

Charity Registration No. 216905

WARSTOCK COMMUNITY CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

WARSTOCK COMMUNITY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr Kenneth Axford Mrs Kath Davies Mr John Barnes MBE Mrs S Axford	(Appointed 30 September 2018)
Charity number	216905	
Principal address	1 Daisy Farm Road Warstock Birmingham West Midlands B14 4QA	
Independent examiner	M T Manley & Co Limited 696 Yardley Wood Road Billesley Birmingham West Midlands United Kingdom B13 0HY	

WARSTOCK COMMUNITY CENTRE

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WARSTOCK COMMUNITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2019

The trustees present their report and financial statements for the year ended 31 March 2019.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The objects are to promote the benefit of the inhabitants of Warstock, Maypole, Yardley Wood and Highters Heath areas, by association with local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants. The policies adopted in furtherance of these objects are the provision of accommodation for the use of the community, and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The main activity was the provision of a community centre for the use of community groups.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Achievements and performance

The charity is happy that it has managed to obtain sufficient funds to carry on in difficult times.

Financial review

The charity has performed well in the current economic climate, by producing a surplus on unrestricted funds of £12,259

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity was established by a charitable trust deed on 7 June 1963.

The trustees who served during the year and up to the date of signature of the financial statements were:

Cllr Susan Barnett (Resigned 30 September 2018)

Mr Kenneth Axford

Mrs Kath Davies

Mr John Barnes MBE

Mrs S Axford

(Appointed 30 September 2018)

WARSTOCK COMMUNITY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

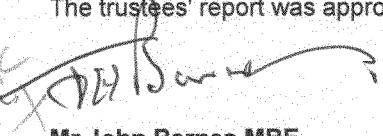
The trustees are elected at the AGM. Recruitment can be a problem but trustees are usually appointed by recommendation or by someone who attends a group.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

There is a management committee that meets monthly with a full council meeting quarterly.

There are no known related parties.

The trustees' report was approved by the Board of Trustees.

BLACK INK

Mr John Barnes MBE
Trustee/Treasurer
Dated: 28 August 2019

WARSTOCK COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WARSTOCK COMMUNITY CENTRE

I report on the financial statements of the charity for the year ended 31 March 2019, which are set out on pages 4 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

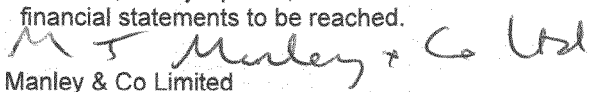
Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.


M T Manley & Co Limited
Chartered Accountants
696 Yardley Wood Road
Billesley
Birmingham
West Midlands
B13 0HY
United Kingdom

Dated: 28 August 2019

WARSTOCK COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
<u>Income from:</u>					
Donations and grants	3	3,666	14,816	18,482	28,810
Charitable activities	4	45,078	43,504	88,582	55,458
Investments	5	89	-	89	6
Total income		48,833	58,320	107,153	84,274
<u>Expenditure on:</u>					
Charitable activities	6	36,574	56,135	92,709	64,172
Net (expenditure)/income for the year/ Net movement in funds		12,259	2,185	14,444	20,102
Fund balances at 1 April 2018		42,584	21,376	63,960	43,857
Fund balances at 31 March 2019		54,843	23,561	78,404	63,959

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

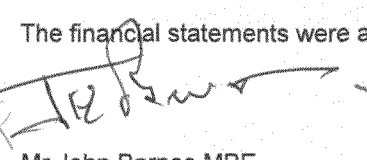
WARSTOCK COMMUNITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
Current assets					
Debtors	11	2,372		2,861	
Cash at bank and in hand		80,876		62,657	
		<u>83,248</u>		<u>65,518</u>	
Creditors: amounts falling due within one year	12	<u>(4,844)</u>		<u>(1,559)</u>	
Net current assets			<u>78,404</u>		<u>63,959</u>
Income funds					
Restricted funds	13		23,561		21,376
Unrestricted funds			54,843		42,583
			<u>78,704</u>		<u>63,959</u>

The financial statements were approved by the Trustees on 28 August 2019

BLACK
10/8/19

Mr John Barnes MBE
Trustee

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

Charity information

Warstock Community Centre is a registered charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies (Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and grants

