

**Report of the Treasurer on the Accounts of the Parochial Church Council for the year ended 31  
December 2015**

Pages 1 and 2 of the accounts follow a prescribed format. The remaining pages provide further detail which is probably more meaningful. *Please note the explanation of the different types of fund on page 3, which is important to the understanding of the accounts.*

Matters of significance to which I would like to draw attention are:

- Giving to the General Fund. Regular (Planned) giving by bank standing order and numbered weekly envelope declined by 1.1% in the last year to £112,951 as a consequence of some of our donors having died or moved away.
- The income from Hall through lettings was £21,730 which is a slight decline by £970. In the last months of the year we lost a regular hire and are looking for a replacement. In 2015 we stopped our annual transfer of £1,000 to HallFFER (Fixtures, Fittings and Equipment Renewals) as the Fund is currently well equipped for future maintenance. However, the Hall Fund ended with a surplus of £2,473 which was transferred to the General Fund.
- The Annual Share requested by the Diocese was £152,072. In 2015 we paid £102,000 which is an increase by £2,000 compared to 2013 and 2014.
- Gas and Electricity costs appear to have increased by a significant sum. This is partly the result of some payments in 2015 that still relate to 2014. There has also been a miscalculation of the VAT by our provider for which we will receive a refund in 2016.
- The PCC's Outward Giving is channelled through our Mission Fund, structured to enable us to reclaim Gift Aid tax on donations which we can pass on to the charities. In 2015 we were able to give a total of more than £11,600 to worthwhile causes at home and overseas.
- The cash and other assets are shown on page 2. Working balances are held at Barclays Bank. Other monies are on deposits with the C of E Central Board of Finance.
- Cash held in the Development Fund is largely earmarked for projects approved by the PCC. In 2015 we gratefully received some very generous donations for ongoing projects as the restoration of the reredos and new altar frontal designs.
- The revaluation of the investments in the Demaine Fund at the year-end resulted in an increase of £481 (page 1) reflecting the performance of the stock market in 2015.

I should like to express my own and the PCC's thanks to:

- Stephen Pilling as our Independent Examiner;
- Steve Betts as our chair of the Finance Committee and who also acts as Payroll Officer;
- Iris Beyersdorff who greatly helped me with the accounting;
- Bethany Hinchcliffe who acts as our Stewardship Secretary;
- Our cashier Helen Buswell who oversaw counting and cash banking, and also our teams of counters;
- Simon Pilling as member of our Finance Committee.

Olaf Beyersdorff  
Treasurer of St. Margaret's

**INDEPENDENT EXAMINER'S REPORT  
TO THE PAROCHIAL CHURCH COUNCIL OF ST MARGARET'S ILKLEY**

This report on the financial statements of the PCC for the year ended 31 December 2015, which are set out on pages 1 and 2, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act')

**Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the term of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43(7) of the Act and to be found in the Church Guidance 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently I do not express an opinion on the view given by the accounts.

**Independent examiner's statement**

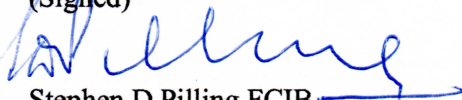
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 41 of the Act; and
- To prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Stephen D Pilling FCIB  
Daisy Bank  
10 Hollingwood Rise  
ILKLEY LS29 9PW

Date: 27<sup>th</sup> March 2016

**St Margaret's Ilkley Parochial Church Council**

**Statement of Financial Activities**

**For the period from 01 January 2015 to 31 December 2015**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b><i>Incoming resources</i></b>					
Incoming resources from generated funds					
Voluntary income	147,305	32,746	—	180,052	158,213
Activities for generating funds	36,751	5,258	—	42,009	39,347
Investment income	42	1,464	689	2,196	2,156
Incoming resources from charitable activities	3,869	—	—	3,869	2,824
Other incoming resources	—	—	—	—	833
<b>Total incoming resources</b>	<b>187,968</b>	<b>39,469</b>	<b>689</b>	<b>228,127</b>	<b>203,374</b>
<b><i>Resources used</i></b>					
Costs of generating funds					
Costs of generating voluntary income	60	—	—	60	60
Charitable activities	186,241	4,912	115	191,268	206,962
<b>Total resources used</b>	<b>186,301</b>	<b>4,912</b>	<b>115</b>	<b>191,328</b>	<b>207,022</b>
<b>Net incoming / outgoing resources before transfer</b>	<b>1,667</b>	<b>34,556</b>	<b>574</b>	<b>36,798</b>	<b>(3,647)</b>
<b><i>Transfers</i></b>					
Gross transfers between funds - in	3,623	—	—	3,623	—
Gross transfers between funds - out	(3,623)	—	—	(3,623)	—
<b>Net incoming / outgoing before other gains / losses</b>	<b>1,667</b>	<b>34,556</b>	<b>574</b>	<b>36,798</b>	<b>(3,647)</b>
<b><i>Other recognised gains / losses</i></b>					
Gains / losses on investment assets	—	—	242	242	993
Gains on revaluation, fixed assets, charity's own use	—	480	—	480	2,009
<b>Net movement in funds</b>	<b>1,667</b>	<b>35,037</b>	<b>816</b>	<b>37,521</b>	<b>(645)</b>
<b><i>Reconciliation of funds</i></b>					
<b>Total funds brought forward</b>	<b>617,425</b>	<b>54,539</b>	<b>18,890</b>	<b>690,856</b>	<b>691,501</b>
<b>Total funds carried forward</b>	<b>619,093</b>	<b>89,577</b>	<b>19,707</b>	<b>728,378</b>	<b>690,856</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

