

# Trustees' Annual Report

## For the period

From (start date)  to end date

### Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

Postcode

Names of the charity trustees who manage the charity  
(These will be published in the annual report of the charity and the Charity Register (reporting for a Registered Charity with a charity regulator))

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Soulbry	Chair	
2	Julie Tark	Treasurer	
3	Yvonne Soulbry	GLV	
4	Daisy Hutchinson		
5	Sarah Yoad		
6	Katy Atkins		
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Names and addresses of advisers (optional information but encouraged as best practice)  
(These will be published in the annual report of the charity)

Type of adviser	Name	Address

### Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods (e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees  
b) trustee consideration of major risks and the systems and procedures to manage them

### Section B Structure, governance and management

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment.  
Injury to leaders, helpers, supporters and members.  
permanently.  
Reduction or loss of leaders.  
Reduction or loss of members.

### Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**  
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**  
As Scouts we are guided by these values:  
**Integrity** - We act with integrity, we are honest, trustworthy and loyal.  
**Respect** - We have self-respect and respect for others.  
**Care** - We support others and take care of the world in which we live.  
**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - we make a positive difference; we co-operate with others and make friends.

**The Scout Method**  
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
  - learn by doing
  - share in spiritual reflection
  - take responsibility and make choices
  - undertake new and challenging activities
  - make and live by their Promise.

Summary of the main activities in relation to these objects

Camps have been held for all sections other than Squirrels Caneeling, Clip & Climb, Hiking sessions held, as well as Archery/Rifle shooting and Tomahawks Summer Fayre, Bonfire Night have for fundraising, as well as being asked by Newbury Town Council to run the BBQ and drinks stall at their Summer Fayre. A group trip was also organised and held at Moors Valley, with the children and leaders going on Go Ape & trains. All these amazingly successful

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

Increasing numbers of both leaders and children  
 Opening new Squirrel Drey and Scout Troop  
 Completing successful, Beaver, Cub & Scout Camps  
 Raising enough funds to refurbish the toilets on site

**Section E Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**  
 The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustees Board considers that the group should hold a sum of circa £6600.

Quantify and explain any designations

N/A

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising)

**Investment Policy**  
 The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

**Section F Other Optional Information**


Plans for future periods (details of any significant activities planned to achieve them)

The doors and windows on the hut and canvas store will need to be replaced over the next few years, we will be incorporating this into our plans over the next couple of years with the necessary grant applications and fund raising.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Paul Souby

Position (eg Secretary, Chair) Chair

Date



# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of 1<sup>st</sup> Newbury Scouts

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Newbury Scouts for the 13 months ended 30 April 2024.

#### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Newbury Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Newbury Scouts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Newbury Scouts as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Joanne Caffrey ACA

Relevant professional qualification or membership of professional bodies (if any):

Address: ICAEW

Date: 02/09/24