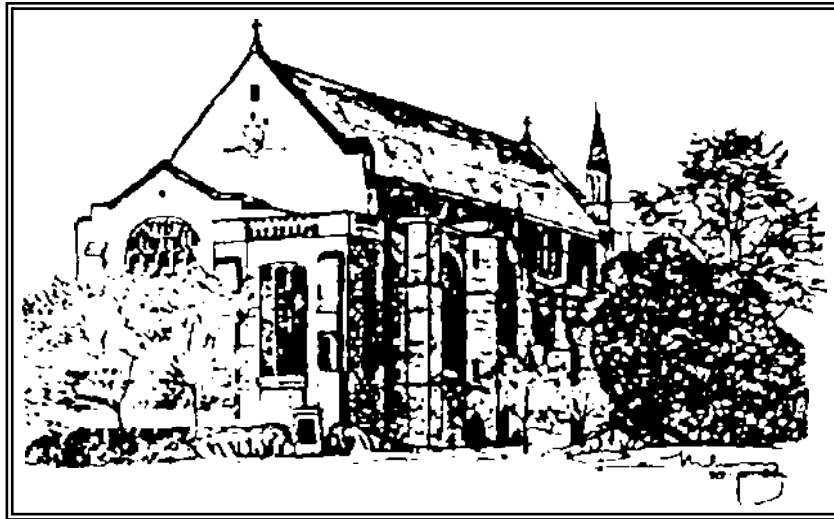


The Parish Church of St John the Baptist Greenhill

(The Parochial Church Council of the Ecclesiastical Parish of St John, Greenhill, Harrow - a registered charity)



Annual Report (Pages 1 to 8) and Accounts (Pages 9 to 16) for 2024

**Incumbent
Vacant Post**

**Bank
Barclays Bank PLC, Harrow Branch
355 Station Road, HARROW, Middlesex, HA1 2AN**

**Independent Examiner
The Revd David Green**

Church Address
Sheepcote Road, HARROW, Middlesex, HA1 2JE
Answerphone - (020) 8863 3690 - office@stjohnsharrow.org

The Parish Church of St John the Baptist. Greenhill

**The Annual Reports of the Parochial Church Council of Greenhill
and of the Parish Activities Generally for 2024**

A Note from the PCC Secretary

With the Covid-19 Pandemic hopefully past us we continue in a "new normal" and the following information reflects this.

Parochial Church Council (PCC) Report

Administrative Information: The Church is situated in Greenhill, better known today as the central shopping area of Harrow, and is located at the junction of Station Road and Sheepcote Road. It is part of the Diocese of London within the Church of England and is in the Willesden Episcopal Area of that diocese. The correspondence address is St John's Church, Sheepcote Road, Harrow, Middlesex, HA1 2JE.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission under the title of "The Parochial Church Council of the Ecclesiastical Parish of St John, Greenhill, Harrow" (number 1138108) and it was registered in 2010. The Victoria Hall, which was next to the

Church in Sheepcote Road and was rebuilt between 2018 and 2021, is a registered charity (number 207730) with a new registered charity taking over (number 1174963) and both are legally independent of the PCC.

PCC members who have served from the 1st January 2024 to the date this report was approved are as follows. The initials 'APCM' stand for Annual Parochial Church Meeting and that meeting for 2024 took place on Sunday, 26th May 2024. Dates of expiry of membership do not preclude the person concerned from standing for re-election. If no date of appointment or election is given, the person concerned was a member of the PCC at the 1st January 2024.

		<u>Office Held on PCC</u>	<u>Notes</u>
The Revd Barry Hingston*†	Ex Officio (Vicar)	Chairman (Ex Officio)	Retired from Office 30th April 2024. Post now vacant A member of the Deanery Synod (Ex Officio) until retirement
Mr Peter Polkinghorne*†	Ex Officio (Churchwarden)	Alternating Vice Chairman	To Archdeacon's Visitation 2025
Mrs Catherine Still†*	Ex Officio (Churchwarden)	Alternating Vice Chairman	To Archdeacon's Visitation 2025
The Revd Ajay More	Ex Officio (Associate Vicar)		Until he leaves or retires from office. A member of the Deanery Synod (Ex Officio)

		<u>Office Held on PCC</u>	<u>Notes</u>
Mr Peter Hawkins*	Ex Officio (Deanery Synod Representative)	Secretary	Elected to the Deanery Synod by the Parish) To 31st July 2026
Mr Tim Mackenzie	Ex Officio (Deanery Synod Representative)		Elected to the Deanery Synod by the Parish to 31st July 2026
Mr Derek Biddle	Elected to APCM 2025		
Mrs Claire Cook*	Elected to APCM 2027		
Mrs Maggie Dawson	Elected to APCM 2025		
Mr Simon Patrick*	Elected to APCM 2025	Treasurer	
Miss Patricia Roney	Elected to APCM 2027		
Miss Vicki Swinchatt*	Elected to APCM 2026		
* A member of the Standing Committee of the PCC † The Vicar and Churchwardens are ex officio members of the Standing Committee			