**St Margaret's Ilkley Parochial Church Council**

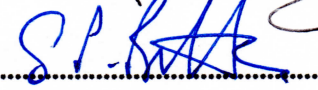
**Balance sheet (Separate funds)**

**As at: 31 December 2015**

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2015 £	At 31/12/2014 £
<b>Fixed assets</b>						
Tangible assets	593,517	—	—	—	593,517	593,517
Investments	—	—	—	18,041	18,041	17,799
<b>Fixed assets</b>	<b>593,517</b>	<b>—</b>	<b>—</b>	<b>18,041</b>	<b>611,558</b>	<b>611,316</b>
<b>Current assets</b>						
Investments	—	—	35,817	—	35,817	35,336
Cash at bank and in hand	4,834	20,741	53,760	1,665	81,002	44,666
<b>Current assets</b>	<b>4,834</b>	<b>20,741</b>	<b>89,577</b>	<b>1,665</b>	<b>116,819</b>	<b>80,002</b>
<b>Liabilities</b>						
Creditors: Amounts falling due in one year	—	—	—	—	—	463
<b>Net current assets less current liabilities</b>	<b>4,834</b>	<b>20,741</b>	<b>89,577</b>	<b>1,665</b>	<b>116,819</b>	<b>79,539</b>
<b>Total assets less current liabilities</b>	<b>598,351</b>	<b>20,741</b>	<b>89,577</b>	<b>19,707</b>	<b>728,378</b>	<b>690,856</b>
<b>Total net assets less liabilities</b>	<b>598,351</b>	<b>20,741</b>	<b>89,577</b>	<b>19,707</b>	<b>728,378</b>	<b>690,856</b>
<b>Represented by</b>						
Unrestricted - General fund	598,351	—	—	—	598,351	598,593
Designated - Mission	—	2,474	—	—	2,474	1,959
Designated - Hall Management	—	5,100	—	—	5,100	5,100
Designated - Hall FFandER	—	7,164	—	—	7,164	7,270
Designated - Gen Legacies	—	6,002	—	—	6,002	4,502
Designated - HoDA	—	—	—	—	—	—
Restricted - Demaine	—	—	40,456	—	40,456	39,029
Restricted - Development	—	—	39,653	—	39,653	9,260
Restricted - Choir Fund	—	—	5,468	—	5,468	3,427
Restricted - Junior Choirs'	—	—	3,071	—	3,071	1,930
Restricted - Flower	—	—	927	—	927	891
Restricted - Hall Appeal	—	—	—	—	—	—
Endowment - Discretionary	—	—	—	19,707	19,707	18,890
<b>Funds of the church</b>	<b>598,351</b>	<b>20,741</b>	<b>89,577</b>	<b>19,707</b>	<b>728,378</b>	<b>690,856</b>

Approved by the Parochial Church Council on.....<sup>8<sup>th</sup></sup> MARCH.....2016

Chairman.....

Member.....

The notes on pages 3 to 8 form part of these accounts

*There may be minor discrepancies in the totals if the pence are not being shown*

**ST MARGARET'S ILKLEY PAROCHIAL CHURCH COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2015**

*ACCOUNTING POLICIES*

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC are responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

***Endowment Funds*** are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

***Restricted Funds*** represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

***Unrestricted Funds*** are general funds which can be used for PCC ordinary purposes. To assist administration, unrestricted funds can be ***Designated*** for a particular purpose but they remain legally unrestricted.

The PCC does not necessarily invest separately for each fund. Where there is no separate investment, interest is apportioned to each fund on an average balance basis.

**Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

**Resources used**

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

***Consecrated property and movable church furnishings***

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trusts for the PCC and which require a faculty for disposal are accounted for as inalienable property. They are listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. The policy is to write-off when acquired the cost of equipment used within the church when such items have cost no more than £3,000. Items costing more than this are depreciated on a straight-line basis over 4 years.

