

REGISTERED COMPANY NUMBER: 06698862 (England and Wales)
REGISTERED CHARITY NUMBER: 1136051

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 August 2022
for
The Dacapo Music Foundation Limited

Warr & Co Limited
Chartered Accountants
Mynshull House
78 Churchgate
Stockport
Cheshire
SK1 1YJ



The Dacapo Music Foundation Limited

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for the Year Ended 31 August 2022

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Report of the Trustees
for the Year Ended 31 August 2022

Financial review

Reserves policy

The reserves policy of The DaCapo Music Foundation has been reviewed by the Board of Trustees. It is the intention of the directors to increase unrestricted reserves, in the medium term, to a level of approximately half a term of usual company expenditure, currently £50,000. Current reserves fall below the level determined and the trustees are acutely aware of the need to improve profitability. They are committed to supporting the CEO in working towards increasing income levels by focusing on increased grant applications.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks. The reserves policy will be reviewed again in 2023.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charitable company to be able to continue as a going concern.

Covid -19

The trustees considered the impact of the Covid-19 outbreak, which began in March 2020. The charitable company benefited from the Government coronavirus support, by arranging a Bounceback Loan to assist with working capital requirements during this difficult period.

Future plans

The DaCapo Board spent a lot of time this year considering the Foundation's strategic direction. Whilst our first priority remains the provision of the same level of care and support to our Saturday families and primary schools, we are also committed to developing programmes which will extend access to a DaCapo musical education to less well-off families. Apart from our belief that such a focus on social impact is the right thing to do, it should also help us in our applications to external funders thereby benefiting the organisation as a whole. As part of this strategy, a Saturday afternoon workshop programme is being developed with the Little Angel Theatre Company, which will be launched in Spring 2023. This will offer a multi disciplinary music/arts &craft/performance programme and is being promoted within our primary schools at a relatively low cost.

Structure, governance and management

Governing document

The DaCapo Music Foundation Limited was incorporated as a company limited by guarantee and not having a share capital under the Companies Act 1985 on 16 September 2008. The DaCapo Music Foundation Limited was registered as a charity, number 1136051, with effect from 21 May 2010 under its Memorandum and Articles of Association.

The Foundation has no share capital and the members of the board of trustees have no interest in its surplus or assets and receive no remuneration. No trustees have any contract or arrangement of a material nature with the Foundation during the period under review.

Recruitment and appointment of new trustees

Prospective trustees are recommended by existing trustees or the Foundation's senior management to join the board of trustees or by open advertisement. In selecting new trustees, the Board is cognisant of the importance of diversity in its composition as well as ensuring that there is a relevant range of skillsets and knowledge represented on the Board.

Report of the Trustees
for the Year Ended 31 August 2022

Structure, governance and management

Organisational structure

The trustees consider the trustees and the senior management team comprise the key management personnel of the Foundation in charge of directing and controlling, running and operating the charity on a day to day basis. All trustees and key personnel give their time freely.

The senior management team include:

Principal Jane Cutler
Chief Executive Officer Michelle Groves

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to them. The trustees continue to review and monitor the systems for managing the major strategic, business and operational risks which the charitable company faces. As at 31 August 2022 the trustees have not identified any new operational risks arising from such matters to which the Foundation may be exposed.

Approved by order of the board of trustees on4th May 2023..... and signed on its behalf by:



.....
J P McClelland - Trustee

**Independent Examiner's Report to the Trustees of
The Dacapo Music Foundation Limited**

Independent examiner's report to the trustees of The Dacapo Music Foundation Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicola Joyce ACA, FCCA
The Institute of Chartered Accountants in England and Wales

Warr & Co Limited
Chartered Accountants
Mynshull House
78 Churchgate
Stockport
Cheshire
SK1 1YJ

Date:

The Dacapo Music Foundation Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 August 2022

	Notes	Unrestricted fund £	Restricted fund £	31.8.22 Total funds £	31.8.21 Total funds £
Income and endowments from					
Donations and legacies		9,493	9,850	19,343	10,059
Charitable activities					
Music Centre		124,441	-	124,441	115,609
Schools Programmes		143,421	-	143,421	121,619
Projects		6,550	-	6,550	(614)
Accreditation		288	-	288	1,013
30th Birthday Celebrations		6,768	-	6,768	-
Total		<u>290,961</u>	<u>9,850</u>	<u>300,811</u>	<u>247,686</u>
Expenditure on					
Charitable activities	3				
Music Centre		147,039	-	147,039	136,057
Schools Programmes		148,443	-	148,443	120,422
Projects		9,858	-	9,858	3,952
30th Birthday Celebrations		6,298	-	6,298	-
Total		<u>311,638</u>	<u>-</u>	<u>311,638</u>	<u>260,431</u>
NET INCOME/(EXPENDITURE)		(20,677)	9,850	(10,827)	(12,745)
Reconciliation of funds					
Total funds brought forward		22,224	-	22,224	34,969
Total funds carried forward		<u><u>1,547</u></u>	<u><u>9,850</u></u>	<u><u>11,397</u></u>	<u><u>22,224</u></u>

