

# Friends of Doncaster Mansion House

Charity Number: 1171398

## Trustees' Annual Report & Financial Statements for the Period 1 April 2022 to 31 March 2023

Friends of Doncaster Mansion House  
Trustees' Annual Report & Financial Statements  
for the Financial Period from 1 April 2022 to 31<sup>st</sup>  
March  
2023

Reference & Administration Details

Charity Details:

Number: 1171398

Names of the Charity Trustees who manage the Charity

Name	Office
Bobbie Roberts	Chair from 16.12.22
Marion Johns	
Miriam Clarke	
Yvonne Woodcock	
John Holmes	
Jackie Gladden	appointed 15.2.23
Colin Jeynes	Chair until December 22 Resigned as chair and 16.12.22 trustee
Owen Evans	Resigned 15.2.23
Peter Brindley	Resigned 16.12.22
Frank Carpenter	Resigned 16.12.22

Names & Addresses of Advisors

Bank: HSBC, High Street, Doncaster, DNI IEE

Treasurer. John Weston — appointed as treasurer by the Trustees on October 2<sup>nd</sup> 2020 and confirmed at each subsequent AGM.

Structure, Governance & Management

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: Electjjon at Annual General Meeting

How New Trustees are Inducted and Trained: New trustees are given a copy of the Charity's constitution, previous minutes, reports and policies and given briefings by the current trustees

## Objects

Summary of the Objects of the Charity as set out in its Governing Document

- (1) The promotion for the public benefit of the conservation of Doncaster Mansion House and its associated artefacts
- (2) To advance the education of the public in general (and particularly amongst young people) on the subject of the Doncaster Mansion House including by facilitating public use of the Doncaster Mansion House for education purposes and by promoting research for the public benefit in all aspects of the Doncaster Mansion House and publishing the useful results of that research.
- (3) To advance the education of the public about the life and work of James Paine, the architect of Doncaster Mansion House.

## Statutory Declaration on Public Benefit

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## Activities and Achievements

### Governance

There have been major changes in the governance of the Friends this year. At the AGM the Chair, Colin Jeynes resigned as chair and as a trustee. He continues to be an active member and Open Day volunteer when not off on his travels. The Secretary, Owen Evans also resigned his office at the AGM., and after a handover period resigned as a trustee in February 2023. Owen was a founder member of the Friends, and it is no exaggeration to say that without him, the Friends group would not have been established. We are very pleased that he remains an active member. Sadly, two other long-standing trustees, Frank Carpenter and Peter Brindley also resigned at the AGM, although Frank continues to share the benefits of

Inevitably some volunteers have not returned after Covid. However, two new volunteers have been recruited, and the quarterly volunteer meetings were resumed in February. The trustees reviewed and revised the volunteer documentation to bring it in line with the current Local Authority structure and current best practice.

The membership as at the end of March 2023 stood at 37 members. The Trustees created a new class of membership Corporate Membership.

### Local Authority Changes

Because of Covid and changes at the Council, the Mansion House remained closed for most of 2022. However, the Friends were delighted when the Council worked with us to organise an Open Day in December, and there is now a programme of monthly Open Days, with continuing discussions about increasing the frequency and holding other events.

We are building friendly and constructive relationships with the new staff at Heritage Services with responsibility for the Mansion House

In the new environment the Friends have drawn up a three-year workplan, in consultation with the Local Authority, to give a strategic direction to our activities.

### Significant events

The ever-developing history of the Mansion House continued, when it was host to King Charles and Queen Camilla when they visited **Doncaster** in November to deliver the Letters Patent confirming the city status Doncaster had been granted by Elizabeth II. A number of our trustees were present, and to commemorate the occasion, the Friends joined with the Civic Trust and the Council in planting a tree in the grounds of the Museum and Art Gallery with a commemorative plaque. The tree was planted by Lord Kirkham ably assisted by Doncaster's junior mayor and other schoolchildren. The Friends also funded a framed photograph of the King and Queen on their visit to Doncaster to be displayed in the Mansion House.

### Activities undertaken to fulfil our objects

#### (1) Conservation of the Mansion House and its associated artefacts

The closure of the Mansion House has made it difficult to fulfil this object over the past year. However, in our plan for 23/24 we have agreed to adopt at least one of the Mansion House clocks and fund its restoration to working order.

#### (2) Advancing education of the public and facilitating public use of the Mansion House promoting research

Open Days were held in December, February and March and the volunteers thoroughly enjoyed welcoming people back to the Mansion House. The Friends were also particularly pleased to welcome two school groups who were given guided tours as part of their education about the history of Doncaster.

To assist with publicity, the Friends purchased a banner to be displayed at Open Days at the Mansion House.

The Friends also started the publication of a twice-yearly newsletter, and the first edition included articles about the King's visit, the servants at the Mansion House, one of the paintings in the Ballroom, and the life of a former mayor. As well as publicising the activities of the Friends and events at the Mansion House, the newsletter will also publish research about its history, architecture, and contents.

