

# **Association of Blind Asians (Leeds)**

Charity number 1042621

## **Annual Report and Financial Statements for the year ended 31 March 2021**



# **Association of Blind Asians (Leeds)**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 4
Examiner's report	5
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8 to 10

**Prepared by West Yorkshire Community Accounting Service**

# **Association of Blind Asians (Leeds)**

## **Trustees' report for the year ended 31 March 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>
Leena Inamdar	Chair
Charles McNeil	Vice Chair
Shindi Dahri	Treasurer
Kuldeep Bajwa	
Ballu Patel	
Eileen Taylor	

### **Charity number**

The charity was registered with the Charity Commission for England and Wales, number 1042621, on 7 December 1994.

### **Principal address**

Touchstone Support Centre  
53-55 Harehills Avenue  
Leeds  
LS8 4EX

### **Bankers**

Santander UK plc 55 Otley Road Headingley, Leeds LS6 3AB	Virgin Money 6 Otley Road Headingley, Leeds LS6 2AA
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### **Independent examiner**

Stephen Procter

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is governed by a constitution adopted on 13 October 1994 as amended on 26 November 2010.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Association of Blind Asians (Leeds)**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities**

#### **The charity's objects**

To promote the welfare of blind and partially sighted people of Asian origin and /or other BME communities resident in the city of Leeds and its neighbourhood.

#### **The charity's main activities**

- \* Visit clients at their homes
- \* One to one support and provide advice and information on various issues including benefits
- \* Drop-in sessions for clients to access support closer to their homes
- \* Luncheon club to access freshly cooked food
- \* Provide training for service users
- \* Produce regular newsletter in community languages

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need by reason of disability.

#### **Achievements and performance**

ABA works with BAME individuals throughout Leeds with visual impairments, whom are elderly and all of whom are vulnerable and isolated. We focus on preventing sight loss and increasing the confidence, networks, resilience and independence so that ultimately everyone is empowered to live the life they want.

Pre pandemic we provided a range of group-based and 1-2-1 sessions which couldn't be accessed elsewhere. The weekly group sessions provided essential and completely unique opportunities for individuals to share anxieties in a safe group with people who understood their worries. Within these sessions we were able to share key information in an informal way on issues such as; the impact of diet on visual impairments; the latest research findings on arthritis; and activities such as arts and craft to promote feelings of usefulness. Importantly, these multi-lingual, culturally appropriate sessions also gave respite time for carers. Previously, these sessions have been delivered within the community, recently they have been delivered online, with sadly not everyone being able to attend.

During the year, however, we have been able to:

- Set up and offer extended online services.
- Secure funding to provide emergency services under the lockdown.
- Organise an online event for International Yoga Day.
- Organise an online eye awareness session, attended by around 50 people from throughout the UK.
- Take part in the RAMADAN Campaign to raise awareness on sight loss and importance of eye drops which was broadcasted over 100+ channels.
- Run an extensive radio campaign to raise awareness of our services, over three months with local Asian Radio and attended Akash Radio to raise awareness of sight loss.
- Support service users to take part in the Census and provided accessible information and sessions in many community languages.
- Run information sessions on scams and frauds, mental health, eating for eyes, glaucoma and a live healthy cooking session.
- Cook and provide food to our vulnerable and housebound service users for over three months.
- Secure 3 years funding from the Henry Smith Charity and employ new members of staff.
- Secure Covid 19 harm minimisation funding to eliminate hesitation on C19 vaccine within our service users.

## **Association of Blind Asians (Leeds)**

### **Trustees' report (continued) for the year ended 31 March 2021**

#### **Financial review**

The net receipts for the year were £16,837, including net receipts of £19,485 on unrestricted funds and net payments of £2,648 on restricted funds, after transfers.

#### **Reserves policy**

The charity's free reserves at the year end were £71,688.

The reserves policy is to aim to hold reserves equivalent to 6 months' payroll costs. This would equate to approximately £30,000.

It is recognised that the reserves are well in excess of the current policy figure and this will be addressed in the coming year when services are resumed as normal.

Signed on behalf of the board of trustees on 28/01/2022

Dr Leena Inamdar (Trustee)

## **Association of Blind Asians (Leeds)**

### **Independent examiner's report to the trustees of Association of Blind Asians (Leeds)**

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 6 to 10.

