

11th Nuneaton Scout Council Minutes of Annual General Meeting 2023-2024 held on 13th July 2024

Attendance

- Andrew Shorter (Chair), Chris Cottrell (GSL), Anne Tallentire (Trustee), Karen Miller (Beavers), Carl Miller (Trustee), Jonathan Miller (Scout Leader), Donna Watkins (Parent), Aston Watkins (Trustee), Ted Horton (Explorer), Andy Horton (Scout), Hezlin Ashraf (Cubs), Tony Frearson (Cubs), Wendy Neale (Parent), Charlotte Horton (Parent), Tim Deakin (Explorers), Matthew Archer (Beavers), Barney Archer (Scout), Dan Showler (Beavers), Beth Showler (Beavers), Bob Sambrook (Cub Leader), Sandra Parker (Trustee), Mick Parker (Active Support), Doug Shorter (Trustee), Myra Shorter (Active Support), Tom Ind (SL/ADC Scouts),

Introduction

- Introduction and welcome including Health & Safety and domestic announcements and overview of Council and Trustee Board. Thanks to venue and all for attending.

Apologies

- Carol Cottrell (Trustee), Ryan Wilson, Helen Rowson-Wilson, Lindsay Taylor, Steven Haynes (District Commissioner), Carol Ball (Cubs),

Governance Topics

Minutes

- The minutes from the previous meeting were approved by the Trustee Board at their meeting in June. **Agreed.**

POR

- In line with the recommendation from Scout Headquarters, the Group Trustee Board proposed we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy is available at scouts.org.uk/POR. Motion proposed by Andrew Shorter, seconded by Bob Sambrook. **Agreed.**

Financial Year

- It was noted that the charity's financial year runs 1st April to 31st March.

Group Scout Council

- Chair notes the Group Scout Council can admit other people to membership. Chair advises that those leaders and helpers formally registered as members of this scout group, as well as named parents of young members are nominated as Group Scout Council members. In reality, the group Scout Council is all adults (and explorers) involved in the group, either as parents, trustees or leaders. These are to be admitted as members of the Group Scout Council as well as the ex officio list in POR Rule 5.4.4. These nominations are to the Group Scout Council, they are not

members of the Group Trustee Board. These nominations can be by name or role. Seconded by Sandra. **Agreed.**

Trustee Board

- Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees. The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 11 people are appointed. [Chris Cottrell (ex officio), Andrew Shorter (Chair), Carl Miller (treasurer), Anne Tallentire, Hassan Aziz, Aston Watkins, Doug Shorter, Sandra Parker, Helen Cross, Carol Cottrell (all trustees), Adam Aziz (trainee) = 10+1). We are a big group, hence a higher number of trustees. Chair proposes the Group Scout Council approves that recommendation. Seconded by Aston. **Agreed.**