Investments are valued at market value at 31 December

**St Margaret's Ilkley Parochial Church Council**

**Analysis of income and expenditure  
Selected period: 01 January 2015 to 31 December 2015**

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Incoming resources</b>						
<b><i>Incoming resources from generated funds</i></b>						
<b>Voluntary income</b>						
A1101 - Regular Giving - Bank	93,177	120	—	—	93,297	92,118
A1102 - Regular Giving - Envelope	10,473	—	—	—	10,473	11,185
A1103 - Irregular Giving - Gift Aid	1,946	—	—	—	1,946	1,641
A1201 - Tax recovered	23,919	1,023	6,213	—	31,156	28,490
A1301 - Irregular Giving - Sunday Coll	6,849	—	—	—	6,849	7,305
A1302 - Irreg Giving - Occasional Serv	396	438	193	—	1,029	2,091
A1303 - Donations	4,182	2,788	24,839	—	31,810	9,341
A1304 - Pricket stand	488	—	—	—	488	539
A1801 - Grants	—	—	1,500	—	1,500	1,500
A2201 - Legacies	—	1,500	—	—	1,500	4,000
<b>Voluntary income Sub-totals</b>	141,434	5,870	32,746	—	180,052	158,213
<b>Activities for generating funds</b>						
A1501 - Hall lettings - regular	—	15,730	—	—	15,730	15,431
A1502 - Hall lettings - one-off	—	6,000	—	—	6,000	7,267
A1503 - Church lettings	1,582	—	—	—	1,582	496
A1504 - Charges re occasional services	4,250	—	900	—	5,150	4,111
A1701 - Magazine - sales	543	—	—	—	543	379
A1702 - Magazine - adverts	747	—	—	—	747	755
A1901 - Fund raising events	—	1,451	4,358	—	5,810	6,188
A2101 - Appeals	—	6,446	—	—	6,446	4,717
<b>Activities for generating funds Sub-totals</b>	7,122	29,628	5,258	—	42,009	39,347
<b>Investment income</b>						
A1601 - Dividends	—	—	1,368	689	2,058	2,017
A1602 - Bank interest	—	42	95	—	138	138
<b>Investment income Sub-totals</b>	—	42	1,464	689	2,196	2,156
<b><i>Incoming resources from generated funds Totals</i></b>	148,557	35,542	39,469	689	224,258	199,717
<b><i>Incoming resources from charitable activities</i></b>						
<b>Incoming resources from charitable activities</b>						
A1401 - Fees - PCC	3,869	—	—	—	3,869	2,824
<b>Incoming resources from charitable activities Sub-totals</b>	3,869	—	—	—	3,869	2,824

*There may be minor discrepancies in the totals if the pence are not being shown*



	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Incoming resources from charitable activities Totals</b>	3,869	—	—	—	3,869	2,824
<b>Other incoming resources</b>						
<b>Other incoming resources</b>						
A2301 - Insurance claims	—	—	—	—	—	—
A2302 - LPOWGS (VAT reclaimed)	—	—	—	—	—	—
A2303 - Refunds	—	—	—	—	—	833
<b>Other incoming resources Sub-totals</b>	—	—	—	—	—	833
<b>Other incoming resources Totals</b>	—	—	—	—	—	833
<b>Incoming resources Grand totals</b>	152,426	35,542	39,469	689	228,127	203,374

## Resources used

### Costs of generating funds

#### Costs of generating voluntary income

B1501 - Publicity	60	—	—	—	60	60
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#### Costs of generating voluntary income Sub-totals

	60	—	—	—	60	60
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#### Costs of generating funds Totals

	60	—	—	—	60	60
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### Charitable activities

#### Charitable activities

B1101 - Diocesan Share	102,000	—	—	—	102,000	100,000
B1102 - Interest on loans	—	—	—	—	—	—
B120? – Salaries & NI	18,802	9,744	40	—	28,586	28,657
B1301 - Electricity	1,967	2,950	—	—	4,918	3,767
B1302 - Gas	6,811	1,702	—	—	8,513	6,721
B1303 - Water	—	1,239	—	—	1,239	915
B1304 - Telephone (office)	766	—	—	—	766	721
B1315 - Insurance	4,312	470	—	—	4,782	4,262
B1401 - Church maint (contract)	2,929	—	—	—	2,929	2,444
B1402 - Church maint (repairs)	1,248	—	302	—	1,551	10,906
B1403 - Hall maintenance (contract)	—	1,793	—	—	1,793	3,006
B1404 - Hall maintenance (repairs)	—	1,237	—	—	1,237	1,558
B1405 - Cleaning mats, hygiene, bulbs	—	1,108	—	—	1,108	786

*There may be minor discrepancies in the totals if the pence are not being shown*

