

# CPRE Norfolk

Trustees' Annual Report - Year ended 31 December 2022

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Registered charity no. 210706



The countryside charity  
Norfolk

# CPRE Norfolk

Trustees' Annual Report - Year ended 31 December 2022

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# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2022

## Reference and Administrative Information

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**Charity Name:**

CPRE Norfolk

**Charity Registration Number:**

210706

**Address of Charity:**

15 Pigg Lane  
Norwich  
Norfolk  
NR3 1RS

**Further Contact Details of Charity:**

Tel: (01603) 761660

Email: [info@cprenorfolk.org.uk](mailto:info@cprenorfolk.org.uk)

Web: [www.cprenorfolk.org.uk](http://www.cprenorfolk.org.uk)

**Trustees of the Executive Committee during 2022:**

Professor Tim O’Riordan	(President)
Christopher Dady	(Chair)
Kevin Jones	(Vice Chair)
Sandra Walmsley	(Vice Chair)
George Ridgway	(Treasurer)
Ian Francis	(Secretary, co-opted 25th July 2022)
David Hook	
Dr Ian Shepherd	
Faye LeBon	
Heather Tyrrell	
Alexandra Coupe	
Pallavi Devulapalli	(co-opted 25th April 2022, elected 26th May 2022)
Richard Turner	(Secretary, resigned 26th May 2022)
Dr Keith Bacon	(resigned 26th May 2022)

**Vice Presidents**

Matthew Martin  
Lady Laurel Walpole  
Rosalie Monbiot (deceased March 2022)

**Bankers:**

CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill West Malling Kent ME19 4JQ	Virgin Money PLC Jubilee House Gosforth Newcastle Upon Tyne NE3 4PL	Shawbrook Bank Limited Lutea House, Warley Hill Business Park The Drive, Great Warley Brentwood, Essex CM13 3BE
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**Reporting Accountants:**

Make It Count Accountancy Services  
3 Malleson Place  
East Carleton  
Norwich  
NR14 8JA

# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2022

## Structure, Governance and Management

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CPRE Norfolk is governed by its Constitution and Rules which were adopted in 1933 and registered with the Charity Commission (registration number 210706) on 5 August 1964. The Constitution was last updated in 2019.

A county tier of the national environmental organisation Campaign to Protect Rural England, CPRE Norfolk is part of and works alongside CPRE nationally and regionally but is a separate registered charity. It is a membership organisation with around 920 members and supporters who subscribe or give regular donations. They include individuals, families, parish and town councils and other local amenity bodies.

The charity has an Executive Committee of Trustees with a wide range of expertise, including planning, conservation, farming and landscape, as well as management and charity governance. Vacancies are advertised through regular e-bulletins and newsletters and in the local press.

CPRE Norfolk has an office in Norwich which is staffed by two part-time employees and a part-time Planning Campaigns Consultant.

The branch has a Volunteers Policy and actively encourages the contribution and involvement of volunteers of all ages and backgrounds.

# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2022

## Objectives and Activities

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CPRE Norfolk (also known as The Norfolk branch of the Campaign to Protect Rural England) exists to promote the beauty, tranquillity and diversity of rural Norfolk by encouraging the sustainable use of land and other natural resources in town and country. As an independent voice for the landscape, we monitor 'the big picture' of how the land, coast, skies and communities of Norfolk are being affected by development and we engage with decision-makers on a regular basis. In particular we encourage Norfolk MPs, councillors, planning departments and other decision makers to support the countryside, safeguard precious and protected areas, promote urban renewal, restrict development on greenfield sites, protect country lanes and footpaths, preserve rural tranquillity and dark skies. We focus on promoting positive solutions to support the long-term future of Norfolk and its precious countryside.

We provide independent responses to large-scale planning issues, ensuring that development and growth proposals take into account the social, aesthetic, environmental and economic benefits of the countryside. Backed by in-depth research and many years of collective experience, we give evidence at Public Inquiries into complex and long-running Norfolk planning debates and we provide planning support to parish councils, conservation groups and individuals across the county, running seminars and conferences on planning and other issues affecting the countryside. Through the CPRE Awards we reward excellence in best practice of countryside conservation and architectural design which limits the carbon footprint and work to highlight and improve public understanding of exemplary environmental projects.