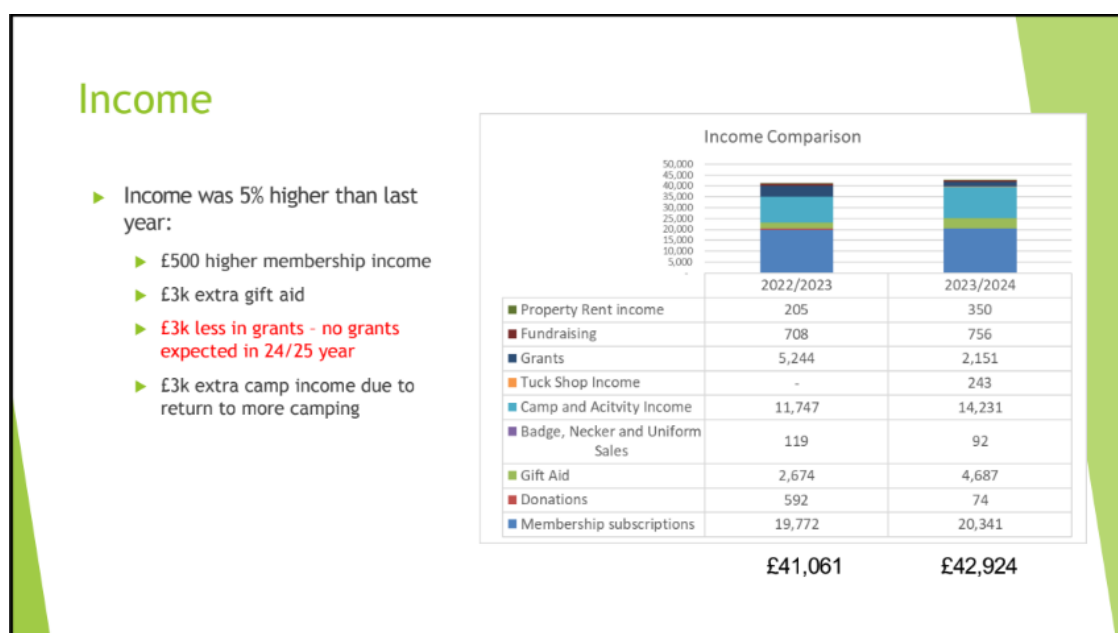
Quorum

- The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 12 people, this is equal to the number of proposed trustees plus one. In addition we would like to propose a quorum for Scout Group Trustee Board meetings (this was set last year at 4 persons, and we would like to continue with this). Seconded by Phil. **Agreed.**

Review of Previous Year

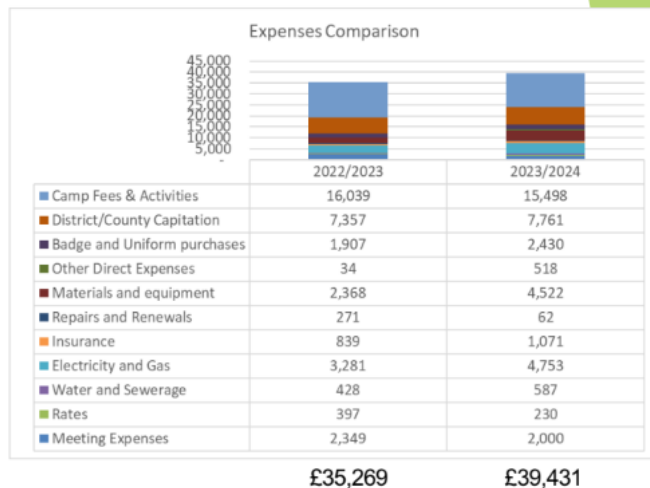
Annual Report

- The Group Trustee Board has approved the Annual Report and Statement of Accounts.



Expenditure

- ▶ 12% increase in spending:
 - ▶ £1.5k higher electricity cost
 - ▶ £400 extra Headquarters costs
 - ▶ £500 (£27%) more on badges
- ▶ Overall income supported expenditure



Balance Sheet and Summary

- ▶ Group remains in healthy financial position
- ▶ We were able to support members facing hardship with both membership and camping fees
- ▶ Investment made on smart heating to reduce electricity costs
- ▶ Business rates for 2024 increasing to £1200 as COVID relief ends
- ▶ Council withdrawal of rates relief for 2025 overturned on appeal
- ▶ Overall the Balance sheet reduced due to depreciation
- ▶ Membership fees will be reviewed Sept 24 and only increased if necessary to break even

| | 2023/2024 | 2022/2023 |
|--|-------------------|-------------------|
| Cash funds | | |
| Bank current account | 51,796.47 | 46,763.85 |
| Camping Account | 1,052.08 | 2,449.92 |
| Bank accounts held by Sections | 49.73 | 124.58 |
| Cash held by Sections | 26.00 | 64.38 |
| Group Cash/Floats | 9.35 | 37.22 |
| Total cash funds | 52,933.63 | 49,439.95 |
| Non monetary assets | | |
| Land and buildings | 378,160.00 | 363,033.55 |
| Land and Building Accumulated Depreciation | - 45,379.25 | - 22,689.60 |
| Fixtures and fittings | 42,728.65 | 42,728.65 |
| Fixtures and fittings Accumulated Depreciation | - 7,433.99 | - 3,512.36 |
| Total | 421,009.04 | 429,000.19 |

