



St Clement Danes Church Fund

**Annual Report and Financial
Statements**

for the year ended 31 March 2021

Registered Charity Number: 1168717

ST. CLEMENTS DANES CHURCH FUND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Air Vice-Marshal Al Gillespie - Chairman Mrs D Patman Mrs C Opie The Venerable (Air Vice Marshal) J Ellis Rev (Wg Cdr) Ashley Mitchell Rev (Wg Cdr) David Northfield Group Captain A Bettridge Dr S Griffiths	(Appointed 8 December 2020) (Appointed 8 December 2020) (Resigned 10 June 2020) (Resigned 5 November 2020)
Principal Officers	Flight Lieutenant Cameron Vear - Secretary Flight Lieutenant Martin Bull - Treasurer	
Charity number	1168717	
Registered office	St. Clement Danes Church The Strand WC2R 1DH	
Bankers	Holts Military Banking The Royal Bank of Scotland plc Lawrie House Victoria Road Farnborough GU14 7NR	
Investment Managers	Investec Wealth & Management 2 Gresham Street London EC2V 7QP	

ST. CLEMENTS DANES CHURCH FUND

CONTENTS

	Page
Trustees' report	1 - 6
Statement of Trustees' responsibilities	7
Independent examiner's report	8
Statement of financial activities	9 - 10
Balance sheet	11
Notes to the financial statements	12 - 22

ST. CLEMENTS DANES CHURCH FUND

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Fund's charitable scheme, applicable law and the requirements of the Declaration of Trust dated 12 July 1956, the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in July 2014.

History

St Clement Danes Church was destroyed by fire in May 1941 and rebuilt, largely by public subscription, in 1958. The church was re-consecrated on 19 October 1958 as the Central Church of the Royal Air Force.

The Diocese of London delegated authority to the Air Council (now the Air Force Board) to make use of the Church, at no fee to the Air Council, subject to the agreement that 'the Air Council shall be wholly responsible for the repair and maintenance and insurance of the Church (including the curtilage thereof) and its fittings and contents and performance of services and ceremonies therein.'

Legal Status

The St Clement Danes Fund, registered charity number 250350 was superseded by CIO named St Clement Danes Church Fund ('the Fund'), registered charity number 1168717 on 1 April 2018. The charity remains governed under the terms of the following documents:

- Agreement made between the London Diocesan Fund and the Air Council dated 20 October 1958;
- The Declaration of Trust dated 12 July 1956 and the Charity Commission Scheme dated 27 May 1994 as amended 1997, 1998, 2004, 2006 and 2016.

Governance

The Fund Scheme determines that the Trustee Body consists of two ex-officio trustees and up to eight co-opted trustees. The two ex-officio trustees at the time of these annual accounts held the following positions

- Chaplain-In-Chief (RAF)
- Chairman of the Friends of St Clement Danes (temporarily gapped)

The Fund Scheme requires Trustees to meet at least twice per year with a quorum being achieved with three members. An independent investment adviser attends meetings to provide Trustees with the specialist information they require to judge past portfolio performance and to plan future investment strategy. The Trustees are also supported by the Chaplaincy Council, which provides the structure and governance for the day-to-day running of the Church.

Meetings were chaired throughout the financial year in question by the Chairman, Air Vice Marshal Al Gillespie, to discuss the strategic direction of the maintenance and improvement of the fabric and facilities of the Church including; investment performance; the management of risk; fundraising; and comprehensive updates from Church management with regards to matters of the moment. In addition, where appropriate, matters are also dealt with by Trustees ex-Committee to ensure continuity of governance.

The Trustees have constituted a Finance Committee for which they have set clear terms of reference and from which they receive regular reports on their activities.

The Finance Committee

Trustees delegate the oversight of all financial operations and for ensuring the Fund's short and long-term viability to the Finance Committee. The Finance Committee meets at least biannually to implement the financial strategy of the Fund and to oversee the management, investment and disbursement of this strategy within the constitution of the Fund.

ST. CLEMENTS DANES CHURCH FUND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The Estate Committee

The Church, listed Grade 1 by Historic England, was rebuilt in 1682 to a design by Sir Christopher Wren with the steeple added in 1719 by James Gibb.