The notes form part of these financial statements

The Dacapo Music Foundation Limited (Registered number: 06698862)

Balance Sheet
31 August 2022

	Notes	Unrestricted fund £	Restricted fund £	31.8.22 Total funds £	31.8.21 Total funds £
Fixed assets					
Tangible assets	9	16,972	-	16,972	18,231
Investments	10	5	-	5	5
		<hr/>	<hr/>	<hr/>	<hr/>
		16,977	-	16,977	18,236
Current assets					
Debtors	11	18,687	-	18,687	25,206
Cash at bank and in hand		5,652	9,850	15,502	12,815
		<hr/>	<hr/>	<hr/>	<hr/>
		24,339	9,850	34,189	38,021
Creditors					
Amounts falling due within one year	12	(26,019)	-	(26,019)	(15,284)
		<hr/>	<hr/>	<hr/>	<hr/>
Net current assets		(1,680)	9,850	8,170	22,737
		<hr/>	<hr/>	<hr/>	<hr/>
Total assets less current liabilities		15,297	9,850	25,147	40,973
Creditors					
Amounts falling due after more than one year	13	(13,750)	-	(13,750)	(18,749)
		<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		1,547	9,850	11,397	22,224
		<hr/>	<hr/>	<hr/>	<hr/>
Funds	15				
Unrestricted funds				1,547	22,224
Restricted funds				9,850	-
				<hr/>	<hr/>
Total funds				11,397	22,224
				<hr/>	<hr/>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements


The Dacapo Music Foundation Limited (Registered number: 06698862)

Balance Sheet - continued

31 August 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue or and were signed on its behalf by:



J P McClelland - Trustee

The Dacapo Music Foundation Limited

Notes to the Financial Statements **for the Year Ended 31 August 2022**

1. Statutory information

The Dacapo Music Foundation Limited is a private charitable company, limited by guarantee and registered in England and Wales. The address of the registered office is shown on the charity information on page one of these financial statements. The nature of the charity's operations are detailed in the Trustees Report.

2. Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements are presented in sterling, which is the functional currency of the charitable company. All amounts stated are rounded to the nearest £1.

Critical accounting judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and In the application of the company's accounting policies, the trustees and directors are required to make judgements, estimates and assumptions about carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Management have used their expectation of the estimated useful lives of each category of assets in order to ensure the appropriate provision is made for depreciation. Details of the estimated useful lives are noted in the accounting policies and the depreciation provision is stated in the notes to the accounts.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are recognised when the charity has received written notified of the amounts and the settlement date. If conditions are attached to the donation that require a level of performance before entitlement can be obtained then income is deferred until those conditions have been met or fulfilment of those conditions is within the control of the charity and it is probable they will be fulfilled.

The charity benefits from the involvement and support of volunteers. The economic contribution of this support is not recognised in the accounts.

Fixed asset gifts in kind are recognised when receivable and re included at fair value.

Income from charitable activities includes income from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

2. Accounting policies - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services to beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity.

The basis on which support costs have been allocated and the analysis of these costs is included in the notes to the accounts.

Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	25% reducing balance
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. These are initially recognised at transaction value and subsequently measured at their settlement value.

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

2. Accounting policies - continued

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for a period of 12 months from the date of approval of these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

3. Charitable activities costs

	Direct Costs £	Support costs (see note 4) £	Totals £
Music Centre	107,707	39,332	147,039
Schools Programmes	108,700	39,743	148,443
Projects	7,261	2,597	9,858
30th Birthday Celebrations	6,298	-	6,298
	<u>229,966</u>	<u>81,672</u>	<u>311,638</u>

4. Support costs

	Management £	Governance costs £	Totals £
Music Centre	30,336	8,996	39,332
Schools Programmes	30,613	9,130	39,743
Projects	2,018	579	2,597
	<u>62,967</u>	<u>18,705</u>	<u>81,672</u>

5. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	31.8.22	31.8.21
	£	£
Depreciation - owned assets	5,681	5,190
Deficit on disposal of fixed assets	72	-
Remuneration receivable by the charity's independent examiner in respect of:		
Examination of the accounts	1,140	588
Other services provided	1,560	-
	<u>8,453</u>	<u>5,778</u>

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

6. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

7. Staff costs

	31.8.22	31.8.21
	£	£
Wages and salaries	31,279	29,380
Other pension costs	1,238	992
	32,517	30,372
	32,517	30,372

The average monthly number of employees during the year was as follows:

	31.8.22	31.8.21
Administration of the charity	3	3
	3	3
	3	3

No employees received emoluments in excess of £60,000.