Further information on the charity's history, objectives and current activities are available from our website [www.cprenorfolk.org.uk](http://www.cprenorfolk.org.uk)

# CPRE Norfolk

## Report of the Executive Committee - Year ended 31 December 2022

### Achievements and Performance

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Reflecting on 2022 by looking at the many and varied campaigns we have been involved in during the year, our agenda has been very varied. Our work has been against a background of Covid uncertainty with the approach in England moving to a more passive response, and an unsettled political situation creating some doubts about future national and local policies affecting the wellbeing on the countryside.

Like all other organisations our strength is in our own people, both staff and volunteers. It was with great sadness we heard of the death of Rosalie Monbiot. Thanks to the generosity of Lady Walpole, we planted a tree in her memory alongside the Chapel at Mannington Hall.

We were also very sorry to say goodbye to Su Waldron, our Administrator, but very pleased to welcome Alice Francis in her place. A massive 'Thank You' is due to Dr Keith Bacon and Richard Turner who stepped down as trustees. In turn we were delighted to welcome Pallavi Devulapalli to lead our efforts in West Norfolk, and Ian Francis who became our Honorary Secretary. We would also like to thank Heather Tyrrell who stepped down as a trustee at the very end of the year. She brought a great deal of knowledge and enthusiasm, as well as some successes in fundraising.

Developing our approach led to a new project to make sure we were well represented in West Norfolk. This project commenced at the end of 2021, with the formation of the West Norfolk Group, led by Kevin Jones and our new trustee Pallavi Devulapalli. We received funding from the CPRE National Charity to enable us to create this group and raise our profile in West Norfolk, and we will look to continue to develop and learn from this sub-regional approach in 2023.

A major effort was made regarding our response to the consultation on the proposed revision of the Greater Norwich Local Plan. We appointed a planning lawyer to ensure we were properly represented at the planning hearing, and to be sure that the huge amount of work by one of our trustees, David Hook, working with our planning consultant, did not go unheeded. The outcome of these efforts is awaited whilst the planning process is stalled with Natural England's directive on protecting water courses, known as nutrient neutrality.

Working with other groups always plays a major role for us. We continued raising our concerns about the proposed North Western Link road in the Wensum Valley just outside Norwich in partnership with a large group of concerned organisations. Similarly, our response to the East Anglia Green plan by National Grid to build new pylons from Norfolk to Essex was undertaken in conjunction with local groups and the CPRE county branches in Suffolk and Essex. We monitor planning applications made in the county to ensure we are on the front foot in identifying schemes of concern, and where we can we also make submissions in support of worthy schemes.

One key relationship we have is with parish councils through our Alliance network, alongside many community groups. Examples of where we were able to effectively engage in supporting groups include the expansion proposals relating to the Deal farm anaerobic digester plant, the Snettisham Solar farm and the proposed silica sand quarrying at Shouldham Warren.

Because much of our work is set against the background of national policies, we engage in much activity with the CPRE National Charity. This has included onshore green energy installations including campaigning for photovoltaic panels being placed on roof space not farmland, the campaign to replant many miles of lost and damaged hedgerows, local green spaces, a land use strategy for England, and the Countryside Next Door camping feeding in to our own camping for a Green Belt for Norwich. We also respond to many consultations such as the Landscapes Review (Glover review) and consultation on Biodiversity Net Gain.

We have continued with previous successful campaigns such as litter picking and removal of lighting on offshore wind turbines as well as entirely new and forward-looking campaigns such as having discussions about forming a new national park in the Brecks. We also engage in issues that only impact directly on a small part of the county such as looking at the future of the Fenland Basin.

We have been out and about attending events, including the Fincham Village Fête, Kings Lynn's Earth Day, the Gathering at Wild Ken Hill and the Royal Norfolk Show where we had presence for the very first time. We also attend consultation events, such as those held in relation to the Sheringham Shoal and Dudgeon Extension Project. Our annual lecture held in Dereham was 'Wild Children - Wilder Norfolk' given by Patrick Barkham. We also organised a successful Norfolk nature day in Massingham, which received excellent press coverage. Our trustees have been active giving talks to local organisations, David Hook particularly with his expertise on light pollution. Pallavi Devulapalli has been active in West Norfolk and Sandra Walmsley spoke at the Big Green week event to name a few opportunities we have taken. We have also had meetings with politicians to ensure they are aware of our campaigns.