Structure, Governance and Management: The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend Church are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities: The Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish of Greenhill the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Parish Church of St John the Baptist Greenhill, Sheepcote Road, Harrow, Middlesex, HA1 2JE. The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Review of the Year: The PCC met formally 10

times during the year with an average attendance of 91.1% against 85.0% in 2023. All meetings were in person. Committees met or corresponded within themselves between meetings and their reports were received by the PCC and discussed where necessary. The PCC itself also did some of its business by correspondence between meetings, the details of such transactions being reported to the following PCC meeting so they appeared in the minutes. The fact that there were four additional meetings in the year was due to the interregnum.

At all its regular meetings during the year the PCC discussed its finances, safeguarding and the annex proposed and later under construction in the space outside the West Door of the Church. In January, the PCC looked at and discussed the tender documents for the annex project and noted a survey would be carried out on the 31st January 2024. The Vicar had already announced that he was leaving us and that his last Service would be on Easter Morning. Accordingly, we had a discussion on the process of appointing a new Vicar. There had also been a fall of plaster from

the vestry ceiling and repairs were discussed. March saw the Building Contract for the Annex signed and the works commenced, which as it involved disturbing ground outside the Church re-introduced the rat problem of recent years. The possibility of recovering VAT on the annex works was looked at, and it later proved possible to reclaim most of this under the Government's Listed Places of Worship Scheme. There is a problem with repairs needed to the North Doors of the Church as there is a lack of spare parts available. Our quinquennial inspecting Architect has resigned and we need to appoint a new one. A quinquennial inspection is due but is unlikely to take place until the annex is completed. In May the first meeting was with the Archdeacon of Northolt to discuss the vacancy. In the second meeting our Safeguarding Policy was renewed, our Annual Report and accounts were approved unanimously, progress on the Annex was reported and we were informed the parish web site needs sorting out. Regarding the vacancy we have the Summer to write our parish profile so a potential new Vicar knows what he/she would be taking on if he/she came to us. In July the PCC agreed its contribution to the Common Fund for 2025 at £89,980. The PCC also appointed/re-appointed

its Officers and Committees for the coming year and received a progress report on the annex project. The notice board advertising concerts in the Church was time expired and a new one was agreed. A second meeting was held in July on the 31st for "Unconscious Bias" Training as part of the interregnum process. In September the PCC discussed a number of important points regarding Safeguarding, received a report on Annex Progress and agreed some of the "Christmas Dates". In October we held what is known as the "Section 11 Meeting", which is one of the additional meetings generated by the vacancy. At this meeting we selected two representatives to select a new Vicar from those persons offered and the two representatives were the Churchwardens. The first meeting in November was the "Section 12" Meeting", which is one of the additional meetings generated by the vacancy. Chaired by the Bishop and attended by some other Diocesan and Deanery officials the meeting went through the Parish Profile mentioned that advertising would cost us about £1,200 and discussed some other points. The second meeting in November was a regular PCC meeting at which we agreed the final version of the Parish Profile and received a further report on the annex.

Worship

Church Attendance: The mean average October weekly attendance was 64 as against 65 for October 2023. This included attendance in person in Church and at the Church at Home Zoom presentations. The Electoral Roll reported at the APCM was 103 members against 102 in 2023. - *Peter Hawkins, PCC Secretary.*

Choir: Our three major events this year were the usual ones: our annual performance of Stainer's Crucifixion in March, the Harrow Deanery Choirs Festival in October (this year at St Edmund the King, Northwood Hills), and our Carols by Candlelight, where we were once again joined by extra singers from the congregation and for which Dominica Parry played the organ for part of the service. Meanwhile we continue to lead the sung sections of the worship week by week, but as usual could do with some new members, especially any who could sing alto, tenor or bass. - *Simon Patrick.*

Gospel Choir: The Gospel Choir aims to worship God and share the good news of Jesus

through joyful singing, in church and in the wider community.

In 2024 we continued to contribute to the 10am service once a month, including Racial Justice Sunday. We were also delighted to sing at a special thanksgiving service in April, celebrating Christiana Adu's 80th birthday.

In December we joined with Ajay and friends to sing carols in English and Hindi for the Navjivan Vadil Kendra social group, which meets at the Sattavis Patidar centre in Wembley. They gave us a warm welcome and a delicious lunch, and we were able to share the Christmas message through our singing.