8. Comparatives for the statement of financial activities

	Unrestricted fund £	Restricted fund £	Total funds £
Income and endowments from			
Donations and legacies	10,059	-	10,059
Charitable activities			
Music Centre	115,609	-	115,609
Schools Programmes	121,619	-	121,619
Projects	(614)	-	(614)
Accreditation	1,013	-	1,013
Total	247,686	-	247,686
Expenditure on			
Charitable activities			
Music Centre	136,057	-	136,057
Schools Programmes	120,422	-	120,422
Projects	3,952	-	3,952
Total	260,431	-	260,431
	260,431	-	260,431

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

8. Comparatives for the statement of financial activities - continued

	Unrestricted fund £	Restricted fund £	Total funds £
NET INCOME/(EXPENDITURE)	(12,745)	-	(12,745)
Reconciliation of funds			
Total funds brought forward	34,969	-	34,969
	<hr/>	<hr/>	<hr/>
Total funds carried forward	<u>22,224</u>	<u>-</u>	<u>22,224</u>

9. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 September 2021	56,889
Additions	4,495
Disposals	(663)
	<hr/>
At 31 August 2022	60,721
Depreciation	
At 1 September 2021	38,658
Charge for year	5,681
Eliminated on disposal	(590)
	<hr/>
At 31 August 2022	43,749
Net book value	
At 31 August 2022	<u>16,972</u>
At 31 August 2021	<u>18,231</u>

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

10. Fixed asset investments

		Shares in group undertakings £
Market value		
At 1 September 2021 and 31 August 2022		5
Net book value		
At 31 August 2022		5
At 31 August 2021		5

There were no investment assets outside the UK.

11. Debtors: amounts falling due within one year

	31.8.22	31.8.21
	£	£
Trade debtors	10,768	10,081
Other debtors	4,113	10,894
Prepayments and accrued income	3,806	4,231
	18,687	25,206

12. Creditors: amounts falling due within one year

	31.8.22	31.8.21
	£	£
Bank loans and overdrafts (see note 14)	5,000	5,001
Trade creditors	11,449	7,183
Social security and other taxes	376	475
Other creditors	2,483	2,429
Accrued expenses	6,711	196
	26,019	15,284

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

13. Creditors: amounts falling due after more than one year

	31.8.22	31.8.21
	£	£
Bank loans (see note 14)	13,750	18,749
	<u> </u>	<u> </u>

14. Loans

An analysis of the maturity of loans is given below:

	31.8.22	31.8.21
	£	£
Amounts falling due within one year on demand:		
Bank loans	5,000	5,001
	<u> </u>	<u> </u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	13,750	18,749
	<u> </u>	<u> </u>

15. Movement in funds

	At 1.9.21 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	22,224	(20,677)	1,547
Restricted funds			
Restricted Fund	-	9,850	9,850
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	22,224	(10,827)	11,397
	<u> </u>	<u> </u>	<u> </u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	290,961	(311,638)	(20,677)
Restricted funds			
Restricted Fund	9,850	-	9,850
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	300,811	(311,638)	(10,827)
	<u> </u>	<u> </u>	<u> </u>

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

15. Movement in funds - continued

Comparatives for movement in funds

	At 1.9.20 £	Net movement in funds £	At 31.8.21 £
Unrestricted funds			
General fund	34,969	(12,745)	22,224
TOTAL FUNDS	<u>34,969</u>	<u>(12,745)</u>	<u>22,224</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	247,686	(260,431)	(12,745)
TOTAL FUNDS	<u>247,686</u>	<u>(260,431)</u>	<u>(12,745)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.20 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	34,969	(33,422)	1,547
Restricted funds			
Restricted Fund	-	9,850	9,850
TOTAL FUNDS	<u>34,969</u>	<u>(23,572)</u>	<u>11,397</u>

The Dacapo Music Foundation Limited

Notes to the Financial Statements - continued
for the Year Ended 31 August 2022

15. Movement in funds - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	538,647	(572,069)	(33,422)
Restricted funds			
Restricted Fund	9,850	-	9,850
TOTAL FUNDS	<u>548,497</u>	<u>(572,069)</u>	<u>(23,572)</u>

Funds held at the balance sheet date are analysed between unrestricted and restricted funds as detailed below.

Unrestricted funds - this fund comprises general unrestricted funds available for use as determined by the trustees in furtherance of the charity's objectives.

Restricted funds - this fund includes a grant received from the National Lottery Community Fund which was awarded to the charity to fund our 'AMP' Project, 'An Afternoon of Music and Puppets'.

16. Related party disclosures

There were no related party transactions for the year ended 31 August 2022.