

Friends of Doncaster Mansion House

Charity Number: 1171398

Trustees' Annual Report & Financial Statements for the Period 1 April 2020 to 31 March 2021

April 2021

Friends of Doncaster Mansion House Trustees' Annual Report & Financial Statements for the Financial Period from 1 April 2020 to 31st March 2021

Reference & Administration Details

Charity Details:

Number: 1171398

Address: No 6, Crossways South, Wheatley Hills, Doncaster, DN2 5SJ

Names of the Charity Trustees who manage the Charity

Name	Office
Colin Jeynes	Chair - elected as chair on October 2nd 2020
John Holmes	Vice Chair
Owen Evans	Secretary
Peter Brindley	
Frank Carpenter	
Miriam Clarke	
Marion Johns	
Bobbie Roberts	
Yvonne Woodcock	

Names & Addresses of Advisors

Bank: HSBC, High Street, Doncaster, DN1 1EE

Treasurer : John Weston – confirmed as treasurer by the Trustees on October 2nd 2020

Structure, Governance & Management

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: Election at Annual General Meeting

How New Trustees are Inducted and Trained: New trustees are given a copy of the Charity's constitution, previous minutes, reports and policies and given briefings by the current trustees

Objects

Summary of the Objects of the Charity as set out in its Governing Document

(1) The promotion for the public benefit of the conservation of Doncaster Mansion House and its associated artefacts

(2) To advance the education of the public in general (and particularly amongst young people) on the subject of the Doncaster Mansion House including by facilitating public use of the Doncaster Mansion House for education purposes and by promoting research for the public benefit in all aspects of the Doncaster Mansion House and publishing the useful results of that research.

(3) To advance the education of the public about the life and work of James Paine, the architect of Doncaster Mansion House.

Statutory Declaration on Public Benefit

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Executive Summary

In 2020 / 21 the work of the Friends has been greatly affected by the Covid-19 lockdown. The Mansion House has been closed to the public throughout the year. As a result the Friends haven't been able to provide guided tours or lunchtime talks for the public or local schools on Open Days and they haven't been able to stage any evening events at the Mansion House. It has not been possible to take the James Paine Travelling Exhibition to any of the libraries or other venues in the borough. The closure of the Archives, the Central Library and the local libraries have also restricted the research work of the volunteers. Financially, it is estimated that the Friends have lost about £800 in public donations as a result of the closure of the Mansion House.

However the Friends have continued to

- promote information about the Mansion House and James Paine to the public on the Friends' website and facebook page
- work on the preparation of a new Mansion House Brochure and the updating of the 2018 Mansion House leaflet
- research into the ' behind the scenes' history of the Mansion House over the centuries.
- research into the history of the site and the phased building of the Mansion House.
- research into the objects donated to the Mansion House by the captain of the HMS Andromeda
- At the end of the year the Friends had 41 members of whom 26 are volunteers.

Activities, Achievements & Performance

Conservation of the Mansion House and its associated artefacts

(a) despite the Covid lockout and the closure of the Mansion House, the Archives and the local libraries, the Friends have continued to update the Mansion House's contents inventories and identify key items in the collection in need of cleaning and conservation

Advancing education of the public and facilitating public use of the Mansion House promoting research

(b) during the Covid lockdown, the Friends have continued to promote the local and national significance of the Mansion House; the works of James Paine and the work of the Friends to the general public through their website and facebook page.

(c) the volunteers have continued with research into the domestic staff who worked at the Mansion House over the centuries. This will give a more rounded picture of the ' behind the scenes' history of the building.

(d) the volunteers have researched into objects from the HMS Andromeda which were donated to the Mansion House by the ship's captain (James Wetherall) after the Falklands War in 1982. The ship was adopted by the town in the early 1980s

(e) the volunteers have researched into the history of the site and phased building of the Mansion House.

(f) The volunteers continue to work on the design of a new Mansion House brochure and the updating of the 2018 Mansion House leaflet. They will be displayed on the Friends' website in due course.

Advancing education about James Paine

(g) during the lockdown it has not been possible to take the James Paine Travelling Exhibition to any of the libraries or other venues in the borough. But the James Paine Exhibition has been displayed on the Friends website.

(h) photographs of the contents of all three of James Paine's books of architectural engravings have been displayed on the Friends' website. Photographs of the conservation work on James Paine's 2nd book of architectural engravings are also displayed on the website.

At the end of the year the Friends had 41 members of whom 26 are volunteers.

Financial Review

Statement of the Charity's Policy on Reserves

The Trustees have determined to keep no less than £500 as a reserve fund.

Details of Any Funds Materially in Deficit

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

State of the Charity's Finances

The Covid lockdown has had a significantly impact our funds. We usually receive £800 per year in public donations on Open Days. The income from membership subscriptions is also less this year,

Restricted Funds

The current restricted funds are from the John and Ruth Howard Charitable Trust for a new Mansion House brochure; from the Civic Trust for a display case; from the Civic Trust to support school visits, and from donations to support the conservation of the first James Paine book.

Designated Funds

The Friend have designated £500 of their funds to support school visits.

Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities

Declaration

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.



Receipts and payments accounts

For the period
from

14 21
01.04.2021

To

21 3 22
31.03.2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	140	-	-	140	165
Bucket donations	19	-	-	19	42
Grant Friends of Doncaster Museums					145
Repayment DYJA	150			150	
Raffle	945			945	
Symposium tickets					
Other donations	390			390	78
Repayment Testimonial	192			192	
Miscellaneous income					
Gift Aid	57			57	283
<i>AR)</i>	1,893	-	-	1,893	713
A2 Asset and investment sales, (see table).					
<i>Sub total</i>	-	-	-	-	-
Total receipts	1,893	-	-	1,893	713
A3 Payments					
Insurance general	276	-	-	276	276
Robert Baxter testimonial	-	-	-	-	290
Conservation of Paine's book	250	710		960	
Web maintenance	87			87	87
Raffle license	40			40	
Subscriptions					
Printing & Stationery	144			144	
Room Hire	20			20	20
Events expenses					
Photography					48
Travel					
Costume purchase					
Sundries	35			35	30
Speakers' expenses					50
Bank charges	28			28	
<i>Sub total</i>	880	710	-	1,590	801
A4 Asset and investment purchases. (see table)					
<i>Sub total</i>	-	-	-	-	-
Total payments	880	710	-	1,590	801
Net of receipts/(payments)	1,013	- 710	-	303	- 88
A5 Transfers between funds	28	- 28	-	-	-
A6 Cash funds last year end	2,238	2,370	-	4,608	4,696
Cash funds this year end	3,279	1,632	-	4,911	4,608

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	4,839		-
	Cash	72	-	-
			-	-
	Total cash funds	4,911		-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

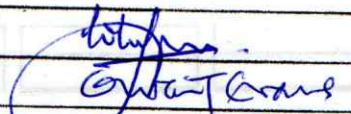

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. JEYNES	16.12.22
	O.T. EVANS	16.12.22



Section A

Independent Examiner's Report

Report to the trustees/ members of

Friends of Doncaster Mansion House

On accounts for the year ended

31/03.2022

Charity no (if any)

1171398

Set out on pages

(insert) include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

David W Theyers

Date:

21/04/2022

Name:

David W Theyers

eyersheyers

Relevant professional qualification(s) or body (if any):

CENG; M I Mech E

Address:

41 Hindburn Close

Doncaster

DN4