Scouting Report

- We have a large waiting list and are working on recruitment for leaders.
- Review from sections:

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Greenwood Beavers

BEAVERS




We had a varied and busy year with visits from Mark to teach us about fire safety and from Guide Dogs for the Blind. We earned our safety and disability awareness badges amongst over 240 badges which were awarded including 6 Bronze Chief Scouts awards.

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BEAVERS





We visited District Camp for the day and Beavers joined in the fun at family camp with many having their first nights away with the Group and explored Hartshill Hayes

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BEAVERS



We learnt about Remembrance day and made poppy biscuits. We also celebrated the Chinese New Year of the Dragon.

A few of us went to watch one of our Beavers in the Gang Show



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BEAVERS

Woodland Beavers

What an action-packed year we have had.....with hikes, RAF Cosford visit, bouldering, crafts, sleepover, fire building, kayaking, litter picking, District Easter Bingo, Fire Station visit, District Camp and Activity Day, making bird feeders, re-enactments for St. George's Day, games, games and more games! There is too much to list. We have also celebrated awarding nearly 300 badges, including the fantastic achievement of Chief Scout Bronze to 11 Beavers!

Thank you to all our Beavers for being good "Fun & Friends" and to all the leaders and helpers for making this possible.



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BEAVERS



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Fosse Cubs **cubs**



Numbers have held steady at around 30 cubs all year. 341 badges were achieved which included 12 Chief Scout Silver. Activities at the hut included Home safety, Backwoods Cooking, Scientist, Cyclist. Some cubs achieved their Entertainer Badge by appearing at the Gang Show.

We were winners of THE ALAN FLAVEL MEMORIAL TROPHY. Well done to James, Cole, Fraser, Noah, Devon and Amelia.

We held our first joint Cub Camp with Wednesday Cubs after COVID. Weather was great. Activities included Cooking, Pioneering, Fossil Hunting, Mapping & Compass, we even had a campfire. Many thanks to all those who helped.

We visited Kenilworth Castle with the District Cubs

Enjoyed a day visit to District Camp.

Many thanks to our young leaders and to parents who have helped at meetings or on outings.



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Watling Cubs

We have covered fire safety, home help, first aid levels, done some hikes and map reading and spoken about personal safety when out.

We have had a cub camp for our older cubs where they achieved their outdoor badges.

We have been working with leadership and team building games as well as having fun and building trust within each other.

We have been celebrating those who do sports outside of cubs and some cubs have achieved their book reading badge and cyclist badges in school.

The cubs have had a few camp fires at the hut and some great camp fire singing sessions.

We have given 4 chief scouts silver awards and most of our cubs have achieved their personal challenge badges.

We have had the wildlife sanctuary visit us, we have been to the fire station as a full group and we have a police station visit lined up.

We have had Hezlin join us and we have Tim who is a parent helper who is always willing to step in and help.

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 ► **Annual General Meeting 2023 – 2024, held 13th July 2024**






11th Nuneaton (Weddington) Scout Group
 ► **Annual General Meeting 2023 – 2024, held 13th July 2024**



Scouts have had another busy year of activities, both on troop nights and at various camps. We have been to District Camp, Family Camp, Summer Camp and the Scout Ghost Hunt with the wider group/district, but also run our own camps to Rough Close (where we walked and took a train into Coventry for a treasure trail), Oaks in Charnwood (where we went for a hike to the highest point in Leicestershire), to Mancetter Scout Hut, where we set off from here and finished up in Mancetter. We also had a Christmas Sleepover in this room!

We have joined in with the District Quiz and bowling events as well.