Thanks to everyone who has been part of the Gospel Choir in 2024 and all who have supported and encouraged us. We meet to practise on Friday mornings and new members are always welcome. If you enjoy singing or play an instrument and would like to join us, please get in touch. - *Dominica Parry.*

Servers: Our effective numbers are still five, and the availability of two of these is affected by other duties. If we are to revert to assisting in the sanctuary during the services, rather than just leading the choir in and out and receiving the collection, we could do with several new servers. - *Simon Patrick.*

Sidesmen: With live streaming on Zoom now available only two sidesmen on duty were now needed to look after those who attended in person and enough sidesmen were so attending to create a rota. This remains the position and appears to be the "new normal" as I write (March 2025). However, some more sidesmen are needed to make rostering easier. There is only one requirement to be a Sidesman - your name is on the Electoral Roll of the Parish Church. If any person is interested (male or female), please see me. From 2020 Sidesmen are no longer

appointed by the Annual Parochial Church Meeting but by the Parochial Church Council and this means we normally have at least six opportunities per annum to appoint Sidesmen as opposed to one in past years. - *Peter Hawkins.*

Flower Team: As always the Flower Team has had a busy year. My grateful thanks go to all the regular team members, and especially to Yumiko Cuthbert who joined the team this year. Thank you also to those kind and helpful people who have joined us to help prepare and decorate the church for special occasions, including Jill Hingston, and to those who donate greenery for our use. We couldn't manage without you. Thank you too to those who donate money for flowers, it is much appreciated. If there is anyone who would like to join the Flower Team, we supply full support and training, please speak to me. - *Jill Polkinghorne.*

Mission Links

Children's Society (The): There was no box opening in 2024, and as there are only four remaining box-holders, and with the decline in the use of coins, it may be time to close the box scheme and rely on direct donations to the Society. - *Simon Patrick.*

Poppy Day Appeal: Thanks to collectors and a box in church, we had a collection for the Poppy Appeal this year, and with good support we raised just under £1,400, with some more on the card machine. So probably similar to last year. We were the only collectors in central Harrow that I saw. Thanks also to Sandra Broad (President of South Harrow branch) for support. - *Peter Polkinghorne.*

Community Engagement

Website: Unfortunately the website which we have had since 2013 collapsed in March 2024 because of incompatible updates in the software, so I have been running a temporary website since then. A newly-designed website is nearing completion and we hope to be able to move to it in 2025. - *Simon Patrick.*

Welcome Centre: The Welcome Centre continued to operate on Wednesday and Saturday afternoons, run in conjunction with Our Lady and St Thomas Catholic Church. We welcome around 20 or more visitors a session and have a core of regulars. The sessions also ensure the church is open for prayer. If you are interested, we can always do with more volunteers. - *Peter*

Polkinghorne.

Open Church: At one time known as "Church Watch" this opens the church on Friday afternoons from noon to 2.00pm to enable people to come in for private prayer, to sit and be peaceful, just to look around, or to make contact with the church through the volunteer stewards. We give our thanks to the volunteer stewards for all that they do throughout the year. More volunteer stewards are always welcome - *Peter Hawkins, PCC Secretary.*

Church Garden: For most of the year, the large portacabin, which was used by the builders of the new extension, dominated the Station Road side

of the garden. Once removed, the grass underneath, and part of the flower bed, were found to be in a poor condition. Hopefully they will regenerate. The concert notice board on the Station Road side of the garden was replaced after the previous one fell apart. Unfortunately, the seats on two of the benches by the war memorial have disintegrated, and consideration will need to be given as to how these can be repaired. All the shrubs and bushes continue to flourish. - *Linda Clark*.

Concerts: We held 19 concerts in the year (not counting another 11 summer concerts, separately organised), with an attendance ranging from 31 to

79 with an average of 51, a slight decrease on the figure of 54 in 2023. Six new performers took part (including Ben Cook, which is the first time a former member of our congregation has performed for a number of years) as well as the large number of regulars. I am grateful to our band of helpers for enabling these concerts to take place, including by bringing and serving the food and welcoming people at the door. We made a small surplus for church funds. - *Simon Patrick*.

Firm Foundation Night Shelter: In 2024, I volunteered as an overnight sleeper. If you are interested in helping in the future, as an overnight sleeper or with meals, please contact me. - *Peter Polkinghorne*.

Christian Growth

Women's Breakfasts: This group was set up by Jill Hingston soon after she arrived at St. John's and has met monthly at the Vicarage ever since, except during the pandemic; we have fellowship over breakfast, followed by Bible study and a time of prayer. There are usually between 5 and 8 people present. We met at the Vicarage for the final time in the Spring, before Jill and Barry left,

to share fellowship and to say thank you to Jill, and also to God, for the gift of this time and space. We felt this group was too valuable to lose, so since then we have met at St Cuthbert's, at the kind invitation of Tina and the Saturday cafe team there. We intend to move back to St John's in 2025 once the extension space is ready and available. - *Cath Still*

Children's Work

Children's Work on Sundays: We continue to meet on Sundays during the morning service. During the year we decided to revert to the pre-COVID pattern of starting off in the main body of the church and leaving before the readings to follow our own programme of activities. As we only have one regular children's worker, we continue to meet in the St Michael chapel to meet safeguarding requirements - I am very grateful to Jill Polkinghorne for taking over when I am away but more help would be appreciated as we could then move into another room and expand our range of activities. We explore the Gospel lesson at the children's level, through stories, games and crafts, but it would be lovely to be able to move around and sing too! During the year we have welcomed a new regular family and usually have 3 -5 children at each session; we enjoy sharing our

activities with the adults at the end of the service. - *Cath Still*.