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
B1406 - Sundry expenses	2,137	448	110	95	2,791	2,665
B1601 - Stationery & Office sundries	3,000	—	—	—	3,000	4,451
B1602 - Photocopier	15	—	—	—	15	663
B1603 - Postage	278	—	—	—	278	256
B1701 - Printing - magazine	2,250	—	—	—	2,250	2,297
B1702 - Printing - general	73	—	—	—	73	266
B1801 - Clergy expenses - travel	757	—	—	—	757	542
B1802 - Clergy expenses - phone	1,055	—	—	—	1,055	861
B1803 - Clergy expenses - sundry	264	—	—	—	264	283
B1901 - PCC donations to charities	—	11,614	—	—	11,614	10,996
B1902 - Discretionary Fd Payments	—	—	—	20	20	600
B1903 - Deanery Youth & Child's Netw'k	—	—	—	—	—	—
B2001 - Cost of flowers	—	—	1,471	—	1,471	1,365
B2002 - Flower equipment	—	—	116	—	116	—
B2101 - Equip/ furniture - church	1,177	—	1,739	—	2,916	9,953
B2102 - Equip/furniture - hall	—	—	—	—	—	—
B2201 - Sacristy supplies - wine	—	—	—	—	—	49
B2202 - Sacristy supplies - candles	1,163	—	—	—	1,163	1,840
B2203 - Sacristy supplies - sundry	146	—	—	—	146	370
B2301 - Churchyard	1,038	—	429	—	1,467	4,812
B2401 - Sunday school	—	—	—	—	—	12
B2402 - Choir	—	—	410	—	410	393
B2403 - Junior Choirs	—	—	292	—	292	236
B2501 - Fees - relief organist	820	—	—	—	820	295
B2601 - Leaders Course	916	—	—	—	916	—
<b>Charitable activities Sub-totals</b>	153,932	32,308	4,912	115	191,268	206,962
<b>Charitable activities Totals</b>	153,932	32,308	4,912	115	191,268	206,962
<b>Resources used Grand totals</b>	153,992	32,308	4,912	115	191,328	207,022

*There may be minor discrepancies in the totals if the pence are not being shown*



**St Margaret's Ilkley Parochial Church Council**  
**Fund movement summary**  
**Selected period: 01 January 2015 to 31 December 2015**

<b>Fund</b>	<b>Fund balances brought forward</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Gains and Losses</b>	<b>Fund balances Carried forward</b>
Mission - Mission	1,959	11,148	11,783	1,150	—	2,474
General - General fund	598,593	152,426	153,992	1,323	—	598,351
HallMan - Hall Management	5,100	22,876	20,402	(2,473)	—	5,100
HallFFER - Hall FFandER	7,270	16	122	—	—	7,164
GenLegacy - Gen Legacies	4,502	1,500	—	—	—	6,002
Demaine - Demaine	39,029	1,374	429	—	481	40,456
Developmen - Development	9,260	32,435	2,041	—	—	39,653
ChoirFd - Choir Fund	3,427	2,451	410	—	—	5,468
JuniorChoi - Junior Choirs'	1,930	1,584	443	—	—	3,071
Flower - Flower	891	1,623	1,588	—	—	927
HoDA - HoDA	—	—	—	—	—	—
Discretion - Discretionary	18,890	689	115	—	242	19,707
Hallappeal - Hall Appeal	—	—	—	—	—	—
<b>Totals</b>	<b>690,856</b>	<b>228,127</b>	<b>191,328</b>	<b>—</b>	<b>723</b>	<b>728,378</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

**St Margaret's Ilkley Parochial Church Council – Year ended 31 December 2015**

**Assets and Liabilities as at 31 December 2015**

<b>Fund</b>	<b>Fund Type</b>	<b>Asset</b>	<b>Asset Type</b>	<b>Value</b>
Choir	Restricted	Bank account	Current	5,468
Discretionary	Endowment	1,333 CBoF Income Fd Shares	Fixed	18,042
		Bank account	Current	1,666
Demaine	Restricted	2,646 CBoF Income Fd Shares	Current	35,817
		Bank accounts	Current	3,485
		CboF Composite	Current	1,155
Development	Restricted	Bank accounts	Current	21,669
		CboF Composite	Current	17,985
Flower	Restricted	Bank accounts	Current	928
General Legacies	Designated	Bank accounts	Current	6,002
Hall Management	Designated	CBoF Composite	Current	5,100
Hall FF&ER	Designated	Bank accounts	Current	3,765
		CboF Composite	Current	3,400
Junior Choirs	Restricted	Bank accounts	Current	3,071
Mission Fund	Designated	Bank accounts	Current	2,474
General	Unrestricted	Bank accounts	Current	4,835
Total net assets as shown on Balance Sheet (excluding Parish Hall)				134,861
<b>Further Asset</b>		Parish Hall at cost	Fixed	<u>593,517</u>
<b>Total net assets as shown on Balance Sheet (Page 2)</b>				<b><u>728,378</u></b>

N.B. There are minor discrepancies in the totals as pence are not shown.

**Giving to Charities**

The PCC's Outward Giving is channeled through the Mission Fund. Payments made during 2015 are shown below.