	Unrestricted funds	Restricted funds	Total	Total
	2019 £	2019 £	2019 £	2018 £
Donations and gifts	3,666	14,816	18,482	28,810
For the year ended 31 March 2018	<u>3,260</u>	<u>25,550</u>		<u>28,810</u>

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

4 Charitable activities

	Charges for hall hire 2019	Food contributions 2019	Other fundraising 2019	Total 2019	Total 2018
	£	£	£	£	£
Sales within charitable activities	45,078	12,504	31,000	88,582	55,458
Analysis by fund					
Unrestricted funds	45,078	-	-	45,078	43,309
Restricted funds	-	12,504	31,000	43,504	12,149
	45,078	12,504	31,000	88,582	55,458
For the year ended 31 March 2018					
Unrestricted funds	43,309	-	-		43,309
Restricted funds	-	12,149	-		12,149
	43,309	12,149	-		55,458

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

5 Investments

	2019 £	2018 £
Interest receivable	89	6

6 Charitable activities

	Direct charitable expenditure £	Refurbishments £	Total 2019 £	Total 2018 £
Staff costs	46,510	-	46,510	43,114
Refurbishments	-	28,207	28,207	-
Food	5,288	-	5,288	5,627
Miscellaneous	1,541	-	1,541	106
	<u>53,339</u>	<u>28,207</u>	<u>81,546</u>	<u>48,847</u>
Share of support costs (see note 7)	10,377	-	10,377	14,677
Share of governance costs (see note 7)	786	-	786	648
	<u>64,502</u>	<u>28,207</u>	<u>92,709</u>	<u>64,172</u>
Analysis by fund				
Unrestricted funds	36,574	-	36,574	
Restricted funds	27,928	28,207	56,135	
	<u>64,502</u>	<u>28,207</u>	<u>92,709</u>	
For the year ended 31 March 2018				
Unrestricted funds	36,613	-		36,613
Restricted funds	27,559	-		27,559
	<u>64,172</u>	<u>-</u>		<u>64,172</u>

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

7 Support costs

	Support costs	Governance costs	2019	2018	Basis of allocation
	£	£	£	£	
Rates	2,735	-	2,735	2,326	
Heat & light	5,001	-	5,001	4,952	
Repairs & maintenance	4,074	-	4,074	5,493	
Sundry expenses	1,201	-	1,201	1,382	
Legal & professional	1,005	-	1,005	1,005	
Bad debts	(3,911)	-	(3,911)	-	
Donations	273	-	273	-	
Independent examiner fees	-	786	786	648	Governance
	<u>10,378</u>	<u>786</u>	<u>11,164</u>	<u>15,324</u>	
Analysed between Charitable activities	<u>10,378</u>	<u>786</u>	<u>11,164</u>	<u>15,324</u>	

Governance costs includes payments to the independent examiners of £786 (2018- £648) for professional fees.

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any travelling expenses (2018- none were reimbursed anything).

9 Employees

There were four part time staff during the year.

Employment costs	2019	2018
	£	£
Wages and salaries	<u>46,510</u>	<u>43,115</u>

10 Financial instruments

	2019	2018
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	<u>2,372</u>	<u>2,861</u>
Carrying amount of financial liabilities		
Measured at amortised cost	<u>4,111</u>	<u>826</u>

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

11 Debtors	2019	2018
Amounts falling due within one year:	£	£
Trade debtors	2,372	2,861
	<u>2,372</u>	<u>2,861</u>
12 Creditors: amounts falling due within one year	2019	2018
	£	£
Other taxation and social security	733	733
Trade creditors	4,111	826
	<u>4,844</u>	<u>1,559</u>

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 March 2019 £
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	
Luncheon Club	8,876	27,319	(27,928)	8,267
Lottery Improvements	10,000	31,000	(28,207)	12,793
Community Asset Transfer	2,500	-	-	2,500
	<u>21,376</u>	<u>58,319</u>	<u>(56,135)</u>	<u>(23,560)</u>

14 Analysis of net assets between funds

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2019 are represented by:				
Current assets/(liabilities)	49,075	29,329	78,404	63,959
	<u>49,075</u>	<u>29,329</u>	<u>78,404</u>	<u>63,959</u>