In order to meet the obligations set by the Diocese of London, the Trustees delegate the oversight of the repair, maintenance, improvement, health & safety and other statutory compliance of the Church including its curtilage to the Estate Committee. It achieves this by commissioning quinquennial inspections and other surveys by appropriate independent professional consultants to inform and prioritise proactive planned maintenance and repair. This process also helps identify structural or operational deficiencies allowing more focused financial budgeting. An example being the Trustees decision to obtain advice, quotations and Faculty consent for taking down and rebuilding the steeple to remedy defects in the existing construction and mitigate further damage and health & safety risks. This project is ready to be implemented and will take approximately 18 months to complete.

The Trustees have future plans for improving the facilities of the Church, subject to the necessary approvals and funding and have been working closely with Westminster City Council and the Northbank Business Improvement District (BID) Project Team involved with the pedestrianisation and traffic management changes to the Aldwych/Strand area of which the Church forms part.

The Estate Committee meet at least biannually and as required where major projects are proposed.

Connected Charities

Nil

Induction and Training of Trustees

All new Trustees receive an induction pack that covers the Charity Commission's requirements (including annual reports & financial statements, minutes of meetings and strategic development/business plans). Trustees are invited to attend training courses and, as a minimum, are recommended to attend the Trustee Training Course.

The course covers the following subjects;

- What is involved in good governance in relation to Trustee responsibilities;
- The role of Trustees and their duties;
- Information needs of Trustees;
- Understanding charity finance;
- Relationship between Trustees and the Chair.

Further trustee training is provided as required, on an on-going basis.

Statement of Risk

The Trustees review the major risks facing the Fund as part of the annual business planning process. The Trustees continue to work to identify significant risks to the Fund and to implement procedures to both mitigate risk and to minimise potential impact should risks materialise.

Top 3 risks are:

1. Lack of available funding to complete required maintenance of the Church whilst maintaining the longer-term future of the Fund. **Mitigation** - Trustees review capital requirements and obtain external advice to ensure appropriate fundraising strategy employed as necessary. Sufficient reserves agreed and maintained within Fund to ensure core expenditure requirements continue to be achieved.

ST. CLEMENTS DANES CHURCH FUND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

- Income is inadequate for regular commitments. **Mitigation** - Scrutiny of budget by Finance Committee at least biannually to identify potential income shortfalls & adjust accordingly. Fixed agenda item for Trustees' Meeting. Review of investment performance by Finance Committee and Independent Financial Advisor annually
- Loss of Trustees/Trustee Board lacking in appropriate expertise. **Mitigation** - Trustee induction and ongoing training. Review of trustee rotation and succession planning. Competence framework for Committee and Board.

The Trustees are satisfied that the arrangements for managing these risks are adequate and subject to sufficiently rigorous monitoring and control.

The Fund operates systems of internal control which are designed to provide reasonable assurance against material misstatement or loss. They include:

- An annual operating budget which is approved and reviewed by the Trustees;
- Regular consideration by the Trustees of financial results against the budget and other indicators;
- Regular consideration by the Trustees of Investment Management results against benchmarks;
- Delegation of day-to-day management authority and segregation of duties.

Statement of Public Benefit

St Clement Danes provides a benefit to the public, the Royal Air Force personnel, families and veterans with the necessary spiritual and pastoral wellbeing to carry out the Royal Air Force contribution to the Defence of the United Kingdom and its interests.

St Clement Danes promotes military efficiency by underpinning esprit de corps and fostering the character, spirit and attitude required to face challenges and danger associated with military service. As a result, the Fund derives a benefit to the general public in helping to provide personnel who are motivated, have high morale and are willing to serve the needs of their country and that of its public, at all times.

St Clement Danes is a national Memorial of Remembrance, housing the unique hand written Books of Remembrance which record the names of all service personnel who have paid the supreme sacrifice since the formation of The Royal Flying Corps in 1912. These books are on public display for all to view and pay their respects to the fallen.

As a premier example of a Grade 1 listed Sir Christopher Wren Church, the church is open every day except Bank Holidays, to enable the public to learn the history and heritage of Wren's architecture, London's history and the history of the Royal Air Force. The church is open to all for private prayer, contemplation and regular services three times per week.