<b>Mission Fund Payments</b>	<b>£</b>
Otley Christian Resources Hub	1,000
St Margaret's Mother's Union	104
Barnabas Fund	63
DEC Nepal Appeal	1,282
Christian Aid (in memory of Joan Buckley RIP)	128
Hand-in-Hand/JJ Nshumi Community Schools (Harvest Appeal)	3,100
Keighley/Bradford Women's Aid	200
Bradford Night Stop (Christmas Appeal)	3,738
FFRME (Found. for Relief & Reconciliation in the Middle East)	1,000
Inn Churches	<u>1,000</u>
<b>Total as per account B1901 on page 6</b>	<b><u>11,615</u></b>

N.B. There are minor discrepancies in the totals as pence are not shown

## PCC Secretary's Report for 2016 APCM

The PCC has met eight times during the year, to March 31<sup>st</sup> 2016 and here are some highlights:

### **Mission Action Plan**

*MAP 3:* With the three main areas of focus for the church – the Reredos, new chairs, repair to the floor - previously agreed, work has progressed as follows: The cleaning of the Reredos was successfully completed and to a very high standard. A sample of chair options, loaned to us by St. Giles, Pontefract, were put in church, and a consultation was made with the congregation to gather their thoughts on the issue of replacing the chairs, using a survey. Having conducted the chair consultation, there was a clear sense that people did not feel that the chairs presented were value for money and it was decided to place the purchasing of new chairs on hold. The CFC has sourced suppliers and quotes to repair the floor – both the wooden blocks and tiles. The next stage is to make recommendations to the PCC on how to proceed. This is outlined further in the CFC report.

*Outward Giving:* The group has been very active during the year, supporting causes both and home and abroad. In 2015 we gave more than £11,600 to worthwhile causes. See separate report.

*Stewardship:* There has been an overall increase in our planned giving. Unfortunately we did lose a number of our major donors during the year, with members of the congregation moving away or dying. See separate report.

A JustGiving account has been installed on the St Margaret's website to enable donations to be made both on a casual and regular basis, and using the GiftAid option. This may also help with future campaigns, such as fundraising for the floor.

### **Young People's Music Scholarships**

In order to help secure St Margaret's strong musical offering for the future, two new initiatives were introduced. Tammias Slater, a 14 year old pupil from Guiseley, who studies at Cheatham's Boarding School of Music, was appointed as our first *Organ Scholar*. Tammias plays once a week for a minimum of 36 weeks per year and is showing huge potential.

Following this success, a *Choral Scholars initiative* was introduced. We now have nine Choral Scholars, who are required to sing 30 weeks per year. They have made an excellent start.

### **Parish Hall**

There was a slight downturn in income in hall lettings during the year, which was due to the loss of one user. However, the Hall Fund ended 2015 with a surplus of funds, which was transferred to the General Fund.

A defibrillator was purchased thanks to a donor and installed at the bottom of the steps to the Parish Hall.

### **Appointments**

At the meeting of the Synods in the Bradford Episcopal Area in July, it was agreed to defer the decision about the future shape of the Deaneries potentially by up to two years, until budgets and areas of authority have been agreed. Fr Philip therefore continues as Area Dean for potentially up to two years.

As Cllr Mike Gibbons completed his year as Lord Mayor on May 19<sup>th</sup>, Fr Philip's ministry as Lord Mayor's Chaplain also came to an end.

Catherine Webster was elected as PCC Secretary, and therefore joined the Standing Committee.

John Sunderland was elected Churchwarden, and Jane Sheldon became acting Churchwarden.

Steve Betts was elected Chair of the Finance and Hall committees.

Olaf Beyersdorff was elected Treasurer.

Catherine Beaumont volunteered to act as Disability Officer.

Alison Williams and Geoff Cloke took over the running of Cant and Dec following Sue Gray's retirement from the role.

## **Treasury**

The Finance Committee continue to exercise strong control over the finances of the parish and, as can be seen from the Annual Accounts (separate document), the finances are in a healthy state.

## **APCM**

We enter the new year with one or two challenges but with the confidence that we have the strength, time and talents to meet them.

*Catherine Webster, Secretary*

## **Church Facilities Committee (CFC) Report**

The PCC's Church Facilities Committee has met formally on 4 occasions during the year and on an ad hoc basis on many other occasions.

Membership of the Committee comprises Fr Philip, David Chary (Chairman), Catherine Gibson, Geoff Harrison, Terry Smith and John Sunderland.

