

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	3
---	---	---	---	---	---

to end date

3	1	0	3	2	4
---	---	---	---	---	---

Section A

Reference and administration details

Charity name

10th Bath (Combe Down) Scout Group

Other names the charity is known by

--

Registered charity number (if any)

3	0	5	6	1	3
---	---	---	---	---	---

HQ registration number

1	0	0	1	2	7	0	5
---	---	---	---	---	---	---	---

Charity's principal address

10th Bath Scout Headquarters

The Avenue, Combe Down,

Bath

Postcode

B

A

2

5

E

Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Andrew Kestell	Group Scout Leader	
2	Andrew Meaking	Group Chairperson	
3	Hannah McCoid	Group Secretary	
4	Amelia Preedy	Group Treasurer	
5	Pete Barlow		
6	Rod Habicht		
7	David Parker		
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
-----------------	------	---------

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Board of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Board of Trustees complete '*Essential Information for Board of Trustee*' training within the first 5 months of joining the board.

This Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;

insurance,

- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control.

The Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Mismanagement . The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Provision of Scouting (see objects above) to the young people of Combe Down, Bath and surrounding areas.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>The Group is solely run by volunteers, and its continued operation is completely dependent on their dedication and support.</p>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

All sections have thrived during FY 2023/24 with young member numbers remaining consistently high, and increased adult volunteer numbers in our Beaver and Cub sections. As well as running our usual packed programme, we have continued to focus on re-building and growing our young members camping and outdoor skills in preparation for the packed summer of camping during 2023/4.

The Group could not do all that it does for the young people of Combe Down without the dedication, energy and enthusiasm of our volunteers.

To all the trustees, leaders, parents and friends associated with the Group a huge thank-you. Of particular mention are:
 - Our Leaders. Thank-you for the amazing programme of activities that you run for all our young members.
 - The Friends of the 10th. Thank-you for the amazing £6,153 you have raised this year.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £25k.

The Group held reserves of approximately £46k (-£6k) at year end.

This is being maintained deliberately above the level required for operating expenses, in order to pay for expected increased costs and future professional and legal costs in support of finalisation of the new lease and liabilities as a result of increased rents.

In relation to increased future rents, these reserves include sufficient reserves to cover the difference between our current rent and the Group's most recent rent offer to Holy Trinity Trust and the liability the Group holds dating back to Dec 2020.

Quantify and explain any designations

None.

Details of any funds materially in deficit
(circumstances plus steps to eliminate)

None.

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Board of Trustees regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

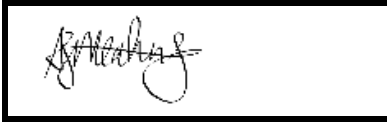

The 2023/24 period will continue to be focussed on continuing to grow the size and Scouting on offer at the Group.

Furthermore we are encouraged by the ongoing talks with Holy Trinity Trust in relation to the lease for the Scout Hut, and its enablement of the Group being able to invest in it for the benefit of all those in the local community of Combe Down.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Meaking	Andrew Kestell
Position (eg Secretary, Chair)	Group Chairperson	Group Scout Leader
Date	1 0 0 1 2 5	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
10th Bath (Combe Down) Scout Group

No (if any)
305613

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Member Subs	10,215		-	10,215	10,080
Member Events	4,449		-	4,449	19,289
Member Uniform Sales	20	-	-	20	8
Scout Hut Rental	5,075	-	-	5,075	13,560
Fundraising	6,863	-	-	6,863	3,105
Bank Interest Received	277	-	-	277	42
Gift Aid & Grant Income	2,213	-	-	2,213	1,925
	-	-	-	-	-
Sub total (Gross income for AR)	29,112	-	-	29,112	48,009
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,112	-	-	29,112	48,009
A3 Payments					
Rent	1,500	-	-	1,500	1,500
Utilities	7,634	-	-	7,634	5,059
Cleaning & Office Costs	2,866	-	-	2,866	4,763
Clothing / Uniform	659	-	-	659	918
Youth Programme & Activities, Materials & Equipment (Consumables), Food & Camping & Activity Fees	8,243	-	-	8,243	8,054
Volunteers Travel, Staff Training	2,335	-	-	2,335	1,652
	39	-	-	39	430
Computer Software, Stationary, Sundries, Postage, Subscriptions & Transaction Charges	242	-	-	242	176
Motor Expenses & Mileage	4,077	-	-	4,077	2,998
Legal, Professional & Banking Fees	1,290	-	-	1,290	1,635
Scout Association Membership Fees	3,888	-	-	3,888	4,794
Insurance	2,246	-	-	2,246	2,535
Charitable Donations	-	-	-	-	-
Sub total	35,019	-	-	35,019	34,514
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	35,019	-	-	35,019	34,514
Net of receipts/(payments)	- 5,907	-	-	- 5,907	13,495
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,960	-	-	51,960	39,337
Cash funds this year end	46,053	-	-	46,053	52,832

Note: Cash funds at 31 Mar 2023 previously reported incorrectly as £52,832. Correct funds were £51,960.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Group & Section Accounts	35,916	-	-
	Friends of the 10th	12,113	-	-
	Debtors & Liabilities	-	-	-
	Total cash funds	46,053	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Trade Debtors	329	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use	Minibus		-	1,000	
	Buildings & Facilities		-	1,000	
	Group Equipment		-	4,000	
	Shooting Equipment		-	1,000	
				-	-
				-	-
				-	-
				-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Volunteer Expenses Due	Unrestricted	2,305	
	Supplier Accounts not yet paid	Unrestricted	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Meaking	
	Amelia Preedy	

Independent examiner's report to the trustees of 10th Bath (Combe Down) Scout Council

I report to the trustees on my examination of the accounts of the 10th Bath (Combe Down) Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 10th Bath (Combe Down) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 10th Bath (Combe Down) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

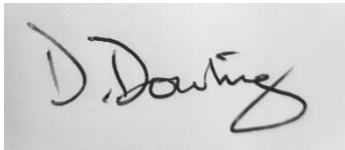
This examination has taken place before completion of the trustees' annual report. Therefore the conclusions in this report assume that the trustees' report for 2023/24 is very similar to that of 2022/23 and does not raise any concerns pertinent to this examination.

Notwithstanding the above, I have completed my examination and confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 10th Bath (Combe Down) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Duncan DOWLING

Relevant professional qualification: Chartered engineer and company director.

Address: 40 Rossllyn Road, Bath, BA1 3LH, UK

Date: 18th December 2024