When planning the Church's activities, the Trustee Board members have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In shaping our objectives for the year and planning our activities, the trustees have also considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Aims

The vision of the Church which is supported by the Fund is to:

'Be a living Royal Air Force memorial for both the Service and the Nation as well as a symbol of the abiding courage and spiritual fortitude of Royal Air Force personnel.'

Performance and Achievement

The year started with the church closed during lockdown and finished with the church beginning to reopen for regular worship. In between there were numerous false starts.

ST. CLEMENTS DANES CHURCH FUND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

July 2020 saw the opening of the building for private prayer and in early August, Sunday services began – albeit on a pared back Covid safe basis with just one professional singer, no congregational singing, and communion in one kind.

This continued for a few weeks during which the annual Sandakan Memorial Service was held, a couple of weddings and even a 'lean' Battle of Britain Commemoration.

However, it was obvious by early October that there was going to be a second lockdown and this duly happened after All Saints Sunday.

The church briefly reopened for the Advent Sunday carol service, held services on the following Sunday, before closing again as London went to Tier Four and then to a 'major incident'.

This third closure continued until Good Friday when the church began regular worship, and services have continued since that time.

Throughout 2020 best effort were made to keep the church open as much as possible, while complying with Government guidance and ensuring the staff had a safe environment in which to work.

The one bright note from this time has been the growth of our online ministry. We now have a suite of worship resources including daily readings and prayers and a weekly podcast which attracts several hundred listeners. Experiments have started with streaming services and these will be developed in 2021 / 22.

Development Office

In October 2019, the Church Fund appointed a Director of Development on a two year contract. The purpose of this was twofold; to broaden the outreach and accessibility of the church to potential beneficiaries and to produce and implement a strategy to provide income growth and donor acquisition.

The church launched a new web site which has given significantly greater reach; we can now broadcast podcasts through it, have daily readings and prayers as well as suitable material for spiritual development. It can be viewed on www.stclementdanesraf.org

Social media portals were also established on Twitter, Facebook and Instagram. A new quarterly newsletter, Eagle & Anchor, is now produced for church supporters and beneficiaries.

With the establishment of the Development Office, bringing professional fundraising capabilities to the charity; a new fundraising database, quarterly newsletters and proactive supporter acquisition is positioning the charity in a stronger financial position.

The church is developing a live streaming system to enable all regular services, marriages, baptisms, memorial services and events to be streamed to the public and force personnel throughout the globe, reaching the international community, which will be live in 2022.

Although curtailed by the Covid-19 pandemic, preparations are well advanced to launch the most ambitious fundraising appeal; "The St Clement Danes Church Fund 1941 Appeal" on RAF Founders Day in April 2022.

This appeal will seek to raise £10,000,000 to rebuild and restore the 1719 James Gibbs designed Steeple and to modernise the church for the benefit of RAF personnel and the public.

Over the next 5 years the development office will continue to support the funding requirements of the charity throughout the capital appeal.

Investment Performance

The market value of the Fund's investment portfolio at 31 March 2021 was £866,957 (2020: £746,833). There were no additional investments and no funds were drawn down during the year. The portfolio is managed on behalf of the Fund by Investec Wealth and Management.

ST. CLEMENTS DANES CHURCH FUND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The Fund's portfolio is monitored by the Trustees who regularly seek professional investment advice from a third party. The current investment objectives of the Fund are

- To maintain a medium to low risk balanced portfolio that sees 65% of the investment in Equities, 25% in Bonds and 10% in Property;
- To measure the performance against the following benchmarks:
 - Equity Funds - FTSE All-share Index (UK Equities).
 - Corporate Bond Funds - Merrill Lynch Sterling Non Gilts Index.
 - Property - IPD Property Fund Average (Commercial Property).
- To achieve an appropriate agreed investment income target from the portfolio

For the year to March 2021, the portfolio posted a return of 20.18% against the benchmark of 19.18% (2020: posted a return of -11.44% against the benchmark of -11.47%). Income of £27,946 was achieved (2020: £44,837); this is not against a budget or target.