Tuesdays have learned how to light fires, done lots of cooking, been climbing, learned how to pitch tents, learned how to work in a team, made vortex cannons, carved pumpkins, made scale models of famous mountains around the world, visited the Gangshow.



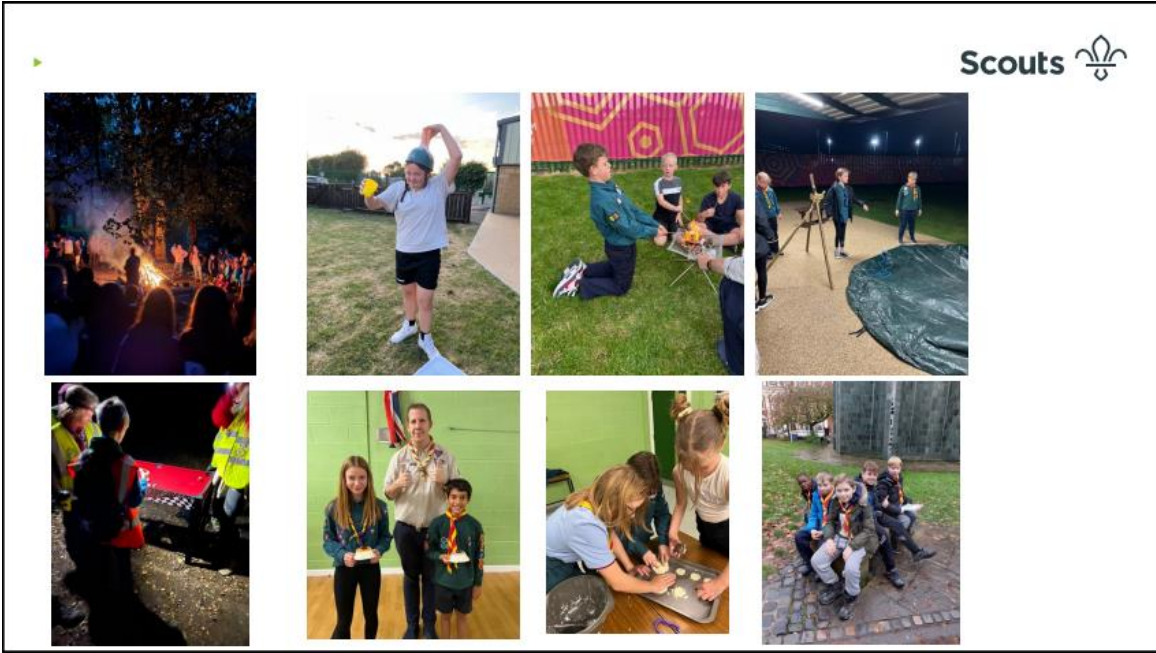


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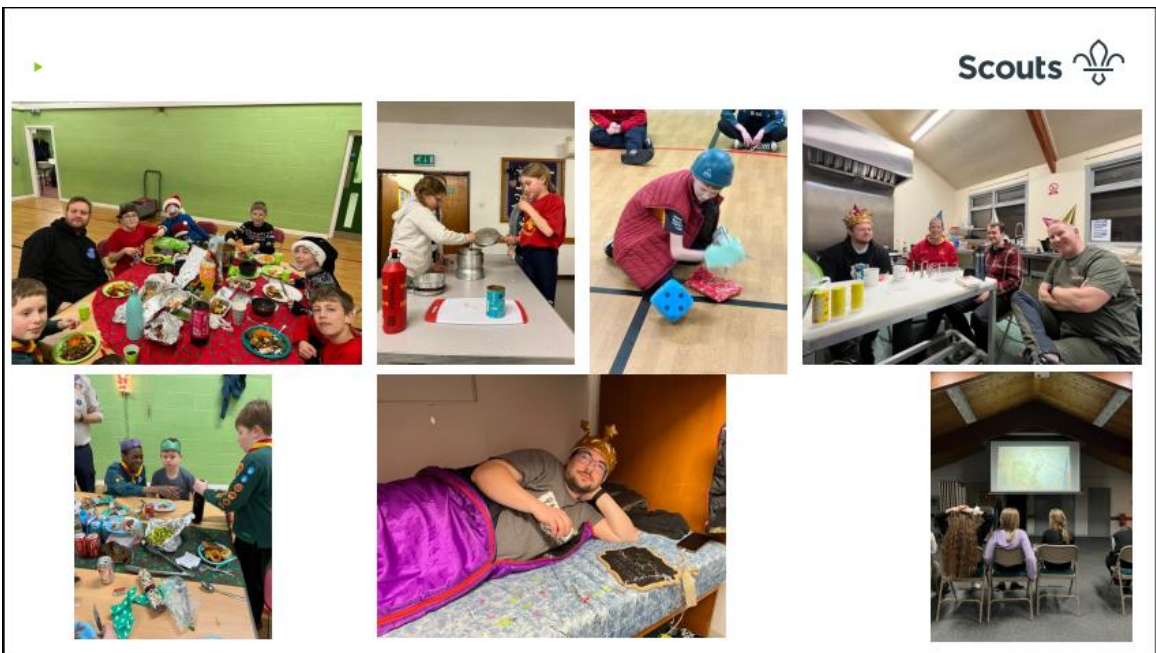
SCOUTS

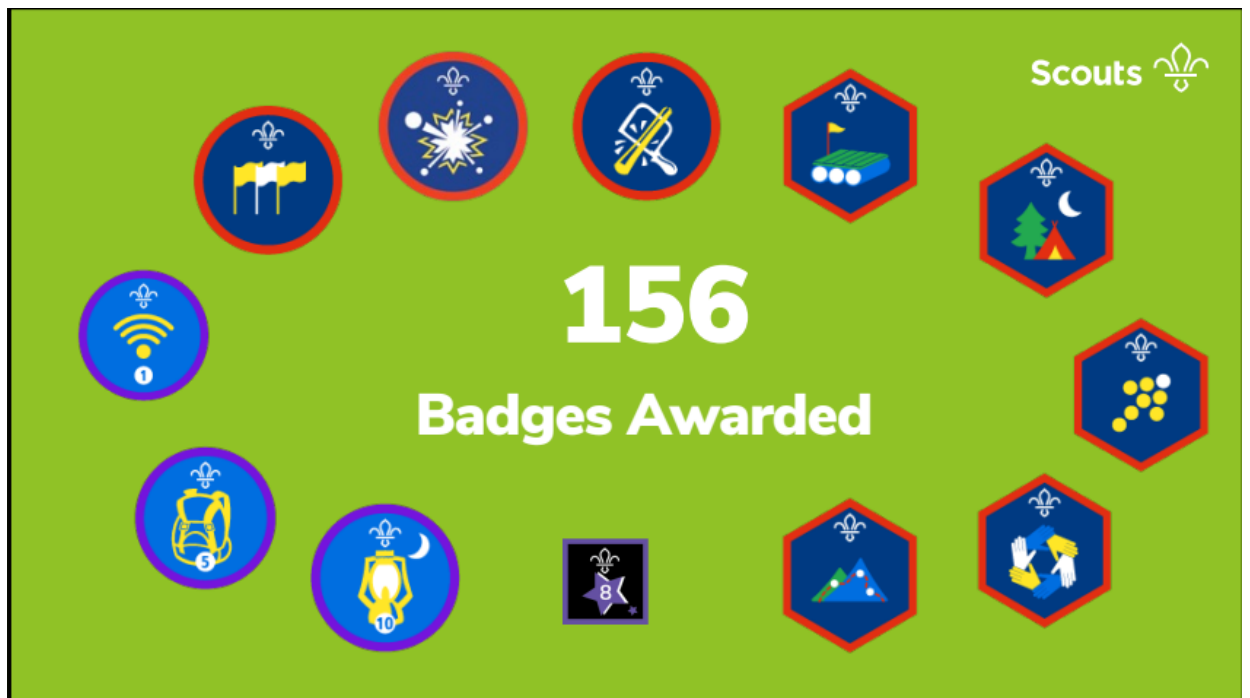
Thursday Scouts had a great 2023-2024, we kick started the year with District camp followed by lots of outdoor activities in the good weather. The good weather didn't follow through to Summer Camp but we all had a fun time exploring Manchester and trying new activities. In the Autumn we battled with conkers, took part in a Cluedo themed Ghost Hunt and completed a treasure trail around Coventry. Christmas brought out the Thursday Scout Christmas meal with special guests. We had an active start to 2024 with a hike camp followed by a winter camp where we all celebrated Chris' 500th Night Away.

