	2021 £	2021 £	2020 £
Therapeutic	41,312	-	41,312	46,604
Destitution	13,000	-	13,000	31,831
CCC & CRMC	416,589	46,222	462,811	601,748
CDA Accelerate	53,171	9,733	62,904	49,113
Cadbury Trust	-	-	-	9,638
Advocacy Services	34,606	-	34,606	51,967
Syrian Integration	85,273	15,423	100,696	94,358
Men's Group	3,622	-	3,622	8,114
Refugee Housing Project	320,493	58,909	379,402	307,085
AMIF	389,825	79,400	469,225	407,596
Building Bridges	30,747	-	30,747	90,982
Combatting Destitution Project/Rough Sleepers	105,241	18,755	123,996	28,974
Islamic Relief	2,991	-	2,991	18,525
UIA	280,043	-	280,043	99,190
AB Charitable Trust	16,746	-	16,746	12,407
World on the Plate	-	-	-	108
UASC ESOL	15,449	-	15,449	15,132
Arts Council	7,218	-	7,218	-
Integrate Coventry	166,938	30,197	197,135	-
Refugee Action – RAP Project	22,024	-	22,024	-
ESF Employment – Connect 2	35,930	5,633	41,563	-
Garfield	29,944	-	29,944	13,153
	2,071,162	264,272	2,335,434	1,886,525

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**6. Resources Expanded for Social Enterprise Activities**

	Direct cost	Support cost	Total funds	Total funds
	2021	2021	2021	2020
	£	£	£	£
Lingo Links/Trading Company	40,351	6,497	46,848	65,510
Cleaning & CRMC Trading	77,863	9,745	87,608	84,750
	118,214	16,242	134,456	150,260

**7. Operating surplus/(deficit) is stated after charging/(crediting):**

	2021	2020
	£	£
Other direct costs include:		
Depreciation	22,705	13,013
Auditors' remuneration	9,500	7,590
Operating lease – land and buildings	24,167	17,500
Release of deferred capital grant	(6,079)	-
Local authority grants	(20,000)	-
CJRS grant	(57,569)	-

**8. Staff costs**

	Total funds	Total funds
	2021	2020
	£	£
Wages and salaries	1,396,208	1,219,884
Social security costs	109,201	94,198
Pension costs	26,571	23,843
	1,531,980	1,337,925
Average number of employees	65	50

No employee earned £60,000 or more per annum (2020 – none)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**9. Taxation**

A tax liability of £nil (2020 - £192) arose in relation to the trading company. No liability to UK corporation tax arose on ordinary activities in the Charity for the years ended 31 March 2021 and 31 March 2020.

**10. Trustees' Remuneration and Expenses**

No trustees received remuneration in the year ended 31 March 2021 (2020 - £nil).

No trustee was reimbursed travelling expenses in the year ended 31 March 2021 (2020 - £nil).

**11. Tangible Fixed Assets**

**Group**

	<b>Leasehold Improvements £</b>	<b>Computer Equipment £</b>	<b>Office Equipment £</b>	<b>Total £</b>
<b>Cost:</b>				
As at 1 April 2020	105,457	41,430	52,986	199,873
Additions	60,792	8,854	990	70,636
As at 31 March 2021	166,249	50,284	53,976	270,509
<b>Depreciation:</b>				
As at 1 April 2020	42,049	41,430	30,580	114,059
Charge for year	15,137	2,952	4,616	22,705
As at 31 March 2021	57,186	44,382	35,196	136,764
<b>Net book value:</b>				
As at 31 March 2021	109,063	5,902	18,780	133,745
As at 31 March 2020	63,408	-	22,406	85,814

**Charity**

	<b>Leasehold Improvements £</b>	<b>Computer Equipment £</b>	<b>Office Equipment £</b>	<b>Total £</b>
<b>Cost:</b>				
As at 1 April 2020	105,457	41,430	47,828	194,715
Additions	60,792	6,089	990	67,871
As at 31 March 2021	166,249	47,519	48,818	262,586
<b>Depreciation:</b>				
As at 1 April 2020	42,049	41,430	28,922	112,401
Charge for year	15,137	2,030	3,869	21,036
As at 31 March 2021	57,186	43,460	32,791	133,437
<b>Net book value:</b>				
As at 31 March 2021	109,063	4,059	16,027	129,149
As at 31 March 2020	63,408	-	18,906	82,314

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**12. Investments**

The charity purchased the entire share capital of CRMC Trading Limited (Company number: 07735270), 100 Ordinary shares of £1 each at par on its incorporation on 10 April 2011. CRMC Trading Limited's principal activity is the creation of an environment in which socially responsible business can be developed.

The company's turnover for the year was £60,328 (2020 - £72,281) and its profit for the year was £19,977 (2020 - as restated £6,771).