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

31/01/2022

#### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

## Association of Blind Asians (Leeds)

### Receipts and payments account for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Receipts</b>					
Grants, commissioning and donations	(2)	51,782	49,290	101,072	127,042
Sales, fees and contributions		-	-	-	17,727
Other income		-	-	-	2,497
<b>Total receipts</b>		<u>51,782</u>	<u>49,290</u>	<u>101,072</u>	<u>147,266</u>
<b>Payments</b>					
Salaries and on costs	(3)	37,807	23,567	61,374	92,490
Freelance work		100	417	517	-
Travel and transport		-	628	628	4,061
Catering costs		18	987	1,005	7,354
Events and activities		830	1,839	2,669	18,123
Rent and room hire		810	2,419	3,229	6,046
Insurance		400	523	923	935
Office and administration		1,357	2,073	3,430	4,666
Volunteer expenses		-	-	-	276
Equipment and resources		26	1,008	1,034	594
Accounting and independent examination		428	270	698	2,604
Training		284	969	1,253	254
Memberships		93	120	213	8
Advertising, events and publications		1,650	20	1,670	1,147
Consultancy		1,200	3,674	4,874	2,925
CRB checks		-	-	-	234
Recruitment		-	230	230	-
Website		44	-	44	5,997
Other expense		175	269	444	197
<b>Total payments</b>		<u>45,222</u>	<u>39,013</u>	<u>84,235</u>	<u>147,911</u>
<b>Net receipts / (payments)</b>		<u>6,560</u>	<u>10,277</u>	<u>16,837</u>	<u>(645)</u>
Transfers between funds		12,925	(12,925)	-	-
<b>Net movement in funds after transfers</b>		<u>19,485</u>	<u>(2,648)</u>	<u>16,837</u>	<u>(645)</u>
<b>Fund balances brought forward</b>		<u>52,203</u>	<u>46,839</u>	<u>99,042</u>	<u>99,687</u>
<b>Fund balances carried forward</b>	(4)	<u>71,688</u>	<u>44,191</u>	<u>115,879</u>	<u>99,042</u>

## Association of Blind Asians (Leeds)

### Statement of assets and liabilities

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Santander	70,437	44,191	114,628	97,727
Virgin Money	751	-	751	751
Lunch Club cash	51	-	51	51
Main account cash	449	-	449	513
<b>Total cash funds</b>	<u>71,688</u>	<u>44,191</u>	<u>115,879</u>	<u>99,042</u>

#### Assets retained for the charity's own use

Seven desktop computers  
Three printers  
Two laptops  
Three second hand laptops for service users  
One netbook  
Three tablets  
General office furniture  
One camera  
Video camera  
Projector

#### Liabilities

	£
Independent examination	600
	<u>600</u>

#### Approval of the accounts

The financial statements were approved by the board of trustees on 28/01/2022

Dr Leena Inamdar (Trustee)



# **Association of Blind Asians (Leeds)**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Association of Blind Asians (Leeds)

## Notes to the accounts continued

### for the year ended 31 March 2021

2 Grants, commissioning and donations	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Leeds City Council (LCC) Social Services	51,683	-	51,683	51,683
National Lottery Community Fund	-	-	-	57,557
Leeds Community Fund (LCF) Resilience	-	8,290	8,290	-
LCF Time to Shine (Fair Ride)	-	-	-	4,000
LCF Ideas That Change Lives (Fair Ride)	-	-	-	-
Awards for All	-	-	-	10,000
Metcalfe Smith	-	-	-	2,000
Peoples Health Trust	-	-	-	1,656
Henry Smith Charity	-	30,000	30,000	-
Sir George Martin	-	1,000	1,000	-
Thomas Pocklington Trust	-	10,000	10,000	-
Donations	99	-	99	146
	<u>51,782</u>	<u>49,290</u>	<u>101,072</u>	<u>127,042</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	58,796	86,090
Social security costs	4,158	5,287
Employment allowance	(4,000)	(3,000)
Payroll charges	540	914
Pensions	1,880	3,199
	<u>61,374</u>	<u>92,490</u>

The average number employees during the year was 3.8, being an average of 2.3 full time equivalent (2020: 6, 3.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	1,880	3,199
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Social Services	9,925	-	-	(9,925)	-
Lottery Community Fund	25,794	-	25,794	-	-
LCC Luncheon Club	1,120	-	-	-	1,120
LCF Resilience	-	8,290	7,801	-	489
Awards for All	10,000	-	15	-	9,985
Henry Smith Charity	-	30,000	2,554	(3,000)	24,446
Sir George Martin	-	1,000	647	-	353
Thomas Pocklington Trust	-	10,000	2,202	-	7,798
	<u>46,839</u>	<u>49,290</u>	<u>39,013</u>	<u>(12,925)</u>	<u>44,191</u>

# **Association of Blind Asians (Leeds)**

## **Notes to the accounts continued**

### **for the year ended 31 March 2021**

#### **4 Restricted funds (continued)**

<b>Fund name</b>	<b>Purpose of restriction</b>
LCC Social Services	To provide activities and services for blind and partially sighted people. (Commissioning for running costs and service provision - funding is unrestricted therefore transfer of balance.)
Lottery Community Fund	To provide advocacy, one to one support and information in accessible formats for blind and partially sighted people.
LCC Luncheon Club	To provide freshly cooked food to blind and partially sighted people.
LCF Resilience	To support the organisation during Covid-19.
Awards for All	Towards the 'Fair Ride' transport project.
Henry Smith Charity	Towards the running costs of a 1-2-1 support, advocacy and advice service for vulnerable BME individuals with visual impairment in Leeds. (Transfer in respect of agreed contribution to central management costs.)
Sir George Martin	To support the organisation during Covid-19.
Thomas Pocklington Trust	To support the organisation during Covid-19.

#### **5 Related party transactions**

##### **Trustee expenses**

No trustee received any expenses during this year or the previous year.

##### **Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.