Making sure our voice is heard in the press is one of our priorities, and we have been featured and quoted on many occasions in the local press and media. As well as this, we continue to talk to the offshore wind farm companies regarding the planning and development permissions for transfer power cables to two major sub-stations in the county.

As we moved through the year, we engaged in preparation for issues where the bulk of work would be in 2023, such as the National Planning Policy Framework consultation, Local Plans in Central and North Norfolk, Nature Recovery schemes. We also looked at how we will respond to the many issues affecting our county through water resources - drought, flooding, supply, pollution, cutting excessive consumption, and erosion. We secured grant funding from the Talent Fund to support the rewilding project at Marham Village Preschool. Opportunities to engage with young people are a priority for us.

Being effective in managing CPRE Norfolk as a charity remains at the top of our list, both in terms of governance, financial probity and working to make sure we have a secure financial base for the future against a continuing challenging background. We continually seek new volunteers, including trustees, and advertise via our website and elsewhere to seek the new talent we need. These new volunteers will help us successfully steer our campaigns to ensure that our countryside and landscapes can deliver tranquillity and beauty alongside a thriving, producing and prosperous environment that is fully protected.



**Christopher Dady**  
**Chair April 2023**

# CPRE Norfolk

## Report of the Executive Committee - Year ended 31 December 2022

### Financial Review

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The Financial Statements for the year ended 31st December 2022 indicate a deficit of £11,525 [2021 deficit £28,961]

#### **Income and Expenditure**

CPRE Norfolk continues to champion the Norfolk countryside through important projects that address the threats and pressures that the county faces from climate change, widespread development and pollution and infrastructure changes.

These projects are expensive but effective and our membership and general fundraising is not sufficient to cover the annual expenditure. We are only able to continue the important work and contribution we make through the management of our reserves policies.

These funds have come from important bequests from the estates of past supporters.

We cannot expect this sort of support as a matter of course and we need to increase our membership base with new recruits and greater fundraising activities. However, we know that there are considerable pressures on our supporters' own finances and availability. This emphasises the importance of that membership support for which we are so very grateful.

We are always open to the thoughts and suggestions of members, supporters and champions. Please keep to talking to us.

We are also trying to extend the support we can offer the parish councils and other bodies to bring assistance to the planning process so that it truly takes the environment and Norfolk's special countryside into longer term thinking. The trustees are very grateful to our dedicated staff, including new recruits, for planning advice and the West Norfolk area. Our staff work hard and effectively.

#### **Reserves**

Our total charitable funds stand at £198,796 [2021 £210,321]

#### **Plans for future periods**

It is the Trustees' intention to maintain the current high-profile policies to safeguard and protect the countryside of Norfolk and our reserves policy as indicated in the funds statement is set to provide for continuing and longer-term support for those objectives. Additional Trustees and volunteers are needed to see through these projects are develop our future programmes. Can you help?

#### **Independent Examination of Accounts**

The trustees are grateful to Shirley Webb, MAAT, of "Make It Count" who is the Independent Examiner. Shirley has also assisted with preparation of these Financial Statements and provided accountancy advice. The Trustees will seek to reappoint Shirley Webb as the Independent Examiner for 2023 and a resolution will be proposed at the Annual General Meeting.



**George Ridgway FCA ACiM**  
**Honorary Treasurer, March 2023**

# CPRE Norfolk

## Independent Examiner's Report to the members - Year ended 31 December 2022

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### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- To state whether particular matters have come to my attention

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 30th March 2023

**Shirley Webb MAAT Director**  
**Make It Count (Accountancy Services) Ltd**  
**3 Malleson Place**  
**East Carleton**  
**NR14 8JA**

