

11th Winchester (Hyde & Weeke) Scout Group

Annual Report and Accounts of the Trustees

6th April 2023 to 5th April 2024

Charity Number: 900476 HQ Registration Number: 10010203

Address: The Log Cabin, Stockbridge Road, Winchester, Hampshire SO226RH

Names of the Trustees:

Trustee Name	Office (if any)	Dates Acted if not for whole year
Nick Elborough	Group Lead Volunteer	
Tim Andrews	Group Treasurer	
Martin Hall	Group Chair	
Jonathan Rial	Trustee	
Paul Littler	Group Secretary	6 th April – 4 th July
Giles Gooding	Trustee	

SECTION A: Names of Advisors

Type of Advisor	Name	Address
District Chair	Richard Mendelsohn	richardmendelsohn@btinternet.com
District Commissioner	Robin Cook	Robincook107@gmail.com
District Development Officer	Lisa Gibbons	Winscouts.ddo@gmail.com
Independent Examiner	Paul Clarke	Pclarke1975@gmail.com

SECTION B1: Structure, governance and management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Trustee Board (previously, and until mid-2023, known as the Group Executive Committee), the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The trustees also make sure the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and Policy, Organisation and Rules (POR). Their support helps other volunteers run a fantastic programme that gives young people skills for life

The Trustee Board consists of 2 independent representatives, the Chair and Treasurer and together with the Lead Volunteers (ex-Group Scout Leader, Deputy Group Scout Leader) and other trustees meets every 3 months.

Members of the Trustee Board complete 'Essential Information for Executive Committee' training within the first 5 months of joining the Board. This Group to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

SECTION B2: Risk and Internal Control

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment - The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

General risk of COVID-19 infection spread - Risk assessments relating to members, leaders and the general public are carried out before all activities and are approved by district before the activities are undertaken. Guidance on when scouting activities resume/take place is provided by the Scouts Framework and Covid-19 restart checklists.

Injury to leaders, helpers, supporters and members: The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising: The Group is primarily reliant upon income from subscriptions, hall hire and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could decide to raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders: The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members: The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Improper or uncontrolled expenditure: The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered. There is also a budget process that is followed and reviewed at each group executive meeting.

SECTION C Objectives and Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Progressive and stimulating programs: Progressive activities based on the interests of young people. Activities in contact with nature, a rich learning environment where simplicity, creativity, and discovery come together to provide adventure and challenge. Squirrels, Beavers, Cubs, and Scouts have weekly meetings and other events, such as weekend camps and outings. Meetings are filled with games, skills, crafts, and other activities. Adult volunteer Scouters operate the program with the help of parents and other volunteers.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

SECTION D Achievements and performance

2023/24 has been a year of continued growth for the 11th Winchester Group.

We have a healthy Trustee board of 6 members. We currently have 78 active leaders up from 63 last year. Almost all of these leaders have joined since 2020. This makes us one of the largest Groups in the Winchester District currently serving 132 young people in 2 Beaver colonies, 2 Cub Packs and 2 Scout Troops and of course our wonderful Squirrel drey which has been going for over a year now and is continuing to go from strength to strength.

We have 32 young people on the "rebooted" joining list ranging from 4 years to 12 years old.

Our policy remains to give priority to children where the parents can volunteer and we regularly reach out to the joining list. Having built up our volunteer leader base we are now looking at opening up our sections to young people where the parents may not be able to help out so readily or to those parents who can help with admin, supporting or trustee roles.

We also host 2 Explorer units; Trident and Excalibur who's 50 plus teenagers make use of all our facilities.

Although many of our leaders are new to Scouting they have been very active in getting up to speed on Scouting skills. From one in 2020 we now have 5 Nights Away Permit holders across the sections which has enabled us to run many camps over the year from the Cub camp on Brownsea Island last July to Beaver camps at Pinsent and

even a Squirrel camp. Sadly our annual hill walking trip for Scouts in Snowdonia at Easter had to be cancelled due to unusually bad weather.

Having performed as duty group for the District last year we could relax a bit at this year's St. George's day parade but managed a good turnout especially of Squirrels.

The plans to improve the outside areas around the log cabin with a new sheltered area and some landscaping were delayed because of planning issues but are now all cleared and about to begin with materials arriving this week. This means we can meet the terms of the Council Grant that we secured last summer. The planning application and the Grant application have brought into sharp relief what an amazing asset this building is not just to the Scouts but to the wider community.

Plans to recruit some help with some of the admin tasks that come with such a large group have been going well with Alexa Comb stepping forward to coordinate leader movements and doing DBS checks. We hope to recruit more people to help with coordinating movement of children between the sections as well as doing DBS checks and helping with training.

The planned National overhaul of the training and membership system was sadly delayed from April but is planned to be rolled out possibly in the Autumn.