During the year we have worked with, and been well served by, outside contractors including

Mike Overton, Overton Architects, Skipton

David Crighton, Crighton Conservation & Steeplejacks Ltd, Northallerton

Robert Baines, Electrical Contractor, Skipton

Byfield Heating Engineers Ltd, Ferrybridge

Brent Thompson, Thompson Furniture Ltd, Cabinet Makers, Ilkley

Susie Pilkington-Hanna, Scarborough

Matthew Beesley, Gem Conservation Ltd, Northampton

Jez Parker, Gardner, Addingham

## **Quinquennial Survey**

A Quinquennial Survey was undertaken by our church architect, Mike Overton, in August 2015. A variety of minor issues were highlighted and prioritised throughout the period of the Quinquennium. However, our detailed attention has been drawn to the deteriorating condition of the nave floor and its potential to cause a significant trip hazard particularly around the heavily used area in the south east corner. The CFC's response to this section of the report is more detailed below under MAP3.

In addition, we did experience some leaks in the roof which have all been attended to following Mr Crighton's regular autumn visit. Mr Crighton has also recommended some additional lead work on a 'belt and braces' basis, but at an additional cost of £6,852 plus VAT. This is to install an additional lead covering along the full length of each ridge. This is an extensive piece of work, but not one which is of immediate priority. This aspect will be kept under review during the period of the current Quinquennium.

## **MAP3**

Our first priority following the second Parish Presentation held in July 2014, was for the cleaning and conservation of the reredos. This task has now been completed by Mr Matthew Beesley of Gem Conservation Ltd from Northampton. Mr Beesley has completed this work with great skill, professionalism and dedication. We look forward to revealing the full beauty of this work following Easter Eve.

Mr Beesley has subsequently provided prices for a similar level of craftsmanship for cleaning the statue of Our Lady including the canopy, statue and plinth together with the high level woodwork over the baptistery, the rood screen and high level woodwork around the Lady Chapel and organ loft. Mr Beesley's prices are considered to be most reasonable and this work will be undertaken subject to funding and dependent upon other works which may be undertaken in respect of the nave floor. As reported last year, the poor condition of the nave floor has been highlighted for some time and reiterated as an increasingly significant trip hazard in the current Quinquennial report. During the last 12 months, 5

specialist and individual contractors have been to visit church and an intrusive inspection has been undertaken beneath sample areas of oak block flooring and beneath the concrete pad located nearest to the piano.

Following an 'away day' undertaken by John Sunderland and David Chary to Staffordshire, it has been ascertained that reclaimed tiles of the same manufacture are available for a patch and mend type solution which was first considered. However, this approach has been overtaken by a welcome visit by Mr John Paton from Ruabon near Wrexham. Mr Paton is the current owner of the company who manufactured our original tiles in 1879. He has subsequently given us a quotation for renewing all the tiles throughout the nave which in conjunction with a separate quotation for relaying and sealing the oak blocks is now under active consideration, subject to funding and DAC approval.

### **Heating Facilities**

The winter of 2015/16 has again been relatively mild and our systems have worked well. Both central heating systems are serviced annually.

### **Arboreal and Garden Matters**

At the beginning of the growing season in 2015, we parted company with our previous gardening contractor and we have engaged a more local contractor from Addingham, Mr Jez Parker, who is continuing to maintain our grassed areas on a regular basis.

### **Church Cleaning**

A number of long serving silver cleaners have retired or deceased and we therefore seek to reenergise this area of responsibility. New altar cloths have been acquired which ease the burden of laundering.

### **Vestment Storage**

This issue continues to be reviewed but will be a major undertaking in due course and will be considered only after other, more significant priorities have been undertaken.

### **Lady Chapel Altar Frontal**

An additional frontal has been commissioned and is currently subject to a DAC Faculty Application.

Finally, I express my very grateful thanks to all members of the CFC, Alan Raw, our caretaker, our contractors who have worked diligently throughout 2015/16, and to all members of the congregation who have given their time freely and joyfully for the glory of our church.

*David Chary*

## **Sunday School Report**

St Margaret's Sunday School is small but lively! Whether there are several children or just one there is never a dull moment and we are grateful to our 5 teachers and 7 chaperones who regularly commit to sharing their faith with the younger generation. It can be quite testing, as we never really know what questions will come our way but it keeps us on our toes and most of us find the intimacy of the group allows us the privilege of getting closer to the youngsters. As the children mature, it is right that they should participate more in the Mass and this they do as 'boat children' or acolytes. This hopefully leads them on naturally to making their own personal commitment and we are delighted to congratulate Malte Beyersdorff on his recent confirmation.

We were sad to lose Anne Woolmore as a chaperone a few months ago. She had a great love for the children and they loved her in return. She will be much missed but we are grateful to Angela Crawshaw and Jane Armstrong who are bringing their own talents and experience to the group. If you've ever wondered what we get up to when we disappear into the hall, you would be very welcome to join us any time! Meanwhile please keep both the children and the teachers in your prayers.

*Janet Kish*

## **St Margaret's Mothers' Union Report**

This year has been marked by the death of 4 of our members: Joan Buckley, Ruth Cheney, Jean Driver and Anne Woolmore and we have also lost Rita Klepper who moved away to be nearer her family. This brought our membership numbers down to 20 but we have been delighted to welcome to the branch former Diocesan members, Teresa Cannell and Liz White, bringing us back up to 22! Despite these losses and inevitable occasional indisposition of members, we have been able to maintain a reasonable attendance at our meetings.