Messy Church: Messy Church has continued to meet monthly on Sunday afternoons throughout the year, except for December and the summer holidays. We offer a mixture of craft activities, songs, prayer, stories and fellowship to the families who attend, ministering to the parents and carers as much as to the children. God has really blessed our sessions this year: more than 50 different families attended during 2024, many of whom have no other connection with church. On average, 14 families attended each session, which is slightly more than in the previous year. We could not carry out this amazing ministry without our faithful team of crafters, caterers, tidiers and keeping-us-safers - thank you! - *Cath Still*.

Pastoral Care

Pastoral Care: Pastoral Care at St John's

(providing the members of St John's with care and

support, both practical and spiritual) is mainly carried out without any formal organisation.

However, Home Communion falls under this category being Communion taken to people who are unable to attend Church although some may attend on line. Also we have a Prayer Ministry Team which offers prayer at the end of the 10.00am Communion Services, providing welcome support for those who appreciate this

form of ministry. Training is given if you are interested in serving in this way. There are also prayers in the Chapel for those who wish to participate before the 10.00am Service at about 9.45am.

The Light of Lights Tree proved to be a welcome focus for those missing loved ones at Christmas time, leaving names on the tree in remembrance. - *Peter Hawkins, PCC Secretary.*

Collections for Other Charities

In past years, before the introduction of the new regulations under the Charities Act 1993, it was traditional to show a list of monies collected for other charities through the efforts of the people of St John's, where we were acting as agent, in the notes to the Financial Statements. Under the new regulations, the PCC does not account for these monies, as they belong to the charities concerned

and consequently this list was lost. In the early years after the change there were some rumbles, and although some of these figures may be found in the reports above, I have listed them below again this year in order to maintain this old tradition. It must be understood that they do not form part of our Financial Statements and that some of the figures may be approximate.

Bishop of Willesden's Discretionary Fund	165.00
Harrow Care Plus (Dell Bequest)	500.00
Harvest Appeal	671.00
Poppy Day Appeal	Just Under 1,400.00
Total	Just Under 2,736.00

It is understood that some of these monies have been passed, or passed in part, through our books on an "in and out" basis. Please see notes to the accounts (Agency Accounts). Some of these figures may include Gift Aid. - *Peter Hawkins, PCC Secretary.*

Finance

Financial Review: As last year, the level of our income during the construction of the new Annexe to the church building (from the Victoria Hall Charity and the Listed Places of Worship Scheme) has required our accounts to be prepared on an accruals basis. The total income to the General Fund was £154,889 (2023: £147,897) and total expenditure £142,295 (2023: £135,995) giving a surplus, before transfers, of £12,593 (2023: £11,942). A decrease in our voluntary income of about £5,000 was counteracted by increases in property rents and interest. As I mentioned last year, we were able to increase our contribution to the Diocesan Common Fund by some £11,300, but this increase was mitigated by a decrease in gas prices. Property expenses were down following the payment of arrears of service charges in 2023. St John's continues to be responsible for the finances of the Naya Jivan Church, a Hindi-speaking church community meeting at St Andrew's, Kingsbury, and details are at the end of the Annex to the accounts. The expenditure on the Annexe (consisting of the Skylight Room and three lavatories) had, at the

end of 2024, been met entirely by payments from the Victoria Hall Charity and repayments of VAT under the Listed Places of Worship Scheme, but some of the remaining expenses in 2025 including furniture will come out of legacies received from Philip and Janet Barnes and Len Gray. Our reserves policy is set out in Note 12 to the accounts. - *Simon Patrick, PCC Treasurer.*

Planned Giving (Stewardship): Following the sad death in December of Brian Lanning, our Planned Giving Recorder since 2005, I have brought the records up to date to the end of the year. Our planned giving (which contributes over a third of our income) went down by £3,370 (6.2%), following a net decrease of four in the number of scheme members during the year to a total of 34 who give by standing order and 11 who give by numbered envelopes. Another two people give fairly regularly through individual Gift Aid envelopes. Making a pledge to give a definite amount each week or month (and signing a Gift Aid certificate if appropriate), and updating it regularly, is an important part of church members' commitment of their resources

(financial as well as time and talents) to the work of the church. I am pleased that Claire Cook has kindly offered to take over from Brian and the PCC has agreed. - *Simon Patrick, PCC Treasurer.*

Conclusion to the Reports

The foregoing reports give an insight into the work of the Parochial Church Council, the parish organisations under its aegis and other associated organisations within the wider church.