# CPRE Norfolk

## Statement of Financial Activities for year ended 31st December 2022

	Note	Restricted £	Unrestricted £	Total Funds 2022 £	Total Funds 2021 £
<b>Income and Endowments from:</b>					
Donations and Legacies	1	3,000	47,486	50,486	23,604
Fundraising Income	2		1,008	1,008	1,528
Investment income	3		379	379	161
Other					
<b>Total Income</b>		<u>3,000</u>	<u>48,873</u>	<u>51,873</u>	<u>25,293</u>
<b>Expenditure on:</b>					
Charitable Activities:	4	3,156	57,605	60,761	46,658
Raising Funds					
Fund-raising and publicity costs	5		1,162	1,162	6,372
Other					
Governance costs	6		1,475	1,475	1,224
<b>Total Expenditure</b>		<u>3,156</u>	<u>60,242</u>	<u>63,398</u>	<u>54,254</u>
<b>Net income/(expenditure)</b>		(156)	(11,359)	(11,525)	(28,961)
<b>Transfers between funds</b>		3,000	(3,000)		
<b>Other Recognised Gains/Losses</b>					
<b>Net movement in funds</b>		<u>2,844</u>	<u>(14,369)</u>	<u>(11,525)</u>	<u>(28,961)</u>
<b>Reconciliation of Funds:</b>					
Total Funds brought forward			210,321	210,321	239,282
<b>Total Funds carried forward</b>		<u>2,844</u>	<u>195,952</u>	<u>198,796</u>	<u>210,321</u>

# CPRE Norfolk

## Statement of Assets and Liabilities - Year ended 31 December 2022

	Note	Restricted £	Unrestricted £	Total Funds 2022 £	Prior year 2021 £
<b>Fixed Assets</b>					
Intangible Assets					
Tangible Assets	7		46,568	46,568	49,172
Heritage Assets				0	
Investments				0	
<b>Total Fixed Assets</b>		<u>0</u>	<u>46,568</u>	<u>46,568</u>	<u>49,172</u>
<b>Current Assets</b>					
Stocks	8				
Debtors & Prepayments			278	278	10,396
Investments:					
Cash at Bank and in hand		<u>2,844</u>	<u>149,706</u>	<u>152,550</u>	<u>151,353</u>
<b>Total Current Assets</b>		<u>2,844</u>	<u>149,984</u>	<u>152,828</u>	<u>161,749</u>
<b>Current Liabilities</b>					
Creditors: Amounts falling due within one year	9				
Accrued Accounting fees			600	600	600
Other Accruals				0	0
<b>Total Current Liabilities</b>		<u>0</u>	<u>600</u>	<u>600</u>	<u>600</u>
Creditors: Amounts falling due after more than one year				0	0
<b>Total Net Assets or Liabilities</b>		<u>2,844</u>	<u>195,952</u>	<u>198,796</u>	<u>210,321</u>
<b>The Funds of The Charity</b>					
Endowment Funds				0	0
Restricted Funds				0	0
Unrestricted Funds		<u>2,844</u>	<u>195,952</u>	<u>198,796</u>	<u>210,321</u>
<b>Total Charity Funds</b>		<u>2,844</u>	<u>195,952</u>	<u>198,796</u>	<u>210,321</u>

	Restricted £	Unrestricted £	Total 2022 £	Total 2021 £
<b>1 Donations and Legacies</b>				
Membership:				
CPRE subscription		15,691	15,691	16,003
Legacies		27,000	27,000	0
Friends		0	0	0
Donations		2,869	2,869	3,362
Appeal / Awards		1,750	1,750	3,572
Grants	3,000	0	3,000	0
Miscellaneous		176	176	5
	<u>3,000</u>	<u>47,486</u>	<u>50,486</u>	<u>22,947</u>
<b>2 Fundraising Income</b>				
Sales of Goods		528	528	723
Events				0
100 Club		480	480	805
	<u>0</u>	<u>1,008</u>	<u>1,008</u>	<u>1,528</u>
<b>3 Investment Income</b>				
Bank interest		379	379	161
	<u>0</u>	<u>379</u>	<u>379</u>	<u>161</u>
<b>4 Charitable Activities</b>				
Salaries	3,156	18,487	21,643	18,035
Rent/Rates & Utilities		1,706	1,706	2,041
Insurance		1,073	1,073	1,068
Repairs and renewals		139	139	65
Stationery		124	124	151
Postage		39	39	22
Telephone / Broadband		563	563	576
Bank Charges		162	162	192
Employee expenses		145	145	62
Volunteer expenses		98	98	81
Recruitment advertising		1,239	1,239	0
Fundraiser commission		747	747	420
Small Grants		0	0	0
Legal & Professional (exceptional)		11,400	11,400	0
Project Consultants Fees		18,717	18,717	15,045
Project Resources & Training		140	140	387
Project Publicity & Promotion		200	200	2,387
Subscriptions/regional levy		20	20	20