Our visiting speakers have included Rev Sue Shrine, our Diocesan MU chaplain, who led our Lent meditation and Rev Dick Watson from All Saints' Church for our Advent Meditation. Andrew Robinson from Addingham Parish Church gave us a 'Whistlestop Tour of China' and 2 members of our own congregation, Terry Smith and Steve Betts, shared their experiences of Tracing Family History and the Independent Monitoring of Prisons respectively. In July we entertained about 40 ladies from other Ilkley churches to hear Fr Ron Mulligan speak about his role as the Anglican chaplain to Airedale Hospital and were pleased to be able to make a contribution to the cost of his work there from a voluntary collection taken that evening.

But our meetings have not all been passive: we had a very lively discussion in May when we shared our views and ideas on the challenges of bringing up children (and grandchildren) in the Christian faith and we also had a great day out in Pateley Bridge where we visited the local Folk Museum which evoked many memories of our youth and childhood! Despite our declining numbers, we ran a very successful Lent Soup Lunch and Christmas stall and raffle which enabled us to send over £500 to Mothers' Union charities, as well as making 225 posies for Mothering Sunday. We are grateful to those members of the congregation who support our fund-raising activities very generously every year.

Thanks go to our committee members who have been diligent in attending meetings over quite a widespread area due to the Diocesan and Deanery reorganisation. We are very conscious that all around us branches are closing down and that we need to work hard – and pray hard - to maintain our own membership and encourage others to join us in our support of marriage and family life worldwide.

***Janet Kish, Secretary***

### **Open the Book Report**

The team has had a very productive year to date, visiting Ashlands School fortnightly and receiving a very warm welcome as always from staff and pupils alike.

This academic year we have been following the Old Testament. The stories are always well received, made all the more dramatic by the splendid props. I understand from staff that the children are always asking if it's Open the Book Monday and that there is never a shortage of volunteers to participate.

We try and take every opportunity to involve the children, for example a number of children vigorously blew trumpets with Joshua, played by Fr Chris, around the walls of Jericho and in the story of Joseph the Ruler, they keenly took on the part of the brothers.

The team have also been amazing in taking on the various roles. In the recent story of Ruth, Tina as Naomi was a brilliant matchmaker, and the romanticism of Fr Chris as Boaz, was very impressive with Catherine in the role of Ruth dressing very elaborately to meet her future husband, Boaz !

We have tremendous fun, and learn from each other and the children too, and value this important part of Outreach from St Margaret's Church. Our thanks go to Anne Cayton and her Team at Otley Christian Resources Hub for their support.

We are always looking for new members to join the team, no acting required on your CV!  
If you think you would be interested in joining us do get in touch with Jane Sheldon 01943 816975.

***Jane Sheldon***

## Head Sidesman's Report

Thank you to all who have been welcomers, readers, intercessors, offertory bearers and sidesmen.

The West End of church would not run smoothly without your help.

I would like to have more helpers especially offertory, sidesmen and intercessors. If there are any members of the congregation who feel they can help please contact me. My details are on the list at the back of church.

*Teresa Cannell*

### St Margaret's Outward Giving Group & Mission Fund

#### **Report to the APCM, April 2016**

In 2015, the Mission Fund disbursed approximately £11,527 (against a budget of £7,100), as follows:

	£
Otley Christian Resources Hub	1,000
DEC Nepal Appeal	1,282
Hand-in-Hand/JJ Nshumi Community Schools (inc Harvest Appeal)	3,100
FRRME	1,000
Inn Churches	1,000
Bradford Nightstop (Christmas Appeal)	3,738
Other small donations	<u>407</u>
<b>Total</b>	<b>11,527</b>
Budget for 2015	7,100
Payments in 2014	11,096

There were three surpluses: £221 for Hand-in-Hand/JJ Nshumi School, £138 for Christian Aid and £2,039 Unallocated. These have been retained for distribution in 2016.

In addition, £2,825 raised was paid direct and did not appear in the Mission Fund, including £55 for US, £110 for Bradford Nightstop, £1,026 for The Children's Society and £1,634 for Christian Aid Week. This brought total charitable giving in 2015 to over £14,300.

The Mission Fund is overseen by the Outward Giving Group whose members are Catherine Beaumont, Fr Philip Gray, Arnold Kuchartschuk (Christian Aid), Michelle Still (Fair Trade and The Children's Society), Alison Stretton and Linda Whittaker (US). We meet three times a year, provide recommendations to the PCC and organise displays and speakers for the chosen charities. We are very grateful for the support given by the congregation to the appeals and fundraising initiatives over the course of each year and are happy to discuss the organisations we recommend or to receive suggestions of organisations for future support. Information about the charities to be supported in 2016 will be provided in a separate leaflet available at the APCM.