Remuneration Policy

Those who give their time do so voluntarily in order to develop themselves, add benefit to the Service and provide additional capacity.

Financial Review

The Fund's income for the year was significantly reduced compared to the previous year: £262,313 in 2021 compared to £483,639 in 2020.

In addition to legacy and donated income, the Fund's other incoming resources were investment income and furlough grants. The Church was either closed or partially closed for the majority of the year leading to an almost complete loss of income from events.

Investment income receipts were reduced in 2021, primarily due to the drawdown of investments the previous year; £27,946 in 2021 (£44,837 in 2020). All other income sources were significantly reduced due to the closure of the Church due to COVID-19, although the new website, introduced in late 2019, did generate a number of donations online.

The Fund additionally receives public support through the utilisation of Ministry of Defence employees. The Fund assigns an estimated value to the support provided, which is recognised as a gift in kind as identified within notes 3 and 12 to the accounts.

Expenditure was below the budget primarily due to the closure of the Church and the consequent reduction in event costs. Routine and reactive maintenance continued and professional fees were incurred in preparation for capital works. Staff were furloughed for the majority of the year. Information regarding the Fund's expenditure can be found within notes 8 and 9.

Total funds increased slightly to £1,247,294 (2020: £1,244,402) as a result of an increase in the value of investment assets, but almost entirely offset by running costs expenditure still exceeding income.

Reserves

The Trustees have set a target for the unrestricted reserve level of £100,000 to ensure short-term liquidity and adequate working capital are maintained.

Investments

The Fund maintains a neutral ethical investment policy to such an extent deemed possible by the continued investment within pooled funds.

ST. CLEMENTS DANES CHURCH FUND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Additionally, on 2 July 2015 the following ethical statement was introduced to the fund: The Charity has the right to exclude investing in companies whose activities act contrary to the Charity's aims and objectives. As the Charity has decided to hold pooled investments, the Trustees acknowledge that they need to be pragmatic with regard to ethical investments and therefore have no current exclusions in place. However, they reserve the right to add exclusions in future as appropriate.

The Trustees continue to work closely with the investment manager, taking into consideration their view of market prospects when they consider expenditure requirements and reviewing the investment strategy.

The investment is subject to ongoing regular review to ensure it continues to adequately represent the current and future needs of the Fund.

Plans for future periods

The majority of future plans are covered in the Development Office section above. The trustees have engaged the Development Director / Fundraiser for an additional 2 years until Sep 2023. He is making good progress in building a portfolio of interested parties and will soft-launch the '1941 Appeal' at the RAF Club on 15 Dec 2021 with the launch of the St Clement Danes Cocktail Book. This launch event will include provide an opportunity for trustees and ambassadors to engage and brief those sponsoring cocktails in the book on future plans.

Plans are starting to be made for the Founders' Day service on 3 Apr 2022 and the follow-on reception in the Royal Courts of Justice. This event will expose our longer-term plans for the spire repair and crypt expansion to our Royal Patron, Ambassadors and selected high net-worth individuals who have expressed an interest in supporting the 1941 Campaign. The Chief of the Air Staff and the majority of the Royal Air Force Board will also be in attendance and provide their support.

Overall, this is a very exciting time for the Church, the Charity and the 1941 Campaign. We are on the cusp of a launch with interest in support growing on a daily basis.


Statement of Trustees' Responsibilities

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Fund and of the incoming resources and application of resources of the Fund for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently; and
- Comply with applicable accounting standards, including FRS 102, subject to any material departures disclosed and explained in the financial statements; and
- State whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements; and
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Fund will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Fund and enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the Trust Deeds. They are also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees



Air Vice-Marshal Al Gillespie - Chairman

Trustee

Dated: 25/2/2022

ST. CLEMENTS DANES CHURCH FUND

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ST. CLEMENTS DANES CHURCH FUND

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST. CLEMENTS DANES CHURCH FUND

I report to the charity trustees on my examination of the accounts of St Clement Danes Church Fund for the year ended 31 March 2021 which are set out on pages 9 to 22.