**13. Debtors**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Grant/Contract income receivable	722,038	289,780	707,598	273,101
Prepayments and other debtors	138,076	18,762	138,076	18,762
Intercompany	-	-	-	9,869
	860,114	308,542	845,674	301,732

**14. Creditors: amounts falling due within one year**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Taxation and social security	31,634	17,392	29,070	12,243
Trade and other creditors	148,811	91,811	135,472	86,176
Accruals	92,633	102,119	90,933	100,529
Deferred income	700,902	146,432	700,902	146,432
Intercompany	-	-	10,390	-
	973,980	357,754	966,767	345,380

**15. Unrestricted funds**

	Balance at 1 April 2020 (As restated)	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
<b>Undesignated funds:</b>					
General fund	125,563	198,608	(164,400)	69,707	229,478
<b>Designated funds:</b>					
Refugee Housing Project	583,186	392,724	(379,402)	(246,508)	350,000
Contingency fund	-	-	-	250,000	250,000
Repairs and operational fund	-	-	-	100,000	100,000
<b>Total unrestricted funds</b>	<b>708,749</b>	<b>591,332</b>	<b>(543,802)</b>	<b>173,199</b>	<b>929,478</b>

The designated funds and nature of the activities they support are described below:

**Refugee Housing Project**

This is a core activity of the charity, which deals with providing temporary accommodation and support to refugees and migrants who are homeless and have intensive support needs. Funds are maintained as cover against risks associated with the charity's unforeseen costs of this activity, including: Landlord's fees, voids and/or bad debts, and repair and dilapidation related costs.

**Contingency fund**

Represents a fund set up to absorb the ongoing running costs of the charity in the event of its closure or in the case of its activities being curtailed to an unforeseen degree.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**15. Unrestricted funds (continued)**

**Repairs and operational fund**

Represents a fund set up to cover day to day repairs and emergencies arising on the charity's office properties, IT and office equipment and in the event of significant operational cover arrangements being necessary.

**16. Restricted funds**

	Balance at 1 April 2020 (As restated)	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Therapeutic	4,400	45,780	(41,312)	-	8,868
Global Dialogue	21,208	-	-	(21,208)	-
Destitution	9,927	26,343	(13,000)	-	23,270
CCC & CRMC	(179,116)	416,653	(405,242)	-	(167,705)
CDA Accelerate	18,448	64,884	(62,904)	(18,448)	1,980
Advocacy Services	42,134	23,900	(34,606)	-	31,428
Syrian Integration	26,485	102,818	(100,696)	(26,485)	2,122
Phase 2	10,039	-	-	(10,039)	-
WCAVA	15,925	-	-	(15,925)	-
Men's Group	1,396	8,000	(3,622)	-	5,774
AMIF	1,227	529,331	(469,225)	(1,227)	60,106
Building Bridges	42,024	41,633	(30,747)	(42,024)	10,886
Combatting destitution/ rough sleepers	19,393	119,843	(123,996)	-	15,240
Eritrean Project	3,331	-	-	(3,331)	-
CAB Projects	4,840	-	-	(4,840)	-
Islamic Relief	5,830	1,826	(2,991)	-	4,665
Refugee Action	9,000	6,000	-	-	15,000
UIA	18,223	214,131	(273,964)	(18,223)	(59,833)
AB Charitable Trust	7,593	9,953	(16,746)	-	800
Cleaning/CRMC Trading	11,449	-	-	(11,449)	-
World on the plate	(108)	-	-	-	(108)
UASC ESOL	10,214	10,118	(15,449)	-	4,883
Arts Council	-	6,995	(7,218)	-	(223)
Integrate Coventry	-	201,314	(197,135)	-	4,179
Refugee Action – RAP project	-	16,772	(22,024)	-	(5,252)
ESF Employment – Connect 2	-	48,246	(41,563)	-	6,683
CJRS grant	-	57,569	(57,569)	-	-
UIA capital grant	-	6,079	(6,079)	-	-
	103,862	1,958,188	(1,926,088)	(173,199)	(37,237)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(formerly The Coventry Refugee Centre)**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**16. Restricted funds (continued)**

The Funds and nature of the activities they support are described below:

**Therapeutic**

The therapy team offers a specialist mental health service for asylum seekers and refugees residing in Coventry and surrounding areas. Our team has been providing community based multi-cultural and multi-lingual counselling since November 2003, and non-verbal art therapy since 2015.

**The Destitution Fund Coventry**

This is a special trust of the charity governed by a declaration of trust dated 28 September 2009 (Registered number 1090123-1) with the object of providing simple provisions such as food parcels, clothing, shelter, etc. for destitute people who have made a claim for asylum.