For all this work we must be grateful, and we thank all those who have made these things possible. Also, we thank all those who have

taken the time and trouble to write these reports - no easy task.

Finally, on behalf of us all, I extend my grateful thanks to our Associate Vicar the Revd Ajay More, and the Churchwardens, and their families for sacrifices they make for us. - *Peter Hawkins, PCC Secretary.*

On behalf of the Parochial Church Council, _____, Vice-Chairman. XXth May 2025

The Accounts (Financial Statements) Follow

Financial Statements to the 31st December 2024

Church of St John the Baptist, Greenhill, Harrow Income and Expenditure Account, 2024

	Un- stricted	Desig- nated	Re- stricted	Total 2024	Total 2023
INCOME					
Income from generated funds					
Voluntary income					
Planned giving (by gift aid).....	46,660	600	8,007	55,267	57,019
Income tax recovered.....	12,790	153	2,139	15,082	15,796
Planned giving (not gift aided).....	3,975	—	—	3,975	2,819
Collections.....	4,918	—	1,282	6,200	6,854
Legacies.....	—	947	—	947	46,750
Donations.....	6,715	—	247	6,962	6,732
Sub-total: voluntary income.....	75,058	1,700	11,675	88,433	135,970
Activities for generating funds					
Fundraising.....	—	—	—	—	—
Saturday morning coffee receipts.....	—	—	—	—	—
Sub-total: activities for generating funds.....	—	—	—	—	—
Investment income					
Property rent.....	63,680	—	—	63,680	52,940
Interest and dividends.....	9,583	2,900	868	13,351	10,364
Sub-total: investment income.....	73,263	2,900	868	77,031	63,304
Total: receipts from generated funds.....	148,321	4,600	12,543	165,464	199,274
Receipts from charitable activities					
Wedding/Funeral fees.....	54	—	—	54	302
Concert income.....	6,363	—	—	6,363	6,057
Other income [notes 9, 14, 15].....	150	946,885	—	947,036	100,000
Total: receipts from charitable activities.....	6,567	946,885	—	953,453	106,359
INCOME: GRAND TOTALS.....	154,889	951,485	12,543	1,118,917	305,634
EXPENDITURE					
Cost of generating funds					
Fundraising expenses [note 5].....	—	—	—	—	—
Total: cost of generating funds.....	—	—	—	—	—
Charitable activities					
Diocesan Common Fund.....	81,300	—	—	81,300	70,000
Donations and subscriptions.....	1,103	100	1,211	2,414	2,248
Upkeep of building.....	3,429	687	—	4,116	3,497
Upkeep of Church services.....	886	140	3,570	4,597	4,656
Heating (gas).....	6,045	—	—	6,045	9,080
Electricity.....	4,631	—	—	4,631	2,737
Cleaning [note 10].....	2,044	—	—	2,044	1,829
Insurance.....	5,724	—	—	5,724	5,556
Salaries [note 10].....	3,637	—	—	3,637	3,394
Vestry phone.....	758	—	—	758	591
Printing and stationery.....	326	—	—	326	226
Clergy expenses.....	1,731	—	817	2,548	2,277
Concert expenses.....	5,616	—	—	5,616	5,156
Flowers.....	—	—	318	318	354
Sundries.....	5,613	949,138	878	955,630	105,947
Property expenses.....	19,452	—	—	19,452	27,715
Total: Charitable activities.....	142,295	950,065	6,793	1,099,154	245,263
EXPENDITURE: GRAND TOTALS.....	142,295	950,065	6,793	1,099,154	245,263
Surplus (before transfers).....	12,593	1,420	5,750	19,763	60,381
Transfers.....	-13,100	13,100	—	—	—
Surplus (after transfers).....	-507	14,520	5,750	19,763	60,381

Balance sheet as at 31 December 2024

	As at 31.12.24	As at 31.12.23
Fixed assets		
Tangible assets [notes 6 and 7].....	<u>1,327,062</u>	<u>1,328,649</u>
	1,327,062	1,328,649
Current assets		
Debtors and prepayments [note 8].....	49,989	65,131
Cash at bank and in hand [note 9].....	<u>343,755</u>	<u>317,018</u>
	393,744	382,150
Liabilities		
Creditors: Amounts falling due in 1 year [note 8]....	<u>34,355</u>	<u>44,109</u>
Net current assets less current liabilities.....	<u>359,389</u>	<u>338,040</u>
Total assets less current liabilities.....	<u>1,686,452</u>	<u>1,666,689</u>
Total net assets less liabilities.....	<u>1,686,452</u>	<u>1,666,689</u>