Scouts 



Scouts 





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EXPLORERS

The Explorers have enjoyed another exciting year with an extremely varied 'youth shaped' programme. They took part in a spinning exercise class at the pingles leisure centre, completed an emergency aid course, learnt some bollywood dance moves from a professional dance teacher. We also went to watch Molly & Eleanor who took part in the Nuneaton Gang show. One night we did a capture the flag wide game where leaders tracked the teams progress using trackers. We also spent two nights working towards our digital citizen badge which included a session on cyber security and hacking. We also had a great night over at the ball room bouldering centre in Coventry as well as our annual ten-pin bowling trip.

Some of the explorers spent a couple of Wednesday evenings learning to snorkel and Scuba dive in Leicestershire scouts sub aqua unit and 2 are subsequently doing their BSAC ocean diver course. Ted did a great presentation on his Korean jamboree experience.



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EXPLORERS



Census

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|-------------|------|------|------|------|------|------|
| Beavers | 39 | 43 | 25 | 46 | 42 | 43 |
| Cubs | 56 | 51 | 48 | 47 | 67 | 52 |
| Scouts | 43 | 50 | 47 | 48 | 40 | 49 |
| Explorers | 14 | 15 | 18 | 18 | 20 | 22 |
| Volunteers* | 64 | 64 | 55 | 51 | 48 | 54 |

* Leaders (inc Explorer), Assistants, Active Support, Committee

11th Nuneaton (Weddington) Scout Group

- Annual General Meeting 2023 - 2024, held 13th July 2024
- Long Service Awards:
 - Emma Parnell, Racheal Payne, Joe Cooksey, Kyle Edwards- 5 Years
 - Arron Donnelly - 10 years
 - Karen Miller - 20 years
 - Gary Shadforth - 30 years
- Welcome to new volunteers Hezlin, Kyle, Natasha, Aaron and Richard (again!)
- Thank you to every Volunteer that makes it all possible.

Making Appointments

Appoint the Group Chair

- Group Lead Volunteer (Chris Cottrell) explains the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that Andrew Shorter should be appointed as Group Chair. This appointment is made by the GLV.

Appoint the Group Treasurer

- Chair explains the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that Carl Miller should be appointed as Group Treasurer. **Agreed.**

Appoint the Group Trustee Board

- Chair explains the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that Anne Tallentire, Hassan Aziz, Aston Watkins, Doug Shorter, Sandra Parker, Helen Cross, Carol Cottrell, Adam Aziz should be appointed as members of the Group Trustee Board. **Agreed.**

Closing

Chair thanks the Trustees for all their work during the year and thanks all for attending this meeting.

Tom Ind, as ADC, passed on the appreciation from District to all involved and special thanks from Steven to Chris.