*Alison Stretton*

*April 2016*



## **Report of Electoral Roll Officer 2016**

Last year the number of people on our electoral roll was 217. In the course of this year eleven names have been removed. Five very regular attenders, Joan Buckley, Ruth Cheney, Jean Driver, David Hartley and Anne Woolmore have died, as those who read our parish magazine will know, and Rita Klepper has moved away to be nearer to her elder son, Michael. The Kleppers were here when I came to St. Margaret's in August 1971 and there are still a few people on our roll who were here when I first arrived even though some think I have been here from eternity!

In my report last year I said how complicated it was to remove the names of non-attenders from the roll because you can never be certain whether they have really gone for good or whether they might be just taking a break. However, Fr. Philip agreed that five names should be removed this year and that has been done..

My efforts to lure new people to the electoral roll have, as always, met with mixed fortunes. Nine people have filled in their forms and have been added but a few have agreed to take home their forms and haven't faced me again. The result is that the number for this year will be 215. If anyone fancies trying to do better than I have done please let me know and I shall be happy to hand over this responsibility! It is not the most arduous job in the church and you end up knowing most of the people who belong to us.

***Anne Kilvington, Electoral Roll Officer***

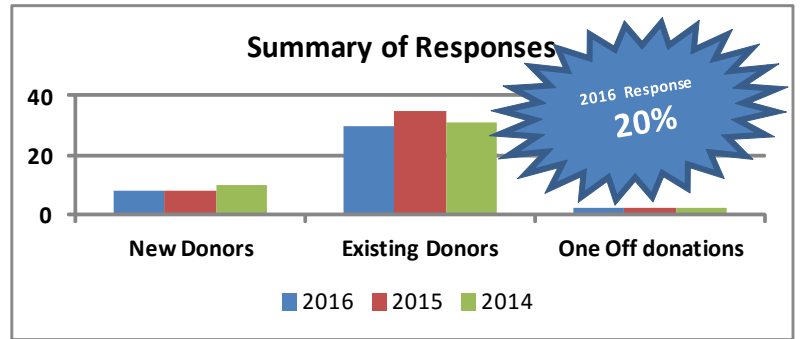
# 2016 Stewardship Renewal

## Summary

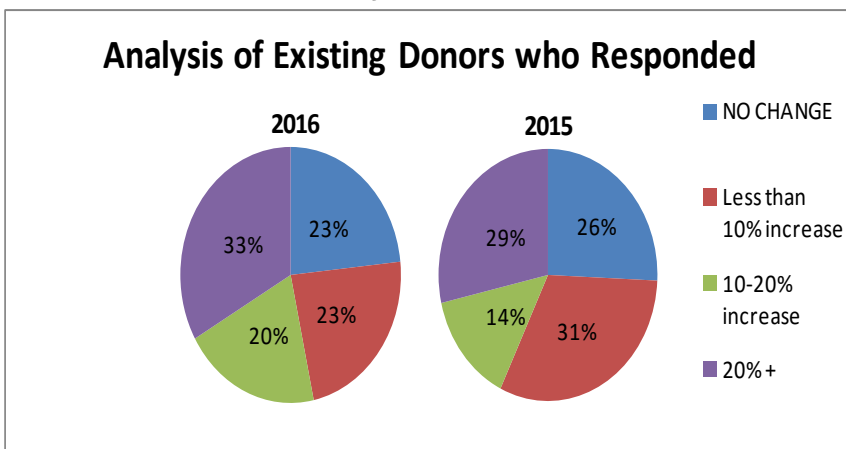
As at March 2016 a total of **40** responses have been received. This is **5** less than in 2015, however the timing of this year's update is earlier. The 2016 response rate is similar to that of previous years and means that only **1 in 5** members of our congregation are choosing to respond.

Of the 40 responses, **30** are from existing donors; **8** are from new donors and **2** are one-off donations.

	2016	2015	2014
Responses received	40	45	43
Response Rate %	19%	23%	19%
New Donors	8	8	10
Existing Donors	30	35	31
One Off donations	2	2	2



Our income in 2015 from Planned Giving was **-1%** less than our income in 2014 and **-5%** behind our 2015 budget of **£109,000**. Our Planned Giving Budget remains the same in 2016, therefore in order to meet this we will need to increase our monthly income by at least **£600**. Our 8 new donors and 2 one off donations with Gift Aid will give us an additional **£594** per month. Our 30 existing donors have pledged to increase their donations including Gift Aid by **£399** per month. This is a total of **£993** increase per month. **Thank you**



This is an extremely positive outcome to our Stewardship Renewal but just as we saw in 2015, we have already lost **-£83** per month in 2016 due to deaths or donors moving away from Ilkley. We must be mindful of this and be clear that if we suffer further losses during the year we could anticipate a shortfall against our Planned Giving Budget.