Fund movement summary, 2024

Fund and type [note 2]	Balance brought forward	Incoming resources	Outgoing resources	Transfers	Gains/ Losses	Balance carried forward
General fund (unrestricted).....	37,124	154,889	142,295	-13,100	—	36,617
Designated funds						
Annexe [Notes 8 and 14].....	—	946,823	946,823	—	—	—
Church fabric.....	73,585	3,715	372	10,000	—	86,927
Legacies and Donations.....	172,849	947	140	—	—	173,656
Mission and Outreach.....	16,100	—	2,383	—	—	13,716
Organ.....	11,069	—	315	1,000	—	11,754
Vicar's discretionary fund.....	684	—	—	—	—	684
Vicarage maintenance [note 13].....	2,529	—	—	500	—	3,029
Children and Young People.....	902	—	32	—	—	870
Boiler renewal.....	8,213	—	—	1,600	—	9,813
Sequestration.....	—	—	—	—	—	—
Properties [note 7].....	<u>1,325,000</u>	—	—	—	—	<u>1,325,000</u>
Sub-total (designated funds).....	<u>1,610,929</u>	<u>951,485</u>	<u>950,065</u>	<u>13,100</u>	<u>—</u>	<u>1,625,449</u>
Restricted funds						
Events Committee.....	3,172	118	157	—	—	3,133
Missionary Committee.....	36	43	—	—	—	79
Choir.....	1,504	434	320	—	—	1,618
Gospel Choir.....	854	33	—	—	—	887
Welcome Centre.....	403	16	—	—	—	419
Flower fund.....	582	226	318	—	—	490
Harvest Appeal (Harrow Food Bank).	—	671	671	—	—	—
Dell Bequest fund [note 12].....	4,756	167	500	—	—	4,423
Naya Jivan [note 15].....	<u>7,330</u>	<u>10,836</u>	<u>4,828</u>	—	—	<u>13,338</u>
Sub-total (restricted funds).....	<u>18,636</u>	<u>12,543</u>	<u>6,793</u>	<u>—</u>	<u>—</u>	<u>24,386</u>
Grand totals.....	<u>1,666,689</u>	<u>1,118,917</u>	<u>1,099,154</u>	<u>—</u>	<u>—</u>	<u>1,686,452</u>

Figures have been rounded to the nearest pound independently, so may not sum exactly to the totals.
For details of income and expenditure for the funds other than the General Fund, see the Annex.

NOTES TO THE ACCOUNTS

1. The financial statements have been prepared in accordance with the Church Accounting Regulations 2006. Both the 2024 and 2023 accounts have been prepared on the accruals basis. As the income for 2024 exceeded £1m, an audit would normally be required under section 144(2) of the Charities Act 2011, but the Charity Commission has dispensed with this requirement in a letter dated 4 April 2025. The accounts include (under “sundries” in the General Fund column) a provision for a fee for examining the accounts of £1,200 (2023: £780) including VAT.

2. The General Fund represents the funds of the PCC that are not subject to any restrictions on their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The restricted funds may be used only for the purposes for which the money was given to them.

3. Collections for specific charities are counted as “agency accounts” and have been sent to the relevant organisations before the end of the year (except that a sum of £165 collected on Christmas Day 2024

was remitted to the Bishop of Willesden's Discretionary Fund in 2025). The figures are not shown in these accounts. An exception is if the collection included gift aid, in which case it is recorded as a restricted fund in the accounts (Harvest Appeal in 2024 and 2023).

4. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

5. Income from fundraising and other activities of the church is accounted for gross, with the associated expenditure appearing under "Fundraising expenses" or other relevant expenditure line.

6. Consecrated property is excluded from the accounts under section 10(2)(a) of the Charities Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property, and are not included in the accounts. They are listed in the church's inventory. The major items of audio-visual equipment and the office computer are being depreciated over five years: their value at the end of 2024 was £2,062. Advice is being sought about whether the new Annexe is also excluded under the 2011 Act: if not, it will be valued at the cost of acquisition (less VAT refunded under the Listed Places of Worship Scheme): this is currently £900,000 and the final figure is expected to be about £960,000.

7. The PCC owns flats at 20 Manor Court and 76 and 77 Moore House, which are let out. These properties were last valued, as at 31 December 2021, at £425,000 for 20 Manor Court and £450,000 each for 76 and 77 Moore House.

8. The figure for Debtors and Prepayments in the Balance Sheet includes Gift Aid on donations received in the relevant year (even if the Gift Aid had not been received by the end of the year). For 2024 it also includes a legacy of £947 (2023: £46,750), which we were notified of in the year concerned and which we received early in the following year, and a grant of £32,145 from the Listed Places of Worship Fund on expenditure in 2024 not received until 2025. The figures for Creditors includes accrued expenditure on electricity and gas, and liabilities for service charges for 76 and 77 Moore House. The creditors figure also includes £28,574 (2023: £30,580) as the amount received from the Victoria Hall towards expenditure on the Annexe (see also Note 15) not spent by the end of 2023.