Responsibilities and basis of report

As the trustees of the CIO you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

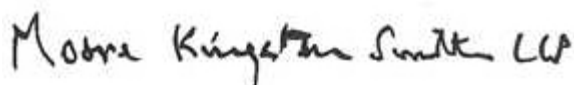
Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the CIO as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Cross, FCA

For and on behalf of Moore Kingston Smith LLP
Chartered Accountants
Devonshire House, 60 Goswell Road, London, EC1M 7AD

Dated: 28/02/2022

ST. CLEMENTS DANES CHURCH FUND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Current financial year

		Unrestricted funds	Designated funds	Restricted funds	Total
	Notes	2021 £	2021 £	2021 £	2021 £
Income and endowments from:					
Donations and legacies	3	214,131	10,000	-	224,131
Charitable activities	4	802	-	-	802
Investments	6	27,946	-	-	27,946
Other income	7	9,434	-	-	9,434
Total income		252,313	10,000	-	262,313
Expenditure on:					
Raising funds	8	44,737	-	-	44,737
Charitable activities	9	301,834	31,824	1,150	334,808
Total resources expended		346,571	31,824	1,150	379,545
Net gains on investments	13	120,124	-	-	120,124
Net incoming/(outgoing) resources before transfers		25,866	(21,824)	(1,150)	2,892
Net incoming/(outgoing) resources before transfers		25,866	(21,824)	(1,150)	2,892
Gross transfers between funds		(25,866)	25,866	-	-
Net movement in funds		-	4,042	(1,150)	2,892
Fund balances at 1 April 2020		100,000	1,141,487	2,915	1,244,402
Fund balances at 31 March 2021		100,000	1,145,529	1,765	1,247,294

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST. CLEMENTS DANES CHURCH FUND

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

		Unrestricted funds	Designated funds	Restricted funds	Total
	Notes	2020 £	2020 £	2020 £	2020 £
Income and endowments from:					
Donations and legacies	3	295,795	51,978	-	347,773
Charitable activities	4	59,888	-	-	59,888
Other trading activities	5	20,931	-	-	20,931
Investments	6	45,564	-	-	45,564
Other income	7	9,483	-	-	9,483
Total income		431,661	51,978	-	483,639
Expenditure on:					
Raising funds	8	26,369	-	-	26,369
Charitable activities	9	428,663	82,776	3,457	514,896
Total resources expended		455,032	82,776	3,457	541,265
Net losses on investments	13	(127,775)	-	-	(127,775)
Net outgoing resources before transfers		(151,146)	(30,798)	(3,457)	(185,401)
Gross transfers between funds		151,146	(151,146)	-	-
Net movement in funds		-	(181,944)	(3,457)	(185,401)
Fund balances at 1 April 2019		100,000	1,323,431	6,372	1,429,803
Fund balances at 31 March 2020		100,000	1,141,487	2,915	1,244,402

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


ST. CLEMENTS DANES CHURCH FUND

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Investments	14		861,667		741,543
Current assets					
Debtors	15	50,205		78,945	
Cash at bank and in hand		348,538		480,673	
		<u>398,743</u>		<u>559,618</u>	
Creditors: amounts falling due within one year	16	<u>(13,116)</u>		<u>(56,759)</u>	
Net current assets			385,627		502,859
Total assets less current liabilities			<u>1,247,294</u>		<u>1,244,402</u>
<u>Endowment funds - general</u>					
General endowment funds		-		-	
		<u>-</u>		<u>-</u>	
Permanent endowment		(100,000)		(100,000)	
Expendable endowment		100,000		100,000	
Income funds					
Restricted funds	21		1,765		2,915
Endowment funds - Designated funds			1,145,529		1,141,487
Unrestricted funds			100,000		100,000
			<u>1,247,294</u>		<u>1,244,402</u>