The Friends continue to maintain an active Facebook page, mainly due to the efforts of Miriam Clarke, one of our trustees. As well as information about the Open Days, topics covered by the posts have included old photographs and postcards of Doncaster depicting the Mansion House and associated events.

We are grateful to Ian Moore at 20-20 design for his help with our website. New articles have been added relating to HMS Andromeda whose bell and ensign are on display at the Mansion House, and on the Peace Window.

### (3) Advancing education about James Paine

The Friends' display about James Paine was displayed at Cusworth Hall and the Friends have maintained their website which contains a wealth of information about James Paine and photographs of all three of James Paine's books of architectural engravings.

### Financial Review

#### Statement of the Charity's Policy on Reserves

The Trustees have determined to keep no less than £500 as a reserve fund.

#### Details of Any Funds Materially in Deficit

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

## State of the Charity's Finances

Whilst the reduced Open Days meant that the bucket donations were lower, a successful raffle was held making a profit of 2666, and further donations were received. We are very grateful to the Doncaster Lions for their E200 donation towards the cost of transport for school visits. Expenditure was limited to essential items for maintaining the charity.

## Restricted Funds

The current restricted funds are from the John and Ruth Howard Charitable Trust for a new Mansion House brochure, and from the Doncaster Lions and the Civic Trust to support school visits.

## Designated Funds

The Friends have designated E300 of their funds to support school visits.

## Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

## Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities

## Declaration

The Trustees declare that they have approved the above report and authorise that it be signed on their behalf.

Signed  .....

Date ... 10.23 .....



Section A

Independent Examiner's Report

Report to the trustees/ members of

FRIENDS OF DONCASTER MANSION HOUSE

On accounts for the year ended

31/03.2023

Charity no (if any)

1171398

Set out on pages

On accounts for the year

Report to the trustees/ members of

On accounts for the year ended

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and As the charity trustees of the Trust, you are responsible for the preparation basis of report of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \* ) in connection with the examination which gives me cause to believe that in, any material respect:

Independent examiner's statementClose

- accounting records were not kept in accordance with section 130 of the Act or .the accounts do not accord with the accounting records I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: AW Theyers Date: 21-04-2023

Name: David W Theyers

Relevant professional qualification(s) (if any):

CENG; M I Mech E

Address: 41 Hindburn Close  
Doncaster  
DN4

(if any):

IER1



CHARITY COMMISSION

Empty rectangular boxes for registration details

CC16a

### Receipts and payments accounts

For the period	01.04.2022	To	31.03.2023
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## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Subscriptions	133	-	-	133	140
Bucket donations	70	-	-	70	19
Grant Friends of Doncaster Museums				-	
Repayment DYJA			-	-	150
Raffle	800			800	945
				-	
				-	
Other donations	205	200	-	405	390
Repayment Testimonial				-	192
Miscellaneous income				-	
Gift Aid	56			56	57
<b>AR)</b>	<b>1,264</b>	<b>200</b>	<b>-</b>	<b>1,464</b>	<b>1,893</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,264</b>	<b>200</b>	<b>-</b>	<b>1,464</b>	<b>1,893</b>
<b>A3 Payments</b>					
Insurance general	205	-	-	205	276
Robert Baxter testimonial	-			-	
Conservation of Paine's book				-	960
Web maintenance	87			87	87
Raffle license	20	-	-	20	40
Subscriptions				-	
Printing & Stationery	189	-	-	189	144
Room Hire	40			40	20
Events expenses				-	
Plaque	72			72	
Travel				-	
Costume purchase				-	
Sundries				-	35
Speakers' expenses				-	
Bank charges	73			73	28
<b>Sub total</b>	<b>686</b>	<b>-</b>	<b>-</b>	<b>686</b>	<b>1,590</b>

• FOR ENGLAND AND WALES

Enowment  
funds  
October 2018

CHARITABLE COMMISSION FOR  
ENGLAND AND WALES

<b>A4 Asset and investment purchases. (see table)</b>	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	<b>686</b>	-	-	<b>686</b>	<b>1,590</b>
<b>Net of receipts/(payments)</b>	<b>578</b>	<b>200</b>	-	<b>778</b>	<b>303</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>3,279</b>	<b>1,832</b>	-	<b>4,911</b>	<b>4,608</b>
<b>Cash funds this year end</b>	<b>3,857</b>	<b>1,832</b>	-	<b>5,689</b>	<b>4,911</b>

Section B Statement of assets and liabilities at the end of the period

	3,785	1,832	
	72		
	3,857	1,832	

Current account

Unrestricted funds to nearest E      Restricted funds to nearest E      Endowment funds to nearest E

BI Cash funds

Total cash funds

(agree balances with receipts and payments account(s))

Å3 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Rå Assets retained for the Chui\* Own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	
		-	
		-	
		-	

One or two trustees on all

Signature <i>Anne R. Roberts</i>	Print Name ANNE R. ROBERTS	Date of approval 27.10.22

(agree balances

receipts and