9. The "cash at bank and in hand" as at 31 December 2024 includes £130,821 on the CBF Church of England Deposit Fund. Events Committee funds were held in a separate account until 2024, when it was discovered that the account had been declared dormant and it was closed and the money transferred to the main bank account. As the bank required the same information twice to do this, it paid compensation of £150, which was credited to the General Fund ("other income").

10. Payments are made to the Administrator (under "Salaries") and the Cleaner (under "Cleaning"). There are no discloseable transactions in respect of PCC members, persons closely connected with them or other related parties.

11. On 19 September 2007 the PCC agreed to a reserves policy, as follows: "It is PCC policy to maintain a balance on the General Fund and any legacies and donations (if possible) which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance of the Fabric Fund is retained towards meeting the cost of repairs to the church building as and when necessary. It is our policy to invest our fund balances in the CBF Church of England Deposit Fund." The balances at the end of 2024 represent 17.6 months' unrestricted payments (2023: 18.1). This is partly because of legacies received in 2017 and 2023/24.

12. Following permission from the Charity Commission to release capital from small permanent endowment funds, in August 2010 the Vicar and Churchwardens requested that the investments of the Dell Bequest be sold and transferred to a restricted PCC fund. The Vicar and Churchwardens still have responsibility for seeing that the funds are distributed in a way which reflects the intention of the

original bequest and so annual donations of £500 are made to Harrow Care Plus (formerly Harrow Christmas Care).

13. On 7 July 2016 the PCC agreed to create a Vicarage Maintenance fund to comply with diocesan policy that PCCs should provide the cost of redecoration of one room in the vicarage per year (such costs are not covered by the Diocese). It was agreed to transfer £500 to this fund each year.

14. The accounts (for both 2023 and 2024) contain a designated fund for expenditure on the Annexe being built at the west end of the church; this expenditure is being reimbursed by the Victoria Hall Charity. However, as the Annexe is a capital project being funded by capital receipts, this does not generate any net income or expenditure. £946,824 was received by the end of 2024 (including the £32,145 mentioned in Note 8), of which £918,249 had been spent. The difference of £28,575 due to be paid after the year end is included in the Balance Sheet under “creditors” as mentioned in Note 8.

15. In December 2022 St John’s became responsible for the financial affairs of Naya Jivan Church, a Hindi-speaking church meeting at St Andrew’s, Kingsbury. The annex to these accounts includes the relevant figures for 2023 and 2024.

16. The analysis of the receipts and payments of the individual funds are provided as an annex to the accounts.

Report by the Independent Examiner

I report on the financial statements for the year ended 31st December 2024, which are set out on pages 9 to 12.

Respective responsibilities of Parochial Church Council and examiner

The members of the PCC are responsible for the preparation of the accounts. The PCC considers that an audit would have been required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), but they sought and obtained the Charity Commission’s dispensation from this requirement, given in a letter dated 4 April 2025 (reference C-155537-G7S0). The PCC considers that there is no other requirement for an audit.

It is my responsibility:

to examine the accounts under section 145 of the 2011 Act

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

to state whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with section 130 of the 2011 Act
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Under Regulation 31(f) of the Charities (Accounts and Reports) Regulations 2008, I confirm that an independent examination of the financial statements for the year ended 31 December 2024 has taken place instead of an audit, a dispensation from the requirement for an audit to take place having been given by the Charity Commission on 4 April 2025.

Revd David M Green FCA
Gowers Limited
The Old School House
Bridge Road
Hunton Bridge
Kings Langley
Herts. WD4 8SZ

Date: 9th May 2025

Annex to the Accounts

Church of St John the Baptist, Greenhill, Harrow ANNEX TO FINANCIAL STATEMENTS 2024: FUND INCOME AND EXPENDITURE

This Annex does not form part of the examined accounts.

For opening and closing balances see Financial Statements (Fund Movement Summary)

		2024	2023
CHURCH ANNEXE FUND (designated) See Notes 8 and 15			
<i>Capital income:</i>	Grants from Listed Places of Worship Sch	114,679	–
	Grant received in following year	32,145	–
<i>Capital income:</i>	Grants from Victoria Hall	800,000	100,000
		<u>946,824</u>	<u>100,000</u>
<i>Capital expenditure:</i>	Design/planning/building work	918,249	69,420
<i>Capital expenditure:</i>	paid in following year	28,575	30,580
		<u>946,824</u>	<u>100,000</u>
Surplus (deficit) for year		–	–
CHURCH FABRIC FUND (designated)			
<i>Income</i>	Donations	600	600
	Income tax recovered on gift aid	150	150
	Interest	2,965	2,073
		<u>3,715</u>	<u>2,823</u>
<i>Expenditure</i>		372	–
		<u>372</u>	<u>–</u>
Surplus (deficit) for year		3,343	2,823
	Transfer from General Fund	10,000	10,000
LEGACIES AND DONATIONS FUND (designated)			
<i>These are substantial legacies and donations for general purposes which the Council proposes to spend on items of lasting value</i>			
<i>Income</i>	Legacy	947	46,750
		<u>947</u>	<u>46,750</u>
<i>Expenditure</i>	Depreciation	140	140
		<u>140</u>	<u>140</u>
Surplus (deficit) for year		807	46,610
MISSION AND OUTREACH FUND (designated)			
<i>Income</i>	Donations	–	–
<i>Expenditure</i>	Donation	100	–
	Zoom subscription/streaming licence	572	62
	Bible courses/Lent books etc.	95	200
	Wi-fi extenders	170	–
	Other outreach expenditure	–	–
	Audio-visual equipment/depreciation	1,446	1,722
		<u>2,383</u>	<u>1,984</u>
Surplus (deficit) for year		(2,383)	(1,984)
ORGAN FUND (designated)			
<i>Income</i>		–	–
<i>Expenditure</i>	Servicing and repair	315	800
		<u>315</u>	<u>800</u>
Surplus (deficit) for year		(315)	(800)
	Transfer from General Fund	1,000	1,000
VIC R'S DISCRETION RY FUND (designated)			
<i>Income</i>		–	–
<i>Expenditure</i>		–	–
Surplus (deficit) for year		–	–