The financial statements were approved by the Trustees on 25-2-22



Carolyn Opie
Trustee

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

St. Clements Danes Church Fund is a registered charity in the United Kingdom. The address of the registered office is given in the Trustees' report of these financial statements. The nature of the Charity's operations and principal activities is to raise money for educational establishments, prevention or relief of poverty of homeless people and advancement of arts.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the trustees have tested their cash flow analysis to take into account the impact on their business of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the trustees have concluded that they can continue to adopt the going concern basis in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Charitable expenditure comprises those costs incurred by the Charity in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to those activities and those costs of indirect nature necessary to support them. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include audit fees and accountancy costs linked to the strategic management of the Charity.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Designated funds	Total	Unrestricted funds	Designated funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donated services	151,607	-	151,607	126,144	51,978	178,122
Donations	10,041	10,000	20,041	53,872	-	53,872
Bequests and legacies	50,859	-	50,859	105,615	-	105,615
Memorial books	640	-	640	840	-	840
Badges	984	-	984	1,918	-	1,918
Bells	-	-	-	1,978	-	1,978
Choir practice fees	-	-	-	5,428	-	5,428
	<u>214,131</u>	<u>10,000</u>	<u>224,131</u>	<u>295,795</u>	<u>51,978</u>	<u>347,773</u>

4 Charitable activities

	Special services 2021 £	Special services 2020 £	Standard services 2020 £	Total 2020 £
Sales within charitable activities	802	41,173	18,715	59,888
	<u>802</u>	<u>41,173</u>	<u>18,715</u>	<u>59,888</u>

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Other trading activities

	Total	Unrestricted funds
	2021	2020
	£	£
Car parking	-	915
Events hire	-	17,619
Sales	-	2,397
	<hr/>	<hr/>
Other trading activities	-	20,931
	<hr/> <hr/>	<hr/> <hr/>

6 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Dividends	27,773	44,837
Interest receivable	173	727
	<hr/>	<hr/>
	27,946	45,564
	<hr/> <hr/>	<hr/> <hr/>

7 Other income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Miscellaneous	8,508	767
St Mary Le Strand Income	926	5,240
Listed places of Worship scheme: VAT reclaim	-	3,476
	<hr/>	<hr/>
	9,434	9,483
	<hr/> <hr/>	<hr/> <hr/>

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Fundraising costs	16,248	14,001
Unit badges	1,025	1,015
Investment manager fee	2,852	4,175
Memorial books	287	291
Raising voluntary income	24,325	6,887
	<u>44,737</u>	<u>26,369</u>
Fundraising and publicity	44,737	26,369
	<u><u>44,737</u></u>	<u><u>26,369</u></u>

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Charitable activities

	2021	2020
	£	£
Standard and special services	1,646	28,435
Choir fees	10,448	27,806
Director of music fees	29,000	29,000
Organist's fees	871	305
Insurance	2,697	2,423
Utilities	6,006	9,043
Cleaning	1,245	8,937
Maintenance	27,274	49,986
Major refurbishment	32,344	82,776
St Mary le Strand	(1,370)	5,256
Organ scholarship (Restricted)	-	3,535
Other	(520)	7,195
Fundraising costs	-	32,714
Bad debt	-	262
	<u>109,641</u>	<u>287,673</u>
Share of support costs - Special services (see note 10)	42,728	64,015
Share of support costs - Standard services (see note 10)	148,264	116,739
Share of governance costs (see note 10)	34,175	46,469
	<u>334,808</u>	<u>514,896</u>
Analysis by fund		
Unrestricted funds	301,834	428,663
Designated funds	31,824	82,776
Restricted funds	1,150	3,457
	<u>334,808</u>	<u>514,896</u>

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

10 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs - Notional	139,613	11,994	151,607	165,009	13,113	178,122
Staff costs - Direct	10,958	-	10,958	22,632	-	22,632
Consultancy fees	64,746	-	64,746	-	-	-
Audit fees	-	8,609	8,609	-	9,408	9,408
Legal and professional	-	13,516	13,516	-	23,948	23,948
Finance costs	-	56	56	-	-	-
	<u>215,317</u>	<u>34,175</u>	<u>249,492</u>	<u>187,641</u>	<u>46,469</u>	<u>234,110</u>
Analysed between						
Fundraising	24,325	-	24,325	6,887	-	6,887
Charitable activities	190,992	34,175	225,167	180,754	46,469	227,223
	<u>215,317</u>	<u>34,175</u>	<u>249,492</u>	<u>187,641</u>	<u>46,469</u>	<u>234,110</u>

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Employees

Employment costs	2021	2020
	£	£
Wages and salaries	162,565	200,754
	<u>162,565</u>	<u>200,754</u>

No member of staff employed directly by the Fund earned more than £60,000 during the year.