**CCC and CRMC**

This Core Grant funds various departments. These include Drop in Advice team that works with all migrants regardless of status that have an issue that they need assistance with. The Advice Team is dependent on volunteers, so the core grant also pays for a volunteer coordinator. This team will also refer to other departments such as the Employment Team (partly funded by the Core Grant and helps clients into employment) and the Complex Needs team which supports the most vulnerable such as those fleeing domestic violence, victims of modern-day slavery, those with mental health issues, etc. The grant also covers therapy administrator salary, HR admin and our IT/building maintenance person. Part of the Core Grant also pays for several hours of Immigration advice provided by the Immigration Department and contributes to support Housing Team. This fund is currently in deficit and its restoration back into surplus will be subject to future negotiations with Coventry City Council.

**CDA Accelerate**

The Employment Project Manager role – for CDA - involves putting together successful processes for delivering employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. The roles also include training team members to skill-sets tailored for supporting refugees and migrants; setting realistic and proven measures to complete deadlines on time; implementing organisational policies and procedures to provide best direction for day-to-day operations.

**Advocacy Services**

Our team delivers pro-bono confidential, independent, specialist, immigration and asylum advice and offer a fee-paying service whereby we represent clients originating from all nations making applications for leave to remain or further leave to remain in the UK under the UK Immigration rules, we also assist with applications for travel documents, overseas British passport applications and applications to become British as well as providing representation for those seeking to enter the UK.

**Syrian Integration**

Supports to build capacity and integrate clients who have been dispersed to Coventry through the VPRS and VCRC government schemes. There is a staff team of 4 persons to deliver the services.

**Men's Group**

The Men's Group is a social group for all men (regardless of status), however, is mainly attended by the rough sleeper population. CRMC provides a light lunch, table tennis, pool, and access to IT. Occasionally we organise excursions. The fund pays for the hire of the premises, the staff cost, volunteer expenses, refreshments for lunch, equipment, and the trips.

**Combatting Destitution/ Rough Sleepers**

The Combatting Destitution project supports destitute people with access to cash and non-cash support as well as case working; it also works more specifically with failed asylum seekers to help them to submit a fresh asylum claim with help to gather evidence being provided by a number of international detective agencies. Alongside our work with failed asylum seekers, fund also provides them with housing, case work support and a small weekly allowance. Rough sleepers project is part of the Destitution project and provides accommodation and support predominantly to EU migrants to help them meet their treaty rights for pre settled, settled status.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**16. Restricted funds (continued)**

**CAB Projects**

These represent monies in support of projects in respect of refugees from Syria and Afghanistan.

**Islamic Relief**

Islamic Relief is funding for the cost of one of our supported houses, our therapy counselling to destitute clients and partially funding for our immigration work as part of our Combatting Destitution project.

**UIA**

Mi friendly Cities was a 3-year programme which was funded through UIA to support refugees and Migrants in the West Midlands. CRMC was 1 of 11 partners and our focus was on employability, developing social enterprises and raising awareness on prevalent health issues affecting our clients. CRMC also awarded a sum of money to create a community space at Norton House for co-working a place for support groups to meet as well as carry out community events. This fund is in deficit and the deficit will be recovered over the life of the project.

**AB Charitable Trust**

AB Charitable Trust funds the salary increment for CRMC Advice Services Team Leader and our Employment Team Leader.

**UASC ESOL**

Provides English classes to unaccompanied asylum-seeking children. 5 days a week for 2 hours each and include trips and socialisation skills.

**Arts Council**

Funds a day event, located across Coventry City Centre, Broadgate, and Shelton Square. The event included live installations, exhibitions, cultural dance, food, and a main stage, hosting musicians, the employment of a Creative Producer and Events Coordinator, working alongside local Coventry groups, artists, creatives, and international artists.

**Integrate Coventry**

The Integrate Coventry project is led by Coventry Refugee and Migrant Centre in partnership with Foleshill Women's Training, Voluntary Action Coventry, Belgrade Theatre and Coventry City of Culture Trust, this project is part funded by the EU Asylum, Migration, and Integration Fund, making management of migration flows more efficient across the European Union. It is a two-year project from Jan 2021 – Dec 2022. The aim of the project is to help integrate refugees and other third country nationals to rebuild their lives in safety, becoming fully self-sufficient and establish themselves within the wider community in Coventry. This is achieved by providing one to one casework for participants assisting in a range of needs including housing, benefits, employment, and complex needs. Additionally, the project provides a range of other self-development interventions as part of an enrichment programme including counselling, ESOL classes, social and hobby groups, volunteering training and placements, cultural activities, information and advice, and guidance sessions.

**Refugee Action - RAP project**

RAP project funds Advice Caseworker post, activities to help staff maintaining their wellbeing, essentials for Destitute clients such subsistence

**ESF Employment – Connect 2**

Funds the employment support for service-users and committing to enhanced administrative obligations for the European Social Fund.