	2024	2023
VICARAGE MAINTAINANCE FUND (designated)		
<i>Income</i>	—	—
<i>Expenditure</i> Vicarage maintainance	—	—
Surplus (deficit) for year	—	—
Transfer from General Fund	500	500
CHILDREN'S FUND (designated)		
<i>Income</i>	—	—
<i>Expenditure</i> Messy Church	32	49
Surplus (deficit) for year	(32)	(49)
BOILER RENEWAL FUND (designated)		
<i>Income</i> Interest	—	—
<i>Expenditure</i>	—	—
Surplus (deficit) for year	—	—
Transfer from General Fund	1,600	1,600
EVENTS COMMITTEE (restricted)		
<i>Income</i> Interest	118	—
<i>Expenditure</i> Cost of social events	157	—
Surplus (deficit) for year	(39)	—
CHOIR FUND (restricted)		
<i>Income</i> Stainer's <i>Crucifixion</i> (2023: inc GASDS)	375	332
Interest	59	47
<i>Expenditure</i> Harrow Deanery Choirs Festival	—	300
Stainer's <i>Crucifixion</i> expenses	320	320
Surplus (deficit) for year	114	(241)
GOSPEL CHOIR FUND (restricted)		
<i>Income</i> Donations	—	—
Interest	33	28
<i>Expenditure</i> Donations	—	75
Transport	—	10
Surplus (deficit) for year	33	(57)
GARDEN FUND (restricted)		
<i>Income</i>	—	—
<i>Expenditure</i> Hedge cutting/maintenance/clearing	—	104
Surplus (deficit) for year	—	(104)
MISSIONARY COMMITTEE FUND (restricted)		
<i>Income</i> Donation	40	—
Interest	3	1
<i>Expenditure</i>	—	—
Surplus (deficit) for year	43	1
WELCOME CENTRE FUND (restricted)		
<i>Income</i> Interest	16	13
<i>Expenditure</i>	—	—
Surplus (deficit) for year	16	13

		2024	2023
FLOWER FUND (restricted)			
<i>Income</i>	Donations for flowers	207	285
	Interest	19	19
		<u>226</u>	<u>304</u>
<i>Expenditure</i>	Flower purchases	318	354
		<u>318</u>	<u>354</u>
	Surplus (deficit) for year	(92)	(50)
DELL BEQUEST (restricted)			
<i>Income</i>	Interest	167	155
		<u>167</u>	<u>155</u>
<i>Expenditure</i>	Harrow Care Plus	500	500
		<u>500</u>	<u>500</u>
	Surplus (deficit) for year	(333)	(345)
SEQUESTRATION FUND (designated)			
<i>Income</i>	To be reclaimed from diocese	226	–
		<u>226</u>	<u>–</u>
<i>Expenditure</i>	Vicarage electricity and gas	226	–
		<u>226</u>	<u>–</u>
	Surplus (deficit) for year	(0)	–
HARVEST APPEAL (restricted)			
<i>Income</i>	Donations	564	639
	Income tax recovered	106	207
		<u>670</u>	<u>846</u>
<i>Expenditure</i>	Harrow Food Bank	670	846
		<u>670</u>	<u>846</u>
	Surplus (deficit) for year	–	–
NAYA JIVAN [Note 15]			
<i>Income</i>	Gift-aided donations	8,007	4,888
	Income tax recovered	1,961	1,222
	Non-gift-aided donations	414	186
	Interest	454	199
		<u>10,836</u>	<u>6,494</u>
<i>Expenditure</i>	Rent to St Andrew's, Kingsbury	3,570	3,710
	Clergy expenses	113	118
	Events etc.	1,145	–
		<u>4,828</u>	<u>3,828</u>
	Surplus (deficit) for year	6,008	2,667