Trustees received no reimbursement for travel and out of pocket expenses in this or the preceding financial year.

The Ministry of Defence employed six members of staff (2020: seven) who spent at least part of their time dealing with the administration of the St Clement Danes Fund. The Ministry of Defence makes no salary recharge for the individuals performing day to day administration, because of the Fund's charitable status. The values of staff salaries paid by the Ministry of Defence are estimated at £151,607 (2020: £178,122) and are included in the above staff costs.

The Ministry of Defence estimate of staff costs of £151,607 represents the following percentages of staff time: Chaplain - 100%, Squadron Leader - 3%, Flight Lieutenant - 3%, Band D Civil Servant - 100%, Band E1 Civil Servant - 100% and Caretaker 100%. The directly employed staff account for 0.46 full time equivalents (2020: 0.95) and consisted of a number of Deputy Vergers who are employed on zero hour contracts.

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

13 Net gains/(losses) on investments

Unrestricted funds Unrestricted funds

2021 2020
£ £

Gain/(loss) on sale of investments 120,124 (127,775)

14 Fixed asset investments

Listed investments
£

Cost or valuation

At 1 April 2020 741,543
Valuation changes 120,124

At 31 March 2021 861,667

Carrying amount

At 31 March 2021 861,667
At 31 March 2020 741,543

15 Debtors

2021 2020
£ £

Amounts falling due within one year:

Trade debtors 442 6,020
Other debtors 434 63,049
Prepayments and accrued income 49,329 9,876

50,205 78,945

16 Creditors: amounts falling due within one year

2021 2020
£ £

Other taxation and social security 590 336
Trade creditors 2,835 21,255
Accruals and deferred income 9,691 35,168

13,116 56,759

ST. CLEMENTS DANES CHURCH FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Retirement benefit schemes

The charity offers all eligible employees the opportunity to join a defined contribution pension scheme every three years. The assets of these schemes are held separately from those of the charity in an independently administered fund.

18 Capital commitments

There were no capital commitments not provided for in the financial statements (2020 - none).

19 Related party transactions

There were no related party transactions that require disclosure in the period under review (2020 - none).

20 Taxation

As a charity St. Clements Danes Church Fund is exempt from income and gains falling within section 466-493 of the Corporation Tax Act 2010 to the extent that these are derived from its charitable activities.

21 Restricted funds

	Movement in funds			Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 31 March 2021
	£	£	£	£	£	£	£
Holy Sacrament	500	-	-	500	-	-	500
Organ Scholarship	5,536	-	3,457	2,079	-	(1,150)	929
RAF 100	336	-	-	336	-	-	336
	<u>6,372</u>	<u>-</u>	<u>3,457</u>	<u>2,915</u>	<u>-</u>	<u>(1,150)</u>	<u>1,765</u>

ST. CLEMENTS DANES CHURCH FUND
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

22 Unrestricted funds	Balance at 1 April 2019		Movement in funds				Movement in funds				Balance at 31 March 2021		
	£	£	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	£	£
Designated funds													
Bells Restoration Church	3,702	1,978	-	-	-	-	5,680	-	-	-	-	-	5,680
Refurbishment	99,950	50,000	(82,776)	-	-	-	67,174	-	(26,058)	-	-	-	41,116
Livestreaming Income	-	-	-	-	-	-	-	10,000	(5,766)	(4,234)	-	-	-
Protection Fund	1,219,779	-	-	-	(151,146)	-	1,068,633	-	-	30,100	-	-	1,098,733
Total designated funds	1,323,431	51,978	(82,776)	(151,146)	-	-	1,141,487	10,000	(31,824)	25,866	-	-	1,145,529
General funds													
General funds	100,000	431,661	(455,032)	151,146	-	(127,775)	100,000	252,313	(346,571)	(25,866)	120,124	-	100,000
Total unrestricted funds	1,423,431	483,639	(537,808)	-	(127,775)	1,241,487	262,313	(378,395)	-	120,124	-	-	1,245,529