Light Pollution		2	2	23
Depreciation/Amortisation		2,604	2,604	2,689
	<u>3,156</u>	<u>57,605</u>	<u>60,761</u>	<u>46,658</u>

#### 5 Raising Funds

Meetings		120	120	0
Gifts & Prizes (incl. 100 Club)		372	372	406
Printing (Incl. communications)		670	670	679
Planning			0	0
Awards			0	4,119
Events			0	0
	<u>0</u>	<u>1,162</u>	<u>1,162</u>	<u>6,372</u>

#### 6 Governance costs

Committee expenses inc Misc		613	613	399
AGM		262	262	225
Accountancy		600	600	600
Legal & Professional		0	0	0
	<u>0</u>	<u>1,475</u>	<u>1,475</u>	<u>1,224</u>

# CPRE Norfolk

## Analysis of Opening and Carrying Amounts - Year ended 31 December 2022

Notes	Freehold Land and Buildings	Leasehold Land and Buildings	Plant and Machinery	Fixtures, Fittings & Equipment	Total
7 Tangible Fixed Assets	£	£	£	£	£
<b>Cost or Valuation</b>					
At beginning of the Year	58,712	0	0	4,427	63,139
Additions					0
Disposals					0
Revaluations					0
Transfers					0
<b>At End of the Year</b>	<b>58,712</b>	<b>0</b>	<b>0</b>	<b>4,427</b>	<b>63,139</b>
<b>Depreciation and Impairment</b>					
At beginning of the Year	10,563		0	3,404	13,967
Disposals					0
Depreciation	2,348			256	2,689
Impairment					0
Transfers					0
<b>At End of the Year</b>	<b>12,911</b>	<b>0</b>	<b>0</b>	<b>3,660</b>	<b>16,571</b>
Net book value at beginning of the year	48,149	0	0	1,023	49,172
Net book value at end of the year	<b>45,801</b>	<b>0</b>	<b>0</b>	<b>767</b>	<b>46,568</b>

### 8 Current Assets

Current Assets		
Debtors		0
		0
Cash and Bank Deposits		152,550
		152,550
Prepayments	W Denis Trustees Indemnity Ins to 2Sept 22	179
	NFU Liability Insurance 20Sept22	99
		278

### 9 Current Liabilities

Current Liabilities		
Accruals	HMRC and Pension contributions Dec	0
	Accounts & Independent Examiners Fee	600
		600

# CPRE Norfolk

## Outline Summary of Fund Movements - Year ended 31 December 2022

Fund name	Fund balances brought forward	Income	(Expenditure)	Transfers	Gains and (Losses)	Fund Balances Carried Forward
	£	£	£	£	£	£
Designated for the operational offices and headquarters	46,228		(2,348)	1,921		45,801
Projects incl. V4N, Planning & Consultancy 2017 - 2024	58,164		(18,717)			39,447
Exceptional Fund	8,364		(11,400)	3,036		0
Restricted fund CPRE Grant for renewal	0	3,000	(3,156)	3,000		2,844
All Other Unrestricted Funds	97,565	48,873	(27,777)	(7,957)		110,704
<b>Total Funds</b>	<b>210,321</b>	<b>51,873</b>	<b>(63,398)</b>	<b>0</b>	<b>0</b>	<b>198,796</b>

# CPRE Norfolk

## Acknowledgement of Donors, Patrons and Sponsors - Year ended 31 December 2022

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CPRE Norfolk would like to thank all our members, friends, supporters and volunteers for their invaluable contribution to the charity's success in 2022.

### Patrons 2022

Sir Nicholas Bacon Bt.  
Charles Barratt  
Ivor Braka  
The Marquess of Cholmondeley  
Thomas Cook  
The Reverend Paul Gismondi  
The Earl of Leicester  
Sir Rupert Mann  
Professor Timothy O'Riordan, OBE  
Lady Walpole

Other Patrons have asked to remain anonymous.

### Ambassadors 2022

Patrick Barkham  
John Bullard  
Kit Martin CBE  
Gerard Stamp