11th Nuneaton (Weddington) Scout Group Receipts and Payments Account



Year start date

Year end date

| | | |
|------------|----|------------|
| 01/04/2023 | To | 31/03/2024 |
|------------|----|------------|

Receipts

| | 2023/2024 £ | 2022/2023 £ | Notes |
|---|------------------|------------------|-------|
| Receipts | | | |
| Donations, legacies and similar income | | | |
| Membership subscriptions | 20,341.20 | 19,772.13 | |
| Donations | 73.55 | 592.42 | |
| Gift Aid | 4,686.67 | 2,674.28 | |
| Badge, Necker and Uniform Sales | 91.50 | 118.75 | |
| Camp and Acitvity Income | 14,231.43 | 11,746.69 | |
| Tuck Shop | 242.80 | | |
| Refunds | | | |
| Sub total | 39,667.15 | 34,904.27 | |
| Grants | | | |
| Grants | 2,151.00 | 5,244.06 | |
| Sub total | 2,151.00 | 5,244.06 | |
| Fundraising (gross) | | | |
| Easy Fundraising | | | |
| Fundraising - other | 350.00 | 290.21 | |
| Fundrasing - charity stall | | | |
| Fundraising - commercial awards | | | |
| Fundraising - NBBC Lottery | 406.30 | 417.95 | |
| Sub total | 756.30 | 708.16 | |
| Investment income | | | |
| Property Rent income | 350.00 | 205.00 | |
| Interest | | | |
| Sub total | 350.00 | 205.00 | |
| Total Gross Income | 42,924.45 | 41,061.49 | |
| Asset and investment sales, etc. | - | - | |
| Total receipts | 42,924.45 | 41,061.49 | |



Nuneaton (Weddington) Scout Group Receipts and Payments Account

Year start date

Year end date

01/04/2023

To

31/03/2024

Payments

| | 2023/2024 £ | 2022/2023 £ | Notes |
|-------------------------------------|-------------------|-------------------|-------|
| Payments | | | |
| Charitable Payments | 350.00 | | 1 |
| Meeting Expenses | 2,000.35 | 2,348.95 | |
| Adult/Member support and training | | | |
| Rates | 229.52 | 396.80 | |
| Water and Sewerage | 587.26 | 428.42 | |
| Electricity and Gas | 4,752.65 | 3,280.77 | |
| Insurance | 1,070.89 | 839.19 | |
| Repairs and Renewals | 61.80 | 271.37 | |
| Materials and equipment | 4,521.79 | 2,368.46 | |
| Other Direct Expenses | | | |
| Badge and Uniform purchases | 2,430.18 | 1,906.55 | |
| Internet fees | 167.77 | 33.50 | |
| Charitable Payments | | | |
| Uniforms | | | |
| AGM and trustee expenses/Stationary | | | |
| Administration costs | | | |
| District/County Capitation | 7,760.50 | 7,356.50 | |
| Equipment purchased by Sections | | | |
| Camp Fees & Activities | 15,498.06 | 16,038.66 | |
| Sub total | 39,430.77 | 35,269.17 | |
| Fundraising expenses | | | |
| Fundraising - costs | - | - | |
| Sub total | - | - | |
| Total Gross Expenditure | 39,430.77 | 35,269.17 | |
| Depreciation Property | 7,563.20 | 7,563.20 | |
| Depreciation Fixture and Fittings | 3,278.36 | 3,278.36 | |
| Total payments | 50,272.33 | 46,110.73 | |
| Net of receipts/(payments) | - 7,347.88 | - 5,049.24 | |



Statement of assets and liabilities at the end of the year

| | 2023/2024 | 2022/2023 | Notes |
|--|------------------|------------------|-------|
| Cash funds | | | |
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Total

421,009.04

429,000.19

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21/6/2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

| | |
|--|----------------------|
| | C.Cottrell -Trustee |
| | C.Miller - Treasurer |

Notes to Accounts

1. Wreath making all proceeds to Doorway Charity

Independent Examiner's Report to the Trustees of the

11th Nuneaton (Weddington)

.....SCOUT GROUP/DISTRICT/COUNTY/AREA SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31/03/2024

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages.....

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~).

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name: George Batchelor

Qualification: CIMA

Address: 41, Flower Garden Drive

Nuneaton, CV10 0PX

Date: 08/05/24