**CJRS grant**

Funds receivable and expensed in respect of staff placed "on furlough" during the lockdowns in the year, for which the charity was compensated by claims made under the government's Job retention scheme.



**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**17. Transfers**

Transfers from the various restricted funds to unrestricted funds totaling £173,199 represent a correction in classification of income previously disclosed as restricted when in fact the various funding agreements stipulated that these were contributions to the charity's overheads and thus unrestricted in nature.

Transfers within unrestricted funds represent the setting up of designated funds at a level set by the Trustees.

**18. Analysis of Net Assets between Funds**

Fund balances at 31 March are represented by:	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Fixed assets	79,032	54,713	133,745
Net current assets	850,446	(91,950)	758,496
	929,478	(37,237)	892,241

**19. Guarantee and Other Financial Commitments – Group and Charity**

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	<b>As restated</b>	
	<b>2021 £</b>	<b>2020 £</b>
Land and buildings:		
Within one year	33,500	26,833
Within one to five years	102,000	118,000
More than five years	16,042	33,542
	151,542	178,375

**20. Reconciliation of net income to net cash flow from operating activities**

	<b>2021 £</b>	<b>2020 £</b>
Net movement for the year	79,630	(21,722)
Interest receivable	(697)	(3,197)
Depreciation and impairment of tangible fixed assets	22,705	13,013
Increase in debtors	(551,572)	(54,745)
Increase in creditors	616,226	26,528
Net cash flow from operating activities	166,292	(40,123)

**21. Pensions and other post-retirement benefits**

The group and charitable company make contributions to defined contribution personal pension plans for the employees whereby payments are made to an insurance company independent from the finances of the group and charitable company. Contributions are charged to the statement of financial activities as and when incurred. The charge for the year was £26,571 (2020: £23,843). At 31 March 2021 £Nil (2020: £Nil) was due to the scheme.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE**  
(formerly The Coventry Refugee Centre)

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**22. Related party transactions**

The group has taken advantage of the exemption in FRS 102 not to disclose transactions and balances with other group companies. There were no other related party transactions during the year (2020: £nil).

**23. Control relationships**

The charity was under the control of its Trustees through the current and preceding year.

**24. Company Profit and Loss Account**

The group has taken advantage of the exemption under S408 Companies Act 2006 not to present its individual profit and loss account.

**25. Prior year adjustment**

Reclassification of funds

On review of the income and associated grant and contract agreements, it was evident that income earned and related expenditure incurred in the course of delivering the Refugee Housing Project, which had previously been treated as restricted, had the features of an unrestricted fund, given the nature of the service and the risks to which the group and charitable company had always been exposed.

Accordingly, £583,186 previously treated as a restricted fund was restated as an unrestricted fund brought forward in the current year. Both the unrestricted and restricted funds have been adjusted by way of a prior year adjustment as follows:-

Reconciliation of prior year reserves	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
As originally stated	125,563	-	687,048	812,611
Reclassification of income	-	407,283	(407,283)	-
Reclassification of expenditure	-	(307,085)	307,085	-
Reclassification of pre comparative reserves	-	482,988	(482,988)	-
As restated	125,563	583,186	103,862	812,611

**26. Key management personnel remuneration**

The charity considers its key management personnel to comprise the Trustees and Centre Director. The total employment benefits including pension contributions of key management personnel was £48,190 (2020: £46,137).

**27. The Destitution Fund Coventry**

The Destitution Fund is a special trust of the CRMC, its objective being to provide simple provision for the destitute including food parcels, clothing and shelter. The fund is included within the consolidated financial statements but is reported separately here. The income of the funds is ring fenced and used exclusively to provide practical help to destitute people.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE  
(formerly The Coventry Refugee Centre)**

**THE DESTITUTION FUND**

**FOR THE YEAR ENDED 31 MARCH 2021**

<b>Balance brought forward at 1 April 2020 (As restated)</b>	9,927.00
<b>Income:</b>	
Donations from individuals	4,615.50
Donations from institutions, churches and groups	11,611.55
Building Bridges volunteer donation	333.40
Car parking at CRMC	18.00
Gift Aid Claim	1,338.69
Paypal and Paypal Giving Fund	7,426.32
UASC donation for interpreting	1,000.00
<b>Total income for the year</b>	<u>26,343.46</u>
<b>Expenditure:</b>	
Food vouchers (Roma Pizza)	556.00
Client travel	1,291.31
Client subsistence	7,193.85
Client photographs	63.00
Other client activity	1,574.25
Interpretation/ translation cost	2,321.93
<b>Total expenditure for the year</b>	<u>13,000.34</u>
<b>Funds available as at 31 March 2021 held by CRMC</b>	<u>23,270.12</u>