We are very well positioned with a young and enthusiastic cohort of volunteers who will, I feel, benefit greatly from the changes that are to be implemented in Scouting over the coming year.

Lastly I would like to welcome our new Secretary Phil, but also pay tribute to our retiring Secretary Paul Littler who has been outstanding in the role for many years and has very kindly continued to help us through this last year despite retiring at the last AGM!

SECTION E Financial Review

Statement of Accounts: As the charities gross income is less than £250,000 and the POR does not require accruals accounts, we prepare an annual Receipts and Payments summary, alongside a Statement of Assets and Liabilities and this annual report. The Independent Examiners Report is also attached.

Reserves Policy: The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

It was decided in 2021 to increase these reserves by £1,000/year to be used for any structural property repairs that may be required to the Log Cabin. Reserves now stand at circa £13,000.

Investment Policy: The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.



The Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

SECTION F Other optional information

No further detail.

SECTION G Declaration

The trustees declare that they have approved the trustees' report above:

Signatures		
Names	Nick Elborough	Martin Hall
Positions	Group Scout Leader	Group Chairman
Date	30/06/2024	30/06/2024

11th Winchester (Hyde & Weeke) Scout Group

Receipts & Payments Account

11th Winchester Scout Group (Weeke and Hyde)				
Receipts and Payments Account				
		Year start date		Year end date
	For the year from	6/4/23	To	5/4/24
Receipts and payments				
		Unrestricted		
		£		
Receipts				
Donations, legacies and similar income				
Membership subscriptions		17,379		
Less: Membership subscriptions paid on (National/County/Area/District)		-		
Net membership subscriptions retained		17,379		
Donations		445		
Legacies		-		
Gift Aid		-		
Other similar income - Scouting Activities		8,629		
Sub total		26,453		
Grants				
Maintenance grant		-		
Other grants		2,500		
Sub total		2,500		
Fundraising (gross)				
Bonfire Event		2,104		
Clarendon		300		
Sub total		2,404		
Investment income				
Bank interest		185		
other receipts		35		
The Scout Association Short Term Investment Service		-		
Property Rent income		20,753		
Other investment income		-		
Sub total		20,973		
Total Gross Income		52,330		
Asset and investment sales, etc.				
		-		
Total receipts		52,330		

Receipts and payments			
		Unrestricted	
		£	
Payments			
Charitable Payments			
Youth programme and activities		16,008.87	
Adult support and training *donation		-	
Rent		-	
Water and Sewerage		281	
Electricity and Gas		3,374	
Insurance		4,211	
Property Maintenance		8,508	
Materials and equipment		2,447	
Property Repairs		256	
Uniform/Badges		1,710	
AGM and admin expenses		458	
Bank Charges		-	
Loan Repayment		-	
Capitation		3,255	
Sub total		46,508	
Fundraising expenses			
Fundraising expenses		744	
		-	-
		-	-
Sub total		744	
Total Gross Expenditure		47,252	-
Asset and investment purchases, etc.		-	-
Total payments		47,252	-
Net of receipts/(payments)		5,077	-
Cash funds last year end		43,688	-
Cash funds this year end		48,766	-



11th Winchester (Hyde & Weeke) Scout Group

Statement of Assets & Liabilities

Statement of assets and liabilities at the end of the year

	1		
	Unrestricted		
	£		
Cash funds			
Bank current account	33,682		
Bank deposit account	12,254		
Expense Account	2,830		
The Scout Association Short Term Investment Service	-		
Cash/Floats	-		
Total cash funds	48,766		
Other monetary assets			
Tax claim	-		
Debts due from the County/Area/District/Group	-		
Insurance claim	-		
Sub total	-		
Investment assets			
Investment property - detail	-		
Quoted investments	-		
Other investments - detail	-		
Sub total	-		
Non monetary assets for charity's own use			
Badge stock	-		
Shop stock	-		
Other stock	-		
Land and buildings - The Log Cabin, Stockbridge Road*	708,574		
Motor vehicles	-		
Scouting equipment, furniture etc	20,264		
Other	-		
Sub total	728,838		
Liabilities			
Accounts not yet paid	-		
Subscriptions not yet paid	-		
Loan - detail	-		
Other liabilities	-		
Sub total	-		
Contingent liabilities and future obligations			

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on _____ 2024 and signed on their behalf by

Signature		Print Name	
		MARTIN HALL	Chair
		TIM ANDREWS	Treasurer



Section A Independent Examiner's Report

Report to the trustees/ members of	11 th Winchester (Hyde & Weeke) Scout Group		
On accounts for the year ended	5 th April 2024	Charity no (if any)	900476
Set out on pages	5 - 8		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

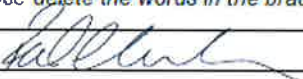
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 05/07/2024

Name: Paul Clarke

Relevant professional qualification(s) or body (if any): Association of Chartered Certified Accountants

Address: 32 Cranworth Road
Winchester